



## CITY OF FORT BRAGG

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### **COUNCIL COMMITTEE ITEM SUMMARY REPORT**

**MEETING DATE:** February 10, 2021  
**TO:** Finance and Administration Committee  
**FROM:** John E. Naulty, Chief of Police  
**AGENDA ITEM TITLE:** **FY 2019-20 Year-End Report Regarding Asset Forfeiture Discretionary and Education Fund Expenditures**

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#### **ISSUE:**

The Fort Bragg City Council has adopted the following Asset Forfeiture Expenditure policy:

##### *Asset Forfeiture Discretionary Funds:*

- Expenditures under \$5,000 may be decided by the Police Chief.
- Expenditures of between \$5,000 and \$10,000 will require approval of the City Manager; a purchase order shall be required per the City's Administrative Regulation on Purchasing.
- Expenditures over \$10,000 will require approval of the City Council. The Asset Forfeiture budget shall be amended at the time of approval.
- Staff reports to the City Council will be provided on significant Asset Forfeiture expenditures identified by the City Manager.

##### *Asset Forfeiture Education Funds:*

- Expenditures will meet the mandated education and prevention guidelines.

##### *Year-End Reporting:*

- Prior to the closing of each fiscal year, a report listing all Asset Forfeiture Discretionary and Education Fund expenditures will be brought forward to the City Council's Finance & Administration Committee for review and line item budget appropriations, as necessary, will be agendized for City Council action.

This year-end report is provided in accordance with the above policy.

#### **SUMMARY:**

The Asset Forfeiture expenditures for FY 2019-20 were made in accordance with the established policy guidelines. Expenditures from the General Discretionary Account (Fund 167-4215) totaled \$14,626.01. Expenditures from the Law Enforcement Administrators Association (LEAA) Education Account (Fund 167-4216) totaled \$6,335.86. Expenditures from the Federal Justice Discretionary Account (Fund 167-4218) totaled \$2,128.51. There were no expenditures from the Federal Treasury Discretionary Account (Fund 167-4219). The attached reports provide a summary and line item expenditures for the past year and the remaining fund balances.

#### **RECOMMENDATION:**

Receive report, review, and file line item budgetary appropriations for FY2020-21.