



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Finance and Administration Committee

Wednesday, February 9, 2022

4:00 PM

Via Video Conference

MEETING CALLED TO ORDER

ROLL CALL

PLEASE TAKE NOTICE

Due to state and county health orders and to minimize the spread of COVID-19, Committee Members and staff will be participating in this meeting via video conference. The Governor's executive Orders N-25-20, N-29-20, and N-15-21 suspend certain requirements of the Brown Act and allow the meeting to be held virtually.

The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made by joining the Zoom video conference and using the Raise Hand feature when the Chair calls for public comment. Any written public comments received after agenda publication will be forwarded to the Committee Members as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Diana Sanchez, dsanchez@fortbragg.com.

ZOOM WEBINAR INVITATION

*You are invited to a Zoom webinar.
When: Feb 9, 2022 04:00 PM Pacific Time (US and Canada)
Topic: Finance and Administration Committee Meeting*

*Please click the link below to join the webinar:
<https://us06web.zoom.us/j/83917896595>
Or Telephone:*

*US: +1 720 707 2699 or +1 253 215 8782 (*6 mute/unmute, *9 raise hand)
Webinar ID: 839 1789 6595*

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE CHAIR OR ACTING CHAIR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

1. APPROVAL OF MINUTES

1A. [22-055](#) Approve Minutes of December 8, 2021

Attachments: [FAC 12082021](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

3A. [22-051](#) Receive Report from Thomas Adams of Avenue Insights & Analytics on Quarter 2 2021 Sales Tax and Business Activity

Attachments: [Q1 FY 21-22 Sales Tax and Financial Outlook](#)

3B. [22-050](#) Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the City Manager, Contract Change Orders Not Exceeding 10% of Contract, and Disbursements Listing

Attachments: [Q2 FY 2021-22 Staff Report Reportable Items](#)
[Treasurer's Report Q2 FY 21-22](#)
[Contracts Under \\$25K Q2 FY 21-22](#)
[Disbursements Q2 FY 21-22](#)
[FAC CCO Log Oct to Dec 2021](#)

3C. [22-054](#) Receive Update on the Expiration of the State Moratorium on Water Shut-offs

Attachments: [Staff Report Resumption of Water Shut-offs](#)
[Water Shut Off Policy](#)

3D. [22-052](#) Receive Oral Update from Staff on Departmental Activities

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on February 3, 2022.

Diana Sanchez
Administrative Assistant

NOTICE TO THE PUBLIC

**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET
DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



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Text File

File Number: 22-055

Agenda Date: 2/9/2022

Version: 1

Status: Business

In Control: Finance and Administration Committee

File Type: Committee Minutes

Agenda Number: 1A.

Approve Minutes of December 8, 2021



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Meeting Minutes Finance and Administration Committee

Wednesday, December 8, 2021

4:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Chair Albin-Smith called the meeting to order at 4:00 PM

ROLL CALL

Present: 2 - Tess Albin-Smith and Marcia Rafanan

1. APPROVAL OF MINUTES

1A. [21-633](#) Approve Minutes of August 16, 2021

The minutes were approved by the Committee as presented and will be forwarded for Council review.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public Comment was received from Jacob Patterson.

3. CONDUCT OF BUSINESS

3A. [21-622](#) Receive Asset Forfeiture Fund Year-End Report and Budget Reconciliation for FY 2020-21

The Committee reviewed the report prepared for this item. The committee report was presented by Chief Naulty and prepared by Administrative Assistant Lesley Bryant. Bryant explained that now in the second year of the global pandemic it has made it difficult to use the funds for events. The report outlined the policies and gave general overview of the spending. In addition, there was summary and detail list of the asset forfeiture expenditures.

Public Comment:

None.

Discussion:

There was much discussion about the use of the funds and how the Asset Forfeiture funds are set aside for community events such as A Day in the Park and National Night Out, Police Activities League, Neighborhood Watch and others. Chief Naulty answered questions about the limited spending due in part to the pandemic. Lesley Bryant further explained the different funds and the manner that they can be used. The federal funds are more guarded which makes it difficult to spend, however the State funds are more general and could be used for various reasons including educational.

3B. [21-623](#) Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the

City Manager, Contract Change Orders Not Exceeding 10% of Contract, and Disbursements Listing

The Committee reviewed the report prepared for this item. The committee report was presented by Assistant Director of Finance Isaac Whippy, who summarized the Treasury Report, Intradepartmental budget transfers, contracts under \$25k, Contract Change Orders not exceeding 10% of contract, and Disbursements Listing.

Public Comment:

None

Discussion:

The report is intended to give committee and community an overview of the economic condition of the City. This reports demonstrated that they City's finances are doing better than expected. There was some questions about the maturing of the City's CD's and if they should change their strategy. There were also some questions about the disbursements and if a policy should be created to make sure that the spending is done equally.

3C. [21-627](#) Receive Report on Fiscal Year 2020/21 Year End Results

The Committee reviewed the report prepared for this item. The committee report was presented by Assistant Finance Director Whippy who reported on the FY 2020-2021 Year end results. In this report he summarized the outcomes of the General Fund and the three Enterprise Funds.

Public Comment:

Jacob Patterson

Discussion:

There was some discussion about the Water Enterprise fund and Capital Improvement plans for the next year. The committee pointed out that the Water Enterprise Fund had a higher income even though the City implemented water restrictions. It was explained that the majority of the restrictions came after the end of the fiscal year. The reductions will show up in the next quarter report instead.

3D. [21-625](#) Discussion on Water/Wastewater Utility Rate Fees and Provide Direction to Staff.

Assistant Finance Director Isaac Whippy gave an oral update on the last Utility Rate study that was done back in 2016. He explained that the City Council had approved to postpone the rate increase in July 2020 and in January 2021 they approved to do the rate study but to not increase the current rate. Due to staffing shortages the City has not initiated the rate study yet.

Public Comment:

Jacob Patterson

Discussion:

The committee has provided direction to go ahead and start the rate study as a high priority. The timeline will start in late January and that it be completed in a couple months. The rate study will be done by Rural Community Cooperation and we will assist them with the process.

3E. [21-626](#) Receive Oral Update From Staff on Departmental Activities

Department Update:

Assistant Finance Director Isaac Whippy reported on the following:

- * The FY 20-21 audit is complete and the Comprehensive Annual Financial Report will come out the second week in January.
- * Business license renewals will go out at the end of December and are due by the end of February.
- * The accounting software Springbrook will be upgraded to the cloud base Springbrook instead.
- * Preparing for round two of CDBG funding.
- * Utility assistance program is still providing up to \$500 in utility payments and the Business Assistance program is still available
- * Fee waiver updates will come from the City Manager at the next meeting.

4. MATTERS FROM COMMITTEE / STAFF

None

ADJOURNMENT

Chair Albin-Smith adjourned the meeting at 5:15 PM



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Text File

File Number: 22-051

Agenda Date: 2/9/2022

Version: 1

Status: Business

In Control: Finance and Administration Committee

File Type: Staff Report

Agenda Number: 3A.

Receive Report from Thomas Adams of Avenue Insights & Analytics on Quarter 1 2021
(July-September) Sales Tax and Business Activity



Quarterly Report on Sales Tax and Business Activity

Top 25 Sales Tax Remitters

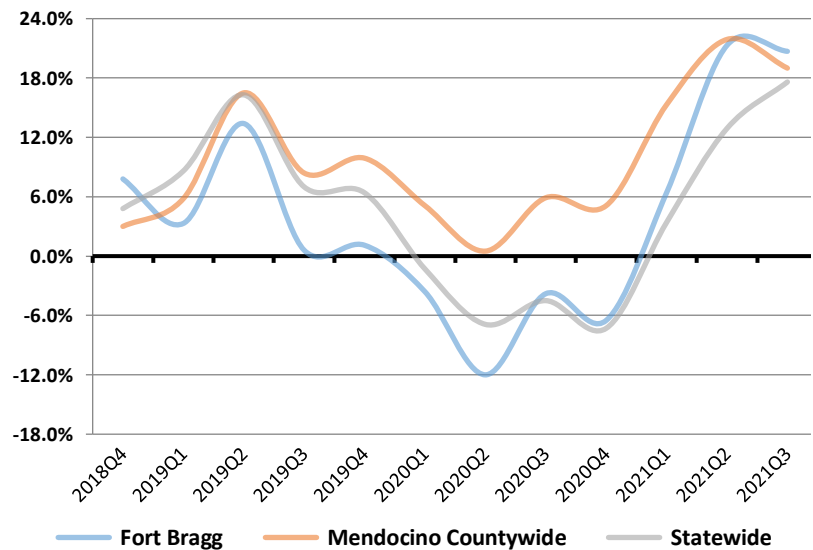
- ARCO AM/PM MINI MARTS
- BOATYARD TOBACCO
- CANCLINI TV & APPLIANCE
- CHEVRON SERVICE STATIONS
- CVS/PHARMACY
- DOLLAR TREE STORES
- GEO AGGREGATES
- HARVEST MARKET
- KEMPPE LIQUID GAS
- MCDONALD'S RESTAURANTS
- MENDO MILL & LUMBER COMPANY
- MENDOCINO COUNTY HORTICULTURE SUPPLY
- NOYO HARBOR INN
- O'REILLY AUTO PARTS
- REDWOOD COAST FUELS
- RINO SERVICE STATIONS
- RITE AID DRUG STORES
- ROSSI BUILDING MATERIALS
- SAFEWAY STORES
- SINCLAIR SERVICE STATIONS
- SPORT CHRYSLER-JEEP-DODGE
- TACO BELL
- THE BREWERY SHOP
- TRUE VALUE HARDWARE
- TWO SHORT SALES

3rd Quarter 2021 in Review

California sales tax cash receipts increased by 17.6% from the same quarter last year. In this jurisdiction sales tax cash receipts increased by 11.1% from the same quarter last year due to a increase of \$5,853,000 in Taxable Sales.

Cash Receipts	Quarter	Annual
Fort Bragg	11.1%	20.7%
Mendocino Countywide Pool	-9.5%	15.4%
Mendocino Countywide	5.6%	19.0%
North Coast Region	5.7%	16.6%
Statewide	17.6%	17.6%

Annualized Percent Change in Sales Tax Cash Receipts



Business Activity

- General Retail
- Food Products
- Transportation
- Construction
- Business To Business
- TOTAL LOCAL BUSINESS ACTIVITY**
- COUNTYWIDE POOL ACTIVITY**

Fort Bragg		North Coast		California	
Quarter	Annual	Quarter	Annual	Quarter	Annual
14.3%	19.1%	2.5%	12.0%	20.5%	12.7%
16.1%	17.0%	11.9%	-29.4%	24.3%	-0.3%
18.3%	13.8%	2.1%	8.5%	14.8%	8.7%
6.2%	15.4%	-1.5%	8.4%	1.5%	3.5%
23.5%	13.3%	10.0%	8.1%	5.1%	-1.2%
14.8%	16.4%	3.9%	0.5%	14.6%	5.4%
-4.8%	16.2%	-3.4%	17.1%	0.5%	14.7%



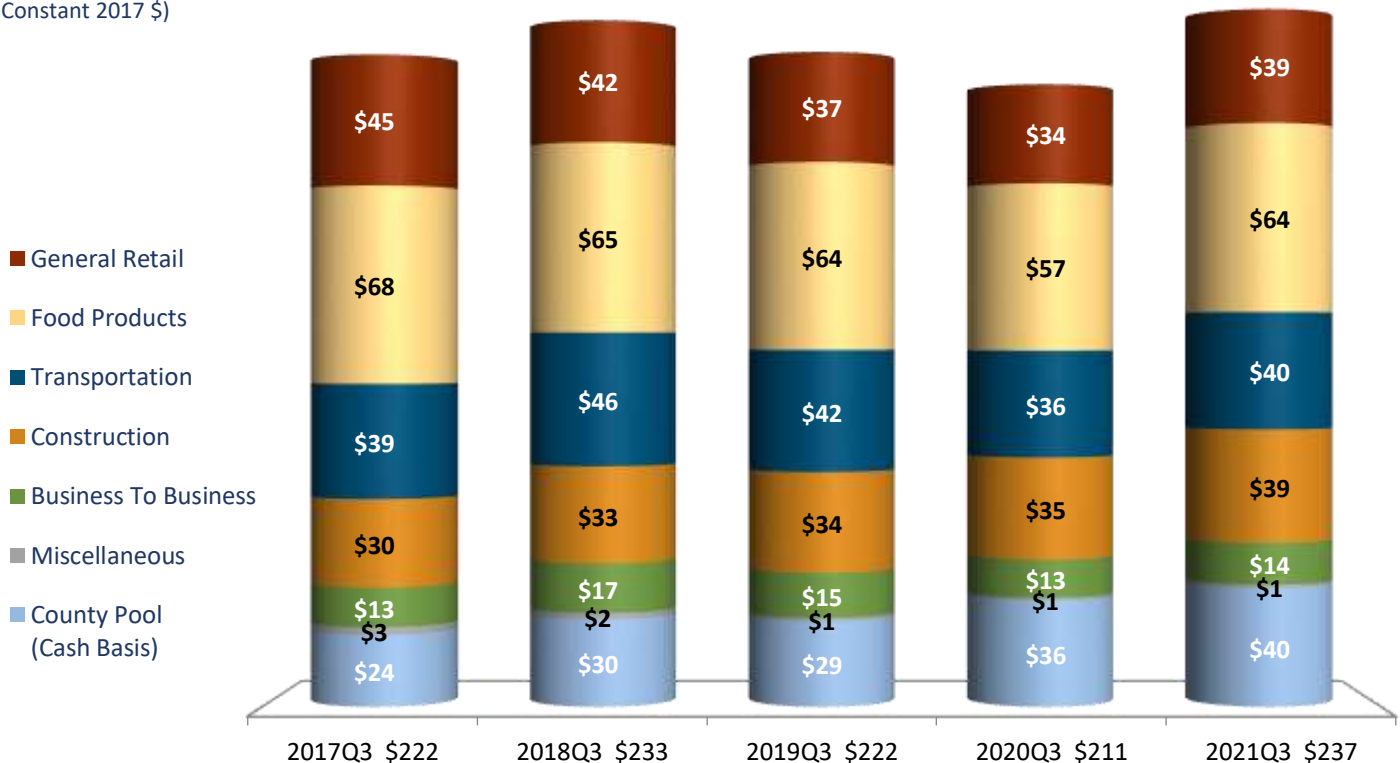
News

- Economic Activity:** Real Gross Domestic Product (GDP) grew at a seasonally adjusted annualized rate of 2.0% in the third quarter of 2021. Real GDP in Q3 2021 surpassed its Q4 2019 pre-pandemic peak by 1.4%. (BEA)
- Employment:** The U.S. unemployment rate fell by 0.6% to 4.6% in October of 2021 compared to August of 2021. Total U.S. nonfarm payroll employment increased by 531,000 (0.2%) in October of 2021. California's unemployment rate decreased to 7.3% in October, a slight .3% improvement from June of 2021. California's civilian employment increased by 201,500 (1.2%) in October of 2021 compared to June of 2021. (BLS, EDD)
- Personal Income:** U.S. personal income increased by 4.3% for the third quarter of 2021, compared to same quarter previous year. U.S. personal income for the year of 2021Q3 has increased by 6.4% compared to the 2020Q3 yearly personal income amount. (BEA)

Fort Bragg

Annual Per Capita Sales Tax

Adjusted for Inflation
(Constant 2017 \$)



NORTH COAST: Quarterly Comparison of 2020Q3 and 2021Q3 (July through September Sales)

	General Retail	Food Products	Transportation	Construction	Business To Bu.	Miscellaneous	Jul - Sep 2021 (2021Q3)	Jul - Sep 2020 (2020Q3)	% Chg	Gain	Gain	Decline	Decline
LAKE COUNTY													
LAKEPORT	2.5%	5.5%	1.8%	14.7%	4.2%	-12.0%	305,026	295,417	3.3%	Service Stations	Restaurants	Auto Sales - New	Food Markets
MENDOCINO COUNTY													
FORT BRAGG	14.3%	16.1%	18.3%	6.2%	23.5%	56.1%	478,803	416,910	14.8%	Restaurants	Service Stations	Furniture/Appliance	Light Industry
UKIAH	-4.2%	1.2%	-30.9%	0.3%	-3.8%	-6.4%	1,420,312	1,547,846	-8.2%	Restaurants	Bldg.Matls-Whsle	Auto Sales - New	Furniture/Appliance
WILLITS	-12.0%	8.8%	16.0%	-17.2%	-15.8%	-6.8%	390,457	388,046	0.6%	Service Stations	Restaurants	Florist/Nursery	Bldg.Matls-Retail
SHASTA COUNTY													
REDDING	5.4%	14.9%	6.3%	-2.1%	12.7%	8.0%	6,531,168	6,132,466	6.5%	Service Stations	Restaurants	Misc. Vehicle Sales	Auto Sales - Used

