



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Agenda Planning Commission

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Wednesday, December 9, 2020

6:00 PM

Via Video Conference

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### MEETING CALLED TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### PLEASE TAKE NOTICE

*DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, PLANNING COMMISSIONERS, AND STAFF WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE PLANNING COMMISSION MEETING OF WEDNESDAY DECEMBER 09, 2020.*

*In compliance with the Shelter-in-Place Orders of the County and State no in-person meeting will be held and the public is invited to attend virtually. The meeting will be live-streamed on the City's website at [city.fortbragg.com](http://city.fortbragg.com) and on Channel 3. Public Comment regarding matters on the agenda may be made in any of the following ways: (1) By joining the Zoom video conference, (2) Through the City's online eComment agenda feature, (3) Emailed to Joanna Gonzalez, [jgonzalez@fortbragg.com](mailto:jgonzalez@fortbragg.com), (4) Written comments delivered through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street, or (5) Voice mail comments called in to (707) 961-2827 ext 111 by 5:00 PM on the day of the meeting.*

*Comments can be made at any time prior to the meeting, in real-time while the item is being considered by the Planning Commission and up to 12:00 PM on Thursday, December 10, 2020. All eComments or emails received before or during the meeting that have not been published with the agenda packet will be read aloud into the record. Public comments are restricted to three minutes. Written comments on agendized matters and those exceeding three minutes will be included in the public record as part of the agenda packet the next business day after the meeting.*

*We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact Community Development at (707)961-2827 ext 111.*

### ZOOM WEBINAR INVITATION

*You are invited to a Zoom webinar.  
When: Dec 9, 2020 06:00 PM Pacific Time (US and Canada)  
Topic: Planning Commission*

*Please click the link below to join the webinar:  
<https://zoom.us/j/94945404372?pwd=UmRWWlplNdXJacVJINWtieGVzcVJkUT09>  
Passcode: 225131  
Or iPhone one-tap :*

US: +16699009128,,94945404372#,,,,,0#,,225131# or +12532158782,,94945404372#,,,,,0#,,225131#  
Or Telephone:  
Dial(for higher quality, dial a number based on your current location):  
US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 301 715 8592 or +1 312 626 6799  
or +1 646 558 8656  
Webinar ID: 949 4540 4372  
Passcode: 225131  
International numbers available: <https://zoom.us/j/abnNGtzEur>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN IT IS TIME FOR PUBLIC COMMENT.

## **1. APPROVAL OF MINUTES**

- 1a. [20-929](#) Approve the Planning Commission Minutes of November 12, 2020

**Attachments:** [November 12, 2020 Minutes](#)

## **2. PUBLIC COMMENTS ON NON-AGENDA ITEMS**

## **3. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **4. MATTERS FROM CHAIR/COMMISSIONERS/STAFF**

## **5. PUBLIC HEARINGS**

- 5a. [20-946](#) Receive Report, Conduct Public Hearing and Consider Approval of Minor Use Permit 4-20 to Establish a Storefront Cannabis Dispensary With Delivery and Accessory Micro Business in Distribution, Processing, Nursery, and Non-Volatile Manufacturing, and a Residential Unit Within Two Existing Commercial Buildings

**Attachments:** [12092020 MUP 4-20 Sunshine Dispensary Staff Report](#)

[Att 1 - Project Description](#)

[Att 2- Completeness Letter](#)

[Att 3 - MUP 4-20 Hearing Notice and Map](#)

[Att 4 - Building 1 Floor Plan](#)

[Att 5 - Building 2 Floor Plan](#)

[Att 6 - Public Comments Against the Project](#)

[Att 7 - Public Comments in Favor of the Project](#)

[Att 8 - Correspondence](#)

[Att 9 - Written Public Comments Received During Meeting](#)

## **6. CONDUCT OF BUSINESS**

## **ADJOURNMENT**

*The adjournment time for all Planning Commission meetings is no later than 9:00 p.m. If the Commission is still in session at 9:00 p.m., the Commission may continue the meeting upon majority vote.*

STATE OF CALIFORNIA        )  
  )ss.  
COUNTY OF MENDOCINO    )

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 5, 2020.

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Chantell O'Neal; Assistant Director, Engineering  
Community Development Department

**NOTICE TO THE PUBLIC**

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection in the Community Development Department at 416 North Franklin Street, Fort Bragg, California, during normal business hours. Such documents are also available on the City’s website at [www.fortbragg.com](http://www.fortbragg.com) subject to staff’s ability to post the documents before the meeting.

**ADA NOTICE AND HEARING IMPAIRED PROVISIONS:**

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

The Council Chamber is equipped with a Wireless Stereo Headphone unit for use by the hearing impaired. The unit operates in conjunction with the Chamber’s sound system. You may request the Wireless Stereo Headphone unit from the City Clerk for personal use during meetings. This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).