



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, February 13, 2023

6:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. [23-032](#) Presentation of Proclamation Declaring February 2023 as Black History Month

Vice Mayor Godeke read the proclamation declaring February as Black History Month.

1B. [23-033](#) Presentation of Proclamation Declaring February as Teen Dating Violence Awareness and Prevention Month

Vice Mayor Godeke read a Proclamation recognizing February as Teen Dating Violence Awareness and Prevention Month. Two representatives from Project Sanctuary, Ms. Chacon and Ms. Clark, accepted the Proclamation and spoke briefly about this serious problem.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) Marcy Snyder and Carrie Durkee of the Grassroots Institute, spoke about applying to PG&E before the 4/14/2023 deadline to receive cost savings for installation of solar panels on houses and City buildings.

(2) Anne Maureen McKeating spoke on Item 5H and thanked the Council for putting the Council Letter on the Consent Calendar.

(3) N/A.

3. STAFF COMMENTS

City Manager Ducey announced that Chief Cervenka finished the Command College program and received an award for Most Inspirational Student. Public Works Director Smith said that the

City has already started the process of solar installations on City buildings. He reported that Caltrans begins work on the Pudding Creek Bridge project starting tomorrow, with major construction to start June 1st. Smith noted that the Department of Water Resources is currently working on an agreement for the buoy desalination project.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Rafanan reported that the Visit Fort Bragg Committee is working on Restaurant Week, March 13-19. She and the Vice Mayor have been working on the new ad hoc Local Culture Committee with the local tribes. Councilmember Peters said the Fire Board met recently, and the new fire engine is arriving soon. He reported that the Public Works & Facilities Committee met regarding the condition of city streets and asked Public Works Director Smith to give a brief update on street repair projects. Councilmember Albin-Smith reported on a recent Coastal Cities Leadership Group meeting. She said the Coastal Commission had an all-day sea level rise workshop regarding terminology, scope, and funding. Vice Mayor Godeke also gave an update on the newly formed Local Culture ad hoc committee. Mayor Norvell reported that Dr. Marbut visited Fort Bragg on January 26. Dr. Marbut is an expert on homeless issues. Chief Cervenka and the Mayor took him around town, and he was extremely pleased at the progress made. After touring The Plateau, Dr. Marbut praised the layout and said he will use it as a model going forward in recommendations to other cities. He also liked the Crisis Response Unit and the crisis center that will open in March. He referred to all the positive efforts as "The Fort Bragg Model."

5. CONSENT CALENDAR

Mayor Norvell removed Item 5G for further discussion and amendment.

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, to approve the Consent Calendar with the exception of Item 5G. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

5A. [23-016](#) Approve Scope of Work for Request for Proposals from Qualified Consulting Firms for On-Call Grant Writing Services

This Scope of Work was approved on the Consent Calendar.

5B. [23-018](#) Adopt City Council Resolution Adding Administrative Assistant (Confidential) and Manager-Special Projects (Mid-Management) Classifications, Establishing a City of Fort Bragg Master Salary Rate Plan, and Confirming the Pay Rate/Ranges for City of Fort Bragg Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4653-2023

5C. [23-024](#) Adopt City Council Resolution Approving Amendment of Professional Services Agreement with Engineering Solutions Services, Inc. for Grant Writing

Services and Authorizing City Manager to Execute Contract (Total Contract Amount Not To Exceed \$24,900)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4654-2023

- 5D.** [23-025](#) Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4655-2023

- 5E.** [23-026](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4656-2023

- 5F.** [23-028](#) Accept Certificate of Completion for School Zone Radar Speed Sign Replacement Project and Direct City Clerk to File Notice of Completion

This Certificate of Completion was accepted on the Consent Calendar.

- 5H.** [23-037](#) Approve Letter in Support of Larry Spring Museum's Redwood Time Project Grant Submittal

This Council Letter was approved on the Consent Calendar.

- 5I.** [23-023](#) Receive and File Minutes of the September 27, 2022 Community Development Committee Meeting

These Committee Minutes were received and filed on the Consent Calendar.

- 5J.** [23-022](#) Approve Minutes of January 23, 2023

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 5G.** [23-021](#) Accept the Revised Public Comments Policy

The issue of system overload for large public comments was discussed. An amendment to the current policy, page 2, Item #4, was recommended.

Public Comment was received from Jacob Patterson and Jay McMartin Rosenquist.

Discussion: It was agreed that the policy should be amended to state that if a public comment is more than 20 pages, the person submitting the comment will need to provide it to City staff in hard copy form for the public agenda packet.

A motion was made by Councilmember Peters, seconded by Mayor Norvell, that this policy be accepted as amended. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

8A. [23-044](#) Receive Brown Act Update Regarding Continued Remote Meetings

City Attorney Collins gave an update on the Brown Act concerning remote meetings.

Public Comment was received from Jay McMartin Rosenquist and Jacob Patterson.

Discussion: This item was informational only, no action was necessary.

This report was informational only; no action was taken.

8B. [23-029](#) Receive Report and Consider Adoption of City Council Resolution Approving the Purchase of ChargePoint Electric Vehicle Charging Stations for the EV Fleet Charging Station Project, City Project No. PWP-00126, Finding the Project Exempt from CEQA, Adopting Budget Amendment No. 2022/23-13, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$146,453; Account No. 522-4550-0742)

Assistant Director of Engineering O'Neal presented the staff report on this agenda item.

Public Comment: Carrie Durkee spoke in support of the project. Marcy Snyder urged the Council to approve the contract. Anthony wanted to know if electric vehicles are in use by the City now. Jacob Patterson asked why pickup trucks are needed instead of police vehicles. Jay McMartin Rosenquist wanted to know how long the charge lasts.

A motion was made by Councilmember Rafanan, seconded by Councilmember Peters, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4657-2023

8C. [23-009](#) Receive Report and Consider Approving the OMNIA Partners Cooperative Purchasing Agreement for the Bainbridge Park Playground Improvements Project, City Project PWP-00096; Authorizing Construction Agreement with Akeff Construction, Inc.; Approving Budget Amendment No. 2022/23-14; Authorizing City Manager to Execute Contract (Amount Not to Exceed \$341,279.48, Account No. 419-5031-0731); and Finding the Project Exempt from CEQA under 14 CCR 15301

Assistant Director of Engineering O'Neal presented the staff report on this agenda item.

Public Comment was received from Jacob Patterson.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following

vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4658-2023

8D. [23-035](#) Receive Presentation on the Annual Comprehensive Financial Report (ACFR) for the Year Ended June 30, 2022 for the City of Fort Bragg and Consider Accepting the ACFR as Presented

Finance Director Whippy presented the staff report on this agenda item with assistance from Brett Jones of JJACPA.

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Vice Mayor Godeke, that the Annual Comprehensive Financial Report be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

9. CLOSED SESSION

ADJOURNMENT

Mayor Norvell adjourned the meeting at 7:58 PM.

BERNIE NORVELL, MAYOR

June Lemos, MMC, City Clerk

IMAGED (_____)