FORT BRAGG

Sales Tax Net Cash Receipts: Two Advances Plus Clean-Up Payment

Last Year Cash Received > This Year Cash Received > Calendar Sales Quarter >	% CHANGE BY MONTH ENDED QUARTER						MOST RECENT FOUR QUARTERS TOTAL			
	Aug-19	Nov-19	Feb-20	May-20	Aug-20	Nov-20	Dec-19 thru	Dec-20 thru	\$ Chg	% Chg.
	Aug-20	Nov-20	Feb-21	May-21	Aug-21	Nov-21	Nov-20	Nov-21		
	20Q2	20Q3	20Q4	21Q1	21Q2	21Q3	2020Q3	2021Q3		
1 Mendocino County	-4.8%	11.7%	11.7%	55.8%	39.4%	14.5%	6,805,701	8,655,202	1,849,501	27.2
2 Ukiah	14.9%	18.6%	9.6%	32.8%	18.1%	-4.6%	6,873,719	7,726,001	852,281	12.4
3 Fort Bragg	-13.5%	12.0%	-6.3%	47.7%	44.6%	11.1%	1,701,859	2,054,171	352,312	20.7
4 Willits	12.5%	14.1%	2.1%	31.2%	19.8%	0.0%	1,655,439	1,851,851	196,411	11.9
5 Point Arena	-19.6%	-15.3%	-41.5%	1.6%	23.0%	-2.0%	66,639	60,935	(5,704)	(8.6)
Shasta Co Total	0.0%	11.5%	3.8%	36.8%	23.4%	5.7%	35,559,391	41,135,590	5,576,200	15.7
Mendocino Co Total	3.2%	14.4%	7.8%	42.8%	28.8%	5.6%	17,103,358	20,348,159	3,244,801	19.0
Lake Co Total	22.3%	20.1%	7.1%	34.8%	21.2%	6.4%	7,411,558	8,581,497	1,169,939	15.8
South Coast	-10.6%	-3.7%	-10.4%	29.7%	34.8%	18.8%	3,065,514,886	3,563,226,501	497,711,615	16.2
Inland Empire	1.9%	9.0%	3.8%	50.6%	37.7%	21.9%	832,289,870	1,053,348,168	221,058,298	26.6
Other Southern	6.2%	3.1%	-5.9%	48.7%	18.0%	14.1%	31,223,578	35,983,764	4,760,186	15.2
Southern California	-3.3%	1.7%	-3.5%	32.5%	28.6%	15.3%	3,929,028,333	4,652,558,433	723,530,099	18.4
S.F. Bay Area	-11.0%	-4.7%	-10.1%	23.8%	26.3%	13.6%	1,568,577,324	1,748,869,361	180,292,037	11.5
Central Valley	8.2%	10.8%	8.5%	45.9%	33.9%	20.0%	751,050,756	943,908,573	192,857,817	25.7
Sacramento Valley	5.8%	6.4%	-1.0%	36.6%	28.0%	16.8%	536,877,924	637,652,163	100,774,240	18.8
Central Coast	-8.7%	2.2%	-2.0%	39.5%	28.9%	11.4%	164,224,833	192,304,994	28,080,161	17.1
Other Northern	4.0%	11.4%	8.0%	35.2%	26.6%	9.2%	73,218,244	86,726,773	13,508,529	18.4
North Coast	3.3%	13.3%	5.3%	38.2%	24.6%	5.7%	60,074,306	70,065,246	9,990,940	16.6
Northern California	-7.9%	-1.1%	-7.5%	34.2%	35.3%	19.4%	3,154,023,387	3,679,527,111	525,503,725	16.7
MUNI/AVENU STATEWIDE	-5.9%	0.0%	-5.7%	33.4%	32.3%	17.6%	7,083,051,720	8,332,085,544	1,249,033,824	17.6



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Agenda Date: 2/9/2022

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Status: Business

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File Type: Staff Report

Agenda Number: 3B.

Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the City Manager, Contract Change Orders Not Exceeding 10% of Contract, and Disbursements Listing



CITY OF FORT BRAGG

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FINANCE AND ADMINISTRATION COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: FEBRUARY 9TH 2022
TO: Finance and Administration Committee
AGENDA ITEM TITLE: Receive Reportable Items Report

BACKGROUND AND OVERVIEW:

Municipal Code and fiscal policies of the City of Fort Bragg require certain items to be reported to the Finance and Administration Committee each Fiscal Quarter. Items required to be reported are:

- 1) The City's investment portfolio- Treasurer's Report
- 2) Approved intradepartmental budget transfers
- 3) Contracts under \$25,000 which are approved by the City Manager
- 4) Change orders approved by the City Manager per Purchasing Policies and Procedures
- 5) List of disbursements

The reportable items for Quarter two of the Fiscal Year 2021/22 have been compiled to be presented today.

There were no approved intradepartmental budget transfers for the Quarter.

RECOMMENDATION:

The committee to accept the Quarter's report ended December 31, 2021, for information purposes only.

ALTERNATIVES:

Request additional information related to reportable items.

ATTACHMENTS:

1. Treasurer's Report (Investment Portfolio)
2. Contracts under \$25k Report
3. Change Orders Report
4. Disbursements Listing

BUSINESS ITEM NO. _

CITY OF FORT BRAGG

TREASURER'S REPORT

December 31, 2021



OVERVIEW

The City's investment objectives in order of priority are to provide safety, ensure the preservation of capital, provide sufficient liquidity for cash needs and earn a competitive rate of return (yield) within the confines of the California Government Code and the City Investment Policy.

- **Safety** – Safety of principal is the foremost objective of the investment program. Investments for the City will be made in a manner that seeks to ensure the preservation of capital in the overall Portfolio.
- **Liquidity** – The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements, which might be reasonably anticipated.
- **Yield** – The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints, liquidity needs, and cash flow characteristics of the Portfolio.

To view the City's Investment and Fiscal policy, refer to the City's Annual Budget.

Reports on the City's investment portfolio and cash position are developed by the Finance Director/City Treasurer and reviewed by the Finance & Administration Committee quarterly.

California statutes authorize cities to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. During the quarter ended June 30, the City's permissible investments included the following instruments:

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Investment Fund (State Pool)	N/A	Unlimited	\$50 Million
U.S. Treasury Obligations	5 years	Unlimited	None
U.S. Government Agency Issues	5 years	Unlimited	None
Repurchase Agreements	90 days	10%	None
Bankers' Acceptances (must be dollar denominated)	270 days	40%	None
Commercial Paper - A rated minimum	180 days	15%	None
Certificates of Deposits - FDIC insured	5 years	50%	None
General obligations of any State or Political subdivision - AA rated minimum	5 years	30%	None
Money market mutual funds holding - Cash and U.S. Government Obligations	N/A	None	None

Governmental Accounting Standards Board Statement 31 requires the City to recognize the fair market value of its investments at the end of each fiscal year. The market values of investments included in this report were obtained from the State Controller's office for Local Agency Investment Funds (LAIF) and from the City's registered investment advisor STIFEL.



ANALYSIS

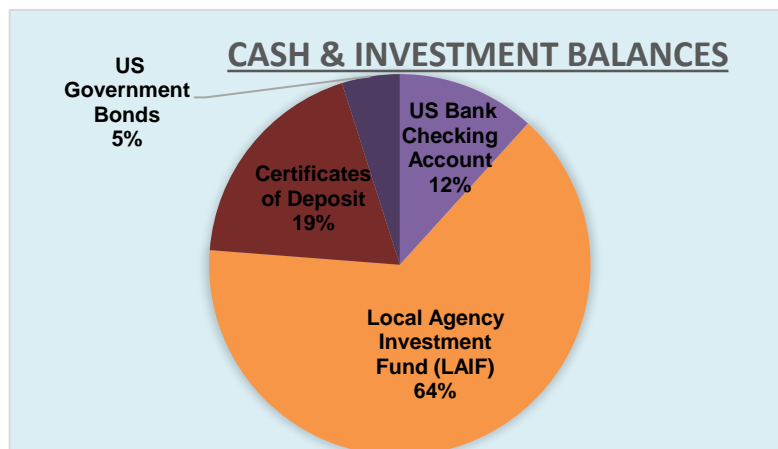
As of December 31, 2021, the City's Cash and Investment portfolio balances at market value were \$20 million. The investment portfolio consists primarily of CDs purchased at a maximum of \$250k, Government Bonds and investments in the California Local Agency Investment Fund (LAIF).

LAIF interest rates have continued to decline from 0.33% in Q4 FY 20/21 to 0.24% in the current quarter. The weighted average rate of return on CDs held is 2.38%, and the weighted average rate of return on the entire Portfolio is 1.16%.

CHECKING AND INVESTMENT BALANCE

QOQ	Q4 FY 20/21	Q1 FY 21/22	Q2 FY 21/22	Interest Rate	
US Bank Checking Account	\$ 2,518,141	\$ 4,149,305	\$ 2,353,295	0.16%	*
Local Agency Investment Fund (LAIF)	12,929,575	12,938,679	12,946,558	0.24%	
Certificates of Deposit	4,832,173	3,564,402	3,786,081	2.38%	**
Government Bonds			985,945	1.88%	
	\$ 20,279,889	\$ 20,652,386	\$20,071,879		

*Earnings Allowance **Weighted Average



	Q2 BUDGET	Q2 BUDGET	Q2 ACTUAL	BUDGET VARIANCE
Interest Income - All Funds	\$ 167,865	\$ 83,933	\$ 71,796	\$ (12,137)

The net investment income earned for the first quarter year was \$126,099, including Interest earned of \$71,796 and market value adjustments (Unrealized Gains) of \$54,304 as required by GASB 31. The daily change in the market is temporary, as the City mostly holds its CDs investments until maturity when they can be redeemed at par value.

INVESTMENT LIQUIDITY

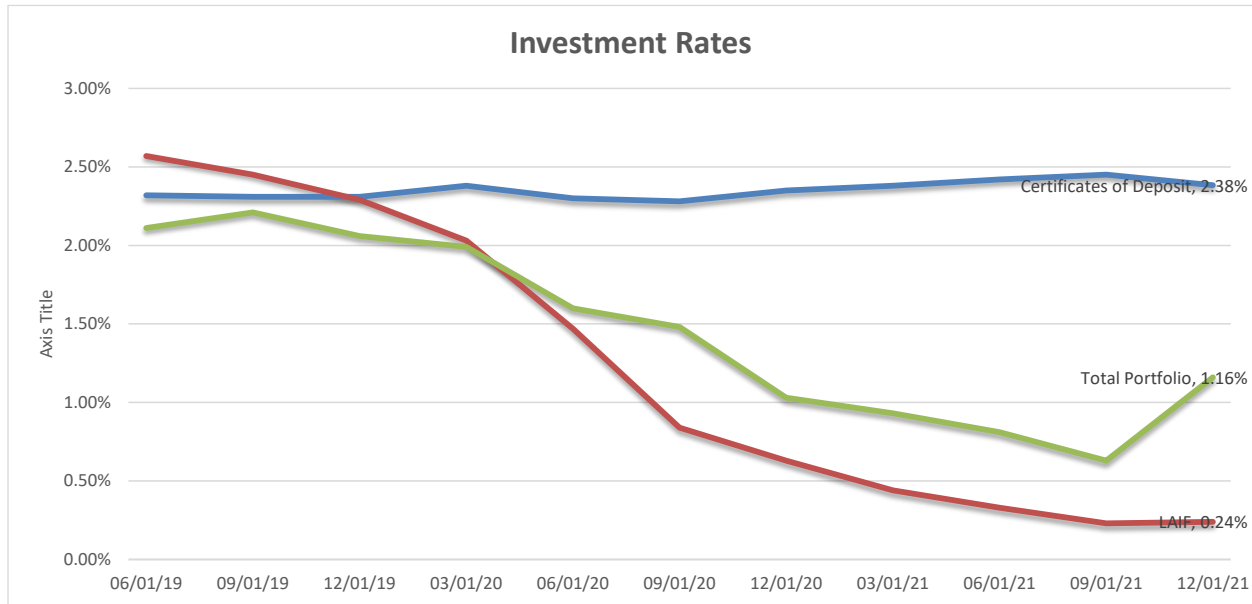
The Portfolio is highly liquid, with 76% available within 30 days and 9% within one year.

AGING INTERVAL	MARKET VALUE	% OF PORTFOLIO
< 30 Days	\$ 15,299,853	76%
31 days - 1 Year	1,753,889	9%
1 - 2 years	1,277,830	6%
2 - 3 Years	1,740,307	9%
	\$ 20,071,879	



HISTORICAL RATE TREND

The graph below depicts the historical interest rate trend for the entire Portfolio and certificates of deposits.



Investment in Local Agency Investment Fund (LAIF)

The City is a voluntary participant in the California Local Agency Investment Fund (LAIF), which is regulated by the California Government Code Section under the oversight of the Local Investment Advisory Board (Board). The Board consists of five members as designated by state statute and is chaired by the State Treasurer, responsible for the day-to-day administration of LAIF.

Investment in Certificates of Deposits

Holding	Par Value	Market Value	Est. Yield	Maturity Date
Peoples United Bank NA	248,000	248,223	2.04%	01/18/22
Third Fed Savings	247,000	248,097	2.23%	03/21/22
BMW Bank	246,000	247,793	2.76%	04/13/22
Commenity Capital	249,000	253,467	3.07%	08/15/22
Farmers State Bank Ind	247,000	250,646	2.30%	09/19/22
Mountain America Fed Credit Union	249,000	253,699	2.34%	11/30/22
American Express BK	247,000	251,965	2.43%	12/05/22
Knoxville TVA	249,000	254,391	2.33%	01/26/23
Belmont Savings Bank	248,000	254,597	2.61%	02/28/23
Citibank	246,000	253,727	2.79%	04/11/23
First Tech Federal Credit Union	249,000	258,970	3.09%	06/14/23
Goldman Sachs	245,000	256,145	3.17%	08/15/23
Jefferson Financial Credit Union	246,000	258,150	3.16%	10/19/23
State Bank of India	249,000	248,263	0.75%	10/28/24
Synchrony Bank	249,000	247,949	0.70%	10/24/24
Total Certificates of Deposit	<u>3,714,000</u>	<u>\$ 3,786,081</u>		



Contracts - \$25,000 & Under

October 1, 2021 - December 31, 2021

Date	Consultant/ Contractor	Project	Amount	Term
10/4/2021	NHA ADVISORS, LLC 4040 Civic Center Dr., Suite 200 San Rafael, CA 94903	Continuing Disclosure and CDIAC Reporting Compliance Services	\$4,500.00/year	10/4/2021 – 6/30/2024
11/1/2021	KEENAN & ASSOCIATES 2355 Crenshaw Blvd., Suite 200 Torrance, CA 90501	Health Reimbursement Arrangement (HRA) services and technical support	\$2,700.00	11/1/2021 – 10/31/2024
11/15/2021	KNORR SYSTEMS, INC. 2221 Standard Avenue Santa Ana, CA 92707	CV Starr Community Center Circulation Pump Upgrade Project	\$16,195.69	11/15/2021 – 6/30/2022
11/29/2021	EXAMINETICS, INC. 10561 Barkley Place Overland Park, KS 66212	On-site hearing and respiratory fit testing services for Public Works	\$2,930.00	11/29/2021 – 3/3/2022

Bank Reconciliation

Board Audit

User: IWhippy
 Printed: 02/01/2022 - 5:01PM
 Date Range: 10/01/2021 - 12/31/2021
 Systems: 'AP'



