



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, July 24, 2023

6:00 PM

Town Hall, 363 N. Main Street and Via Video
Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Jul 24, 2023 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/84147768796>

*Or Telephone: +1 669 444 9171 or +1 720 707 2699 (*6 mute/unmute; *9 raise hand)*

Webinar ID: 841 4776 8796

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk June Lemos, jlemos@fortbragg.com.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [23-217](#)** Resolution of the Fort Bragg City Council Establishing the Assistant City Manager/Police Chief Classification and Confirming the Pay Rates/Ranges for All of City of Fort Bragg Established Classifications

Attachments: [RESO Master Salary Schedule-PoliceChief-AsstntCityMgr Add Exhibit A - Compensation Schedule](#)

- 5B. [23-228](#)** Readopt Master Traffic Resolution

Attachments: [RESO 1271-2023A Traffic Committee Att 1 - RESO 1271-2023A Traffic Committee Redline](#)

- 5C. [23-234](#) Approve Scope of Work for the Request for Proposals for Design Services for the Bainbridge Park Enhancement Project

Attachments: [RFP Scope of Work - Bainbridge Park Design](#)
[Public Comment on Item 5C](#)

- 5D. [23-236](#) Approve Revised Scope of Work for a Request for Proposals for Design Services for the Community Development Block Grant Fire Station Rehabilitation Project, Project No. 20-CDBG-12029

Attachments: [Revised Scope of Work for Fire Station Rehabilitation Project](#)

- 5E. [23-244](#) Approve Minutes of June 26, 2023

Attachments: [CCM20230626](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 7A. [23-232](#) Receive Report and Conduct Public Hearing for Disclosure of Accomplishments and Closeout of Activities Funded by Community Development Block Grant (CDBG) 17-CDBG-12020

Attachments: [07242023 Report CDBG 17-CDBG-12020](#)
[Att 1 - PH Notice 17-CDBG-12020 PFI RCFE](#)

- 7B. [23-231](#) Receive Report, Conduct Public Hearing and Provide Direction to Staff Regarding 2023 Community Development Block Grant (CDBG) Program Applications

Attachments: [07242023 Report CDBG Design Phase](#)
[Att 1 - PH Notice 2023 CDBG Design Phase](#)
[Att 2 - Matrix Code Definitions](#)
[Att 3 - Matrix Codes-National Objectives Table](#)
[Att 4 - CDBG 2019 Final Guidelines Amended 3.23.2022](#)
[Att 5 - CDBG NOFA 2022 Admendment 2](#)

8. CONDUCT OF BUSINESS

- 8A.** [23-208](#) Adopt City Council Resolution Approving a Loan Agreement with Fort Bragg South Street LP, a California Limited Partnership for which Danco Communities Serves as a Co-Administrative General Partner, to Assist with the Development of The Plateau and Authorizing City Manager to Execute Same (Amount Not To Exceed: \$2,280,000; Account No.176-0000-1306)

Attachments: [07242023 PLHA Loan Staff Report](#)

[Att 1 - Reso PHLA Loan Agreement](#)

[Att 2 - FB South Street LP Loan Agreement](#)

- 8B.** [23-233](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with SHN Consulting Engineers & Geologists, Inc. to Provide Construction Management Services for the 2022 Streets Rehabilitation Project, City Project No. PWP-00120, Approving Budget Amendment 2023/24-03, and Authorizing City Manager to Execute Contract (Amount Not To Exceed \$196,900; Account No. 421-4870-0731)

Attachments: [07242023 Construction Management for Street Rehab](#)

[Att 1 - RESO 2022 Streets Rehab CM Award](#)

[Att 3 - RFP Response List](#)

[Att 4 - Budget Amendment 2023-24-03](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

NEXT REGULAR CITY COUNCIL MEETING:

6:00 P.M., MONDAY, AUGUST 14, 2023

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on July 20, 2023.

Cristal Munoz
Acting City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).