



City of Fort Bragg

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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, January 8, 2024

6:00 PM

Town Hall, 363 N. Main Street and via video
conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Jan 8, 2024 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83382863947>

*Or Telephone: 1 669 444 9171 US (*6 mute/unmute, *9 raise hand)*

Webinar ID: 833 8286 3947

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [23-470](#) Presentation of Proclamation of Human Trafficking Awareness

Attachments: [04-Human Trafficking Awareness Month](#)

- 1B. [23-480](#) Presentation of Proclamation Honoring the Glass Beach Headlands Access Committee

Attachments: [05-Glass Beach Headlands Access Committee](#)

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk Diana Sanchez, dsanchez@fortbragg.com

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [23-487](#) Adopt City Council Resolution Revising Office Assistant (Temporary) Classification Salary Range to a 5-Step Salary Range and Reinstate the Mid-Management Senior Government Accountant Classifications on the Established Compensation Plan that Confirms Pay Rates/Ranges for All City of Fort Bragg Classifications

Attachments: [RESO Office Assistant Salary 5 Step Rate](#)

[Att 1- Exhibit A Comp Schedule](#)

- 5B. [23-488](#) Adopt Resolution of the Fort Bragg City Council Authorizing the Police Department to Add Lead Program Coordinator Special Assignment Pay to the Social Service Liaison Classification.
- Attachments:** [RESO Social Services Lead Program Coordinator](#)
- 5C. [23-489](#) Resolution of the Fort Bragg City Council Authorizing the City Manager to Sign Agreements and Funding Documents with the California Department of Transportation
- Attachments:** [RESO Caltrans Signature Authority](#)
- 5D. [23-496](#) Resolution of the Fort Bragg City Council Authorizing the City Manager to Execute the Lease Agreement with the Fort Bragg-Mendocino Coast Historical Society
- Attachments:** [Reso Lease Archives Historical Society](#)
[Office Lease Historical Society](#)
- 5E. [23-500](#) Resolution of the Fort Bragg City Council Approving Contract with Safe House for the Installation of Security Cameras at Various City Facility Locations and Authorizing City Manager to Execute Contract (Total Amount Not to Exceed \$35,850.00; Account No's. 167-7999-0799, 710-4712-0353, 521-4394-0351 and 610-4612-0351)
- Attachments:** [RESO Safe House Camera Contract](#)
- 5F. [23-512](#) Resolution of the Fort Bragg City Council Approving Funding for the City's Share of Costs for one Wildland Response Fire Engine and one Rescue Truck, and Authorizing the City Manager to Execute a Fund Transfer from the Fort Bragg Fire Authority Funds
- Attachments:** [RESO Fire Authority Equipment](#)
[Exhibit A](#)
[Exhibit B](#)
- 5G. [23-465](#) Receive and File Minutes of the September 7, 2023 Community Development Committee Meeting
- Attachments:** [09072023 CDC Approved Minutes](#)
- 5H. [23-483](#) Approve Minutes of Special Closed Session of December 11, 2023
- Attachments:** [CCM20231211 Special Closed Session](#)
[Public Comment --Item No. 5H](#)
- 5I. [23-499](#) Approve Minutes of December 11, 2023
- Attachments:** [CCM12-11-2023](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

8. CONDUCT OF BUSINESS

- 8A. [23-485](#) Receive Report on Expanding Short-Term Vacation Rental Use to Additional Commercial Zones

Attachments: [01082024 Short-Term Vacation Rental Staff Report](#)
[Land Use Map](#)
[ILUDC 18.42.190 Vacation Rental Units](#)
[Enforcement Section](#)
[Public Comment –Item No. 8A](#)
[Public Comment 8A.](#)
[Public Comment Item 8A](#)

- 8B. [23-476](#) Approval of an Amendment to the Lease Agreement with Mendocino County Humane Society to Include the Operation of the Animal Control Facility Located at 19701 Summers Lane, Fort Bragg, CA

Attachments: [01082024 Humane Society Lease Staff Report](#)
[First Amendment- Humane Society Leasehold](#)
[Att 1 - Humane Society Leasehold](#)

- 8C. [23-492](#) Adopt Joint City Council/Improvement District Board/Redevelopment Successor Agency Resolution Approving a Third Amendment to the Agreement Between the City of Fort Bragg and Jones & Mayer for the Provision of Legal Services and Authorizing the City Manager to Execute the Same

Attachments: [RESO Third Amendment Jones & Mayer](#)
[Third Amendment Jones & Mayer](#)
[Jones Mayer Contract 07082019](#)
[1st Amendment 04142021 Jones Mayer](#)
[Second Amendment Jones Mayer](#)
[Public Comment - Item No. 8C](#)

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, JANUARY 22, 2024**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on January 5, 2024.

Diana Sanchez
City Clerk