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 110 General Fund				
Department: 0000				
8878	HUMBERTO ARELLANO	Replace stale dated US bank#6496 6/1	10/08/2021	438.80
8881	CLAIR BEALE	Return Deposit for Limited Term Perr	10/08/2021	400.00
8908	SARAH MILLION McCORMICK	REPLACE STALE DATED CHK #86	10/08/2021	122.90
8930	ROBERT RYAN RHOADES	Replace stale cks US Bank #86233 10/	10/08/2021	399.86
8952	ISOLVED BENEFIT SOLUTIONS	Sept 2021	10/15/2021	69.94
8977	RICHARD D. JONES, APLC	575 Whipple St CDD-00053	10/19/2021	45.00
9021	REMIF INSURANCE-EAP	Nov 2021 EAP	10/29/2021	181.76
9049	PACIFIC GAS & ELECTRIC CO.	FORT BLDG MUSEUM 8/23-9/21/21	10/29/2021	107.39
9063	CITY OF UKIAH	Disbatch Services April-June 2021. Sh	10/29/2021	91,907.49
9080	FORT BRAGG ADVOCATE NEWS	REISSUE STALE CHK #80276 FRO	11/05/2021	284.64
9087	ISABELLE BAEZ MEJIA	REISSUE STALE CHECK 82086 FRO	11/05/2021	11.63
9097	SCOTT PERKINS	Reissue stale check WFB 80714 from	11/05/2021	114.15
9167	RYLAN GOBLE	REISSUE STALE DATED CHECK 70	11/19/2021	135.98
9175	MENDOCINO AUTOMOTIVE TOW	REISSUE STALE DATED CHECK #	11/19/2021	250.00
9179	PACIFIC GAS & ELECTRIC CO.	Fort Bldg Museum	11/19/2021	116.31
9190	THE UKIAH DAILY JOURNAL	Reissue stale dated check #73106 fron	11/19/2021	320.00
9224	FRAME MILL ARTWORKS LLC	Reissue stale dated check #80833 fron	12/01/2021	62.50
9236	RICHARD D. JONES, APLC	CODE ENFORCMENT	12/01/2021	45.00
9252	JACQUI SIPILA	Reissue stale check #80721 from 4/14/	12/01/2021	121.09
9314	THE UKIAH DAILY JOURNAL	HR- HARBOR DISTRICT EMPLOYE	12/17/2021	359.70
9325	REMIF - PREMIUM BILLING	January EE Health	12/21/2021	76,164.00
9326	REMIF INSURANCE-EAP	January 2021 EAP	12/21/2021	181.76
9351	DANA GREY PARENT'S CLUB	Reissue stale dated check #80785 fron	12/30/2021	500.00
9357	FORT BRAGG CUBS, INC	Return Deposit for use of gym for Che	12/30/2021	200.00
9362	GLASS BEACH PRESCHOOL	Return deposit for use of Town Hall fo	12/30/2021	200.00
9370	RICHARD D. JONES, APLC	CDD-00053	12/30/2021	832.50
9375	JON MCCOLLEY	Reissue stale dated check #77342 fron	12/30/2021	110.00
9387	PACIFIC GAS & ELECTRIC CO.	Fort Bldg Museum 10/21-11/18/2021	12/30/2021	182.12
9402	Soroptomist of Noyo Sunrise	Return deposit for use of Town Hall fo	12/30/2021	200.00
2021108	EMPOWER Retirement	Pay Amts owed: 10/30/2020 (Isaac -\$1	11/08/2021	250.00
20211001	EMPOWER Retirement	Def Comp	10/01/2021	3,736.15
20211002	CA PUBLIC EMPLOYEES RETIREM	Supp J. Jimenez PPE 9-11-2021 Admi	10/01/2021	169.77
20211016	UNITED STATES TREASURY	PR Batc h 102.10.2021 PR Tax - Feder	10/15/2021	40,104.78
20211029	EMPOWER Retirement	Def Comp 103.10.2021	10/29/2021	3,882.88
20211030	CA PUBLIC EMPLOYEES RETIREM	PERS SPf 103.10.2021	10/29/2021	8,069.56
20211031	CA PUBLIC EMPLOYEES RETIREM	PERS MP 103.10.2021	10/29/2021	10,072.15
20211032	CA PUBLIC EMPLOYEES RETIREM	PERS MC 103.10.2021	10/29/2021	5,584.06
20211033	CA PUBLIC EMPLOYEES RETIREM	PERS SC 103.10.2021	10/29/2021	3,330.04
20211034	UNITED STATES TREASURY	PR Fed Tax Dep	10/29/2021	39,804.87
20211035	EMPLOYMENT DEVELOPMENT D	PR Taxes SDI Batch 103.10.2021	10/29/2021	1,305.68
20211036	EMPLOYMENT DEVELOPMENT D	PR Taxes PIT Batch 103.10.2021	10/29/2021	6,038.13
20211113	EMPLOYMENT DEVELOPMENT D	CA PIT Batch 101.11.2021	11/12/2021	7,117.11
20211114	EMPLOYMENT DEVELOPMENT D	CA SDI Batch 101.11.2021	11/12/2021	1,294.67
20211115	UNITED STATES TREASURY	PR Taxes Batch 101.11.2021	11/12/2021	44,571.73
20211116	CA PUBLIC EMPLOYEES RETIREM	PERS-SP BATCH 101.11.2021	11/12/2021	9,480.66
20211117	CA PUBLIC EMPLOYEES RETIREM	PERS-MC BATCH 101.11.2021	11/12/2021	5,517.13
20211118	CA PUBLIC EMPLOYEES RETIREM	PERS-MP BATCH 101.11.2021	11/12/2021	10,006.61
20211119	CA PUBLIC EMPLOYEES RETIREM	PERS-SC BATCH 101.11.2021	11/12/2021	3,398.47
20211131	UNITED STATES TREASURY	PR 102.11.2021	11/26/2021	38,102.43
20211211	CA PUBLIC EMPLOYEES RETIREM	PERS - MISC CLASSIC	12/10/2021	5,667.72

Check No.	Vendor/Employee	Transaction Description	Date	Amount
20211212	CA PUBLIC EMPLOYEES RETIREM	PERS - SAFE CLASSIC	12/10/2021	3,363.99
20211213	CA PUBLIC EMPLOYEES RETIREM	PERS - SAFETY PEPRA	12/10/2021	7,310.98
20211214	CA PUBLIC EMPLOYEES RETIREM	PERS - MISC PEPRA	12/10/2021	10,363.67
20211225	CA PUBLIC EMPLOYEES RETIREM	PERS SP PR Batch 102.12.2021	12/23/2021	10,168.18
20211226	CA PUBLIC EMPLOYEES RETIREM	PERS MP PR Batch 102.12.2021	12/23/2021	7,564.95
20211227	CA PUBLIC EMPLOYEES RETIREM	PERS MC PR Batch 102.12.2021	12/23/2021	5,519.47
20211228	CA PUBLIC EMPLOYEES RETIREM	PERS SC PR Batch 102.12.2021	12/23/2021	3,363.99
20211232	UNITED STATES TREASURY	PR SPECIAL PD PR Batch 202.12.20	12/30/2021	7,227.81
20211233	CA PUBLIC EMPLOYEES RETIREM	Safety Classic SPECIAL PR PD - Lon	12/30/2021	682.12
20211234	CA PUBLIC EMPLOYEES RETIREM	Safety pepraSPECIAL PR PD - Longe	12/30/2021	114.55
220211029	VALERIE THORNTON	Overpaid Wages. ACH Check Voided	10/29/2021	1,163.77
Total for Department: 0000				478,412.60

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4110 City Council				
8914	MENDOCINO SOLID WASTE MGM	One time payment pursuant to Resolut	10/08/2021	13,600.00
8917	JESSICA MORSELL-HAYE	League of CA Cities - Sac Jessica M.	10/08/2021	960.22
8924	LINDY PETERS	League of Cities Annual Conference -	10/08/2021	664.92
8935	TESS ALBIN-SMITH	Leauge of CA cities 9/21-9/24	10/08/2021	390.63
9071	CALIFORNIA INTERGOVERNMEN	CITY COUNCIL WC QTR 10/1-12/31	11/05/2021	70.00
9161	CALIFORNIA INTERGOVERNMEN	CITY COUNCIL WC FOR QTR 7/1/2	11/19/2021	70.00
9189	TRC SOLUTIONS, INC	Phase I environmental Site Assessmen	11/19/2021	5,287.50
9410	TESS ALBIN-SMITH	Yosemite Policymakers Conference	12/30/2021	500.00
Total for Department: 4110 City Council				21,543.27

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4130 City Manager				
8940	MICHAEL JAMES TUFTS	Credit history Adriana Ramos	10/08/2021	85.00
8977	RICHARD D. JONES, APLC	Retainer	10/19/2021	10,490.23
8978	KUTAK ROCK LLP	Legal Servicest to acquire & develop C	10/19/2021	17,440.64
8981	MENDOCINO COAST CLINICS	D ANN GARCIA, RYAN GORDON	10/19/2021	208.00
8984	OCCU-MED, LTD.	MORENO RAMOS,ADRIANA	10/19/2021	611.06
8994	THE UKIAH DAILY JOURNAL	REF #0006608751	10/19/2021	333.66
9027	STATE OF CALIFORNIA DOJ	Fingerprints: Huerta & Rinesmith	10/29/2021	98.00
9071	CALIFORNIA INTERGOVERNMENTAL	ADMIN WC QTR 10/1-12/31/21	11/05/2021	2,000.00
9134	MICHAEL JAMES TUFTS	credit history - Diana Sanchez	11/12/2021	85.00
9161	CALIFORNIA INTERGOVERNMENTAL	ADMIN WC FOR QTR 7/1/2021-9/30	11/19/2021	2,000.00
9173	KUTAK ROCK LLP	Legal Services & Support to acquire &	11/19/2021	5,039.60
9190	THE UKIAH DAILY JOURNAL	10/7/21 CC: 45 DAY MORATORIUM	11/19/2021	2,095.41
9236	RICHARD D. JONES, APLC	MENDOCINO RR	12/01/2021	12,532.50
9240	METROPOLITAN PLANNING GROUP	franchise agreement - ceqa	12/01/2021	412.50
9242	OCCU-MED, LTD.	ENGINEERING TECH ALFREDO H	12/01/2021	299.06
9296	JUNE LEMOS	CITY CLERK NEW LAW & ELECTI	12/17/2021	305.43
9314	THE UKIAH DAILY JOURNAL	HR- MAINTENANCE WORKER I &	12/17/2021	850.25
9344	C4 POLYGRAPH	Pre- Employment Polygraph Exam: M	12/30/2021	350.00
9346	STATE OF CALIFORNIA DOJ	PRE EMPLOYMENT SCREENING	12/30/2021	49.00
9347	MARK A. CLEMENTI, PH.D.	Antoinette Moore:Software Publisher	12/30/2021	774.00
9370	RICHARD D. JONES, APLC	ATTORNEY FEES NOV 2021	12/30/2021	10,665.00
9385	OCCU-MED, LTD.	Sedentary (Driving) Physical - Sanche	12/30/2021	233.03
Total for Department: 4130 City Manager				66,957.37

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4150 Finance				
8878	HUMBERTO ARELLANO	Replace stale dated US bank#6496 6/1	10/08/2021	-42.00
8884	CALIFORNIA SOCIETY OF	Intermediate Governmental Accounting	10/08/2021	150.00
8896	GARDA CL WEST, INC	October Service Month Cash safe City	10/08/2021	407.91
8918	MUNISERVICES, LLC	ACFR- Sep 2021	10/08/2021	2,500.00
8930	ROBERT RYAN RHOADES	Replace stale cks US Bank #86233 10/	10/08/2021	-42.00
8932	SHN CONSULTING ENGINEERS	Grant admin through 8/31/2021	10/08/2021	2,000.00
8952	ISOLVED BENEFIT SOLUTIONS	Sept 2021	10/15/2021	3.56
9051	PRYOR LEARNING SOLUTIONS IN	LIVE ONLINE SEMINAR 10/29/21 I	10/29/2021	99.00
9057	SHN CONSULTING ENGINEERS	PROFESSIONAL SERVICES PERIO	10/29/2021	900.00
9071	CALIFORNIA INTERGOVERNMEN	FINANCE WC QTR 10/1-12/31/21	11/05/2021	1,138.00
9081	GOVERNMENT FINANCE OFFICEI	CPFO ENROLLMENT FEE	11/05/2021	600.00
9092	MUNISERVICES, LLC	SUTA SERVICE	11/05/2021	1,038.01
9097	SCOTT PERKINS	Reissue stale check WFB 80714 from	11/05/2021	-42.00
9161	CALIFORNIA INTERGOVERNMEN	FINANCE WC FOR QTR 7/1/2021-9/	11/19/2021	1,138.00
9166	GARDA CL WEST, INC	CH CASH SAFE NOVEMBER 2021	11/19/2021	418.57
9167	RYLAN GOBLE	REISSUE STALE DATED CHECK 70	11/19/2021	-42.00
9175	MENDOCINO AUTOMOTIVE TOW	REISSUE STALE DATED CHECK #	11/19/2021	-42.00
9176	MUNISERVICES, LLC	SUTA SERVICES FOR THE TAX QU	11/19/2021	13.37
9190	THE UKIAH DAILY JOURNAL	Reissue stale dated check #73106 from	11/19/2021	-42.00
9224	FRAME MILL ARTWORKS LLC	Reissue stale dated check #80833 from	12/01/2021	-42.00
9225	GARDA CL WEST, INC	DECEMBER 2021	12/01/2021	407.91
9251	SHN CONSULTING ENGINEERS	GRANT ADMIN - NATALIE GREGC	12/01/2021	1,800.00
9252	JACQUI SIPILA	Reissue stale check #80721 from 4/14/	12/01/2021	-42.00
9314	THE UKIAH DAILY JOURNAL	FINANCE- UNCLAIMED FUNDS	12/17/2021	393.75
9351	DANA GREY PARENT'S CLUB	Reissue stale dated check #80785 from	12/30/2021	-42.00
Total for Department: 4150 Finance				12,630.08

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4190 Non-departmental				
8864	AMWINS GROUP BENEFITS INC	Retiree Medical October 2021	10/01/2021	9,986.40
8877	ARAMARK UNIFORM SERVICES, I	City Hall mats/ towels	10/08/2021	115.26
8879	AT&T CALNET	AS400 Modem	10/08/2021	638.53
8889	DKF SOLUTIONS GROUP LLC	My Safety Training Officer Subscriptio	10/08/2021	1,050.00
8892	FEDERAL EXPRESS CORP	late charge	10/08/2021	7.29
8893	FORT BRAGG ADVOCATE NEWS-S	52 weeks subscription of paper	10/08/2021	72.80
8906	INTEGRITY SHRED	DOCUMENT SHREDDING CITY H	10/08/2021	216.00
8921	OFFICE DEPOT	Copy paper 10 Reams	10/08/2021	256.07
8927	QUILL CORPORATION	pressboard folder, oversized rubber ba	10/08/2021	253.07
8939	TOSHIBA FINANCIAL SERVICES	Min payment for Sept 2021, Color cop	10/08/2021	1,767.54
8944	VERIZON BUSINESS	PW Phones	10/08/2021	583.70
8949	AMWINS GROUP BENEFITS INC	Nov Retiree Medical	10/15/2021	9,986.40
8958	AT&T CALNET	VIDEO CONFRENCING	10/19/2021	19.62
8960	BARTEL ASSOCIATES, LLC	Ongoing work: OPEB valuation & GA	10/19/2021	1,285.00
8976	IMAGE SALES, INC.	ID CARDS X3	10/19/2021	46.22
8986	PACIFIC GAS & ELECTRIC CO.	Guest House	10/19/2021	107.37
8989	QUILL CORPORATION	Legal smead	10/19/2021	148.34
9014	ROSSI'S BLDG MATERIALS	GRAFITTI-REMOVER	10/28/2021	32.29
9023	AT&T CALNET	PAYMENT GUEST HOUSE 9/13-10/	10/29/2021	620.33
9026	BROKEN LEG SPORTS	ERC 2021	10/29/2021	157.43
9032	DEEP VALLEY SECURITY	MONITORING FEE: TH, GH, CORP	10/29/2021	480.00
9033	DKF SOLUTIONS GROUP LLC	MONTHLY FEE OCT 2021: MY SAF	10/29/2021	1,050.00
9048	OFFICE DEPOT	case of copy paper	10/29/2021	76.19
9049	PACIFIC GAS & ELECTRIC CO.	CITY HALL BUILDINGS 8/23-9/21/	10/29/2021	4,304.65
9052	QUILL CORPORATION	COPY PAPER	10/29/2021	132.85
9061	SUBURBAN PROPANE L.P.	PROPANE TOWN HALL	10/29/2021	106.76
9065	VERIZON BUSINESS	PW Cell Phone	10/29/2021	637.62
9067	WHISPERING PINES WATER	24X5 GAL WATER BOTTLES & EQ	10/29/2021	369.50
9071	CALIFORNIA INTERGOVERNMEN	NON DEPT. LIAB. PREMIUM WC C	11/05/2021	300.00
9078	DKF SOLUTIONS GROUP LLC	3 month subscription fee Nov 2021- Ja	11/05/2021	1,050.00
9082	HARVEST MARKET	ERC LUNCHEON 10/22/2021	11/05/2021	1,109.53
9084	INTEGRITY SHRED	CITY HALL SHRED	11/05/2021	60.00
9105	SUBURBAN PROPANE L.P.	PROPANE CITY HALL	11/05/2021	467.41
9108	TOSHIBA AMERICA BUSINESS SO	2021 Personal Property Tax Mendocin	11/05/2021	1,943.03
9130	PACIFIC GAS & ELECTRIC CO.	GUEST HOUSE	11/12/2021	111.98
9132	QUADIENT LEASING USA, INC	CH POSTAGE MACHINE	11/12/2021	830.30
9144	EMPLOYMENT DEVELOPMENT D	Reimbursable UIB costs Period End 9-	11/17/2021	2,450.01
9154	ARAMARK UNIFORM SERVICES, I	CH mats/ towels	11/19/2021	38.42
9155	AT&T CALNET	video conferencing	11/19/2021	19.28
9161	CALIFORNIA INTERGOVERNMEN	NON DEPART. LIAB. PREMIUM W	11/19/2021	203,130.00
9171	IMAGE SALES, INC.	BADGES FOR EZRA RUNESMITH,	11/19/2021	46.22
9179	PACIFIC GAS & ELECTRIC CO.	City facilities	11/19/2021	3,713.37
9187	SUBURBAN PROPANE L.P.	GUEST HOUSE PROPANE	11/19/2021	154.04
9194	AMWINS GROUP BENEFITS INC	Retiree Medical - Dec 2021	11/24/2021	9,986.40
9206	RHOADS AUTO PARTS INC	Service charges (late fee)	12/01/2021	18.64
9209	AT&T CALNET	10/13/21-11/12/21 CITY HALL PHON	12/01/2021	598.15
9219	CREATIVE FORMS & CONCEPTS I	TAX FORMS	12/01/2021	135.98
9221	DEEP VALLEY SECURITY	labor and travel fee	12/01/2021	227.72
9234	IMAGE SALES, INC.	BADGES FOR: DIANA SANCHEZ, C	12/01/2021	46.22
9235	INTEGRITY SHRED	SHREDDING NOV 2021 CH	12/01/2021	60.00
9243	OFFICE DEPOT	KEYBOARD SUPPORT, WHITE CO	12/01/2021	249.20
9246	QUILL CORPORATION	INK AND SUPPLIES	12/01/2021	79.45
9257	SUBURBAN PROPANE L.P.	PROPANE CITY HALL	12/01/2021	565.88
9260	TOSHIBA AMERICA BUSINESS SO	FIN & PD COPIER	12/01/2021	1,681.55
9262	VERIZON BUSINESS	PW PHONE	12/01/2021	627.75
9283	RHOADS AUTO PARTS INC	SVC-LATE FEE	12/14/2021	24.41
9286	CDW GOVERNMENT, INC	INK FOR PLOTTER	12/17/2021	311.88
9303	PACIFIC GAS & ELECTRIC CO.	GUEST HOUSE 10/28/21-11/29/21	12/17/2021	124.09
9311	SUBURBAN PROPANE L.P.	CITY HALL PROPANE	12/17/2021	565.88
9317	WHISPERING PINES WATER	5x5 GAL 10/14, 6x5 GAL 10/28, EQU	12/17/2021	484.50
9330	ROSSI'S BLDG MATERIALS	Parks-Graffiti Remover/Wiping Rags/!	12/22/2021	61.98

