



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

---

Monday, November 25, 2019

6:00 PM

Town Hall, 363 N. Main Street

---

### CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 4 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Tess Albin-Smith and Councilmember Lindy Peters

**Absent:** 1 - Councilmember Jessica Morsell-Haye

### AGENDA REVIEW

Mayor Lee noted that Item 1B, the Mendocino Coast Humane Society presentation, would be moved to the next meeting of City Council on December 9, 2019. The Mayor announced that Paula Cohen would give a short presentation to the Council on the 2020 Census under Item 1.

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

**1A. [19-452](#)** Introduction of New Employees: Sandy Arellano, Public Works Administrative Analyst; Rory Beak, Community Services Officer; Laura Godinez, Police Services Technician; Jacqueline Jimenez, Community Services Officer; Colin McHugh, Community Services Officer; Cristal Munoz, Administrative Assistant; and Tanner Smith, Police Officer

Chief Lizarraga, Public Works Director Varga, and City Manager Miller introduced their new employees to the City Council. Mayor Lee extended a warm welcome to all the new City of Fort Bragg employees.

**1B. [19-510](#)** Receive Presentation from Mendocino Coast Humane Society Executive Director Chuck Tourtillott

Mayor Lee continued this presentation to December 9, 2019.

**1C. [19-521](#)** Presentation from Paula Cohen Regarding Census 2020

Paula Cohen gave a status update on the 2020 Census and the various ways in which people can be counted - by mail, by phone and online.

## **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

### (1) Non-Agenda Items:

- Annemarie Weibel commented on wireless telecommunications issues.

### (2) Consent Calendar Items:

- None.

### (3) Closed Session Items:

- Leslie Kashiwada urged the Council to talk to other cities who had purchased property with toxic cleanup issues.
- Annemarie Weibel recommended that the Council work closely with Department of Toxic Substances Control regarding the Mill Site property.

## **3. STAFF COMMENTS**

City Manager Miller provided updates on PG&E activities related to storm weather. Councilmember Peters received a pledge from Comcast for the purchase of a generator for use by the City during power outages that would keep the internet running for first responders. Miller noted that City Hall will be closed Thursday and Friday for the Thanksgiving holiday. She reported on Public Safety Power Shutdown preparedness and a meeting with the County regarding sales tax matters. Public Works Director Varga reported on a meeting regarding wireless/telecom mapping and pending lawsuits.

## **4. MATTERS FROM COUNCILMEMBERS**

Councilmember Peters spoke about the Visit Fort Bragg Committee and the Fire Protection Authority meetings. Councilmember Albin-Smith reported on Climate Action Advisory Committee and Economic Development Finance Corporation meetings. Mayor Lee thanked school staff and the Police Department personnel for quick work ensuring that the scene was safe after a threat at the high school campus. He mentioned a home fire that occurred Saturday night on Redwood Avenue and that Mendocino Coast Children's Fund is setting up a fund to donate monies to help the family get back on their feet. A local citizen who alerted first responders and saved the residents from the burning house will be honored by the City Council at the next meeting.

## **5. CONSENT CALENDAR**

### **Approval of the Consent Calendar**

**A motion was made by Vice Mayor Norvell, seconded by Councilmember Peters, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 4 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith and Councilmember Peters

**Absent:** 1 - Councilmember Morsell-Haye

### **5A. [19-509](#)**

Adopt by Title Only and Waive the Second Reading of Ordinance 954-2019 Establishing a Capacity Fee Deferral Program

**This Ordinance was adopted on the Consent Calendar.**

Enactment No: ORD 954-2019

- 5B. [19-451](#)** Adopt City Council Resolution Accepting the Public Drainage Easement from Dennis Miller and Barbara DeOca, as Required by Lot Line Adjustment LLA 1-19, and Authorize City Manager to Execute Certificate of Acceptance

