



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, December 9, 2019

6:00 PM

Town Hall, 363 N. Main Street

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

- 1A. [19-533](#) Presentation of Proclamation to Ricardo Garcia for Providing Life-Saving Actions

**Attachments:** [18-2019 Ricardo Garcia Commendation](#)  
[18-2019 Ricardo Garcia Commendation Spanish](#)

- 1B. [19-532](#) Receive Presentation from Mendocino Coast Humane Society Executive Director Chuck Tourtillott

**Attachments:** [MCHS Presentation Summary 120919](#)  
[MCHS\\_City Council Presentation 12-09-19](#)

- 1C. [19-528](#) Presentation by Mendocino County Fifth District Supervisor Ted Williams on the County's Proposed Transient Occupancy Tax (TOT) on Campground and Recreational Vehicle Parks

#### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

*MANNER OF ADDRESSING THE CITY COUNCIL: Any member of the public desiring to address the City Council may submit a Speaker Card to the City Clerk and proceed to the podium after being recognized by the Presiding Officer. Speakers will be called up in the order the Speaker Cards are received. Those who have not filled out a Speaker Card will be given an opportunity to speak after all those who have filled out Speaker Cards have spoken. All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or acting Mayor. Written comments may be submitted to the City Clerk, 416 N. Franklin Street, Fort Bragg, CA 95437, or emailed to [cityclerk@fortbragg.com](mailto:cityclerk@fortbragg.com).*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

### **3. STAFF COMMENTS**

### **4. MATTERS FROM COUNCILMEMBERS**

### **5. CONSENT CALENDAR**

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

- 5A.** [19-525](#) Adopt Resolution of the Fort Bragg City Council Amending the FY 2019-20 Budget (Amendment No. 2020-06) Approving the Use of \$91,000.00 of General Fund Fund Balance to Make a Prepayment to CalPERS Against the City's Unfunded Pension Liability ( Account 110-0000-0220)

**Attachments:** [RESO Unfunded Pension Liability Prepayment](#)

- 5B.** [19-529](#) Adopt by Title Only and Waive the Second Reading of Ordinance 955-2019 Repealing and Replacing Chapter 6.10 (Weed Abatement Procedures) and Adding Chapter 6.11 (Integrated Pest Management) to Title 6 (Health and Sanitation) of the Fort Bragg Municipal Code

**Attachments:** [ORD 955-2019](#)

- 5C.** [19-487](#) Approve Maddy Act Notice Providing List of Appointed Terms Expiring in 2020

**Attachments:** [12092019 MADDY ACT NOTICE](#)

- 5D.** [19-512](#) Receive and File Minutes of October 2, 2019 Finance and Administration Committee Meeting

**Attachments:** [FACM20191002](#)

- 5E.** [19-514](#) Receive and File Minutes of August 21, 2019 Public Safety Committee Meeting

**Attachments:** [PSCM2019-08-21](#)

- 5F.** [19-531](#) Receive and File Minutes of October 9, 2019 Public Works and Facilities Committee Meeting

**Attachments:** [PWM 10092019](#)

- 5G. [19-536](#) Approve Minutes of November 25, 2019

**Attachments:** [CCM2019-11-25](#)

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **7. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

## **8. CONDUCT OF BUSINESS**

- 8A. [19-530](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with R.E.Y. Engineers, Inc. to Provide Design and Engineering Services for the 2020 Maple Street Storm Drain and Alleys Rehab Project, City Project No. PWP-00116, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$124,890.00; Account No.405-4870-0731)

**Attachments:** [12092019 2020 Maple Street Project Design](#)

[Att 1 - RESO 2020 Maple St Project Design](#)

- 8B. [19-520](#) Receive Report and Recommendation from the Election Systems Review Ad Hoc Committee

**Attachments:** [12092019 ERC Report](#)

[Public report - elections review - FINAL](#)

- 8C. [19-523](#) Receive Presentation From JJACPA, Inc. and Finance Director Victor Damiani on the Comprehensive Annual Financial Report (CAFR) for the Year Ended June 30, 2019 for the City of Fort Bragg and Consider Accepting the CAFR as Presented

**Attachments:** [2019-12-09 CAFR Staff Report](#)

[Att 1 - CAFR, Including Auditor's Report](#)

[Att 2 - FY18-19 CAFR PowerPoint Presentation](#)

[Att 3 - Communications Letter 2019](#)

[Att 4 - Representation Letter](#)

[Att 5 - Fort Bragg Single Audit Report 2019](#)

- 8D. [19-527](#) Receive Report on Limited Term Permit and Consider Adoption of City Council Resolution Approving a Short-term Bridge Loan to Mendocino Coast Hospitality Center for Initial Opening and Operations of Winter Shelter and Authorizing City Manager to Execute Loan Agreement and Promissory Note

**Attachments:** [12092019 Winter Shelter](#)[Att. 1 - Resolution](#)[Att. 2 - Shelter Loan Agreement](#)[Att. 3 - Promissory Note](#)[Att. 4 - Draft Limited Term Permit for Winter Shelter](#)[Att. 5 - Services for Mendocino County & MCHC Funding Agreement](#)[Public Comment 8D](#)

- 8E. [19-537](#) Receive Report and Consider Introducing by Title Only and Waiving the First Reading of Ordinance No. 956-2019 Repealing and Replacing Chapter 15.04 (Construction Codes - Adopted by Reference) and Chapter 15.05 (California Fire Code) of Title 15 (Buildings and Construction) of the Fort Bragg Municipal Code

**Attachments:** [12092019 Construction Ordinance](#)[Att. 1 - ORD #956 Update to 2019 CA Building Codes](#)

- 8F. [19-539](#) Receive Report and Consider Adoption of City Council Resolution Adopting Legislative Findings Supporting Amendments and Changes to the California State Building Standards Code as Contained in the Fort Bragg International Fire Code and California Fire Code, Chapter 15.05 of the Fort Bragg Municipal Code; and Consider Introducing by Title Only and Waiving the First Reading of Ordinance No. 957-2019 Repealing and Replacing Chapter 15.06 (Automatic Fire Sprinkler and Alarm Systems) of Title 15 (Buildings and Construction) of the Fort Bragg Municipal Code

**Attachments:** [12092019 Fire Sprinkler Ordinance and Resolution](#)[Att. 1 - RESO Findings 2019 Sprinkler](#)[Att. 2 - Ex. A to RESO](#)[Att. 3 - ORD #957 Sprinkler Update to 2019 CA Code](#)**9. CLOSED SESSION****ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
6:00 P.M., MONDAY, JANUARY 13, 2020**

STATE OF CALIFORNIA     )  
   )ss.  
 COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 4, 2019.

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 June Lemos, CMC  
 City Clerk

**NOTICE TO THE PUBLIC:**

**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

*It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.*

*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber's sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during the Council meetings.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*