Check No.	Vendor/Employee	Transaction Description	Date	Amount
9332	ARAMARK UNIFORM SERVICES, I	City Hall Mats/ Towels	12/30/2021	76.84
9334	AT&T CALNET	TOWN HALL PHONE 11/13-12/12/2	12/30/2021	623.71
9369	INTEGRITY SHRED	City Hall Shred Dec 2021	12/30/2021	60.00
9378	MENDO LITHO	#10 CITY LOGO WINDOW ENVELC	12/30/2021	452.60
9386	OFFICE DEPOT	3 MONTH AT A GLACE YEARLY C.	12/30/2021	347.62
9387	PACIFIC GAS & ELECTRIC CO.	City Facilities 10/21-11/18/21	12/30/2021	3,663.79
9392	QUILL CORPORATION	Supplies and Ink	12/30/2021	198.01
9408	SUBURBAN PROPANE L.P.	City Hall Propane	12/30/2021	1,284.24
9415	VERIZON BUSINESS	PW CELL PHONE 11/19-12/18/21	12/30/2021	609.08
9418	WHISPERING PINES WATER	CITY HALL WATER	12/30/2021	246.00
Total for Department: 4190 Non-departmental				273,342.39

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4200 Police - Operations				
8871	MENDO MILL & LUMBER CO	FBPD-KEY LOCK	10/05/2021	4.12
8876	AMERICAN RIVER COLLEGE	RESERVE SLOTS FOR TRAINING 1	10/08/2021	197.00
8879	AT&T CALNET	Tipster Hotline	10/08/2021	1,358.19
8880	RORY BEAK	Tactical Rifle Course	10/08/2021	327.02
8885	CITY OF MARYSVILLE	Reserve slots for Beak & Frank Tactic	10/08/2021	760.00
8894	JAROD FRANK	Tactical Rifle Course	10/08/2021	327.02
8905	IMAGE SALES, INC.	ID CARD PRODUCTION FOR JOSE	10/08/2021	56.24
8906	INTEGRITY SHRED	DOCUMENT SHREDDING PD SEP	10/08/2021	60.00
8911	MENDO MILL & LUMBER CO	Fasteners	10/08/2021	3.58
8915	MIKE'S CLASSIC CAR WASH	Car wash for PD	10/08/2021	105.75
8919	THOMAS O'NEAL	Issue Refund due to last min training c	10/08/2021	131.52
8925	PHOENIX FIRE DEFENCE	#5 Fire Extinguisher, ABC dry chemic	10/08/2021	273.19
8927	QUILL CORPORATION	wypall wipers white 720 count	10/08/2021	154.44
8933	SUBURBAN PROPANE L.P.	PD propane	10/08/2021	422.18
8934	SYMBOL ARTS LLC	badge custom seal	10/08/2021	54.44
8944	VERIZON BUSINESS	PD Phones	10/08/2021	583.70
8945	WEST PUBLISHING CORPORATIO	Online Software sub	10/08/2021	215.00
8958	AT&T CALNET	TIPSTER HOTLINE	10/19/2021	64.73
8963	STATE OF CALIFORNIA DOJ	Live Scan checks	10/19/2021	1,080.00
8968	EMMA COMPA	TRAVEL ADVANCE FOR PC832 FIF	10/19/2021	1,201.56
8969	DATA TICKET, INC.	Citation Processing	10/19/2021	353.98
8979	MATADOR	SPIKE STRIP ORDER	10/19/2021	4,224.00
8980	MENDO LITHO	PD-BUS CARDS-REISSUE INVOIC	10/19/2021	217.76
8984	OCCU-MED, LTD.	COMPA,EMMA	10/19/2021	1,320.25
8987	PARAGON INVESTIGATIVE SERVI	35.5 Hours @ \$100 per hour	10/19/2021	3,550.00
8992	SANTA ROSA UNIFORM & CAREE	Silver 1 Line name tag	10/19/2021	85.11
8999	WEST PUBLISHING CORPORATIO	ONLINE SUBSCRIPTION	10/19/2021	225.75
9023	AT&T CALNET	PAYMENT PD 9/13-10/12/21	10/29/2021	1,296.20
9024	BALD HILL TOWER CO, LLC	License & electrical power fees for Ft E	10/29/2021	1,128.27
9030	ALEXANDER COHN	ARBITRATOR	10/29/2021	12,000.00
9042	INTEGRITY SHRED	SHREDDING PD 10/21/21	10/29/2021	60.00
9046	MENDOCINO COAST HUMANE SC	ANIMAL SERVICES SEPTEMBER 2	10/29/2021	5,250.00
9052	QUILL CORPORATION	WHT PAPER, BROTHER INK, COL	10/29/2021	240.54
9060	STERICYCLE	MONTHLY PICKUP	10/29/2021	157.62
9063	CITY OF UKIAH	Disbatch Services Oct- Dec 2021	10/29/2021	209,470.82
9065	VERIZON BUSINESS	PD Cell Phone	10/29/2021	637.62
9067	WHISPERING PINES WATER	5X 5 GAL WATER BOTTLES & EQU	10/29/2021	52.00
9070	STATE OF CALIFORNIA DOJ	BLOOD ALCOHOL ANALYSIS - SE	11/05/2021	210.00
9071	CALIFORNIA INTERGOVERNMEN	PD WC QTR 10/1-12/31/21	11/05/2021	27,026.00
9075	DATA TICKET, INC.	citation processing Sept 2021	11/05/2021	262.07
9088	MENDO MILL & LUMBER CO	POOL ACCS THEMOM EVID SUPP.	11/05/2021	7.23
9091	ANTOINETTE MOORE	MISSING AND UNIDENTIFIED PEI	11/05/2021	346.70
9098	PROFORCE MARKETING, INC.	BLK INK CART	11/05/2021	293.47
9099	QUADIANT LEASING USA, INC	LEASE # N19071201 PD	11/05/2021	419.40
9100	QUILL CORPORATION	Blk ink, wht paper, envelope moistene	11/05/2021	113.19
9103	SAN DIEGO POLICE EQUIPMENT	AE TRANERSE EXTERNAL VEST,	11/05/2021	379.97
9104	SONOMA COUNTY SHERIFF'S OFI	SERGEANT & DEPUTY TECH HO	11/05/2021	2,831.62
9106	SYMBOL ARTS LLC	Joe Shaw Sgt Badge	11/05/2021	64.44
9109	ULINE	BRYANT- BLACK LARGE GLOVES	11/05/2021	193.16
9121	MICHAEL DAVIS	FIREARM TRAINING 10/26 & 10/29	11/12/2021	500.00
9123	PADRAIC FERRIS	11550 HS Training Healsburg	11/12/2021	664.02
9138	ANTHONY WELTER	11550 HS Training Healsburg	11/12/2021	664.02
9153	ALL IN ONE AUTO REPAIR & TOW	Beige trailer towed to upper lake yard	11/19/2021	5,700.00
9155	AT&T CALNET	video conferencing	11/19/2021	62.58
9160	STATE OF CALIFORNIA DOJ	DOJ background check	11/19/2021	1,617.00
9161	CALIFORNIA INTERGOVERNMEN	CIRA WORK COMP FOR QTR 7/1/2	11/19/2021	29,830.57
9162	CLEAN HARBORS ENVIRONMEN	Explosive disposal	11/19/2021	8,202.69
9170	IDVILLE	OFFICE SIGNAGE NAMEPLATE	11/19/2021	23.40
9180	QUADIANT LEASING USA, INC	LEASE PAYMENT PD	11/19/2021	138.88
9183	SIRCHIE FINGER PRINT LABS	PORELON INK ROLLER W/HOUSE	11/19/2021	78.15
9186	STERICYCLE	Pick up of hazardous materials PD	11/19/2021	150.11

Check No.	Vendor/Employee	Transaction Description	Date	Amount
9187	SUBURBAN PROPANE L.P.	PD PROPANE	11/19/2021	547.72
9188	THERESA TIMMER	Refund for duplicate payment of parki	11/19/2021	45.00
9193	WEST PUBLISHING CORPORATIO	ONLINE SOFTWARE CHARGES	11/19/2021	225.75
9208	ALL IN ONE AUTO REPAIR & TOW	TOWING 1 AXLE FLATBED TO UP	12/01/2021	2,300.00
9209	AT&T CALNET	10/13/21-11/12/21 PD	12/01/2021	1,273.14
9210	AXON ENTERPRISE INC	TASERS	12/01/2021	3,198.11
9214	STATE OF CALIFORNIA DOJ	BLOOD ALCOHOL ANALYSIS	12/01/2021	35.00
9215	CALIFORNIA PEACE OFFICERS' A	PEACE OFFICER MEMBERSHIP- S	12/01/2021	125.00
9234	IMAGE SALES, INC.	BADGE FOR EMMA COMPA	12/01/2021	54.88
9235	INTEGRITY SHRED	SHREDDING NOV 2021 PD	12/01/2021	60.00
9238	MENDO MILL & LUMBER CO	HEY FORD H75	12/01/2021	20.64
9246	QUILL CORPORATION	INK AND SUPPLIES	12/01/2021	103.52
9250	SANTA ROSA UNIFORM & CAREE	collar insignia John Naulty - chief bars	12/01/2021	627.73
9254	SOLID WASTES OF WILLITS, INC	refuse per cu/yd (1) metal per cu/yd (1	12/01/2021	107.25
9256	STERICYCLE	PICK UP OF HAZARDOUS MATER	12/01/2021	157.62
9262	VERIZON BUSINESS	PD PHONE	12/01/2021	627.75
9285	AMERICAN SOLUTIONS FOR BUS	IMPRINT SERVICES	12/17/2021	588.44
9306	REDWOOD TOXICOLOGY LABOR	iCUP	12/17/2021	156.95
9309	SANDRA SCHNAUBELT	REFUND FOR A DISMISSED PARK	12/17/2021	45.00
9331	SANDRA ABANCHI	Refund for double payment on citation	12/30/2021	45.00
9334	AT&T CALNET	ALLOCATION 961-2800 PHONE LI	12/30/2021	1,342.77
9336	BALD HILL TOWER CO, LLC	TAXPAYER ID # 82-4031703 LICEN	12/30/2021	1,164.40
9339	VALERIE BRADLEY	REFUND FOR DUPLICATE PAYME	12/30/2021	45.00
9345	CALIF LAW ENFORCEMENT ASSC	LESLEY BRYANT YEARLY MEMB	12/30/2021	50.00
9346	STATE OF CALIFORNIA DOJ	NOV 2021 DOJ & FBI SCREENING	12/30/2021	1,169.00
9348	CONTRA COSTA COUNTY SHERIF	To reserve training slot for Jarod Frank	12/30/2021	319.00
9353	DASH MEDICAL GLOVES INC.	BLACK MAXX NITRILE EXAM GL	12/30/2021	633.32
9354	DATA TICKET, INC.	OCTOBER 2021 CITATION PROCES	12/30/2021	525.00
9355	DOOLEY ENTERPRISES INC	12 ga. 1oz. Slug, Low res	12/30/2021	171.25
9358	JAROD FRANK	RADAR/ LIDAR TRAINING - CONC	12/30/2021	909.44
9361	EVELYN GILLESPIE	Refund for dismissed citation # 20167	12/30/2021	65.00
9368	IMAGE SALES, INC.	ID CARD: MARY MILLER	12/30/2021	21.71
9369	INTEGRITY SHRED	PD Shred Dec 2021	12/30/2021	60.00
9373	LEAHY PATRICIA MARK	Refund for overpayment on citation # :	12/30/2021	45.00
9376	Colin McHugh	FIREARMS/ TACTICAL RIFLE - WI	12/30/2021	539.96
9381	MENDOCINO COAST HUMANE SC	ANIMAL SERVICES CONTRACT F	12/30/2021	2,625.00
9385	OCCU-MED, LTD.	Police Officer Physical - Baker, Tyler	12/30/2021	996.00
9389	JEANINE PATRIZIO	Refund for double payment on citation	12/30/2021	45.00
9392	QUILL CORPORATION	Supplies	12/30/2021	998.12
9398	SANTA ROSA JUNIOR COLLEGE	ENROLLMENT AND FEES	12/30/2021	88.00
9401	KO SOO BOK	Refund for double payment on citation	12/30/2021	45.00
9403	GORDON SPENCE	Refund for dismissed parking citation :	12/30/2021	75.00
9407	STERICYCLE	Pick up of hazardous materials	12/30/2021	157.62
9408	SUBURBAN PROPANE L.P.	PD Propane	12/30/2021	777.00
9409	SURVIVAL CPR & FIRST AID LLC	ZOLL CPR D-PADZ	12/30/2021	1,159.19
9414	JESSICA LYNN VALADEZ	Reund for dismissed parking citation #	12/30/2021	45.00
9415	VERIZON BUSINESS	PD CELL PHONE 11/19-12/18/21	12/30/2021	609.08
9417	WEST PUBLISHING CORPORATIO	ONLINE SOFTWARE CHARGES	12/30/2021	225.75
9418	WHISPERING PINES WATER	PD WATER	12/30/2021	224.00
9419	SARA YOUNG	Refund for a dismissed parking citatio	12/30/2021	45.00
Total for Department: 4200 Police - Operations				352,948.38

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4220 Fire - District/city				
9294	FORT BRAGG FIRE PROTECTION	FY22 3RD Q PAYMENT	12/17/2021	99,282.00
Total for Department: 4220 Fire - District/city				99,282.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4320 Community Development				
8994	THE UKIAH DAILY JOURNAL	REF #0006605990	10/19/2021	572.37
9071	CALIFORNIA INTERGOVERNMENTAL	CDD WC QTR 10/1-12/31/21	11/05/2021	1,135.00
9090	METROPOLITAN PLANNING GROUP	As needed environmental consultation	11/05/2021	288.75
9161	CALIFORNIA INTERGOVERNMENTAL	CDD WC FOR QTR 7/1/2021-9/30/21	11/19/2021	1,135.00
9190	THE UKIAH DAILY JOURNAL	10/14/21 CDD: CDD DIRECTOR	11/19/2021	256.67
9227	HEATHER GUREWITZ	PURCHASE OF EAR MUFFS DUE 1	12/01/2021	15.99
9297	KEVIN LOCKE	RENEWING AMERICAN PLANNING	12/17/2021	99.00
9314	THE UKIAH DAILY JOURNAL	CDD- SUMMARY ORDINANCE 974	12/17/2021	1,196.06
9363	GOOD MORNING GRAPHICS	SPUNKY SKUNK BUILDING	12/30/2021	48.99
Total for Department: 4320 Community Development				4,747.83

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4321				
8882	BRAGGADOON SIGNS & GRAPHIC	Signs: coroplast :Explore Redwood Av	10/08/2021	252.59
8912	MENDOCINO COAST CHAMBER C	Membership dues 2021	10/08/2021	150.00
8937	THOMPSONS PORTA SEPTIC SERV	PortaSeptic Service for 4th of July	10/08/2021	868.99
9074	CREATIVE THINKING	Creative Marketing Agency Services f	11/05/2021	24,899.47
9094	Noyo Harbor Inn, LLC	Room for sweepstakes winners: Robin	11/05/2021	333.35
9107	THOMPSONS PORTA SEPTIC SERV	PRTABLE TOILET RENTAL FOR M	11/05/2021	544.38
9212	BRAGGADOON SIGNS & GRAPHIC	12"X18" DOUBLE SIDED 16 PT PO	12/01/2021	220.49
9290	CREATIVE THINKING	Creative Marketing Agency Services f	12/17/2021	12,000.00
9337	DANIEL BARCA	Town Hall 12/11/21: Photos w/ Santa (12/30/2021	100.00
9349	DIANE "SUNNY" CORDELL	Town Hall 12/11/21: Photos w/ Santa (12/30/2021	150.00
9350	TIMOTHY CULP	Town Hall 12/11/21: Photos w/ Santa (12/30/2021	100.00
9359	PETER GEALEY	Town Hall 12/11/21: Photos w/ Santa (12/30/2021	100.00
9372	JAN KESSER	Town Hall 12/11/21: Photos w/ Santa	12/30/2021	200.00
9374	ALLISON MARTIN	Reimbursement for Santa Suit worn fo	12/30/2021	77.66
9380	MENDOCINO COAST CHILDRENS	Christmas Carolers- Photos w/ Santa (12/30/2021	150.00
9388	MICHAEL PARLENGAS	Town Hall 12/11/21: Photos w/ Santa	12/30/2021	100.00
9390	STEVEN PAUL	Town Hall 12/11/21: Photos w/ Santa (12/30/2021	100.00
9399	KARL SCHOEN	Town Hall 12/11/21: Photos w/ Santa (12/30/2021	100.00
Total for Department: 4321				40,446.93

