



City of Fort Bragg

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Meeting Minutes Public Safety Committee

Wednesday, November 20, 2019

10:00 AM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Meeting Chair Peters opened the Meeting at 10:00a.m.

ROLL CALL

Present: 8 - Bernie Norvell, Lindy Peters, Tabatha Miller, Fabian Lizarraga, Steve Orsi, Tom Varga, Scott Perkins and Lesley Bryant

1. APPROVAL OF MINUTES

1A. [19-440](#) Approve Minutes of August 21, 2019 Public Safety Committee Meeting

A motion was made by Committee Member Norvell, seconded by Chair Peters that the Minutes of the August 21, 2019 Meeting be approved. The motion was carried by unanimous vote.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None

3. CONDUCT OF BUSINESS

3A. [19-496](#) Update on School Resource Officer (SRO) Grant

Wendy Boice representing the Fort Unified School District, detailed the plan for the 5 year grant for approximately \$360,000, the school district will be receiving. The Department of Justice are working through the backlog of grants, and although the grant has been secured, the funds are not available yet.

Chief Lizarraga stated the Police Department and School District have similar ideas of how the School Resource Officer will be used.

3B. [19-497](#) Receive Report from Staff on Hospitality House Inspection

Scott Perkins presented the report of the un-announced visit at the Hospitality House (HH). On that specific day the HH appeared to be in compliance with the permit, and the on-site manager seemed to be knowledgeable of the special conditions.

Committee Members commented on the report. Carla Harris, Executive Director, was thanked by Committee Member Norvell for stepping into a volatile situation, but being willing to meet with the Committee Members. Harris explained the long term goals for both staff and

Board Members to become a high performing sustainable entity. The relationship between neighbors, businesses and stakeholders needs to be addressed and improved.

Questions were raised regarding the requirements for staff training and licensing, compliance every day, and maybe another inspection should be made during the evening hours.

Public comments were heard from Malcom Macdonald

- 3C.** [19-502](#) Receive Report on October 26 and 29, 2019 PG&E Public Safety Power Shutdown (PSPS) and City Response and Recommended Improvements to Preparedness

City Manager Tabatha Miller presented her report regarding the PG&E Public Safety Power Shutdown (PSPS). The City is reliant on information from the County, but it would be nice to get information as soon as possible to ensure all four sites within the City continue to provide services.

The City does not have it's own fuel supply for an extended outage. Tom Varga explained the legal and logistical requirements regarding having own supply. City vehicles were allowed to cut the lines at the gas stations to top off. Fuel trucks would need to bring fuel to the coastal areas.

The community did not seem to be prepared for the outage. Maybe a one item town hall style meeting should be held to allow for discussion.

- 3D.** [19-506](#) Receive Oral Update from Staff on Safeway and ABC Cooperation

City Manager stated she had hope to hear from ABC or Safeway regarding the issues.

Chief Lizarraga stated there is a non-uniformed security guard at Safeway, but it is not a 24/7 position. There seems to be a reduction in calls. Committee Member Norvell asked if the security video is ready for viewing when the officer arrives. Chief Lizarraga stated there have been no instances of staff not allowing the video to be viewed.

Public Comments were heard from Malcolm Macdonald.

- 3E.** [19-495](#) Receive Oral Update from Staff on Departmental Activities

Chief Orsi stated the department is continuing training and getting ready for the Holidays. A new truck should be arriving in April or May.

Chief Lizarraga stated the department is in training mode. The fourth Community Service

Officer is now on board.

City Manager Miller stated the City is working with the Chamber of Commerce on providing a "Citizens Arrest Training", using the Harvest Market model.

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

Chair Peters closed the meeting at 11:32a.m.