



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, June 10, 2021

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

ROLL CALL

PLEASE TAKE NOTICE

DUE TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, COMMITTEE MEMBERS, AND STAFF WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE PUBLIC WORKS AND FACILITIES COMMITTEE MEETING OF THURSDAY JUNE 10, 2021.

In compliance with the Shelter-in-Place Orders of the County and State, The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made in any of the following ways: (1) By joining the Zoom video conference, (2) Through the City's online eComment agenda feature, (3) Emailed to Public Works Analyst Sandy Arellano, sarellano@fortbragg.com, or (4) Written comments delivered through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street.

We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact Public Works at (707)961-2827 ext 131.

ZOOM WEBINAR INVITATION

You are invited to a Zoom webinar.

When: Jun 10, 2021 03:00 PM Pacific Time (US and Canada)

Topic: Public Works and Facilities Committee

Please click the link below to join the webinar:

<https://zoom.us/j/92654903338?pwd=bzdKT3NsZUZYOXFCR0Q2dS8rcjFFdz09>

Passcode: 831614

Or One tap mobile :

*US: +16699009128,,92654903338#,,,,*831614# or +12532158782,,92654903338#,,,,*831614#*

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

*US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 646 558 8656 or +1 301 715 8592
or +1 312 626 6799*

Webinar ID: 926 5490 3338

Passcode: 831614

International numbers available: <https://zoom.us/u/aejNkziK13>

1. APPROVAL OF MINUTES

- 1A. [21-287](#) Minutes of April 22, 2021 Special Meeting

Attachments: [04222021 Special Meeting Minutes.pdf](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [21-281](#) Provide Oral Report on Public Works Departmental Activities Including The Stop Litter Program
- 3B. [21-288](#) Discuss Remediation Measures for Minimizing Glare on the Roof of Water Tank #3 at the Water Treatment Facility

Attachments: [P Clark Email.pdf](#)

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on June 7, 2021.

Sandy Arellano, Public Works Analyst

NOTICE TO THE PUBLIC

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



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Text File

File Number: 21-287

Agenda Date: 6/10/2021

Version: 1

Status: Minutes to be Approved

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: 1A.

Minutes of April 22, 2021 Special Meeting



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Meeting Minutes Public Works and Facilities Committee

Thursday, April 22, 2021

3:00 PM

Via Video Conference

Special Meeting

MEETING CALLED TO ORDER

Chair Lindy Peters called meeting to order at 3:08 pm.

ROLL CALL

Present: 5 - Lindy Peters, Tess Albin-Smith, Chantell O'Neal, John Smith and Sandy Arellano

1. APPROVAL OF MINUTES

[21-046](#)

Approve Minutes of November 24, 2020 Special Meeting

This Committee Minutes was approved for Council review

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

One non-agenda public comment was received regarding the N. Fort Bragg water service annexation.

3. CONDUCT OF BUSINESS

3A. [21-174](#)

Receive Report and Discuss Activities in Support of the Mendocino Progressive Alliance Stop Litter Project

Staff presented. Committee members commented and exchanged questions and answers with staff. Director J. Smith commented on the overall trash issue and on involving volunteers. Chair Peters would like to revisit the item at a future meeting and invite the letter author of Stop Butts program.

This Staff Report was continued

3B. [21-169](#)

Provide Oral Report on Public Works Departmental Activities and Update on Items of Interest to Committee

Director J. Smith commented and responded to committees questions regarding current and future Public Works projects. Director Smith expressed a large amount future Capital Improvement Projects and related funding sources and how Water Projects and preparation on Safety for Seismic Activity is a high priority. Water distribution rehab and wastewater rehab was discussed. The consolidation of several projects to facilitate funding was possible for the Water Treatment Plant Rehab project. Timelines and funding for shovel ready projects was

discussed.

Director Smith explained how the Water Meter project benefits water conservation. Committee member Albin-Smith asked about energy sources for bio-solids disposal however Director Smith did not recommend due to the insufficient amount of bio-solids our plant produces when a significant higher amount of bio-solids is required to be able to produce enough energy. Water reclamation was mentioned however, the costs associated with the special state certifications staff would be required to obtain would be an expensive process.

Chair Peters agreed to prioritize water, water conservation and water treatment. Committee Albin-Smith inquired on the Dig Once policy and was advised, City Manager was working on it. The Guest House Museum, Micro-grid and Solar Energy was discussed. Committee Albin-Smith would like a list of Shovel-Ready projects. A former ordinance regarding a drilling of wells for landscape on private property was discussed and the moratorium of this during a water shortage was explained by Assistant Director of Engineering O'Neal.

4. MATTERS FROM COMMITTEE / STAFF

Committee Member Albin-Smith noted she will not be available for next month's committee meeting.

ADJOURNMENT

Meeting was adjourned at 4:37 pm by Chair Peters.



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Text File

File Number: 21-281

Agenda Date: 6/10/2021

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: 3A.

Provide Oral Report on Public Works Departmental Activities Including The Stop Litter Program



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Text File

File Number: 21-288

Agenda Date: 6/10/2021

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: 3B.

Discuss Remediation Measures for Minimizing Glare on the Roof of Water Tank #3 at the Water Treatment Facility



From: Paul Clark <pclark@fortbraggrealty.co>
Sent: Monday, June 07, 2021 1:06 PM
To: CDD User <CDD@fortbragg.com>
Cc: Miller, Tabatha <TMiller@fortbragg.com>
Subject: Public Works

For the public works committee

Hi there when Will Lee was mayor, he promised there would be a meeting regarding the huge shiny tank the city built at the Cedar Street city water treatment

Please advise when that can happen, I and numerous neighbors would like to address the city. This has as the city knows been a huge detriment to the neighborhood and has issues that perhaps can be reduced or resolved.

Thank you

I reside at 31260 Cedar my view out my front door.



Paul Clark
DRE 00640014
809 North Main Street
Fort Bragg, CA 95437
707-964-0811