



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Special City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Tuesday, December 22, 2020

6:00 PM

Via Video Conference

Special Meeting

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PLEASE TAKE NOTICE

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, CITY COUNCIL MEMBERS AND STAFF WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE SPECIAL CITY COUNCIL MEETING OF TUESDAY, DECEMBER 22, 2020.

In compliance with the Shelter-in-Place Orders of the County and State, the Town Hall Council Chamber will be closed to the public. The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made in any of the following ways: (1) By joining the Zoom video conference and using the Raise Hand feature during Public Comment, (2) Through the City's online eComment agenda feature, (3) By emailing comments to City Clerk June Lemos, jlemos@fortbragg.com, (4) By delivering written comments through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street, or (5) By leaving a voice mail comment at (707) 961-1694 by 5:00 PM on the day of the meeting.

Comments can be made at any time prior to the meeting, in real-time while the item is being considered by the Council and up to 12:00 PM on Wednesday, December 22, 2020. The Clerk will read aloud all eComments or emails received before or during the meeting that have not been published with the agenda packet. Public comments are restricted to three minutes. Written comments on agenda items and those exceeding three minutes will be included in the public record as part of the agenda packet the next business day after the meeting.

We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact the City Clerk at (707) 961-1694 or jlemos@fortbragg.com.

ZOOM WEBINAR INVITATION

You are invited to a Zoom webinar.

When: Dec 22, 2020 06:00 PM Pacific Time (US and Canada)

Topic: Special City Council

Please click the link below to join the webinar:

<https://zoom.us/j/99095724399>

Or iPhone one-tap :

US: +16699009128,,99095724399# or +13462487799,,99095724399#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799
or +1 646 558 8656

Webinar ID: 990 9572 4399

International numbers available: <https://zoom.us/u/abCab0pUcz>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE MAYOR OR ACTING MAYOR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

AGENDA REVIEW

1. PUBLIC COMMENTS ON SPECIAL AGENDA ITEMS

Public comments may be made on the matters described in this Special Meeting Notice (Government Code Section 54954.3).

2. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 2A.** [20-962](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg
Attachments: [RESO Declaring Continuing Local Emergency](#)
- 2B.** [20-964](#) Approve Letter Opposing Consolidation of Northern California Small Business Development Centers (SBDCs) and Potential Elimination of the SBDC in Mendocino County
Attachments: [12-22-2020 SBDC Support](#)
- 2C.** [20-965](#) Approve a Revised Letter of Intent to Negotiate in Good Faith with Waste Management for a New Franchise Agreement
Attachments: [12222020 WM Good Faith Negotiations Revised](#)
[Redline Revised Good Faith Negotiation WM Letter](#)

3. CONDUCT OF BUSINESS

- 3A.** [20-970](#) Nomination and Appointment of Planning Commissioners to Serve on the Fort Bragg Planning Commission
- 3B.** [20-969](#) Review City Council Appointment Materials and Provide Direction to Staff

Attachments: [Council Appointment Application 12222020](#)
[Council Appointment Flyer](#)

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 21, 2020.

June Lemos, CMC, City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg’s website at <https://city.fortbragg.com> subject to staff’s ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



City of Fort Bragg

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Text File

File Number: 20-962

Agenda Date: 12/22/2020

Version: 1

Status: Consent Agenda

In Control: Special City Council

File Type: Resolution

Agenda Number: 2A.

Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

At a special meeting on March 24, 2020, the Fort Bragg City Council ratified the City Manager's Proclamation declaring a local emergency due to COVID-19 in its Resolution No. 4242-2020.

Since that date, the Council has adopted the following resolutions reconfirming the existence of a local emergency:

Date Resolution No.

- April 6, 2020 4245-2020
- April 20, 2020 4247-2020
- May 11, 2020 4250-2020
- May 26, 2020 4253-2020
- June 8, 2020 4266-2020
- June 22, 2020 4270-2020
- July 13, 2020 4284-2020
- July 27, 2020 4289-2020
- August 10, 2020 4294-2020
- August 31, 2020 4300-2020
- September 21, 2020 4304-2020
- October 13, 2020 4317-2020
- October 26, 2020 4319-2020
- November 9, 2020 4323-2020
- November 23, 2020 4329-2020
- December 14, 2020 4333-2020

The City is required to reconfirm the existence of a local emergency every 21 days pursuant to Fort Bragg Municipal Code Section 2.24.040.

