



City of Fort Bragg

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Meeting Minutes Public Works and Facilities Committee

Thursday, April 14, 2022

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Chair Peters called meeting to order at 3:02 pm.

ROLL CALL

Committee members, and city staff; Director John Smith, Assistant Director of Engineering Chantell O'Neal and Clerk Sandy Arellano present.

PLEASE TAKE NOTICE

Committee clerk read the "please take notice" clause.

1. APPROVAL OF MINUTES

This was accepted

1A. [22-112](#) Approve Minutes of February 10, 2022

Minutes approved by both committee members.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were none.

3. CONDUCT OF BUSINESS

3A. [22-176](#) Receive Report and Make Recommendation for Acceptance of Technical Assistance for Preparation and Submittal of an Alternative Transportation Program Grant

Assistant Director of Engineering Chantell O'Neal presented. Committee agreed much paving around city streets is much needed. Streets in need including Chief Celeri Drive improvements discussed. Committee suggested providing a courtesy notification on proposed street improvement on Chief Celeri way to new Mill Site owners.

3B. [22-177](#) Oral Report on Dig-Once Policy

Assistant Director of Engineering presented oral report; shared engineering perspective and challenges to consider.

Franklin Street update provided, not recommended for this project as this would not apply.

Committee member Albin-Smith suggested to hire consultant for feasibility study, mapping, and cost for policy implementation. Also consider; purchasing micro-trenching equipment for lower impact digging, fiber optics and all dry lined utilities.

Chair Peters recommended to look into City of Winters' policy and consider their feedback. Committee agreed to take item to council to discuss total costs.

3C. [22-178](#) Public Works Director Oral Report on Departmental Updates and Items of Interest

Director Smith provided update on current and forthcoming Public Works projects and current rain conditions delaying the anticipated drought.

4. MATTERS FROM COMMITTEE / STAFF

Plan to clear vehicles parking on street during street sweeping days was discussed. Status on "No Vending" signs on coastal trail was requested.

Albin-Smith followed up on alley behind Starbucks. Director and Chair Peters did not recommend a one-way alley.

Albin-Smith provided an update on Tree Ordinance and requested to bring back Tree Advisory Committee. Public comment was made on Tree Ordinance update.

ADJOURNMENT

Meeting adjourned at 4:02 pm.