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4330 Engineering				
8983	CHANTELL O'NEAL	BOOT REIMBURSEMENT	10/19/2021	179.64
9028	CDW GOVERNMENT, INC	HP DesignJet T2600dr Post Script - M	10/29/2021	2,266.60
9038	GOOD MORNING GRAPHICS	CITY HALL PLANS SCAN	10/29/2021	58.79
9071	CALIFORNIA INTERGOVERNMENT	ADMIN/ENG WC QTR 10/1-12/31/21	11/05/2021	1,407.00
9161	CALIFORNIA INTERGOVERNMENT	ADMIN/ENG WC FOR QTR 7/1/2021	11/19/2021	1,407.00
9286	CDW GOVERNMENT, INC	HP DesignJet T2600dr Post Script - M	12/17/2021	733.40
Total for Department: 4330 Engineering				6,052.43

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4390 Community Contributions				
9093	NOYO CENTER FOR MARINE SCII	measure AA/AB allocation for FY 22 (11/05/2021	14,890.50
9382	NOYO CENTER FOR MARINE SCII	MEASURE AA/AB ALLOCATION F	12/30/2021	15,009.50
Total for Department: 4390 Community Contribution				29,900.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4392 Parks & Facilities				
8869	GRAINGER INC.	IAN-CHROM LOCK	10/05/2021	391.93
8871	MENDO MILL & LUMBER CO	PICK UP TOOL	10/05/2021	71.33
8874	ROSSI'S BLDG MATERIALS	MIDDLE BTHRM/SHELF STAND/B	10/05/2021	581.05
8961	BMC PROTECT	2 cases of X large gloves	10/19/2021	162.81
8998	WAXIE SANITARY SUPPLY	Wypall teri tienfrced disinfectant	10/19/2021	222.33
9013	GRAINGER INC.	IAN-FL SFTY/TOILET SEAT	10/28/2021	386.14
9014	ROSSI'S BLDG MATERIALS	CITY HALL-RT ANGEL BIT/BIT DF	10/28/2021	673.22
9066	WAXIE SANITARY SUPPLY	PACIFIC BLUE 1 PLY- JUSTIN	10/29/2021	227.39
9077	DEPT OF FORESTRY & FIRE PROT	Reimbursement: 1 units of crew work	11/05/2021	2,512.40
9137	WAXIE SANITARY SUPPLY	MIL BLK MAX & TRIGGER SPRAY	11/12/2021	1,659.30
9202	ROSSI'S BLDG MATERIALS	PARKS- Trash Cans	11/30/2021	727.51
9263	WAXIE SANITARY SUPPLY	KLEENLINE MULTIFOLD	12/01/2021	199.70
9307	THE RENTAL PLACE	BOOMLIFT 34' TOWABLE & SAFTI	12/17/2021	501.11
9329	GRAINGER INC.	Ian-Battery	12/22/2021	665.52
9330	ROSSI'S BLDG MATERIALS	City Hall-bolts/Twister bolt Toilet Cap	12/22/2021	670.65
9416	WAXIE SANITARY SUPPLY	GP PRO UNIVERSAL PUSH	12/30/2021	70.60
Total for Department: 4392 Parks & Facilities				9,722.99

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4520 Street Maintenance				
8874	ROSSI'S BLDG MATERIALS	SIDE WALK HOCKER LN- REDI M	10/05/2021	81.38
8922	PACIFIC GAS & ELECTRIC CO STF	Street Lights Account #77565997404-	10/08/2021	8,041.12
9129	PACIFIC GAS & ELECTRIC CO STF	Street Light	11/12/2021	7,947.09
9302	PACIFIC GAS & ELECTRIC CO STF	STREET LIGHTS 756599404-4 10-16	12/17/2021	8,045.15
Total for Department: 4520 Street Maintenance				24,114.74

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4522 Streets-Storm Drains				
9014	ROSSI'S BLDG MATERIALS	PWD-00031/PICK UP TOOL	10/28/2021	45.05
9201	GRAINGER INC.	Heath-Pry Lever Bar	11/30/2021	197.53
9202	ROSSI'S BLDG MATERIALS	DRAIN-FLEX FIXED RAKE	11/30/2021	127.33
9255	STATE WATER RESOURCES CONT	billing period 7/1/21-6/30/22 annual p	12/01/2021	7,067.00
Total for Department: 4522 Streets-Storm Drains				7,436.91

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4570 Corporation Yard				
8869	GRAINGER INC.	IAN-SFTY GLS/EAR PULGS	10/05/2021	333.87
8874	ROSSI'S BLDG MATERIALS	X2 LIL TREE CARIBBEAN COLAD	10/05/2021	10.75
8877	ARAMARK UNIFORM SERVICES, I	PW Mats/ Towels	10/08/2021	1,248.15
8902	HAYWIRE, INC	Yllw blb XL, Forge Jacket XL, Carhar	10/08/2021	272.17
8991	IAN SANDERSON	DMV Physical	10/19/2021	125.00
9014	ROSSI'S BLDG MATERIALS	TOOLS-DRIVE GUIDE MAGNT/10	10/28/2021	34.27
9040	HAYWIRE, INC	RINESMITH- STEEL TOE SIZE 12 &	10/29/2021	348.40
9059	SOLID WASTES OF WILLITS, INC	METALS PER CU YD- 1	10/29/2021	18.00
9071	CALIFORNIA INTERGOVERNMEN	CORP YARD WC QTR 10/1-12/31/21	11/05/2021	3,712.00
9154	ARAMARK UNIFORM SERVICES, I	PW mats/ towels	11/19/2021	325.98
9161	CALIFORNIA INTERGOVERNMEN	CORP YARD WC FOR QTR 7/1/2021	11/19/2021	3,712.00
9201	GRAINGER INC.	Ian-Mouse pad	11/30/2021	31.04
9202	ROSSI'S BLDG MATERIALS	SAFETY-Kazbek Pol Blk S/MIR LEN	11/30/2021	66.61
9230	HAYWIRE, INC	XXL CARHARTT XXXL CARHART	12/01/2021	163.30
9265	BRANDON WILBER	boot cost reimbursment request \$25 all	12/01/2021	174.15
9292	EXAMINETICS, INC	MOBILE TESTING- DAY, SAFETY	12/17/2021	886.68
9329	GRAINGER INC.	Ian-U Block Vest	12/22/2021	18.66
9330	ROSSI'S BLDG MATERIALS	Waterproof Heat Shrink tubing/Buckle	12/22/2021	33.95
9332	ARAMARK UNIFORM SERVICES, I	Public Works Uniforms	12/30/2021	578.69
9366	HAYWIRE, INC	XXL HI VIS JACKET, XXL HI VIS S	12/30/2021	266.73
9379	COUNTY OF MENDOCINO	FACILITY ID# HZ236095: PW HAZ	12/30/2021	1,196.00
9400	SOLID WASTES OF WILLITS, INC	.15 YARDS OF METALS WASTE	12/30/2021	6.00
Total for Department: 4570 Corporation Yard				13,562.40

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4840 Traffic Safety				
8869	GRAINGER INC.	IAN-ARROW SUP PRKING SIGN X	10/05/2021	25.90
8941	ULINE	Vinyl # "4" & "6" 50 pks	10/08/2021	30.23
8946	ZUMAR INDUSTRIES INC	scub bracket, band-it band	10/08/2021	2,650.22
8986	PACIFIC GAS & ELECTRIC CO.	Signal Main st @ Laurel	10/19/2021	192.75
9013	GRAINGER INC.	IAN-TAGS	10/28/2021	62.80
9014	ROSSI'S BLDG MATERIALS	TRAFIC SFTY-ANCHOR ADHESIV	10/28/2021	66.16
9049	PACIFIC GAS & ELECTRIC CO.	SIGNAL LIGHTS 8/23-9/21/21	10/29/2021	418.64
9071	CALIFORNIA INTERGOVERNMENT	TRAFFIC SAFETY WC QTR 10/1-12	11/05/2021	3,330.00
9130	PACIFIC GAS & ELECTRIC CO.	SIGNAL MAIN @ LAUREL	11/12/2021	137.60
9161	CALIFORNIA INTERGOVERNMENT	TRAFFIC SAFETY WC FOR QTR 7/	11/19/2021	3,330.00
9179	PACIFIC GAS & ELECTRIC CO.	Signal lights	11/19/2021	420.14
9303	PACIFIC GAS & ELECTRIC CO.	SIGNAL MAIN@ LAUREL 10/28/21	12/17/2021	164.21
9330	ROSSI'S BLDG MATERIALS	Streets- Metal dual cut & grind Disc	12/22/2021	39.11
9387	PACIFIC GAS & ELECTRIC CO.	Signal Lights 10/21-11/18/21	12/30/2021	402.71
9420	ZUMAR INDUSTRIES INC	SS FLARED LEG BRKT W/BOLT, B	12/30/2021	979.81
Total for Department: 4840 Traffic Safety				12,250.28

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4915 Caspar Landfill & GF Debt				
9089	COUNTY OF MENDOCINO	MENDO TAX STATEMENT FOR 7/1	11/05/2021	853.78
9231	HDR ENGINEERING, INC	Franchise Procurement Support	12/01/2021	14,822.68
9239	COUNTY OF MENDOCINO	caspar transfer station and landfill ann	12/01/2021	87,299.79
9298	COUNTY OF MENDOCINO	CASPAR TRANSFER STATION ANI	12/17/2021	86,091.46
Total for Department: 4915 Caspar Landfill & GF De				189,067.71

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:110 General Fund		1,642,418.31

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 119 Development Projects Fund				
Department: 0000				
556	RICHARD D. JONES, APLC	Grocery Outlet DDA/ Kashiwada	10/19/2021	8,100.00
557	THE UKIAH DAILY JOURNAL	REF #0006611781	10/19/2021	543.57
559	THE UKIAH DAILY JOURNAL	10/14/21 CDD: NORTHILL OCEANS	11/19/2021	256.67
560	RICHARD D. JONES, APLC	DDA KASHIWADA- GROCERY OU	12/01/2021	450.00
561	RICHARD D. JONES, APLC	DDA-KASHIWADA	12/30/2021	5,813.06
Total for Department: 0000				15,163.30

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:119 Development Projects Fund		15,163.30

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 167 Police Asset Seizure Revenue				
Department: 4215 State Asset Forfeiture				
8883	BETHANY BREWER	Work Place wellness program PD	10/08/2021	600.00
9158	BETHANY BREWER	workplace wellness 10/5, 10/7, 10/11,	11/19/2021	525.00
9341	BETHANY BREWER	WORKPLACE WELLNESS NOV 20:	12/30/2021	525.00
9383	THOMAS O'NEAL	To reimburse for de-brief w/ Chaplain	12/30/2021	163.30
Total for Department: 4215 State Asset Forfeiture				1,813.30

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4216 St.asset Forfeiture-educatn				
8890	EPIC GRAPHICS	Laminate 2" sticker X 600 For Hallow	10/08/2021	310.68
8929	THE RENTAL PLACE	Bounce house cars, bounce house bask	10/08/2021	224.00
8970	FBHS SAFE & SOBER	donation for class of 2022	10/19/2021	500.00
9044	JONATHAN MCLAUGHLIN	CANDY FOR TRUNK OR TREAT	10/29/2021	101.94
Total for Department: 4216 St.asset Forfeiture-educat				1,136.62

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:167 Police Asset Seizure Revenue		2,949.92

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 314 MCOG OWP Funding				
Department: 3023				
8938	TJKM TRANSPORTATION CONSUL	Mill Site re-use plan transportation stu	10/08/2021	52.50
Total for Department: 3023				52.50

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:314 MCOG OWP Funding		52.50

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 329 Other State Grants				
Department: 4873				
9343	BURLINGTON ASSOCIATES IN CO	Professional Services to assist City sta	12/30/2021	11,965.00
Total for Department: 4873				11,965.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 5063				
8913	MENDOCINO COUNCIL OF GOVEI	Local Road Safety Plan (LRSP) OWP	10/08/2021	8,756.89
Total for Department: 5063				8,756.89

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 5078				
9343	BURLINGTON ASSOCIATES IN CO	Scope of work revised to broaden geog	12/30/2021	625.00
Total for Department: 5078				625.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:329 Other State Grants		21,346.89

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 330 Other Federal Grants				
Department: 6125				
9102	REGIONAL GOVERNMENT SERVI	Professional Services to assit staff with	11/05/2021	2,528.00
9248	REGIONAL GOVERNMENT SERVI	Professional Services to assit staff with	12/01/2021	7,248.50
9395	REGIONAL GOVERNMENT SERVI	Professional Services to assit staff with	12/30/2021	10,362.50
Total for Department: 6125				20,139.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:330 Other Federal Grants		20,139.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 333 CDBG 2017				
Department: 5041				
8899	GOOD MORNING GRAPHICS	178 Building plans, 4 color copies, 250	10/08/2021	562.25
8956	AIR ENVIRONMENTAL	ASBESTOS TESTING/SAMPLES/CO	10/19/2021	3,015.00
9128	MENDOCINO COUNTY PLANNING	demolition permits for 2 structures @	11/12/2021	390.12
9287	CITY OF FORT BRAGG	Building Permit Fees:Parents & Friend	12/17/2021	30,002.41
Total for Department: 5041				33,969.78

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:333 CDBG 2017		33,969.78

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 335 CDBG- COVID Grants				
Department: 5065				
8895	FT BRAGG WATER WORKS	CDG-05016	10/08/2021	500.00
8936	THOMPSON GAS	CDG-05016	10/08/2021	500.00
8973	FT BRAGG WATER WORKS	Utility billing assistance Program Payr	10/19/2021	1,771.19
8982	NOYO ELECTRIC & SOLAR	CDBG-12080 BUS ASSISTANCE LO	10/19/2021	70,000.00
8986	PACIFIC GAS & ELECTRIC CO.	Utility Billing Assistance Program #8	10/19/2021	150.83
8997	WASTE MANAGEMENT	Utility Assistance Program #8 CDG- 0	10/19/2021	38.95
9037	FT BRAGG WATER WORKS	UTILITY BILLING ASSISTANCE PI	10/29/2021	1,059.85
9049	PACIFIC GAS & ELECTRIC CO.	UTILITY BILLING ASSISTANCE PI	10/29/2021	1,440.15
9122	FERRELLGAS	Utility Billing Assistance Program #10	11/12/2021	247.30
9124	FT BRAGG WATER WORKS	Utility Billing Assistance Program #10	11/12/2021	1,424.10
9130	PACIFIC GAS & ELECTRIC CO.	Utility Billing Assistance Program #10	11/12/2021	149.50
9149	FERRELLGAS	UTILITY BILLING ASSISTANCE PI	11/19/2021	338.52
9150	FT BRAGG WATER WORKS	UTILITY BILLING ASSISTANCE PI	11/19/2021	432.74
9151	PACIFIC GAS & ELECTRIC CO.	UTILITY BILLING ASSISTANCE PI	11/19/2021	513.83
9318	FT BRAGG WATER WORKS	UTILITY ASSISANCE PROGRAM #	12/17/2021	730.97
9319	KEMGAS	UTILITY ASSISANCE PROGRAM #	12/17/2021	78.70
9320	PACIFIC GAS & ELECTRIC CO.	UTILITY ASSISANCE PROGRAM #	12/17/2021	547.15
9321	THOMPSON GAS	UTILITY ASSISANCE PROGRAM #	12/17/2021	227.04
9322	WASTE MANAGEMENT COLLECT	UTILITY BILLING ASSISTANCE PI	12/17/2021	131.85
9323	AMERIGAS	UTILITY ASSISANCE PROGRAM #	12/17/2021	348.38
Total for Department: 5065				80,631.05

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 5066				
8923	PARKER, LUCAS AND ASSOCIATE	CDBG - Services B/Assistance Loan F	10/08/2021	2,211.25
9096	PARKER, LUCAS AND ASSOCIATE	CDBG - Services B/Assistance Loan F	11/05/2021	2,755.00
9304	PARKER, LUCAS AND ASSOCIATE	CDBG - Services B/Assistance Loan F	12/17/2021	2,030.00
Total for Department: 5066				6,996.25

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:335 CDBG- COVID Grants		87,627.30

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 420 Maple Street & SD Rehab				
Department: 0000				
8954	AKEFF CONSTRUCTION SERVICE	Payment #3 for Maple Street Storm D	10/15/2021	-13,839.98
9284	AKEFF CONSTRUCTION SERVICE	Construction of Maple Street Storm D	12/17/2021	-26,559.00
Total for Department: 0000				-40,398.98

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4870 Street Repairs				
8898	GHD, INC	Construction Management Service for	10/08/2021	43,511.88
8954	AKEFF CONSTRUCTION SERVICE	Payment #3 for Maple Street Storm D	10/15/2021	276,799.66
9226	GHD, INC	Construction Management Service for	12/01/2021	12,621.76
9284	AKEFF CONSTRUCTION SERVICE	Construction of Maple Street Storm D	12/17/2021	531,180.00
Total for Department: 4870 Street Repairs				864,113.30

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:420 Maple Street & SD Rehab		823,714.32