RESOLUTION NO. ____-2020

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL
CONFIRMING THE CONTINUED EXISTENCE OF A LOCAL EMERGENCY
IN THE CITY OF FORT BRAGG**

WHEREAS, California Government Code section 8630 empowers the Fort Bragg City Council to proclaim the existence of a local emergency when the City is threatened or likely to be threatened by the conditions of extreme peril to the safety of persons and property that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of this City; and

WHEREAS, California Government Code section 8558(c) states that a “local emergency” means the duly proclaimed existence of conditions of disaster or extreme peril to the safety of persons and property within the territorial limits of a city; and

WHEREAS, COVID-19, a novel coronavirus causing infectious disease, was first detected in China in December 2019 and has spread across the world and to the United States. Symptoms of COVID-19 include fever, cough, and shortness of breath; outcomes have ranged from mild to severe illness, and, in some cases, death. The Center for Disease Control and Prevention (CDC) has indicated the virus is a tremendous public health threat; and

WHEREAS, on March 13, 2020, the President of the United States issued a proclamation declaring the COVID-19 outbreak in the United States as a national emergency, beginning March 1, 2020; and

WHEREAS, the Governor of the State of California and the Public Health Officer of the County of Mendocino have both issued Shelter-in-Place orders to combat the spread of COVID-19; and

WHEREAS, on March 17, 2020 the City Manager, as the City’s Director of Emergency Services, issued Proclamation No. CM-2020-01 declaring a local emergency as authorized by Government Code section 8630 and Fort Bragg Municipal Code section 2.24.040(B); and

WHEREAS, at a special meeting on March 24, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4242-2020, ratifying the City Manager’s Proclamation declaring the existence of a local emergency; and

WHEREAS, at a special meeting on April 6, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4245-2020 by which it continued the local emergency; and

WHEREAS, at a special meeting on April 20, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4247-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on May 11, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4250-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on May 26, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4253-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on June 8, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4266-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on June 22, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4270-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on July 13, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4284-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on July 27, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4289-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on August 10, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4294-2020 by which it continued the local emergency; and

WHEREAS, at a special meeting on August 31, 2020, the City Council of the City of Fort Bragg adopted Resolution No. 4300-2020 by which it continued the local emergency; and

WHEREAS, at a special meeting on September 21, 2020, the City Council of the City of Fort Bragg adopted Resolution 4304-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on October 13, 2020, the City Council of the City of Fort Bragg adopted Resolution 4317-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on October 26, 2020, the City Council of the City of Fort Bragg adopted Resolution 4319-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on November 9, 2020, the City Council of the City of Fort Bragg adopted Resolution 4323-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on November 23, 2020, the City Council of the City of Fort Bragg adopted Resolution 4329-2020 by which it continued the local emergency; and

WHEREAS, at a regular meeting on December 14, 2020, the City Council of the City of Fort Bragg adopted Resolution 4333-2020 by which it continued the local emergency

NOW, THEREFORE, BE IT RESOLVED AND PROCLAIMED by the City Council of the City of Fort Bragg that for reasons set forth herein, said local emergency

shall be deemed to continue to exist until the City Council of the City of Fort Bragg, State of California, proclaims its termination; and

BE IT FURTHER RESOLVED that the City Council of the City of Fort Bragg will review the need for continuing the local emergency at least once every 21 days until the City Council terminates the local emergency; and

BE IT FURTHER RESOLVED that this resolution confirming the continued existence of a local emergency shall be forwarded to the Director of the Governor's Office of Emergency Services and the Governor of the State of California, as well as the Mendocino County Office of Emergency Services.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a special meeting of the City Council of the City of Fort Bragg held on the 22nd day of December, 2020, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

BERNIE NORVELL
Mayor

ATTEST:

June Lemos, CMC
City Clerk



City of Fort Bragg

416 N Franklin Street
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Text File

File Number: 20-964

Agenda Date: 12/22/2020

Version: 1

Status: Consent Agenda

In Control: Special City Council

File Type: Council Letter

Agenda Number: 2B.

