



AGENCY: City Council
MEETING DATE: April 8, 2019
DEPARTMENT: Police
PRESENTED BY: F. Lizarraga
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AGENDA ITEM SUMMARY

TITLE:

Receive Report and Consider Adoption of City Council Resolution Approving a Multi-Year Contract with City of Ukiah for Dispatch Services (FY 2019-20 Amount Not To Exceed \$350,123.78; Account No. 110-4200-0386)

ISSUE:

The contract for dispatch services between the Fort Bragg Police Department and the Ukiah Police Department (UPD) will expire on June 30, 2019. City staff has been working with Ukiah Police Chief Justin Wyatt to develop an updated agreement for dispatch services.

ANALYSIS:

At the 3-25-2019 City Council Meeting staff was directed to bring this item back to Council with feedback of staff's review of Dispatch Costs provided by UPD. Recent financial reports from Ukiah Police Department that were reviewed are included.

Since 2009, the City of Fort Bragg has contracted with the Ukiah Police Department for dispatch services. Throughout that time, the Fort Bragg Police Department has received outstanding dispatch services. The current contract expires on June 30, 2019.

Recently, staff met with Chief Wyatt of the Ukiah Police Department to discuss an extension of the current contract. He presented a proposal for a new five-year contract of \$350,123.78. This is based on the FY 2019-20 cost of three Clerk Dispatchers (\$325,123.78) plus \$25,000 for training, equipment, insurance, etc. While negotiating this contract, both parties agreed to establish a variable mechanism for inflating costs which is based on actual future pay increases for the three Clerk Dispatchers. This annual inflationary adjustment is capped at 5% each year, which is less than the fixed annual increase (which ranged from 7.2% -7.4%) in prior contracts. The \$25,000 fixed cost will remain constant for the five-year contract term.

RECOMMENDED ACTION:

Adopt City Council Resolution to continue dispatch services already in place between the Fort Bragg Police Department and the Ukiah Police Department, and authorize City Manager to execute the contract.

ALTERNATIVE ACTION(S):

1. Direct staff to continue negotiations with the Ukiah Police Department.
2. Direct staff to attempt to negotiate a contract with the Mendocino County Sheriff's Office for provision of dispatch services. In doing so, the City would likely incur additional set up and contract costs.
3. Direct staff to investigate re-establishment of a dispatch center within the Fort Bragg Police Department. Doing so will be quite costly in equipment and personnel costs.

FISCAL IMPACT:

The contract provides for a variable mechanism for future annual payment adjustments that is tied to actual increases in the costs incurred by the Ukiah Police Department in providing services. Staff believes this contractual arrangement is the most cost-effective means of providing Dispatch Services for the Fort Bragg Police Department.

CONSISTENCY:

Dispatch services are a critical part of the ability of the Police Department to provide services to the community and authorizing this agreement is consistent with Fort Bragg City Council Goals & Priorities, Objective 6.1, to strengthen neighborhoods and increase public safety on our streets.

IMPLEMENTATION/TIMEFRAMES:

The new contract for Dispatch Services would take effect on July 1, 2019 and terminate on June 30, 2024.

ATTACHMENTS:

1. Resolution
2. Dispatch Service Agreement Amendment
3. Dispatch Cost Report From Ukiah Police Department - 1
4. Dispatch Cost Report From Ukiah Police Department - 2
5. Dispatch Cost Report From Ukiah Police Department - 3
6. Dispatch Cost Report From Ukiah Police Department - 4

NOTIFICATION:

1. Ukiah Police Chief Justin Wyatt