



# City of Fort Bragg

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## Meeting Minutes Planning Commission

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Wednesday, May 19, 2021

6:00 PM

Town Hall, 363 N.Main Street

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### Special Meeting

#### MEETING CALLED TO ORDER

The meeting was called to order by Chair Logan at 6:00 p.m.

#### ROLL CALL

**Present** 5 - Commissioner Nancy Rogers, Commissioner Stan Miklose, Vice Chair Jay Andreis, Commissioner Michelle Roberts, and Chair Jeremy Logan

#### 1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR ITEMS

None

#### 2. STAFF COMMENTS

None

#### 3. MATTERS FROM COMMISSIONERS

Commissioner Miklose asked about the outcome of the application hearing for the Sunshine dispensary. City staff stated that Director Smith planned to have a decision by the end of today, but no staff present had more information. Assistant Director O'Neal said she will email (BCC) the information to the commissioners. Commissioner Rogers asked if we are still on track for the Grocery Outlet meeting next week. O'Neal replied that there are still a few details to work out, but that we are on schedule and the issue will be heard next Wednesday. The commissioners briefly discussed the hybrid meeting format and will all attend via Zoom next week, but after that plan to attend in person whenever possible. Commissioner Roberts asked if there was an update from the Design Guidelines Subcommittee. Vice Chair Andreis said there is no update because they have not met due to scheduling conflicts.

#### 4. CONSENT CALENDAR

approved

**Aye:** 5 - Commissioner Rogers, Commissioner Miklose, Vice Chair Andreis, Commissioner Roberts and Chair Logan

4a. [21-235](#)

Approve the Minutes of May 12, 2021

**5. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None

**6. PUBLIC HEARINGS**

**6a. [21-234](#)**

Receive Report, Conduct Public Hearing, and Consider Adoption of a Resolution for a Coastal Development Permit, Design Review, Sign Permit, and Use Permit to Construct a Residential Care Facility for the Elderly Comprising of Three Single Story Residential Buildings with 12 Parking Spaces and Associated Improvements

Chair Logan recused himself from the public hearing because the applicant is a customer of his business. He turned the rest of the meeting over to Vice Chair Andreis.

Vice Chair Andreis opened the Public Hearing at 6:09 p.m.

Adjunct staff planner Ranu Aggarwal presented the prepared report.

**Questions for Staff:**

There were several questions from commissioners. Question topics included illumination and height of signage, landscape lighting, exterior building lighting, intention for existing trees, safety and preservation of trees, east boundary line clarification, building size, tenancy of pharmacy, and trash bin enclosure. Questions were addressed by staff and applicant representatives.

**Public Comments:**

\*Diana Sangraal

\*Jacob Patterson via Zoom

**Discussion:**

Commissioners' discussion included signage, lighting, tree preservation, proposed fencing and materials, final landscape plan submittal, stormwater drainage and permeable pavers, propane tank location and enclosure, noise, sign placement, parking, fencing, and design guidelines.

**A motion was made by Commissioner Rogers, seconded by Commissioner Roberts, that this Planning Resolution be adopted with modifications to Special Conditions five (5) and 21 as discussed, and with additions to Special Conditions 22 and 23 as discussed. The motion carried by the following vote:**

**approved**

**Aye:** 4 - Commissioner Rogers, Commissioner Miklose, Vice Chair Andreis and Commissioner Roberts

Recuse: 1 - Chair Logan

**7. CONDUCT OF BUSINESS**

None

**ADJOURNMENT**

Vice Chair Andreis closed the meeting at 8:41 p.m.