Approve Letter Opposing Consolidation of Northern California Small Business Development Centers (SBDCs) and Potential Elimination of the SBDC in Mendocino County



CITY OF FORT BRAGG

Incorporated August 5, 1889

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December 22, 2020

Dr. Tom Jackson, Jr.
President, Humboldt State University
1 Harpst Street
Arcata, CA 95521

RE: Proposed realignment of small business development centers in Northern California

Dear President Jackson,

On behalf of the City of Fort Bragg City Council, we respectfully request your assistance asking the Northern California Small Business Development Center (NorCal SBDC) to delay their plan to realign and consolidate SBDCs in the Northern California region. The current SBDC program directors just learned of this restructuring. The NorCal SBDC, operated by the Humboldt State University Foundation (HSF), announced its intention to realign the SBDCs in Northern California in a meeting last week. In furtherance of this plan, it will be releasing an RFP on January 11, 2021 that will encourage applicants to submit a proposal to realign existing SBDCs with a regional model.

West BDC currently receives \$60,000 per year from the US Small Business Administration (SBA) via the NorCal SBDC. The County of Mendocino and our cities have supplemented this modest allocation for many years, securing Community Development Block Grant (CDBG) funding and other public dollars. Additionally, the County of Mendocino supports West BDC with \$32,000 per year, enabling it to run two fully operational locations, one in Ukiah and another here in Fort Bragg. Should the Mendocino Center disappear, it is highly unlikely that local funding would be directed to the consolidated center in Arcata. That will result in a considerable reduction in services to our community.

The host facility, West Center, is recognized for innovative service delivery to our County's small business community. These innovations include, but are not limited to, special programs for disaster resilience (which has been recognized nationally), StartUp Mendocino to ignite a new generation of rural innovators, COVID information and grant administration, special programs and services created for the Latinx community, and a fully-developed TechUp training program for entrepreneurs who have long been without the knowledge they need to drive revenue and expand markets in a global economy. In 2020, West Center has served close to 700 individual business owners with one-on-one counseling and close to 1500 individuals were served with their training webinars. SBDCs play an important role in providing a connection between our community and the Small Business Administration.

We understand for any organization to remain vibrant and relevant they must periodically assess and realign offerings. Our concern is releasing an RFP that could potentially result in a significant reduction of services to small businesses in Mendocino County on the heels of COVID-19. Additional time would allow greater insight into emerging issues around the pandemic-induced recession and the certain to be

policy and program impacts of the new Biden Administration. While specifics are not yet available, their intention to expand small business assistance and rural development has been made clear.

For all of these reasons, we are requesting that NorCal SBDC operated by HSF delay release of the RFP and embark on a transparent stakeholder process factoring in feedback from centers and providing insight into what may be gained or lost in the transition to regional centers.

Thank you for your time and attention to this important matter.

Sincerely,

Bernie Norvell
Mayor

Jessica Morsell-Haye
Vice Mayor

Teresa K. Albin-Smith
Councilmember

Lindy Peters
Councilmember



City of Fort Bragg

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Text File

File Number: 20-965

Agenda Date: 12/22/2020

Version: 1

Status: Consent Agenda

In Control: Special City Council

File Type: Council Letter

Agenda Number: 2C.

Approve a Revised Letter of Intent to Negotiate in Good Faith with Waste Management for a New Franchise Agreement

On December 14, 2020, the City Council approved a Letter of intent to negotiate in good faith with USA Waste of California, Inc., dba Empire Waste Management. The approved letter did not state that the negotiations would be exclusive but the City would like to make it clear that good faith negotiations with Waste Management does not mean exclusive negotiations. The revised letter makes the City's intent clear.

At the time the letter and staff report were written, the understanding and intention of the City of Fort Bragg was to negotiate with Mendocino County for a renewal of both jurisdictions' Waste Management Franchise Agreements. On December 8, 2020, the Mendocino Board of Supervisors voted 5-0 to bid out the Area 2 Franchise Agreement that expires on June 30, 2021. Mendocino County Area 2 covers the coastal area surrounding Fort Bragg and the Village of Mendocino, in addition to area in the greater Ukiah Valley. Area 2 does not include incorporated area within Fort Bragg, Willits or Ukiah.

