



# City of Fort Bragg

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## Meeting Minutes Special Meetings

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Monday, November 8, 2021

4:00 PM

Via Video Conference

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### Special Visit Fort Bragg

#### MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 4:01PM

#### ROLL CALL

**Present:** 9 - Tess Albin-Smith, Jessica Morsell-Haye, Nancy Bennett, Nicole Caito-Urbani, Alison DeGrassi, Debra DeGraw, Barbara Bruce, Megan Caron and Jason Hurst

**Absent:** 1 - Kelly Urbani-Freeland

#### 1. APPROVAL OF MINUTES

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

\*None

#### 3. CONDUCT OF BUSINESS

- 1A. [21-582](#)** Receive Update from Special Events Subcommittee Regarding Sponsorship of the Holiday Lights Festivities and Provide Staff and Subcommittee Direction

Special Events Subcommittee introduced the idea of doing another downtown event to kickoff the holiday season. They presented the idea of having photos with Santa at Town Hall on the same day as the Lighted Truck parade. They proposed musicians, vendors and a tent with lights and suggested hosting a holiday window display contest to increase participation.

Public Comment:

Public comment was received from Jay McMartin-Rosenquist and Malia Elsner.

Discussion:

There was much discussion about VFB supporting this event. Members asked questions and decided to change the date to December 11th instead of the Holiday Light Parade date of December 4th. Event scheduled from 11am-6pm. Details relating to carolers and musicians discussed extensively. The committee agreed to cap the budget at \$3,000 and an outline of all costs associated will be developed.

#### 4. MATTERS FROM COMMITTEE / STAFF

#### ADJOURNMENT

Chair Albin-Smith adjourned the meeting at 4:49 PM