

RESOLUTION NO. -2023

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING THE REMOVAL OF PUBLIC WORKS ADMINISTRATIVE ANALYST AND ADD AN ADDITIONAL ENGINEERING TECHNICIAN TO THE FORT BRAGG EMPLOYEE ORGANIZATION CLASSIFICATIONS AND CONFIRMING THE PAY RATES/RANGES FOR ALL CITY OF FORT BRAGG ESTABLISHED CLASSIFICATIONS; APPROVING BUDGET AMENDMENT 2023/24-08; ACCOUNT NUMBER 110-4330-various)

WHEREAS, on September 15, 2023, the Fort Bragg City Council approved an additional position of Administrative Assistant for the Public Works Department, but they did not request a Budget Amendment at that time due to salary savings; and

WHEREAS, Moneque Wooden, formerly the Public Works Administrative Analyst, was reclassified to CV Starr Manager pursuant to Resolution 4717-2023, which resulted in the Public Works Administrative Analyst classification being vacant; and

WHEREAS, a vacancy was also created by the departure of the Public Works Engineering Technician in late August 2023; and

WHEREAS, the City conducted a recruitment in September 2023 that resulted in obtaining two well qualified candidates, but Public Works has only one budgeted Engineering Technician; and

WHEREAS, Public Works wishes to eliminate the budgeted Administrative Analyst and substitute an additional Engineering Technician; and

WHEREAS, the above actions would permit additional focus for the numerous Capital projects, especially in Water and Wastewater activities; and

WHEREAS, the total number of full-time positions in the Engineering Department will increase from six to seven positions requiring a budget amendment of \$129,853 to fund the proposed additional Engineering Technician; and

WHEREAS, the Fort Bragg City Council approves all new classifications and salary schedules, which include classification titles and compensation rates as reflected in Exhibit A; and

WHEREAS, the establishment of this Resolution meets the requirements of California Code of Regulations Section 570.5 as confirmed by CalPERS; and

WHEREAS, the Fort Bragg City Council approved the latest salary schedule through Resolution 4717-2023, adopted September 11, 2023, which established salary schedules for all employees; and

WHEREAS, the California Public Employees' Retirement System Code requires the City to have a publicly adopted and posted salary schedule; and

WHEREAS, the full salary schedule is allocated in the proposed FY 2023/2024 budget and the full salary schedule is available on the City's website; and

WHEREAS, based on all of the evidence presented the City Council finds as follows:

1. Remove the approved Public Works Administrative Analyst, a full-time, non-exempt, Fort Bragg Employee Organization position; and
2. Add an additional Engineering Technician position which will be filled with the well-qualified candidate resulting from the September 2023 Engineering Technician recruitment; and
3. Approve Budget Amendment 2023/24-08, Exhibit B, to cover the entire cost of hiring an additional Engineering Technician position.

NOW, THEREFORE, BE IT RESOLVED that the City Council of Fort Bragg does hereby adopt the City of Fort Bragg Master Salary Rate Compensation Plan as presented in "Exhibit A" effective October 23, 2023 and authorizes Budget Amendment 2023/24-08; Account No. 110-4330-various.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 23rd day of October 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
RECUSED:

BERNIE NORVELL
Mayor

ATTEST:

Cristal Munoz
Acting City Clerk