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4211-2019

- 5C. [19-486](#)** Authorize Cancellation of the December 23, 2019 Meeting

**Cancellation of the December 23, 2019 Meeting was approved on the Consent Calendar.**

- 5D. [19-499](#)** Receive and File Minutes of October 9, 2019 Public Works and Facilities Committee Meeting

**These Committee Minutes were received and filed on the Consent Calendar.**

- 5E. [19-505](#)** Approve Minutes of November 12, 2019

**These Minutes were approved on the Consent Calendar.**

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

## **7. PUBLIC HEARING**

- 7A. [19-463](#)** Open Public Hearing and Immediately Continue Public Hearing to Date, Time and Place Certain - January 13, 2020 at 6:00 PM in Town Hall, 363 N. Main Street - to Consider Appeal of Planning Commission Decision by Mitch Bramlitt Regarding Denial of Coastal Development Permit (CDP 9-18), Design Review Permit (DR 3-18) and Minor Subdivision (DIV 1-18) for the Proposed AutoZone Retail Store at 1151 South Main Street (APN 008-440-58)

**Mayor Lee opened the public hearing at 6:44 PM and immediately continued the hearing to January 13, 2020 at 6:00 PM or as soon thereafter as the matter may be heard.**

**This Public Hearing was continued to January 13, 2020 at 6PM or as soon thereafter as the matter may be heard.**

- 7B. [19-507](#)** Receive Report, Conduct Public Hearing, and Consider Adopting a City Council Resolution Authorizing the Execution of a Joint Exercise Powers Agreement Relating to the California Municipal Finance Authority and

Approving the Issuance of Revenue Bonds by the Authority for the Purpose of Financing or Refinancing the Acquisition, Construction and Improvement of Certain Facilities for the Benefit of Fort Bragg South Street LP

**Mayor Lee opened the public hearing at 6:44 PM.**

City Manager Miller presented the staff report on this agenda item. Chris Dart of Danco spoke about the progress of the applications for this project, noting that he hoped the project will start in July of 2020.

Public Comment: None.

**Mayor Lee closed the public hearing at 6:54 PM.**

**A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 4 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith and Councilmember Peters

**Absent:** 1 - Councilmember Morsell-Haye

Enactment No: RES 4212-2019

## **8. CONDUCT OF BUSINESS**

- 8A. [19-518](#)** Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with Creative Thinking, Inc., DBA The Idea Cooperative for Marketing Strategy Development and Execution and Authorizing the City Manager to Execute Contract (Amount Not to Exceed \$99,000: Account No. 110.4321.0319)

City Manager Miller gave the staff report on this agenda item. Tom Kavanaugh, President of The Idea Cooperative, presented a slide show on the company and the proposed scope of work for the project.

Public Comment was received from:

- Mary Rose Koczorowski commented on the need for brochures about Fort Bragg being available at San Francisco hotels. She stated that marketing firms need to understand algorithms and tags.
- Robert Maki Ellis said that Idea Cooperative clients are all on the Highway 101 corridor and he doesn't see how they can bring business up to Fort Bragg.
- Gabriel Quinn Maroney spoke about the Big Idea and city identity.

Discussion: After a brief discussion, the Council agreed to accept the recommendation of Visit Fort Bragg Committee to contract with this company.

**A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 4 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith and Councilmember Peters

**Absent:** 1 - Councilmember Morsell-Haye

Enactment No: RES 4213-2019

- 8B. [19-479](#)** Receive Report and Recommendation from Public Works and Facilities Committee and Consider: (1) Adoption of City Council Resolution Approving an Integrated Pest Management Plan; and (2) Introducing by Title Only and Waiving the First Reading of Ordinance 955-2019 Repealing and Replacing Chapter 6.10 (Weed Abatement Procedures) and Adding Chapter 6.11 (Integrated Pest Management) to Title 6 (Health and Sanitation) of the Fort Bragg Municipal Code

Engineering Technician O'Neal presented the staff report on this agenda item.