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 520 Facilities Maint & Repair				
Department: 4393 Maint & Repair				
8869	GRAINGER INC.	IAN-FL COATING	10/05/2021	367.98
8874	ROSSI'S BLDG MATERIALS	PD: Grommet refill, electric tape, sad	10/05/2021	105.91
9013	GRAINGER INC.	IAN-HOSE	10/28/2021	51.25
9014	ROSSI'S BLDG MATERIALS	GORILLA TAPE X2	10/28/2021	275.53
9036	FORT BRAGG PLUMBING	EXAMINED GRINDER PUMP, REL	10/29/2021	1,603.09
9177	NORTH COAST PLUMBING HEATI	FIRE SPRINKLER LEAKING	11/19/2021	218.55
9201	GRAINGER INC.	Ian-Premium Grab Bar	11/30/2021	148.10
9202	ROSSI'S BLDG MATERIALS	CORP YARD- Coupler,Cable	11/30/2021	359.83
9329	GRAINGER INC.	Ian-Linear Fluor bulb	12/22/2021	92.50
9330	ROSSI'S BLDG MATERIALS	Middle Trail- Drill/HWH Concr Scr	12/22/2021	185.81
9393	RANTALA HEATING & SHEET ME'	control kit fix speed furnance (service	12/30/2021	576.31
Total for Department: 4393 Maint & Repair				3,984.86

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:520 Facilities Maint & Repair		3,984.86

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 521 Technology Maint & Repair				
Department: 4394 Maint & Replacement				
8879	AT&T CALNET	T-1 PD to Corp Yard	10/08/2021	166.16
8886	CODE PUBLISHING COMPANY	Cumulative Print Supplement - Code	10/08/2021	180.00
8887	CONNECTEDSIGN, LLC	Kiosk - 65" Valencia	10/08/2021	23,460.75
8900	GRANICUS, INC		10/08/2021	3,000.00
8916	TABATHA MILLER	Reimburse Emergency purchase	10/08/2021	7,724.30
8958	AT&T CALNET	TC CONNECTION	10/19/2021	166.16
8965	LEI- CIVICPLUS	annual fee-recurring redesign-civic me	10/19/2021	1,842.95
8967	COMCAST	ALTERNATE INTERNET	10/19/2021	900.28
8993	SPRINGBROOK FINANCE HOLDIN	SaaS Migration Professional Subscripti	10/19/2021	2,040.50
9029	CODE PUBLISHING COMPANY	Ordiance: 970, New pgs, Web hourly t	10/29/2021	496.50
9047	NOR-CAL TELECOM	Trouble shoot 961-2826, Move EXT 1	10/29/2021	282.50
9058	DEBORAH SMITH	Provide network modification service j	10/29/2021	8,250.00
9071	CALIFORNIA INTERGOVERNMEN	IT & MAINT. WC QTR 10/1-12/31/21	11/05/2021	1,117.00
9072	CODE PUBLISHING COMPANY	ORDIANCE: 971/ NC:972	11/05/2021	176.25
9073	COMCAST	CY INTERNET INSTALL OCT 17-N	11/05/2021	501.23
9119	COAST HARDWARE & RADIO SH/	Lockbit recovery	11/12/2021	603.06
9120	COMCAST	corp yard internet	11/12/2021	325.96
9126	GRANICUS, INC	annual fees: open platform, legistar, gc	11/12/2021	16,968.99
9127	J4 SYSTEMS	WSUS	11/12/2021	262.50
9136	VOX NETWORK SOLUTIONS	cisco threat defense	11/12/2021	4,291.16
9155	AT&T CALNET	T1 output	11/19/2021	166.16
9161	CALIFORNIA INTERGOVERNMEN	IT & MAINT WC FOR QTR 7/1/2021	11/19/2021	1,117.00
9163	COAST HARDWARE & RADIO SH/	SEAGATE 1TB EXPANSION USB	11/19/2021	121.93
9164	COMCAST	PD internet 11/3-12/2/21	11/19/2021	415.58
9172	J4 SYSTEMS	LOCKBIT RECOVERY	11/19/2021	1,350.00
9184	SPRINGBROOK FINANCE HOLDIN	Finance Suite subscription	11/19/2021	3,349.50
9210	AXON ENTERPRISE INC	EVIDENCE STORAGE	12/01/2021	1,413.00
9216	COAST HARDWARE & RADIO SH/	205 Mhz Cat 6 Cable	12/01/2021	54.42
9217	CODE PUBLISHING COMPANY	Title 18 Inland Development - Cumula	12/01/2021	562.50
9218	COMCAST	CY INTERNET	12/01/2021	210.64
9246	QUILL CORPORATION	INK AND SUPPLIES	12/01/2021	174.18
9253	DEBORAH SMITH	On-Call backup IT services as needed.	12/01/2021	4,625.00
9289	COMCAST	CORP YARD 12/8/21-1/7/22	12/17/2021	736.79
9291	ENVIRONMENTAL SYSTEMS RES	ARCGIS SOFTWARE	12/17/2021	6,700.00
9386	OFFICE DEPOT	Ink	12/30/2021	202.49
9392	QUILL CORPORATION	Supplies and Ink	12/30/2021	220.98
9404	SPRINGBROOK FINANCE HOLDIN	Purchase Order Subscription	12/30/2021	4,081.00
9411	TOSHIBA AMERICA BUSINESS SO	PD COPIER LEASE 10/21-11/20/21	12/30/2021	1,909.77
9415	VERIZON BUSINESS	EQUIPMENT CELL PHONE 11/19-1	12/30/2021	94.36
Total for Department: 4394 Maint & Replacement				100,261.55

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:521 Technology Maint & Repair		100,261.55

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 522 Fleet Services				
Department: 4550 Fleet Services				
8873	RHOADS AUTO PARTS INC	FIL OIL FIL	10/05/2021	6.50
8891	EUREKA OXYGEN CO.	2 Lit Small refill acetylene & o2	10/08/2021	191.02
8901	HANSEL FORD	Part# 8W1Z*8C FOR CROWN VIC	10/08/2021	562.83
8928	REDWOOD COAST FUELS	PD fuel for 9/2-9/15	10/08/2021	2,222.40
8942	UNITED ROTARY BRUSH CORP	Vanguard Poly	10/08/2021	769.42
8972	FORT BRAGG TRANSMISSION	Check A/C system on Crown Vic PD c	10/19/2021	254.69
8975	HANSEL FORD	CONDENSER	10/19/2021	243.47
8988	PETERSON CATERPILLAR INC.	BATTERY AND CORE DEPOSIT	10/19/2021	175.85
8990	THE RENTAL PLACE	Propane per gallon x8	10/19/2021	23.73
9000	WILLITS POWER EQ - FT BRAGG	Diamond chain, Rim sprocket	10/19/2021	811.46
9014	ROSSI'S BLDG MATERIALS	WT25-BTR S4S/C SS BTN	10/28/2021	48.57
9015	HARE CREEK NURSERY & POWEL	KIT FUEL FILTER/HOSE SPIRAL	10/28/2021	22.10
9018	RHOADS AUTO PARTS INC	WWT- CABIN AIR FILTER	10/28/2021	1,252.81
9035	FORT BRAGG DIESEL	PUSH LOC HOSE	10/29/2021	30.64
9039	HANSEL FORD	PW48 - SWITCH PART	10/29/2021	21.37
9053	REDWOOD COAST FUELS	PW FUEL CHARGES FRO 9/21/21	10/29/2021	4,807.14
9055	ROUND TREE GLASS	15 FORD TAURUS	10/29/2021	348.33
9069	BRIDGESTONE AMERICAS INC	CREDIT MEMO	11/05/2021	909.54
9071	CALIFORNIA INTERGOVERNMENT	FLEET WC QTR 10/1-12/31/21	11/05/2021	2,140.00
9101	REDWOOD COAST FUELS	PD FUEL 9/30-10/15/21	11/05/2021	1,927.60
9125	GEMPLER'S	Stanley 20oz bottle (free promotion), f	11/12/2021	265.96
9131	PETERSON CATERPILLAR INC.	BATTERY & CORE DEPOSIT	11/12/2021	182.93
9133	TERRY EQUIPMENT INC	PIVOT ROD X3 & FREIGHTOUT	11/12/2021	185.34
9161	CALIFORNIA INTERGOVERNMENT	FLEET WC FOR QTR 7/1/2021-9/30/	11/19/2021	2,140.00
9178	O'REILLY AUTOMOTIVE	CERAMIC PADS	11/19/2021	62.52
9182	REDWOOD COAST FUELS	PW/ WWT FUEL 10/17-10/29	11/19/2021	2,893.93
9202	ROSSI'S BLDG MATERIALS	WT25- 18-8 Carr SC,18-8 Fin Nut US	11/30/2021	106.44
9206	RHOADS AUTO PARTS INC	PD- Brake Pads and Rotor	12/01/2021	1,618.19
9223	FORT BRAGG DIESEL	male pipe elbow	12/01/2021	6.76
9229	HANSEL FORD	switch asy	12/01/2021	183.10
9241	O'REILLY AUTOMOTIVE	A/T FILTER- 2005 DODGE RAM 150	12/01/2021	38.43
9247	REDWOOD COAST FUELS	CV SUPREME MO 10W30	12/01/2021	1,878.79
9259	TERRY EQUIPMENT INC	ELEVATOR BEARING	12/01/2021	671.84
9264	WEX BANK	FUEL PURCHASES	12/01/2021	379.18
9280	HARE CREEK NURSERY & POWEL	Uni Head w/Line in Clam	12/14/2021	67.59
9283	RHOADS AUTO PARTS INC	PD744- WIP 20in EXACTFITBLA	12/14/2021	1,413.68
9305	REDWOOD COAST FUELS	PD FUEL 11/16-11/30/22	12/17/2021	2,595.22
9310	SPORT CHRYSLER JEEP DODGE	FLUID 68218057AC	12/17/2021	73.49
9330	ROSSI'S BLDG MATERIALS	WWR64-Febreeze Car Linen/Deororiz	12/22/2021	31.08
9365	HANSEL FORD	BUCKLE ASY	12/30/2021	114.91
9384	O'REILLY AUTOMOTIVE	Darrell: Wiper blades x2, 40 degreaser	12/30/2021	135.02
9391	PETERSON CATERPILLAR INC.	SWIVEL, AIR INLET	12/30/2021	137.73
9394	REDWOOD COAST FUELS	Drum package	12/30/2021	1,660.25
Total for Department: 4550 Fleet Services				33,611.85

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:522 Fleet Services		33,611.85

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 610 Water Works O & M				
Department: 0000				
8951	ALEXANDRA FREEMAN	Refund Check	10/15/2021	167.65
9001	TERESA ARAUJO	Refund Check	10/25/2021	0.21
9002	TOM CARINE	Refund Check	10/25/2021	31.11
9003	TOM CARINE	Refund Check	10/25/2021	31.11
9004	TED CHRISTIAN	Refund Check	10/25/2021	99.05
9005	ARACELY DZIB	Refund Check	10/25/2021	133.98
9006	ROGELIO FONTANILLA	Refund Check	10/25/2021	41.29
9007	EMILY FORSTER	Refund Check	10/25/2021	38.55
9008	ASHLEY FRANCO	Refund Check	10/25/2021	129.26
9009	JOEL GOMEZ MALDONADO	Refund Check	10/25/2021	55.77
9010	GABRIELA NIEVES	Refund Check	10/25/2021	48.04
9011	ANNE SAMAS	Refund Check	10/25/2021	36.64
9012	ANTHONY WELTER	Refund Check	10/25/2021	10.93
9110	CENTURY 21 FORT BRAGG REALT	Refund Check	11/10/2021	41.48
9111	CENTURY 21 FORT BRAGG REALT	Refund Check	11/10/2021	41.48
9112	ANTHONY WELTER	Refund Check	11/10/2021	37.43
9113	GENEVA DEMARTINO	Refund Check	11/10/2021	71.32
9114	NATHANIEL SATHER	Refund Check	11/10/2021	63.55
9115	JACOB SORROW	Refund Check	11/10/2021	81.73
9266	ALEXANDRIA BROWNE	Refund Check	12/09/2021	90.91
9267	HARBOR LITE LODGE	Refund Check	12/09/2021	480.00
9268	NONA & LEONARD HINKLEY	Refund Check	12/09/2021	75.61
9269	JANE MERKIN	Refund Check	12/09/2021	59.23
9270	RICK MERLIN	Refund Check	12/09/2021	36.36
9271	ANNE MOFFETT	Refund Check	12/09/2021	33.50
9272	KATHY OLIVER	Refund Check	12/09/2021	7.73
9273	MARY ROGERS	Refund Check	12/09/2021	58.83
9274	JACOB SORROW	Refund Check	12/09/2021	68.27
9352	DARREN TAYLOR CONSTRUCTIO	Refund of Unused Hydrant Meter Dep	12/30/2021	193.89
Total for Department: 0000				2,264.91

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4610 Water Administration				
8879	AT&T CALNET	WTR ADM phone lines	10/08/2021	140.03
8890	EPIC GRAPHICS	Laminate 2" sticker X 500 For Hallow	10/08/2021	258.90
8957	AT&T	water alarm	10/19/2021	66.69
8993	SPRINGBROOK FINANCE HOLDIN	Online Subscription	10/19/2021	494.33
8995	UNITED STATES POSTAL SERVICE	Deposit to USPS Permit #15 Bulk Mai	10/19/2021	700.00
9023	AT&T CALNET	PAYMENT WTR ADM 9/13-10/12/21	10/29/2021	140.35
9034	FEDERAL EXPRESS CORP	WATER BUCKETS	10/29/2021	893.97
9118	AT&T	Water alarm	11/12/2021	66.69
9184	SPRINGBROOK FINANCE HOLDIN	ONLINE PAYMENT PROCESSING/	11/19/2021	497.83
9191	UNITED STATES POSTAL SERVICE	USPS Permit #15 for Bulk Mailings fc	11/19/2021	700.00
9209	AT&T CALNET	10/13/21-11/12/21 WTR ADM PHON	12/01/2021	137.62
9220	CV STARR COMMUNITY CENTER	WATER CONSERCATION EDUCAT	12/01/2021	1,500.00
9315	UNITED STATES POSTAL SERVICE	BULK MAILINGS FOR UB STATEM	12/17/2021	700.00
9333	AT&T	water alarm Account# 2352813608-07	12/30/2021	66.69
9334	AT&T CALNET	ALLOCATION 961-2800 PHONE LI	12/30/2021	138.34
9367	HERUM/CRABTREE/SUNTAG	Attorney fees: 2.40 hours	12/30/2021	966.96
9378	MENDO LITHO	DOOR HANGERS	12/30/2021	820.13
9392	QUILL CORPORATION	Utility Billing Paper	12/30/2021	77.79
9404	SPRINGBROOK FINANCE HOLDIN	CIVICPAY TRANSACTION FEE & C	12/30/2021	495.32
Total for Department: 4610 Water Administration				8,861.64

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4611 Water Maintenance				
8872	PACE SUPPLY CORP. 03381-00	TAPEMATE SHAFT NOSE	10/05/2021	1,660.34
8874	ROSSI'S BLDG MATERIALS	WATER-TAPE MEASURE/CARB MI	10/05/2021	89.25
8959	BADGER METER INC.	BADGER METER ITEM: 100-1562 3	10/19/2021	973.87
8964	JUSTIN CELERI	Class B License	10/19/2021	722.50
9014	ROSSI'S BLDG MATERIALS	WATER-DUSTER/WTRITING PAD	10/28/2021	70.19
9017	PACE SUPPLY CORP. 03381-00	fire hydrant 6 b/o and 8 b/o	10/28/2021	305.40
9095	PACE SUPPLY CORP. 03381-00	hydrants	11/05/2021	63.90
9156	BADGER METER INC.	Services for Oct 2021	11/19/2021	193.31
9202	ROSSI'S BLDG MATERIALS	WATER- Ace Sun/Shde Tran Seed1#	11/30/2021	9.79
9205	PACE SUPPLY CORP. 03381-00	1 Comp CTS. 3/4 Comp CTS. 3/4 x 2	12/01/2021	3,775.18
9282	PACE SUPPLY CORP. 03381-00	DR18 blue pipe	12/14/2021	14,437.40
9330	ROSSI'S BLDG MATERIALS	Water-Rust Destroyer	12/22/2021	255.43
9335	BADGER METER INC.	SERVICES FOR NOV 2021	12/30/2021	193.31
9360	GEO AGGREGATES LLC	CONCRETE SAND - WASHED CRU	12/30/2021	3,436.28
9413	USA BLUE BOOK	ADJUSTABLE GATE VALVE FOR H	12/30/2021	512.43
Total for Department: 4611 Water Maintenance				26,698.58