Mendocino County and the City of Fort Bragg jointly own the Caspar Transfer Station and have worked together for many years to replace or expand that facility in order to operate more efficiently. Recently, the City/County's consultant evaluating the best solution for a coastal transfer station recommended that the two jurisdictions jointly bid out the construction and operation a transfer station as part of the solid waste hauling franchise agreements. This had been part of the considerations when the City and County synced up the expiration dates for each of their WM agreement so both expired on June 30, 2021. Continuing to work together and sharing resources may be in the best interest of both jurisdictions, that could include sharing a solid waste hauling provider.



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December 22 2020

Kayla Rodriguez
Public Sector Manager
Waste Management
Krodrig4@wm.com

RE: Franchise Agreement

Dear Ms. Rodriguez:

The City of Fort Bragg has reviewed the services provided by USA Waste of California, Inc., dba Empire Waste Management and evaluated the challenges facing solid waste collection in and around Fort Bragg in the next five years. Like all cities across California we are facing implementation and compliance with a number of state mandates including AB 341, AB 1826 and the most significant legislation AB 1383. The City of Fort Bragg and Mendocino County continue to grapple with the issue of a Coastal Transfer Station. All at a time when the recyclables market is at an all-time low and we face the additional challenges of increasing waste streams as the state and world try to manage the pandemic.

The Fort Bragg City Council has determined that it is in the best interest of the City of Fort Bragg and our solid waste disposal customers to proceed forward with direct negotiation of a new franchise agreement for solid waste disposal with USA Waste of California, Inc. As such, it is our intent to engage in nonexclusive negotiations in good faith for a mutually beneficial agreement with Waste Management. The City's Solid Waste Franchise Agreement Ad Hoc Committee will be working directly with Waste Management to craft the Franchise Agreement.

Please feel free to reach out to the City Manager, Tabatha Miller, should you have any questions. We look forward to our continued partnership with Waste Management.

Sincerely,

Bernie Norvell
Mayor

Jessica Morsell-Haye
Vice Mayor

Teresa K. Albin-Smith
Councilmember

Will Lee
Councilmember

Lindy Peters
Councilmember



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December ~~14~~,22 2020

Kayla Rodriguez
Public Sector Manager
Waste Management
Krodrig4@wm.com

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Please feel free to reach out to the City Manager, Tabatha Miller, should you have any questions. We look forward to our continued partnership with Waste Management.

Sincerely,

Bernie Norvell
Mayor

Jessica Morsell-Haye
Vice Mayor

Teresa K. Albin-Smith
Councilmember

Will Lee
Councilmember

Lindy Peters
Councilmember



City of Fort Bragg

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Text File

File Number: 20-970

Agenda Date: 12/22/2020

Version: 1

Status: Business

In Control: Special City Council

File Type: Appointment

Agenda Number: 3A.

Nomination and Appointment of Planning Commissioners to Serve on the Fort Bragg Planning Commission

Section 2.20.020 of the Fort Bragg Municipal Code states:

- A. There shall be five (5) members of the Planning Commission appointed by the City Council. Each member of the City Council may submit the name of a resident of the City as a nominee for a seat on the Planning Commission. The City Council as a whole shall vote to appoint the nominee, the appointment requiring the affirmative vote of at least three (3) City Councilmembers.
- B. Planning Commission members shall be seated for a potential term coinciding with that of the nominating City Councilmember, provided, however, that the commissioners serve at the will of the City Council. The City Council may remove any Planning Commission at any time through the affirmative vote of at least four (4) of the City Councilmembers.

The terms of Commissioners Jay Andreis, appointed by Councilmember William V. Lee, and Nancy Rogers, appointed by Mayor Bernie Norvell, expired at the end of their last terms, on December 14, 2020. Traditionally, Commissioners are appointed or reappointed during the first regular meeting of the City Council in January following an election (or as occurred this year, an appointment) of new Councilmembers. This special meeting will allow the Council to seat (or re-seat) two Commissioners so that the Planning Commission can discuss important items of business, including giving direction on a new formula business ordinance, before the City Council holds its first regular meeting of the new year.



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Text File

File Number: 20-969

Agenda Date: 12/22/2020

Version: 1

Status: Business

In Control: Special City Council

File Type: Report

Agenda Number: 3B.

