



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, August 14, 2023

6:00 PM Town Hall, 363 N. Main Street and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Norvell announced that he will step down from the GP Mill Site Ad-hoc Committee since the current members, himself and councilmember Peters are both in the last year and a half of their terms. Vice Mayor Godeke has agreed to be on the committee and councilmember Peters will remain on the committee.

1A. [23-243](#) Receive Presentation from Redwood Waste Solutions

Michelle Goodman from C & S Waste Solutions (C & S) gave a presentation about the implementation of SB1383 and about what has happened since the transition to C & S a little over a year ago. Ms. Goodman gave a breakdown of the services offered. For special services, C & S will pick up 2 bulky items per year at any time during the year, they also offer a holiday tree collection and an annual paper shredding event. They have started the Mobile CRV Redemption Center at several locations. Hazardous waste collection is available in Ukiah every week and there will be mobile events periodically in the Fort Bragg area.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) Dennis Miller, Jay Rosenquist, Jacob Patterson.
- (2) Jay Rosenquist, Marcie Snyder.
- (3) None.

3. STAFF COMMENTS

Public Works Director, John Smith gave an update on current projects including the Water Treatment Plant Rehabilitation Project, the Raw Water Line Project, the Water Meter Project, the

Streets Paving Project, the Caltrans ADA project of which funding has been pulled by Caltrans and is on hold for now. The USDA gave the city another \$50,000 for their fleet and they are hoping to get a 5th electric truck. The Wiggly Giggly project broke ground and is expected to reopen in 4 weeks. Mr. Smith also mentioned that Noyo River water flows are doing great although we are not yet recovered from the drought. Chief Cervenka announced an upcoming Narcan training on August 18, 2023 from 12-1 PM at Town Hall or online via Zoom. City Manager Ducey announced that on August 2, 2023 Mendocino Recreation and Park District terminated its operating agreement with the City for the CV Starr Center. The City will bring the CV Starr Center under its umbrella.

4. MATTERS FROM COUNCILMEMBERS

Mayor Norvell announced that there is CV Starr Ad-hoc Committee comprised of himself, Vice Mayor Godeke, Finance Director Whippy, Public Works Director Smith as well as City Manager Ducey. They hope to present their plan to Council soon for the city's plans for CV Starr. Vice Mayor Godeke announced that school will be back in session tomorrow, August 15, 2023. He also mentioned that the Chief, the Mayor and himself were part of a Health Care Roundtable that was held with Adventist Health and they are happy to hear that there has been a great reduction in traveling nurses. Councilmember Albin-Smith announced the upcoming Parking Workshop. Councilmember Peters gave more detailed information about the upcoming Parking Workshop. Mr. Peters also brought up how much one individual is costing the city and the fact that four of the public comments earlier in the meeting were about this specific individual. Peters also mentioned the devastating fires in Lahaina, Hawaii and emphasized that action needs to be taken in our own City's Downtown Business District so that we are better prepared if a similar event were to occur. Councilmember Rafanan reported on the Visit Fort Bragg Committee's current activities including the Idea Cooperative's Photo Contest. She also updated on the efforts of the Idea Cooperative and how efficient they are in their advertising and attracting tourism to Fort Bragg. Ms. Rafanan also mentioned the Magic Market Event that will be held on October 28, 2023 in downtown Fort Bragg and asked for help from volunteers. Rafanan also made a call out to all Fort Bragg Businesses that would like to be on the Business Directory to please contact Cristal Munoz, Councilmember Rafanan or Councilmember Albin-Smith.

5. CONSENT CALENDAR

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that the consent calendar (excluding item 5A) be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

5A. [23-235](#) Adopt City Council Resolution Approving an Update to the City of Fort Bragg Personnel Rules and Regulations Regarding Catastrophic Leave Program

Mayor Norvell pulled item 5A from the Consent Calendar and referred it to the Finance and Administration Committee.

5B. [23-239](#) Adopt City Council Resolution Approving Community Development Block Grant Coronavirus Relief (CDBG-CV) Business Assistance Loan Program Guidelines

This Resolution was adopted on the Consent Calendar.

- 5C. [23-240](#) Receive Report Regarding Update to 2023 Community Development Block Grant (CDBG) Funding Schedule

This Report was accepted on the Consent Calendar.

- 5D. [23-267](#) Adopt Joint City Council/Improvement District/Redevelopment Successor Agency Resolution Approving a Professional Services Agreement with JJACPA, Inc. for Auditing Services and Authorizing City/District Manager/Executive Director to Execute Same (Amount Not to Exceed \$49,550; Split Among the Agencies)

This Resolution was adopted on the Consent Calendar.

- 5E. [23-272](#) Accept Certificate of Facilities Lighting Improvement Project, City Project No. PWP-00125, and Direct City Clerk to File Notice of Completion

This Certificate was accepted on the Consent Calendar.

- 5F. [23-270](#) Approve Scope of Work for a Request for Proposals for a Comprehensive Review of the City's Cost Allocation Plan and Develop an Indirect Administration Cost Rate for Federal, State Grants and Reimbursements From Other Governmental Agencies

This Scope of Work was approved on the Consent Calendar.

- 5G. [23-269](#) Approve Minutes of July 10, 2023

These minutes were approved on the Consent Calendar.

- 5H. [23-273](#) Approve Minutes of July 24, 2023

These Minutes were approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

- 8A. [23-250](#) Receive Report and Consider Adoption of City Council Resolution Approving First Amendment to Existing Professional Services Agreement with Creative Thinking, Inc., DBA The Idea Cooperative, for Authorizing the City Manager to Execute Contract Amendment (for \$180,000 Account No. 110-4321-0319 Total Contract Amount Not to Exceed \$205,000)

Administrative Analyst, Cristal Munoz presented the report on this agenda item.

Public Comment: Jay Rosenquist, Dennis Miller.

Discussion: Councilmember Albin-Smith commented that the funds for the contract with The Idea

Cooperative are coming from a sales tax and that there have been many improvements to downtown with these funds as well. Vice Mayor Godeke suggested everyone should check out the visitfortbraggca.com website. Councilmember Peters corrected that the funds come from Transient Occupancy Tax (TOT) which come from the Lodging/Hospitality Industry. He also mentioned the work done by the Idea Cooperative has brought forward some much needed community pride. Mayor Norvell agreed with his colleagues. Councilmember Rafanan noted that the Idea Cooperative pays for advertising in a Sacramento based magazine.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that the Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

9. CLOSED SESSION

Mayor Norvell Recessed the meeting at 7:07 PM. The meeting reconvened to Closed Session at 7:10 PM.

9A. [23-266](#)

Conference With Legal Counsel--Anticipated Litigation Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9: (three cases)

Mayor Norvell reconvened the meeting to Open Session at 7:37 PM and reported that Council voted unanimously to give direction to initiate or intervene in an action has been given and that the action, the defendants, and the other particulars shall, once formally commenced, be disclosed to any person upon inquiry, unless to do so would jeopardize the agency's ability to effectuate service of process on one or more unserved parties, or that to do so would jeopardize its ability to conclude existing settlement negotiations to its advantage.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 7:37 PM.

BERNIE NORVELL, MAYOR

June Lemos, MMC, City Clerk

IMAGED (_____)