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4612 Water Treatment				
8869	GRAINGER INC.	HEATH-PIPE REDUCER	10/05/2021	1,300.22
8871	MENDO MILL & LUMBER CO	SPLICE KIT	10/05/2021	94.18
8874	ROSSI'S BLDG MATERIALS	WTR PLNT-X2 MURIATIC ACID/X:	10/05/2021	795.77
8877	ARAMARK UNIFORM SERVICES, I	Water Plant Uniforms	10/08/2021	524.48
8888	HEATH DANIELS	CRWA Backflow Certification	10/08/2021	1,153.00
8904	IDEXX LABORATORIES, INC.	Irradiated Colilert 100ML 100pk	10/08/2021	835.36
8920	O'REILLY AUTOMOTIVE	Batter & Core charger. Battery fee	10/08/2021	68.11
8966	COAST HARDWARE & RADIO SH/		10/19/2021	42.97
8980	MENDO LITHO	WATER LEAK DOOR HANGERS YI	10/19/2021	176.64
9013	GRAINGER INC.	HEATH-BATTERY	10/28/2021	1,129.09
9014	ROSSI'S BLDG MATERIALS	WATER PLANT-CD HARD ID TAG	10/28/2021	298.19
9018	RHOADS AUTO PARTS INC	WT-FHP POWERATED BE	10/28/2021	17.74
9028	CDW GOVERNMENT, INC	HP DesignJet T2600dr Post Script - M	10/29/2021	4,636.28
9049	PACIFIC GAS & ELECTRIC CO.	WWT PLANT 8/23-9/21/21	10/29/2021	11,040.58
9050	PLAYHOUSE CREATIVE INC	B&W CITY WATER TREATMENT P	10/29/2021	334.79
9064	USA BLUE BOOK	KIMWIPES DISPOSABLE WIPES	10/29/2021	69.93
9068	BRELJE & RACE LABORATORIES,	2x total trihalomethanes, 2x haloacetic	11/05/2021	540.00
9101	REDWOOD COAST FUELS	CHV GST OIL 68	11/05/2021	132.88
9125	GEMPLER'S	Stanley 20oz bottle (free promotion), s	11/12/2021	150.97
9135	US BANK	Safe Drinking Water	11/12/2021	162.50
9154	ARAMARK UNIFORM SERVICES, I	Water Plant mats/ towels	11/19/2021	163.15
9168	HACH COMPANY	SNSR. COND 3/4" NPT	11/19/2021	820.02
9179	PACIFIC GAS & ELECTRIC CO.	water plant	11/19/2021	11,403.01
9201	GRAINGER INC.	Chris-Toilet Paper,Dry Wipes	11/30/2021	3,979.28
9202	ROSSI'S BLDG MATERIALS	WATER PLNT-Hefty Kitchen bags,H&	11/30/2021	33.91
9203	HARE CREEK NURSERY & POWEF	HUS XP 1 GAL	12/01/2021	11.81
9204	MENDO MILL & LUMBER CO	Bungee w/ball,paracord,tarp poly	12/01/2021	83.03
9233	IDEXX LABORATORIES, INC.	IRRADIATED COLILERT, QUANTI	12/01/2021	1,324.11
9244	PACIFIC GAS & ELECTRIC CO.	SUMMERS LANE	12/01/2021	27.80
9280	HARE CREEK NURSERY & POWEF	Supporting Cup/Plug/Support Flange/t	12/14/2021	80.85
9281	MENDO MILL & LUMBER CO	Wood Filler/Gorilla Glue	12/14/2021	44.43
9292	EXAMINETICS, INC	MOBILE TESTING- DAY, SAFETY	12/17/2021	886.66
9303	PACIFIC GAS & ELECTRIC CO.	SUMMERS LANE 10/28/21-11/29/21	12/17/2021	41.82
9316	DAVID A VIDRIO	2021 COMPLIANCE TESTS AT WTI	12/17/2021	1,250.00
9329	GRAINGER INC.	BERT-X3 Chlorine reagent set analyz	12/22/2021	235.14
9330	ROSSI'S BLDG MATERIALS	Water Plant-Chemicals-Salt Softnr Pel	12/22/2021	546.33
9332	ARAMARK UNIFORM SERVICES, I	Water Plant Mats/ Towels	12/30/2021	221.21
9340	BRELJE & RACE LABORATORIES,	4x N03, 4x N02 (Serviced on 11/17/21	12/30/2021	280.00
9342	CHRIS BRIANS	Water distribution renewal	12/30/2021	310.00
9379	COUNTY OF MENDOCINO	FACILITY ID# HZ235810 (WATER)	12/30/2021	1,381.00
9387	PACIFIC GAS & ELECTRIC CO.	Water Pumps 10/21-11/18/21	12/30/2021	11,113.71
9397	RYAN PROCESS	Maint	12/30/2021	89.03
9405	STATE WATER RESOURCES CONT	License	12/30/2021	793.55
9421	US Bank National Association	Drinking water state revolving fund	12/30/2021	52,889.08
Total for Department: 4612 Water Treatment				111,512.61

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:610 Water Works O & M		149,337.74

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 614 Non-Routine Maintenance-Water				
Department: 4614 Non-Routine Maintenance-Water				
8996	USA BLUE BOOK	Hydrant BUddy Valve exerciser	10/19/2021	5,110.87
Total for Department: 4614 Non-Routine Maintenanc				5,110.87

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:614 Non-Routine Maintenance-Water		5,110.87

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 651 Water Capital Projects				
Department: 6006 Water Treatment Plant				
8903	HDR ENGINEERING, INC	Water Treatment Plant Upgrade - Desi;	10/08/2021	59,167.15
9041	HDR ENGINEERING, INC	Water Treatment Plant Upgrade - Desi;	10/29/2021	17,738.47
9083	HDR ENGINEERING, INC	Water Treatment Plant Upgrade - Desi;	11/05/2021	8,384.50
9295	HDR ENGINEERING, INC	Water Treatment Plant Upgrade - Desi;	12/17/2021	10,025.00
9301	NORCAL FOUNDATION SUPPORT	Fort Bragg Treatment Plant: Labor Mat	12/17/2021	32,471.69
Total for Department: 6006 Water Treatment Plant				127,786.81

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 6007 Raw Water Line Replacement				
9031	COLEMAN ENGINEERING INC	Design Eng Services - Raw Water Line	10/29/2021	26,064.25
Total for Department: 6007 Raw Water Line Replacement				26,064.25

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 6008 Pudding Creek Wtr Main				
9043	LACO ASSOCIATES	Design services for Pudding Creek- W	10/29/2021	8,100.00
Total for Department: 6008 Pudding Creek Wtr Main				8,100.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 6130				
8869	GRAINGER INC.	DESAL-FLANGE/REDU BUSHING/	10/05/2021	589.38
8929	THE RENTAL PLACE	Forklift & Diesel fuel picked up by Ch	10/08/2021	1,372.00
8931	RYAN PROCESS	Pre-Filtratino to protect membrane sys	10/08/2021	81,024.77
8996	USA BLUE BOOK	desal piping	10/19/2021	2,680.93
9013	GRAINGER INC.	HEATH-MANUAL MOTOR STARTER	10/28/2021	2,382.11
9014	ROSSI'S BLDG MATERIALS	DESAL-RED BUSHING	10/28/2021	560.10
9016	MENDO MILL & LUMBER CO	desal-coupling/pipe/yard tag	10/28/2021	265.07
9017	PACE SUPPLY CORP. 03381-00	DESAL-PVC PIPE	10/28/2021	607.25
9201	GRAINGER INC.	Alden-desal-Elbow 2 1/2 in	11/30/2021	683.11
9288	COLEMAN ENGINEERING INC	Provide emergency assistance to procu	12/17/2021	2,063.00
9308	RYAN PROCESS	Change Order #1: Add. Shipping cost	12/17/2021	16,211.77
Total for Department: 6130				108,439.49

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:651 Water Capital Projects		270,390.55

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 710 Wastewater O & M				
Department: 0000				
9267	HARBOR LITE LODGE	Refund Check	12/09/2021	1.86
Total for Department: 0000				1.86

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4710 Wastewater Administration				
8879	AT&T CALNET	WW ADM phone lines	10/08/2021	81.51
8993	SPRINGBROOK FINANCE HOLDIN	Online Payment	10/19/2021	494.32
9023	AT&T CALNET	PAYMENT WW ADM 9/13-10/12/21	10/29/2021	81.89
9184	SPRINGBROOK FINANCE HOLDIN	ONLINE PAYMENT PROCESSING/	11/19/2021	497.82
9209	AT&T CALNET	10/13/21-11/12/21 WW ADM PHONE	12/01/2021	78.70
9334	AT&T CALNET	ALLOCATION 961-2800 PHONE LI	12/30/2021	79.54
9378	MENDO LITHO	DOOR HANGERS	12/30/2021	820.11
9392	QUILL CORPORATION	Utility Billing Paper	12/30/2021	77.79
9404	SPRINGBROOK FINANCE HOLDIN	CIVICPAY TRANSACTION FEE & C	12/30/2021	495.33
Total for Department: 4710 Wastewater Administratio				2,707.01

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4711 Wastewater Maintenance				
8874	ROSSI'S BLDG MATERIALS	WASTE WTR-CARB MEDMTL/BLA	10/05/2021	69.66
8961	BMC PROTECT	2 cases of X large gloves	10/19/2021	149.98
8964	JUSTIN CELERI	Training Reimbursemnt for Redding C	10/19/2021	1,062.92
9013	GRAINGER INC.	IAN-EXT LADDER	10/28/2021	252.75
9017	PACE SUPPLY CORP. 03381-00	DWV COUPLING X25	10/28/2021	2,073.13
9202	ROSSI'S BLDG MATERIALS	SEWER-Hose Flexogen,touch'n flow l	11/30/2021	62.67
9211	BMC PROTECT	XL GLOVES	12/01/2021	161.79
9282	PACE SUPPLY CORP. 03381-00	MHT Adpt Brass Transfer/CI Water Tr	12/14/2021	2,843.89
9330	ROSSI'S BLDG MATERIALS	City Hall Sewer-CM Vacuum	12/22/2021	152.41
9338	BMC PROTECT	BLUE XLARGE GLOVES, 50 GLOV	12/30/2021	161.79
Total for Department: 4711 Wastewater Maintenance				6,990.99

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 4712 Wastewater Treatment				
8864	AMWINS GROUP BENEFITS INC	Retiree Medical October 2021	10/01/2021	5,409.30
8869	GRAINGER INC.	ALDEN-REPAIR CLAMP X3	10/05/2021	7,177.03
8871	MENDO MILL & LUMBER CO	WATERWELD/GLUE/FLEX TAPE	10/05/2021	69.93
8872	PACE SUPPLY CORP. 03381-00	GASKETED SEWER PIPE	10/05/2021	118.54
8874	ROSSI'S BLDG MATERIALS	WASTE WATER-BOLTS	10/05/2021	709.06
8875	ADVANCED ANALYTICAL SOLUT	enterococci count/ Total Coliform/ E.c	10/08/2021	829.82
8877	ARAMARK UNIFORM SERVICES, I	Lab Mats/ Towels	10/08/2021	1,204.59
8892	FEDERAL EXPRESS CORP	Shipment delivered on 9/1/2021	10/08/2021	414.08
8897	GEMPLER'S	Hand pump, wrk gloves, led light, bro	10/08/2021	578.81
8907	MATSON BUILDING MATERIALS		10/08/2021	158.78
8909	MCMASTER-CARR SUPPLY CO.	LEVER GRIP GREASE GUN FOR S'	10/08/2021	41.32
8920	O'REILLY AUTOMOTIVE	2x 2.5 Gal Blue DEF	10/08/2021	28.29
8926	POLYDYNE, INC	2 450LB Drum Clarifloc	10/08/2021	1,257.57
8929	THE RENTAL PLACE	Propane per gallon picked up by Huml	10/08/2021	26.99
8943	UNIVAR USA INC.	CHange Order #2 - Bulk Del of 12/.5%	10/08/2021	5,047.45
8949	AMWINS GROUP BENEFITS INC	Nov Retiree Medical	10/15/2021	5,409.30
8971	FEDERAL EXPRESS CORP	delivered 9/22/21	10/19/2021	319.79
8974	HACH COMPANY	PH Buffer Kit, Lauryl Trypose Broth, l	10/19/2021	560.95
8985	PACIFIC ECORISK	Chronic Toxicity Testing	10/19/2021	1,176.05
8995	UNITED STATES POSTAL SERVICE	Deposit to USPS Permit #15 Bulk Mai	10/19/2021	700.00
9013	GRAINGER INC.	ALDEN-HAND DRUM PUMP	10/28/2021	2,558.04
9014	ROSSI'S BLDG MATERIALS	WWPLANT-MASON MIX	10/28/2021	8.31
9016	MENDO MILL & LUMBER CO	tarp polly	10/28/2021	486.25
9017	PACE SUPPLY CORP. 03381-00	ww-pvp sch 40 pipe x20	10/28/2021	415.54
9025	BRELJE & RACE LABORATORIES,	BOD	10/29/2021	374.00
9028	CDW GOVERNMENT, INC	HP DesignJet T2600dr Post Script - M	10/29/2021	2,500.00
9034	FEDERAL EXPRESS CORP	SHIPMENT DELIVERED ON 10/6/2	10/29/2021	198.38
9045	MCMASTER-CARR SUPPLY CO.	ROTATING DRUM, GARDEN HOSE	10/29/2021	479.76
9049	PACIFIC GAS & ELECTRIC CO.	WATER PUMPS 8/23-9/21/21	10/29/2021	9,005.90
9054	THE RENTAL PLACE	PICKED UP BY C FILOSI, PROPAN.	10/29/2021	52.21
9056	RYAN PROCESS	50 FT NORPRENE TUBING 50'x100'	10/29/2021	1,094.16
9062	SYNAGRO-WWT, INC	Trans of biosolids to agricultural field	10/29/2021	42,954.76
9068	BRELJE & RACE LABORATORIES,	2x BOD influent & Effluent	11/05/2021	374.00
9071	CALIFORNIA INTERGOVERNMEN	WWT WC QTR 10/1-12/31/21	11/05/2021	96.00
9079	FEDERAL EXPRESS CORP	DELIVERED ON 10/14/2021	11/05/2021	52.90
9085	KEN GRADY COMPANY INC	ATI SAMPLE PUMP MOTOR 36-005	11/05/2021	217.20
9086	MCMASTER-CARR SUPPLY CO.	PROPANE 7.9 GAL	11/05/2021	332.04
9117	HUMBERTO ARELLANO	operator D2 Renewal Certificate Fee-1	11/12/2021	60.00
9154	ARAMARK UNIFORM SERVICES, I	Lab mats/ towels	11/19/2021	440.25
9157	BRELJE & RACE LABORATORIES,	copper and lead analyses	11/19/2021	1,288.00
9159	CHRIS BRIANS	wastewater license renewal	11/19/2021	110.00
9161	CALIFORNIA INTERGOVERNMEN	WWT WC FOR QTR 7/1/2021-9/30/2	11/19/2021	96.00
9163	COAST HARDWARE & RADIO SH/	pleat filter	11/19/2021	11.95
9165	FEDERAL EXPRESS CORP	DELIVERED 10/21/21	11/19/2021	111.44
9168	HACH COMPANY	LAURYL TRYPTOSE BROTH/ MPN	11/19/2021	686.61
9169	HWY 20 FEED	RICE STRAWX x5	11/19/2021	112.50
9174	MCMASTER-CARR SUPPLY CO.	LONG REACH KNIFE X2, HEX NU'	11/19/2021	548.53
9179	PACIFIC GAS & ELECTRIC CO.	waste water	11/19/2021	21,965.69
9181	RANTALA HEATING & SHEET ME'	SERVICE CALL TO WASTE WATER	11/19/2021	95.00
9185	STATE WATER RESOURCES CONT	ACL Complaint #R1-2021-0032. WW	11/19/2021	6,000.00
9190	THE UKIAH DAILY JOURNAL	10/14/21 CDD: BIO DRYER CDP 3-2	11/19/2021	621.13
9191	UNITED STATES POSTAL SERVICE	USPS Permit #15 for Bulk Mailings fc	11/19/2021	700.00
9192	UNIVAR USA INC.	CHange Order #2 - Bulk Del of 12/.5%	11/19/2021	4,067.84
9194	AMWINS GROUP BENEFITS INC	Retiree Medical - Dec 2021	11/24/2021	5,409.30
9201	GRAINGER INC.	RCRD ARC V SHLVNG	11/30/2021	775.46
9202	ROSSI'S BLDG MATERIALS	WASTE WATER- Flex Tech Hose,Noz	11/30/2021	57.78
9204	MENDO MILL & LUMBER CO	Pine Sol,Kitchn Bags,MMCD Liqhnds	12/01/2021	46.12
9207	ADVANCED ANALYTICAL SOLUT	Frank - pH, PT- Now, WP	12/01/2021	315.30
9213	BRELJE & RACE LABORATORIES,	BOD Enfluent & Effluent	12/01/2021	88.00
9222	FEDERAL EXPRESS CORP	Deliveries 11/10/21	12/01/2021	123.34
9228	HACH COMPANY	nitrate and ammonia	12/01/2021	383.42