Review City Council Appointment Materials and Provide Direction to Staff

The City Council agreed that the best approach to fill the City Councilmember seat left vacant by Will Lee was by appointment. An Ad Hoc Committee was appointed by then Vice Mayor Norvell, consisting of Councilmember Peters and Councilmember Albin-Smith. The Ad Hoc Committee developed a simplified application and a flyer for recruiting proposes. Those documents have been reviewed by staff. The Committee would like to get input from the full Council so that the documents can be distributed as soon as possible.



**APPLICATION FOR APPOINTMENT
TO FORT BRAGG, CALIFORNIA
CITY COUNCIL**

Thank you for your interest in serving the community as a member of the Fort Bragg City Council. This position fills a vacancy of a four-year elected official; however, the term of this appointment is two years, after which the seat will be filled by an election in 2022. The elected term for this seat again would be two years, ending in 2024, in order to be concurrent with the original four-year term vacated.

The timeline for filling the Council vacancy is as follows:

- **Tuesday, Jan 5, 2021: Applications are due to City Clerk by 4:00 p.m.**
- **Week of Jan 5-9, 2021: City Council Special Session: Initial candidate interviews**
- **Monday, Jan 11, 2021: City Council Meeting: Final candidate interviews and selection**
- **Monday, Jan 28, 2021: City Council Meeting: New Council swearing in and first meeting**

To be considered, your application must be completed and received by the City Clerk at the address below no later than 4:00 p.m. on Tuesday, January 5, 2021. Applications received after 4:00 p.m. will not be accepted. Additional written information after this date will not be accepted, unless requested by the City Council.

Please submit the following items:

- Application (see attached)
- A **1-page** cover letter indicating your interest and general qualifications for the position.
- A resume of **no more than 2 pages**.

Submit completed applications to:

**June Lemos, CMC, City Clerk
Council Recruitment
City of Fort Bragg
416 North Franklin Street
Fort Bragg, California 95437**

For further information, please contact:
June Lemos, CMC City Clerk
707.961.2823 ext. 104
jlemos@fortbragg.com

Councilmember Eligibility, Requirements & Public Disclosure

To be eligible to be appointed to the Fort Bragg City Council, candidates must be:

- At least 18 years of age
- A citizen of the state of California
- A resident of Fort Bragg residing within the City Limits
- A registered voter in the City of Fort Bragg
- Not convicted of designated crimes as specified in the Constitution and laws of the state

Follow this link to view the city map on the City’s website to confirm that you reside in the city: [Fort Bragg City Map](#).

If you hold any other elected public office, please state what office and where in your cover letter. Please note that:

- Once a Councilmember application is filed with the City, it is a public record available to the public.
- The applications received from all candidates who meet the minimum requirements will be posted on the City of Fort Bragg, CA website as part of the Council's agenda packet the week of the initial interview.
- If appointed, you will be required by state law to file financial disclosure statements

City Council Duties & Compensation

The City of Fort Bragg, CA operates under the Council-Manager form of government. The five-member City Council serves as the legislative body of the City. The Council is responsible for setting policy, adopting the biennial budget, adopting laws, determining the services to be provided and the funding levels for those services, and appointing citizens to its advisory boards and commissions.

The duties of a City Councilmember will likely involve an average minimum commitment of 5 – 10 hours per week for preparation, participation, and attendance at various meetings and community activities. Beyond the broad duties previously mentioned, Councilmember duties include, but are not limited to:

- Attendance is required at regular City Council meetings, which are held bi-monthly generally on the 2nd and 4th Mondays, from 6:00 pm to 10:00 pm or earlier if business is completed. From time to time, the City Manager or Mayor may call special City Council meetings to conduct city business. Meetings are virtual at this time, due to Covid-19 restrictions to in-person attendance.
- Councilmembers are expected to serve on Council Subcommittees, regional boards and commissions, and to represent the City Council at various community functions. These various meetings and functions occur normally during the evenings, but may also occur on some weekends, and during some weekdays.
- Depending on committee participation, some travel may be required locally and/or within the County of Mendocino, involving various organizations of which the City of Fort Bragg is a member. Councilmembers may also at their discretion travel and attend training, education and/or participate in other organizations at the local, regional, state, or in some instances on the national level. Travel, education, and training expenses for local, regional, state, and national activities are reimbursed in accordance with City policy applicable to all employees and city officials, subject to the budgetary limit set for each Councilmember and for the City Council as a whole.

