



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, July 24, 2023

6:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:01 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Chief Cervenka presented both Officer Beak and Officer Frank their Mothers Against Drink Driving DUI awards and pins. These awards are given to those officers with more than 25 DUI arrests. Officer Frank received the Century award with the second highest DUI arrests in the State.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) None.
- (2) Jay Rosenquist and Jacob Patterson
- (3) N/A

3. STAFF COMMENTS

Community Development Director Juliana Cherry announced that the Requests for Proposals for the EIR of the Mill Site received one timely proposal from Integral Consulting. Chief Cervenka shared that next Tuesday, August 1st is National Night Out at Bainbridge Park from 5-8pm. Assistant Director of Engineering O'neal wanted to remind the public of the upcoming Hazardous Waste Event that will be held at the Caspar Transfer Station on August 3rd and 4th from 9-1pm. She also provided an update regarding the rehabilitation of Wiggly Giggly Park, which closed starting August 14th and anticipating reopening by early September.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Peters congratulated both police officers for their awards and efforts. He attended the most recent Fire Board meeting on Tuesday and reported that once again there are delays to receiving the new fire truck engines. He also stated the funds from the tax initiative for the fire departments has gone into the County's General Fund and these funds would not be distributed until January of 2024. He also stated that he's concerned that this potential ballot measure could restrict the City from raising fees because they will need to be named a tax rather than a fee. Vice Mayor Godeke mentioned that the Ad Hoc Culture and Education Committee meeting went well and the recordings are available on the City's website. He also will be attending the next Community Development Committee meeting at 3pm via Zoom or Town Hall, where they will be discussing potential tree planting efforts. Councilmember Albin-Smith shared she attended the Public Works and Facilities meeting on July 13th and C&S Waste Solutions made a recycling and waste presentation that was very informative and would like that presentation to be shared at an upcoming City Council meeting. She also shared that she attended the Finance and Administration meeting on July 17th where they discussed a potential new price structure for CV Starr. Lastly she shared she attended the Blue Zones Project Mendocino Complete Streets meeting on July 21st in Willits. She shared that it was encouraging to see a lot of solutions to make our city a better more livable city.

5. CONSENT CALENDAR

Vice Mayor Godeke requested that Item 5B be pulled to discuss details.

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, to approve the Consent Calendar with the exception of Items 5B.

The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5A. [23-217](#)** Resolution of the Fort Bragg City Council Establishing the Assistant City Manager/Police Chief Classification and Confirming the Pay Rates/Ranges for All of City of Fort Bragg Established Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4711-2023

- 5C. [23-234](#)** Approve Scope of Work for the Request for Proposals for Design Services for the Bainbridge Park Enhancement Project

This Scope of Work was approved on the Consent Calendar.

- 5D. [23-236](#)** Approve Revised Scope of Work for a Request for Proposals for Design Services for the Community Development Block Grant Fire Station Rehabilitation Project, Project No. 20-CDBG-12029

This Consent Calendar was approved on the Consent Calendar.

- 5E. [23-244](#) Approve Minutes of June 26, 2023

This Minutes was approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 5B. [23-228](#) Readopt Master Traffic Resolution

Vice Mayor Godeke wanted some clarification in regards to the redlines updates in the document. He stated that item A1 and Item B3 are no longer needed as Caltrans has removed the no left turn at those intersections. In addition Councilmember Albin-Smith asked informing questions from Assistant Director of Engineering O'Neal and she confirmed those changes.

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 1271-2023/A

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

- 7A. [23-232](#) Receive Report and Conduct Public Hearing for Disclosure of Accomplishments and Closeout of Activities Funded by Community Development Block Grant (CDBG) 17-CDBG-12020

Mayor Norvell opened the public hearing at 6:35 PM

Grants Coordinator Peterson presented the staff report.

Public Comment: Jacob Patterson

Mayor Norvell closed the public hearing at 6:40 PM.

Discussion: This item was informational only; no action was taken.

This item was informational only.

- 7B. [23-231](#) Receive Report, Conduct Public Hearing and Provide Direction to Staff Regarding 2023 Community Development Block Grant (CDBG) Program Applications

Mayor Norvell opened the public hearing at 6:41 PM

Grants Coordinator Peterson presented the staff report and asked Council to provide direction on which activities to include in the 2023 CDBG grant application. She explained the difference between Over The Counter (OTC) and Competitive Application grant processes.

Public Comment: Jacob Patterson.

Mayor Norvell closed the public hearing at 6:56 PM.

Discussion: Councilmembers discussed the various activities that the City can apply for once the Notice of Funding Availability is open. They provided direction to proceed with the Public Hearings and to apply for Over the Counter Application for a Code Enforcement program, Housing Rehabilitation, CRU, Youth Job Training and Utility Assistant programs.

This Staff Report was referred to staff with the direction to proceed with preparing a grant application for the various activities.

8. CONDUCT OF BUSINESS

- 8A. [23-208](#)** Adopt City Council Resolution Approving a Loan Agreement with Fort Bragg South Street LP, a California Limited Partnership for which Danco Communities Serves as a Co-Administrative General Partner, to Assist with the Development of The Plateau and Authorizing City Manager to Execute Same (Amount Not To Exceed: \$2,280,000; Account No.176-0000-1306)

Special Projects McCorkmick presented the staff report on this item.

Public Comment: None.

Discussion: After some brief discussion, the general consensus of the Council was that this project was good for the community.

A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that the Staff Report be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 8B. [23-233](#)** Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with SHN Consulting Engineers & Geologists, Inc. to Provide Construction Management Services for the 2022 Streets Rehabilitation Project, City Project No. PWP-00120, Approving Budget Amendment 2023/24-03, and Authorizing City Manager to Execute Contract (Amount Not To Exceed \$196,900; Account No. 421-4870-0731)

Assistant Director of Engineering O'neal presented the staff report for this item.

Public Comment: Jacob Patterson

Discussion: After a brief discussion regarding the project, Council was in agreement with staffs recommendation to proceed with SHN Consulting Engineers and & Geologists Inc.

A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4714-2023

9. CLOSED SESSION

ADJOURNMENT

Mayor Norvell adjourned the meeting at 7:33 PM

BERNIE NORVELL, MAYOR

June Lemos, MMC, City Clerk

IMAGED (_____)