



CITY OF FORT BRAGG

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MEMORANDUM

MEETING DATE: January 30, 2024
TO: Community Development Committee
FROM: Community Development Department
AGENDA ITEM TITLE: Suggested Discussion and Committee Direction on Frequency and Preferred Date and Time of 2024 Regular Community Development Committee Meeting Schedule

Background and Overview: As a standing committee of the City Council (Ord. 904 §2, passed 06-11-2012), the Community Development Committee reviews and makes recommendations concerning community development and redevelopment issues.

During the September 7, 2023 Community Development Committee meeting, committee members agreed to hold regularly scheduled meetings on the fourth Tuesday of each month at 4:00 p.m. at Town Hall (363 N. Main St) and via video conference. The following are potential 2024 Committee meeting dates:

	Fourth Tuesday	Fifth Tuesday
January		1-30-2024*
February	2-27-2024	
March	3-26-2024	
April	4-23-2024	
May	5-28-2024	
June	6-25-2024	
July	7-23-2024	
August	8-27-2024	
September	9-24-2024	
October	10-22-2024	
November	11-26-2024	
December	12-24-2024**	

*Committee members agreed to hold their first meeting of 2024 on the fifth Tuesday of the month.

**A meeting will not be held in December, as the fourth Tuesday of the month falls on a City recognized holiday.

Recommendation: Community Development Department staff recommends directing staff to continue scheduling Committee meetings at 4:00 p.m. on the fourth Tuesday of each month.