



City of Fort Bragg

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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, October 23, 2023

6:00 PM

Town Hall, 363 N. Main Street and Via Video
Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Oct 23, 2023 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83387614856>

Webinar ID: 833 8761 4856

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [23-355](#) Presentation of Proclamation Declaring October 9 - October 15, 2023 as Code Enforcement Officer Week

Attachments: [16-Code Enforcement Week](#)

- 1B. [23-354](#) Presentation of Proclamation Declaring September 15 - October 15, 2023 as Latino Heritage Month

Attachments: [15-Latino Heritage Month](#)

- 1C. [23-362](#) Presentation of Proclamation Declaring October Breast Cancer Awareness Month

Attachments: [17- Breast Cancer Awareness Month](#)

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk at cityclerk@fortbragg.com.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A. [23-319](#) Adopt City Council Resolution Appointing Director and Alternate Director to Represent and Vote on Behalf of the City of Fort Bragg on the Redwood Empire Municipal Insurance Fund (REMIF) Board of Directors

Attachments: [RESO CIRA Redwood Empire Division Representatives](#)

- 5B. [23-363](#) Resolution of the Fort Bragg City Council approving the removal of Public Works Administrative Analyst and add an additional Engineering Technician to the Fort Bragg Employee Organization classifications and confirming the pay rates/ranges for all City of Fort Bragg established classifications; approving Budget Amendment 2023/24-08; Account Number 110-4330-various)

Attachments: [Resolution Approving an Engineering Technician](#)
[Exhibit A](#)
[Exhibit B: Budget Amendment 2023-24-08](#)

- 5C. [23-357](#) Approve Minutes of October 10, 2023

Attachments: [CCM20231010](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

- 7A. [23-339](#) Conduct Public Hearing, Receive Report, Receive Finance & Administration Committee Recommendation, and Consider Adoption of City Council Resolution Approving Updates to the City's Impact Fee Schedule

Attachments: [10232023 Impact Fee Update Report](#)
[Att 1 - Consultant Presentation Impact Fees](#)
[Att 2 - ID RESO Impact Fee Schedule Update](#)
[Att 3 - 23-24 Fee Schedule Exhibit A](#)
[Att 4 - 23-24 Other Impact Fees](#)
[Att 6 - City of Fort Bragg Affidavit 6782713](#)
[Att 5 - Draft Impact Fee Nexus Study](#)
[Att 6 - 10022023 PH Notice Proposed Fees](#)
[Public Comment Item 7A](#)
[Public Comment Item 7A 7C-](#)

- 7B.** [23-360](#) Conduct Public Hearing, Receive Report, Receive Finance & Administration Committee and the C.V Starr Ad-Hoc Council Committee Recommendation, and Consider Adoption of City Council Resolution Approving Updates to the C.V. Starr Community Center Fee Schedule for FY 2023/24

Attachments: [102323 Staff Report](#)

[Att 1 - ID RESO CV Starr Fee Schedule](#)

[Att 2 - City of Fort Bragg Affidavit 6782713](#)

[Exhibit A: CVSCC Fees 2023-24](#)

[Exhibit B: Lane rental Comparatives](#)

[Exhibit C: CV Starr Propane Cost \(1\)](#)

[Exhibit D: CV Starr Electrical Cost](#)

[Exhibit E: PH Notice Proposed Fees](#)

[Public Comment Item 7B --3](#)

[Public Comment Item 7B --2](#)

[Public Comment Item 7B](#)

[Public Comment Item 7B --4](#)

[Public Comment Item 7B --5](#)

- 7C.** [23-361](#) Conduct Public Hearing, Receive Report, Receive Finance & Administration Committee Recommendation, and Consider Adoption of City Council Resolution Approving Establishing a Credit Card Convenience Fee to be Collected for the use of Credit/Debit Cards

Attachments: [102323 Staff Report](#)

[Att 1 - ID Resolution](#)

[Att 2 - PH Notice Proposed Fees](#)

[Att 3 - City of Fort Bragg Affidavit 6782713](#)

[Exhibit A: 22-23 Fee Schedule Transaction Fees](#)

[Exhibit B: Convenience Fee Survey - GFOA](#)

[Exhibit C: Historical Credit Card Fees](#)

[Exhibit D: Transaction Fees by Trans Amt](#)

[Public Comment Item 7A 7C-](#)

8. CONDUCT OF BUSINESS

- 8A.** [23-359](#) Receive Update on the Termination of the Current CV Starr Operating Agreement with Mendocino Coast Recreation and Park District

Attachments: [10232023 CV Starr Staff Report](#)

- 8B. [23-246](#) Receive Presentation of Community Engagement Plan for the Noyo Harbor Blue Economy Visioning, Resiliency and Implementation Plan

Attachments: [10232023 CEP Staff Report](#)
[Att 1 - Community Engagement Plan](#)

9. CLOSED SESSION

- 9A. [23-365](#) PUBLIC EMPLOYMENT. Gov't Code Section 54957 (b). Title: City Clerk
- 9B. [23-356](#) PUBLIC EMPLOYMENT. Gov't Code Section 54957 (b). Title: City Manager

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
 6:00 P.M., MONDAY, November 13, 2023**

STATE OF CALIFORNIA)
)ss.
 COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on October 20, 2023.

Cristal Munoz
 Acting City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).