Public Comment was received from:

- Jenny Shattuck urged the Council to ban pesticides of any kind on the Guest House lawn and gardens.
- Mary Rose Koczorowski asked Council to look at various ecosystems and prepare an analysis for all properties affected by pesticides. She recommended engaging youth to work on integrated pest management.
- Gabriel Quinn Maroney recommended hiring homeless people to mechanically remove weeds and that the City be more creative in pest management methods.

Discussion: After deliberation, the Council agreed that the resolution should be amended to contain language designating the Guest House property as a pesticide-free zone. Staff was directed to research the herbicide Garlon and if not already included in the restricted pesticides in Exhibit A, to add it to the list.

**A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution be adopted as amended. The motion carried by the following vote:**

**Aye:** 3 - Mayor Lee, Vice Mayor Norvell and Councilmember Peters

**No:** 1 - Councilmember Albin-Smith

**Absent:** 1 - Councilmember Morsell-Haye

Enactment No: RES 4214-2019

**A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Ordinance be introduced. The motion carried by the following vote:**

**Aye:** 3 - Mayor Lee, Vice Mayor Norvell and Councilmember Peters

**No:** 1 - Councilmember Albin-Smith

**Absent:** 1 - Councilmember Morsell-Haye

- 8C. [19-450](#)** Receive Report and Consider Adoption of City Council Resolution Amending the FY 2019-20 Budget (Amendment No. 2020-03), Approving the Use of \$17,213.15 of Forfeited Construction and Demolition Incentive Deposits (from Account No. 190-0000-0309) to Fund the Purchase of Nine (9) New Dual-Purpose Trash Receptacles to Replace Existing Garbage Bins in the Central Business District, in Accordance with Municipal Code Chapter 15.34.130 (Use of Construction and Demolition Recycling Incentive)

**Mayor Lee recessed the meeting at 8:23 PM; the meeting reconvened at 8:28 PM.**

Public Works Director Varga gave the staff report on this agenda item.

Public Comment: None.

**A motion was made by Vice Mayor Norvell, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 4 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith and Councilmember Peters

**Absent:** 1 - Councilmember Morsell-Haye

Enactment No: RES 4215-2019

**8D. [19-508](#)** Receive Report and Consider Adoption of City Council Resolution Updating the City's Compensation Plan and Confirming the Pay Rates/Ranges for all City of Fort Bragg Established Classifications

City Manager Miller presented the staff report on this agenda item. She noted that the resolution and compensation schedule have been changed to remove items 1, 3 and 4; items 2, 5 and 6 will remain.

Public Comment: None.

Discussion: It was agreed that the resolution be amended to remove the 5th, 7th, 8th, 11th and 12th recital paragraphs.

**A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution be adopted as amended. The motion carried by the following vote:**

**Aye:** 4 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith and Councilmember Peters

**Absent:** 1 - Councilmember Morsell-Haye

Enactment No: RES 4216-2019

## **9. CLOSED SESSION**

**Mayor Lee recessed the meeting at 8:45 PM; the meeting reconvened to Closed Session at 8:51 PM.**

**9A. [19-519](#)** CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR POSSIBLE ACQUISITION OF REAL PROPERTY, Pursuant to Government Code Section §54956.8: Real Property: APN 018-430-22-00, 90 W Redwood Ave., Fort Bragg, CA 95437; City Negotiator: Tabatha Miller, City Manager; Negotiating Party: Dave Massengill, Environmental Affairs, Georgia Pacific Corporation; Under Negotiation: Terms of Acquisition, Price

**Mayor Lee reconvened the meeting to Open Session at 9:04 PM and reported that no reportable action was taken on the Closed Session item.**

**ADJOURNMENT**

**Mayor Lee adjourned the meeting at 9:04 PM.**

\_\_\_\_\_  
WILLIAM V. LEE, MAYOR

\_\_\_\_\_  
June Lemos, CMC, City Clerk

IMAGED (\_\_\_\_\_)