Check No.	Vendor/Employee	Transaction Description	Date	Amount
9232	HWY 20 FEED	STRAW LOG BURLAP & STAKES I	12/01/2021	222.00
9237	MCMMASTER-CARR SUPPLY CO.	GLASS TUBE (TIME DELAY) INTE	12/01/2021	450.09
9245	POLYDYNE, INC	CLARIFLOC	12/01/2021	1,470.60
9249	THE RENTAL PLACE	PROPANE PER GALLONX 6.6	12/01/2021	79.58
9258	SYNAGRO-WWT, INC	Trans of biosolids to agribultural fields	12/01/2021	6,189.75
9261	UNIVAR USA INC.	CHange Order #2 - Bulk Del of 12/.5%	12/01/2021	4,997.36
9281	MENDO MILL & LUMBER CO	Black Oxide Dibt/Inf Prt Htr	12/14/2021	124.10
9292	EXAMINETICS, INC	MOBILE TESTING- DAY, SAFETY	12/17/2021	886.66
9293	FEDERAL EXPRESS CORP	DELIVERY FROM 11/17/21	12/17/2021	257.46
9299	MENDOCINO COUNTY AIR QUAL	PERMIT # 2850-5-24-11-19 ANNUA	12/17/2021	3,247.00
9300	MISCOwater	FILTER FLEECE, ANTI-FRICITON I	12/17/2021	840.04
9312	SYNAGRO-WWT, INC	Trans of biosolids to agribultural fields	12/17/2021	45,127.71
9313	THOMPSON GAS	MERLE LARSON- PROPANE	12/17/2021	28.90
9315	UNITED STATES POSTAL SERVICE	BULK MAILINGS FOR UB STATEM	12/17/2021	700.00
9316	DAVID A VIDRIO	2021 COMPLIANCE TESTS AT WTI	12/17/2021	1,250.00
9329	GRAINGER INC.	Alden- ChainWireRope Lube	12/22/2021	1,335.46
9330	ROSSI'S BLDG MATERIALS	Waste Water-Tarp Silver/black	12/22/2021	230.47
9332	ARAMARK UNIFORM SERVICES, I	Sewer Plant Uniforms	12/30/2021	448.04
9340	BRELJE & RACE LABORATORIES,	2X BOD (Serviced on 11/24/21)	12/30/2021	638.00
9356	FEDERAL EXPRESS CORP	ACC#1657-9297-1 DELIVERED ON	12/30/2021	124.29
9364	HACH COMPANY	db HR NO2 TNT+ (.6-6 MG/L, NO2-l	12/30/2021	633.83
9371	KEN GRADY COMPANY INC	Cooler, sulfite sensor, o ring, air pump	12/30/2021	1,260.35
9377	MCMMASTER-CARR SUPPLY CO.	SUPPLIES FOR WWT	12/30/2021	1,082.76
9379	COUNTY OF MENDOCINO	FACILITY ID# HZ236508 (WWT)	12/30/2021	1,381.00
9387	PACIFIC GAS & ELECTRIC CO.	Sewer Pumps 10/21-11/18/21	12/30/2021	20,585.39
9396	THE RENTAL PLACE	oxygen	12/30/2021	31.28
9406	STATE WATER RESOURCES CONT	ANNUAL PERMIT FEE INDEX# 460	12/30/2021	3,326.00
9408	SUBURBAN PROPANE L.P.	WWT Propane	12/30/2021	403.60
9412	UNIVAR USA INC.	CHange Order #2 - Bulk Del of 12/.5%	12/30/2021	4,703.76
Total for Department: 4712 Wastewater Treatment				238,606.24

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:710 Wastewater O & M		248,306.10

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 716 WW Treatment Plant - Rehab				
Department: 7001 WW Treatment Facility Upgrade				
8994	THE UKIAH DAILY JOURNAL	REF #0006611436	10/19/2021	360.69
9056	RYAN PROCESS	USA Sludge: Bio-solids Heat Pump D	10/29/2021	53,000.00
9308	RYAN PROCESS	USA Sludge: Bio-solids Heat Pump D	12/17/2021	20,000.00
Total for Department: 7001 WW Treatment Facility U				73,360.69

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Department: 7004				
9314	THE UKIAH DAILY JOURNAL	PW- NOTICE INVITING BIDS (RAN	12/17/2021	811.56
Total for Department: 7004				811.56

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Total for Fund:716 WW Treatment Plant - Rehab		74,172.25

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Grand Total		3,532,557.09



PW Contract Change Orders

October through December 2021

Date	Project Name Contractor	Change Order No. and Description	Amount
11/08/2021	Maple Street Storm Drain Project/Akeef Construction	CCO#3 To cover additional costs and time associated with 6 requested add locations in need of asphalt repair. Cost includes existing surface removal, preparation and installation of new asphalt at 4" depth for up to 8350 square feet.	+ \$ 78,490



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 22-054

Agenda Date: 2/9/2022

Version: 1

Status: Business

In Control: Finance and Administration Committee

File Type: Staff Report

Agenda Number: 3C.

Receive Update on the Expiration of the State Moratorium on Water Shut-offs



AGENCY: Finance & Admin
MEETING DATE: February 9, 2022
DEPARTMENT: Finance
PRESENTED BY: Isaac Whippy
EMAIL ADDRESS: iwhippy@fortbragg.com

AGENDA ITEM SUMMARY

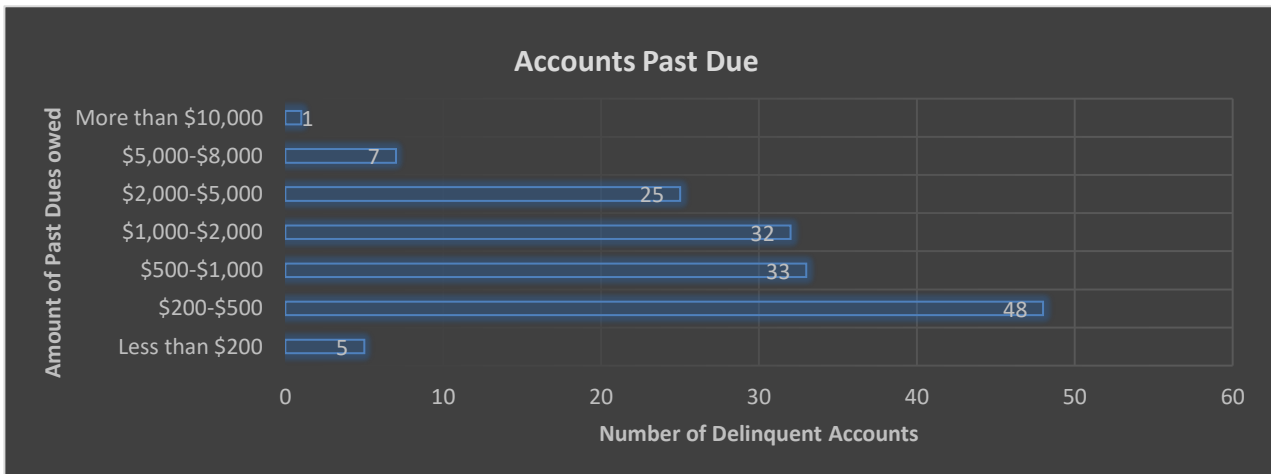
TITLE:
Receive Report on Resumption of Water Shut-offs

UPDATE:

In April 2020, Governor Gavin Newsom signed an executive order restricting water shut-offs to homes and small businesses while the state responded to the COVID-19 pandemic. This statewide moratorium has expired as of December 31, 2021. Accordingly, the City of Fort Bragg Water Department has begun providing notices to delinquent customers and will be resuming water shutoffs in April 2022 per the City's Shutoff policy and requirements of Senate Bill 998 ("SB 998"), which imposes a 60-day waiting period before an account can be turned off for non-payment.

As of the last billing cycle, the total amount of past dues was \$249,966, up 86 percent from the same period the previous year (\$134,501). Currently, 42 percent or 121 accounts are over 120 days due, 32 percent or 30 accounts under 30 days, 17 percent within 30-90 days, and 9 percent between 90-120 days.

	Total	Number of Accounts	Avg. Past Due amount	% of Past Due
Over 120 days	\$105,050	121	\$1,138	42%
90-120 days	\$22,646	30	\$159	9%
30-90 days	\$43,223	-	\$174	17%
Under 30 days	\$79,046	-	\$51	32%
Total Past Due	\$249,966	151		



Of the total delinquent accounts highlighted in the table above, customers with substantial balances will struggle to pay and are at a greater risk of being shut-off come April. The City's shut-off policy states that a 20 percent down payment is required to establish a 60-day payment plan. One account is over \$10k owed, with seven accounts between \$5k-\$8k, twenty-five accounts range between \$2k-\$5k, and thirty-two accounts under \$2k. The majority of these delinquent accounts are residential, with only twelve commercial accounts.

Since the start of the pandemic, the City has been waiving late fees and setting up payments plans for delinquent accounts that COVID has impacted to help these customers get current.

In June 2021, the City successfully launched the Utility Assistance Program through Community Development Block Grants (CDBG), which provides up to \$500 towards utility bills for qualified accounts. To date, the City has provided \$29,421 of assistance to customers.

Furthermore, The State Water Resources Control Board has received federal funding to help reimburse water systems for revenues lost in unpaid bills through the pandemic. The City has already submitted the required information and is awaiting approval. Once approved, this additional funding of \$61,074 will be applied to each qualified delinquent account to offset the past due amount owed.

Staff will continue outreach efforts to these delinquent customers to ensure they are notified and given the option to make payment arrangements to avoid water turn-offs.

RECOMMENDED ACTION:

N/A

ALTERNATIVE ACTION(S):

N/A

FISCAL IMPACT:

N/A

GREENHOUSE GAS EMISSIONS IMPACT:

There is no direct greenhouse gas emissions impact.

IMPLEMENTATION/TIMEFRAMES:

Water shutoffs to resume April 2022 with noticing in Jan/Feb 2022.

ATTACHMENTS:

1. Shut off Policy

NOTIFICATION: None.

City of Fort Bragg Water Department Shut-off Policy

Purpose/Background:

This policy enumerates the City of Fort Bragg Water Department's (hereinafter referred to as "City Water Department") administrative actions for the collection of delinquent accounts, including notifications, fee assignments and discontinuation of service. This policy will be made available to the public on the City Water Department's website. The City Water Department may be contacted by phone at (707) 961-2825 to discuss options for averting termination of water service for nonpayment under the terms of this policy.

Text of policy:

As an urban or community water system that supplies water to more than 200 service connections, the City Water Department is governed by Senate Bill No. 998.

Delinquent Account:

The City Council of the City of Fort Bragg has set the water billing period to be the tenth day of the month following the month of service delivery and deems water bills delinquent if not paid by the third day of the month following the billing period (Resolution 4065-2018). The following rules shall apply to the collection of delinquent accounts:

1. **Small Balance Accounts:**

Any balance on a bill of \$20 or less may be carried over, and added to, the next billing period without being assessed a late fee or incurring further collection action.

2. **Delinquent Notice:**

If payment for a bill is not received by close of business on the third day of the month following the billing period, a late fee will be assessed. The due date and late fee will be displayed prominently on the bill. Upon a bill becoming delinquent, the Water Department shall give the person or entity responsible for payment of the bill (hereinafter referred to as "customer") a notice of delinquency stating that water service will be discontinued after sixty (60) days. The delinquent notice will be mailed to the mailing address designated on the account. If the mailing address and the address of the property to which water service is provided are different, a second notice will be mailed to the service address and addressed to "Occupant". The City Water Department assumes no responsibility for contact information that has not been kept up-

to-date by the customer.

3. Waiver of Late Fee:

At the request of the customer, the City Water Department will waive the late fee if there are extenuating circumstances and the customer has been assessed a late fee for delinquent payment no more than once in the proceeding twelve months.

4. Alternative Payment Arrangements:

Any customer who is unable to pay for water service within the normal payment period may request an alternative payment arrangement to avoid late fees or disruption of service. The City Water Department shall not discontinue water service for non-payment if a customer has requested and entered into an alternative payment arrangement. Payment arrangements that extend into the next billing period are considered an amortization plan, which must be in writing and signed by the customer. A down payment of twenty (20) percent of the customer's outstanding balance will be due at the time of signing. An amortization plan will amortize the remaining unpaid balance over a period not to exceed two (2) months from the original date of the bill. The amortized payments will be combined with, and subject to the due date of, the customer's regular bill. The customer must comply with the terms of the amortization plan and remain current as charges accrue in each subsequent billing period. The customer may not request further amortization of any subsequent unpaid charges while paying delinquent charges pursuant to an amortization plan.

5. First Disconnection Notice:

The City Water Department shall not discontinue water service for non-payment until payment by the customer has been delinquent for at least sixty (60) days. The Water Department shall give the customer a first notice of disconnection approximately thirty (30) days but in no event less than seven (7) business days before termination of service for non-payment. The written first disconnection notice will be mailed to the mailing address designated on the account. If the mailing address and the address of the property to which water service is provided are different, a second notice will be mailed to the service address and addressed to "Occupant". The first written disconnection notice will include:

- Customer's name and address
- Amount that is past due

- Date by which payment or payment arrangements are required to avoid termination of service
- Description of the process to apply for an amortization plan
- Description of the process to dispute or appeal a bill
- City Water Department phone number and a web link to the City Water Department's written collection policy

a) *Notice to Residential Tenants/Occupants in an Individually Metered Residence*

The City Water Department will make a reasonable, good faith effort to inform the occupants, by means of written notice, when the water service account is in arrears and subject to disconnection at least ten (10) days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the City Water Department without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at that address. In order for the amount due on the delinquent account to be waived, the tenant/occupant must provide verification of tenancy in the form of a rental agreement or proof of rent payments.

b) *Notice to Tenants/Occupants in a Multi-Unit Complex Served through a Master Meter*

The City Water Department will make a reasonable, good faith effort to inform the occupants, by means of written notice hung on the door of each residence, when the water service account is in arrears and subject to disconnection at least ten (10) days before water service is shut off. The written notice will advise the tenant/occupant that they have the right to become customers of the City Water Department without being required to pay the amount due on the delinquent account, as long as they are willing to assume financial responsibility for subsequent charges for water service at the address(es) served by the master meter. If one or more of the occupants are willing and able to assume responsibility for the subsequent charges for water service to the satisfaction of the City Water Department, or if there is a physical means, legally available to the City Water Department, of selectively terminating service to those occupants who have not met the requirements for service, the City Water Department will make service available to the occupants who have met those requirements.

If the written first disconnection notice is returned through the mail as undeliverable, the City Water Department will make a reasonable, good faith effort to visit the residence and leave a notice of discontinuance for non-payment.

6. Final Disconnection Notice:

Failure to comply with the terms of an amortization plan for sixty (60) days or more or failure to pay current residential service charges for sixty (60) days or more will result in the issuance of a final disconnection notice. The final disconnection notice will be in the form of a door hanger delivered to the premises no less than five (5) business days in advance of discontinuance of service.

7. Forty-eight (48) Hour Courtesy Call:

The City Water Department will make a reasonable, good faith effort to notify the customer 48 hours in advance of disconnection of water service for non-payment. The means of notification will be by phone. Customer accounts may be designated to receive notification by text message if requested by Customer. The forty-eight (48) hour courtesy call is meant entirely as a courtesy and failure of the Water Department to send the notice or failure by the customer to receive the notice shall not constitute an acceptable reason for non-payment or delay of disconnection.

8. Disconnection Deadline:

All delinquent water service charges and associated fees must be received by the City Water Department by 5:00p.m. on the day specified in the written disconnection notice.

9. Disconnection of Water Service for Non-Payment:

The City Water Department will disconnect water service by turning off, and in some cases locking off, the meter. Before service is disconnected, the customer will be notified by a delinquent notice, a first disconnection notice, a final disconnection notice and a forty-eight (48) hour courtesy call. The customer will be charged a fee to re-establish service in the billing system regardless of whether the meter has physically been turned off. The meter will be locked in the off position if payment is not received within 7 days of initial disconnection.

10. Re-establishment of Service:

In order to resume or continue service that has been disconnected for non-payment, the customer must pay a re-establishment fee. The City Water

Department will endeavor to reconnect service as soon as practicable but, at a minimum, will restore service before the end of the next regular working day following payment of any past due amount and delinquent fees attributable to the termination of service. Water service that is turned on by any person other than City Water Department personnel or without City Water Department authorization may be subject to fines or additional charges or fees. Any damages that occur as a result of unauthorized restoration of service are the responsibility of the customer.

11. Re-establishment of Service After Business Hours:

Service restored after 3:00 pm Monday through Friday, weekends, or holidays will be charged an after-hours re-establishment fee. Service will not be restored after regular business hours unless the customer has been informed of the after-hours re-establishment fee and has signed an agreement acknowledging the fee and agreeing to contact the City Water Department's billing department no later than noon the following business day to pay the subject fee. The after-hours re-establishment fee is in addition to the regular re-establishment fee and the late fee for a past due account. City Water Department staff responding to service calls are not permitted to collect payment but will instruct the customer to contact the billing department before noon the following business day.

12. Notification of Disposition of Returned Check:

Upon receipt of a returned check taken as payment of water service or other charges, the City Water Department will consider the account not paid. The City Water Department will make a reasonable, good faith effort to provide a 48-hour courtesy notice of termination of service due to a returned check. The means of notification will be by phone. Customer accounts may be designated to receive notification by text message if requested by Customer.

Water service will be disconnected if the amount of the returned check and the returned check charge are not paid on or before the date specified in the notice of termination. All amounts paid to redeem a returned check and to pay the returned check charge must be in cash, credit card or certified funds.

13. Returned Checks for Previously Disconnected Service:

In the event a customer tenders a non-negotiable check as payment to restore water service previously disconnected for non-payment and the City Water Department restores service, the City Water Department may promptly disconnect service without providing further notice. No 48-hour notice of

termination will be given in the case of a non-negotiable check tendered for payment of water charges that were subject to discontinuance.

Any customer issuing a non-negotiable check as payment to restore service turned off for non-payment will be required to pay cash, credit card or certified funds to restore future service disconnections for a period of 12 months from the date of the returned payment.

14. Disputed Bills:

If a customer disputes a bill, they must follow the procedure outlined in the City's Municipal Code chapter 14.04.034. Appeals must be in writing and must be filed no later than (15) days after a delinquency notice has been issued. If a customer disputes the water bill and exercises their right to appeal to the City Manager, the City Water Department will not disconnect water service for non-payment while the appeal is pending.



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Text File

File Number: 22-052

Agenda Date: 2/9/2022

Version: 1

Status: Business

In Control: Finance and Administration Committee

File Type: Report

Agenda Number: 3D.

Receive Oral Update from Staff on Departmental Activities