All Councilmembers receive health benefits for themselves and their dependents and a \$300 per month stipend. An extra \$100 per month will be paid to Councilmembers if Municipal Improvement District business is discussed during any meeting(s) in that calendar month.

APPLICATION FOR APPOINTMENT TO FORT BRAGG CITY COUNCIL

Applicant Information

(Please type or print)

Applicant Name _____

Residence Address _____

Home Phone _____ Work/Cell Phone _____

E-Mail _____

Resume and References

Please attach a resume of no more than two pages to this application.

Please list at least 3 references and their contact information (friends, family, work okay)

Application Questions

Please respond to the following questions regarding your interest in the position of Councilmember for the City of Fort Bragg on separate pages using no more than 3 pages total:

1. Do you meet the minimum qualifications to serve on City Council described on Page 1? Yes No
2. Why are you interested in serving as a City Councilmember?
3. What strengths would you bring to the Council?

Please return this form, your resume, and list of references to the City Clerk at Fort Bragg City Hall **no later than 4:00 pm on Tuesday, January 5, 2021**. Applications received after 4:00 pm will not be accepted. The application and any correspondence should be addressed to:

June Lemos, CMC, City Clerk
Councilmember Recruitment
City of Fort Bragg
416 North Franklin Street
Fort Bragg, California 95437
jlemos@fortbragg.com



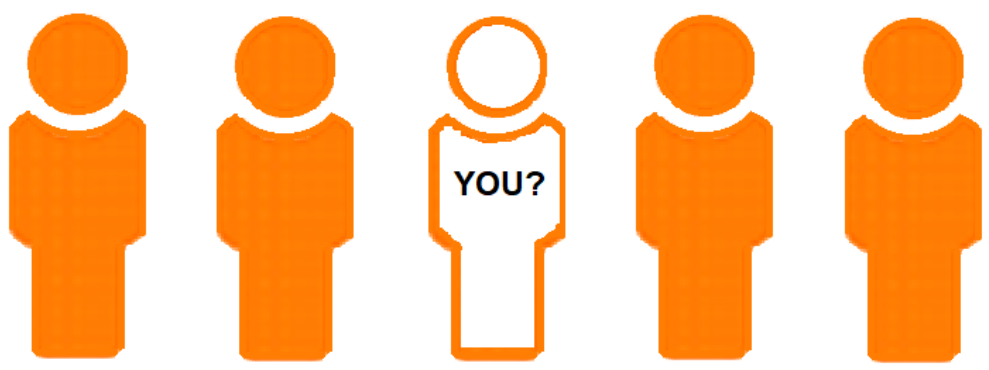
APPLY NOW!

FORT BRAGG CITY COUNCIL

HARD WORK – LOW PAY

BUT SERIOUSLY FUN!

And there are many other reasons to be on
CITY COUNCIL!



YOU CAN MAKE A DIFFERENCE IN OUR COMMUNITY!

COUNCILMEMBERS GET FAMILY HEALTH BENEFITS!

COUNCILMEMBERS GET A \$300 MONTHLY STIPEND

YOUR VOICE MATTERS!

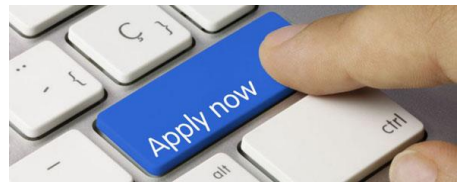


There is one 2-year opening on the City Council.
Apply by January 5, 2021. Persons interested should inquire at
City Hall, 416 North Franklin Street, Fort Bragg, CA 95437, or call

June Lemos, CMC, City Clerk 707.961.2823 ext. 104

or email jlemos@fortbragg.com

There is no cost to apply



To qualify, you must be...

At least 18 years of age, a citizen of the state of California, a resident of Fort Bragg residing within the City Limits, a registered voter in the City of Fort Bragg, and not convicted of designated crimes as specified in the Constitution and laws of the state.