



City of Fort Bragg

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Meeting Minutes Special City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Tuesday, May 17, 2022

9:00 AM

Via Video Conference

Special Meeting - Budget Workshop

CALL TO ORDER

Mayor Norvell called the meeting to order at 9:01 AM, all Councilmembers appearing via video conference.

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jessica Morsell-Haye, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

1. PUBLIC COMMENTS ON THIS SPECIAL MEETING AGENDA

Public comment was received from Jacob Patterson.

2. CONDUCT OF BUSINESS

- 2A. [22-236](#)** Conduct City Council Budget Workshop to Review Proposed Fiscal Year 2022/23 Budget Including General Fund Operating Budget, Water Enterprise Budget, Wastewater Enterprise (Municipal Improvement District No. 1) Budget, and Capital Projects Budget and Provide Direction to Staff

Details about the FY 2022/23 budget can be found in the various agenda item attachments, the two PowerPoint presentations from staff added to the agenda packet, and by viewing the video of the budget workshop. Updates and information on each item of the agenda were presented by staff as follows:

1. Introduction and Overview - City Manager Spaur and Assistant Finance Director Whippy provided introductory and summary remarks about the budget, current economic outlook, rise in inflation, local outlook, etc.
2. Public Comments - None.
3. Budget Guidelines & Fiscal Policies - Mr. Whippy summarized.

Mayor Norvell recessed the meeting at 9:53 AM; the meeting reconvened at 9:59 AM.

4. Budget Summary - Mr. Whippy gave a summary presentation on the budget and asked for Council direction on the use of the \$3.5M Pension Obligated Bonds proceeds. After a brief discussion by the Councilmembers,

A motion was made by Mayor Norvell, seconded by Councilmember Peters, to return the \$3.5M Pension Obligated Bonds proceeds. The motion carried by the following vote:

Aye: 3 - Mayor Norvell, Councilmember Peters, Councilmember Rafanan

No: 2 - Councilmember Albin-Smith, Vice Mayor Morsell-Haye

Public Comments - None.

5. Operating Budget Detail:

a. City Council - Mr. Spaur.

b. Administration - Mr. Spaur and Assistant to the City Manager McCormick.

Mayor Norvell recessed the meeting at 11:09 AM; the meeting reconvened at 11:16 AM.

c. Finance - Mr. Whippy and Government Accountant Bianchi Limbird summarized the Finance portion of the budget; Ms. McCormick reviewed the Visit Fort Bragg marketing and promotional budget.

d. Non-Departmental - Mr. Whippy.

e. Public Safety - Chief Naulty.

f. Community Development - Public Works Director Smith.

g. Public Works - Mr. Smith. It was noted that \$21K will be added to supplies for Public Works in the final budget document.

h. Internal Service Funds - Mr. Smith summarized the budget for facilities repair and maintenance and fleet and equipment services. Mr. Whippy and City consultant Deb Smith from Daka Design LLC provided an update on Technology Maintenance and Replacement.

i. Debt Service - Mr. Whippy.

6. Mayor Norvell recessed the meeting at 12:53 PM; the meeting reconvened at 1:07 PM.

7. Capital Improvement Program (CIP) - Mr. Smith

8. Enterprise Funds - Mr. Smith and Mr. Whippy

Public Comment - None.

9. Special Revenues / Grants - Mr. Whippy

10. Wrap-up - Mr. Spaur commented on the negotiations with the unions and projected cost of living allowances, stating that more will be known in the next couple of weeks. The compensation and classification study being conducted is expected to be completed in June. At this time, it is unknown what impact the results of that study will have on the budget. Mr. Spaur noted that it is a lean budget with a small projected surplus and thanked the City Council, management team, and staff for their input and for working toward financial stability.

Mayor Norvell announced that he will not attend the joint City Council / Mendocino Coast Recreation and Park District budget workshop and appointed Vice Mayor Morsell-Haye as Acting Mayor to preside over that meeting.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 1:45 PM.

BERNIE NORVELL, MAYOR

June Lemos, MMC, City Clerk

IMAGED (_____)