



# City of Fort Bragg

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## Meeting Minutes Community Development Committee

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Monday, April 13, 2020

3:00 PM

Town Hall, 363 N. Main Street

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### Special Meeting

#### MEETING CALLED TO ORDER

Committee Member Norvell called the meeting to order at 3:00 PM.

#### ROLL CALL

**Present:** 2 - Bernie Norvell and Jessica Morsell-Haye

#### 1. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

#### 2. CONDUCT OF BUSINESS

- 2A. [20-693](#)** Receive Report and Direct Staff Regarding Implementation of a Landlord Relief Fund Program in Response to COVID-19

Housing and Economic Development Coordinator McCormick and City Manager Miller presented the prepared report to the Committee.

Discussion:

Committee Member Norvell would like to know how residency would be verified, City Manager Miller suggests using the zip code of 95437. An applicant would be ineligible if they do not have a 95437 zip code. A statement of need and a copy of the mortgage statement and expenses would be required.

Committee Member Morsell-Haye asked about the time frame for payment from the City. City Manager Miller stated payments would be disbursed weekly.

The Committee agrees that the program should be on a first come first serve basis and the program will run until the funding runs out.

The dis-qualifiers would be not having a 95437 zip code, lack of documentation to show need or if the property owner owns more than four (4) properties and does not have a current business license. **This item was recommended for approval by the City Council**

#### 4. MATTERS FROM COMMITTEE / STAFF

Economic Development and Housing Coordinator McCormick states that the homeless that live in their cars are having a hard time with sheltering in place and the state has mandated that the City implement a safe parking pilot program. McCormick inquired if there was interest from the Committee that the City apply for funding to make City Hall parking lot

a safe parking place for people who live in their cars. Morsell-Haye stated she is in favor of the application for the COC funds for the safe parking. Norvell stated he is reluctant to make a decision without first seeing a plan. City Manager Miller indicated this would be an opportunity to have a pilot program. City Manager Miller stated that this was not an agenda item and staff was looking for feed back to bring it back on a future agenda.

## ADJOURNMENT

Committee Member Norvell adjourned the meeting at 3:26 PM.