



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Agenda Public Works and Facilities Committee

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Friday, May 19, 2023

10:00 AM

Town Hall, 363 N. Main Street

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### MEETING CALLED TO ORDER

### ROLL CALL

### COMMITTEE MEMBERS PLEASE TAKE NOTICE

*Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.*

### ZOOM WEBINAR INVITATION

*This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.*

*You are invited to a Zoom webinar.*

*When: May 19, 2023 10:00 AM Pacific Time (US and Canada)*

*Topic: Public Works and Facilities Committee*

*Please click the link below to join the webinar:*

<https://us06web.zoom.us/j/87380937960>

*Or Telephone: +1 669 444 9171 US or +1 719 359 4580 US (\*6 mute/unmute; \*9 raise hand)*

*Webinar ID: 826 8367 9932*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you*

*To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Chair or Acting Chair calls for public comment on the item you wish to address. Written public comments may be submitted to Chantell O'Neal at [coneal@fortbragg.com](mailto:coneal@fortbragg.com).*

### 1. APPROVAL OF MINUTES

1A. [23-075](#) Approve Minutes of March 09, 2023

**Attachments:** [03092023 PWF Minutes](#)

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

### 3. CONDUCT OF BUSINESS

3A. [23-149](#) Director Oral Report on Departmental Activities and Project Updates

#### **4. MATTERS FROM COMMITTEE / STAFF**

##### **ADJOURNMENT**

STATE OF CALIFORNIA     )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on May 9, 2023.

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Chantell O'Neal  
Assistant Director-Engineering Division

#### **NOTICE TO THE PUBLIC**

##### **DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

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*If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.*

*This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).*



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## Text File

File Number: 23-075

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**Agenda Date:** 5/19/2023

**Version:** 1

**Status:** Minutes to be Approved

**In Control:** Public Works and Facilities Committee

**File Type:** Committee Minutes

**Agenda Number:** 1A.

Approve Minutes of March 09, 2023



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## Meeting Minutes Public Works and Facilities Committee

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Thursday, March 9, 2023

3:00 PM Town Hall, 363 N. Main Street and Via Video Conference

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### MEETING CALLED TO ORDER

Chair Peters called the meeting to order at 3 P.M.

### ROLL CALL

Committee Members Peters and Albin-Smith were present along with Public Works Director John Smith and Assistant Director Chantell O'Neal.

Present: 2 - Tess Albin-Smith and Lindy Peters

### COMMITTEE MEMBERS PLEASE TAKE NOTICE

### ZOOM WEBINAR INVITATION

### 1. APPROVAL OF MINUTES

1A. [23-051](#) Approve Minutes of February 9, 2023

A motion was made by Committee Member Peters and seconded by Committee Member Albin-Smith, that the Committee Minutes be approved for Council review.

The motion carried by the following vote:

Aye: 2 - Committee Member Albin-Smith and Committee Member Peters

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comments were received from Ron White, Carrie Durkee, and Robert Hovart.

### 3. CONDUCT OF BUSINESS

3A. [23-052](#) Director Oral Report on Departmental Projects and Items of Interest

Director Smith gave the report. Smith began by describing the solar projects that are in process with the intent of receiving commitment before the April 2023 funding deadline. Smith discussed the reservoir project and the solar panels proposed for that project including the potential for clean energy generation and mentioned there are five other City facilities being considered for potential roof mount solar installations.

Other discussion items included the purchase of the MCRPD project, desalination regulatory work, Pudding Creek Bridge Widening, broadband funding opportunities, distribution system master planning, the water meter replacement project - increased meter accuracy, water

recycling (AKA reclamation), water treatment plant project funding and details, and the biosolids dryer that is currently under reconstruction.

Assistant Director O'Neal reviewed current streets project parameters and dates and demonstrated how-to report potholes or other street conditions using the City's website.

Albin-Smith asked about the plan at Oak and Harold as well as the plan for bicycling safety through town.

Public Comment was received from Ron White, Robert Hovart, Valerie Stanley, Jacob Patterson, and Paul Clark.

**3B. [23-031](#)** Discuss Signal Pole Replacement for Main Street at Laurel

O'Neal provided the oral report, discussing options for the replacement of traffic signal poles at Main and Laurel. The cost to replace the decorative poles in kind is approximately \$250,000 if programmed and managed by the City. Alternately, the project can be relinquished to Caltrans and the poles can be replaced with their standard galvanized poles.

No Public Comment was received on this item.

Discussion: Peters recommended project be given to Caltrans and Albin-Smith requested City staff consider sources of funding to replace the decorative poles. As the vote was split, the Committee recommended this item be brought forward to the Mid-Year budget review for a determination by the full Council.

#### **4. MATTERS FROM COMMITTEE / STAFF**

Several questions were posed during public comment, the following includes details of those responses.

Director Smith responded to the trash can inquiry, indicating that staff is preparing a grant application for procurement of new cans, some of which will be placed at the north coast trail parking lot. Peters recommended additional signage near proposed garbage receptacles. Ablin-Smith recommended that one or two cans be put out there sooner - outside the grant program.

Peters discussed the City's historic intent to participate in the Evergreen program, the pothole issue, and the need to get information updates out to the public.

#### **ADJOURNMENT**

Chair Peters adjourned the meeting at 3:59 P.M.



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## Text File

File Number: 23-149

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**Agenda Date:** 5/19/2023

**Version:** 1

**Status:** Business

**In Control:** Public Works and Facilities Committee

**File Type:** Staff Report

**Agenda Number:** 3A.

Director Oral Report on Departmental Activities and Project Updates