



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT  
SUCCESSOR AGENCY*

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Monday, January 23, 2023

6:00 PM

Town Hall, 363 N. Main Street  
and Via Video Conference

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### CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

### AGENDA REVIEW

Vice Mayor Godeke, appearing via Zoom, announced that he could not attend the meeting in person at Town Hall due to contracting a contagious disease. He requested Council approval to attend the meeting remotely for "just cause" pursuant to AB 2449. Mayor Norvell called for a voice vote to approve the Vice Mayor's attendance via Zoom, which was unanimously approved. Vice Mayor Godeke stated that there were no individuals over age 18 present in the room with him.

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

### 2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) Jamie Ries, board president of the Mendocino Coast Sea Dragons swim team, spoke about the proposed increase in the CV Starr Community Center's hourly lane rental fee, which would substantially increase their organization's costs if approved.
- (2) Jay McMartin-Rosenquist commented on Items 5B and 5D. Marcy Snyder spoke about the climate emergency.
- (3) None.

### 3. STAFF COMMENTS

City Manager Ducey reported that Human Resources Analyst Mortensen was appointed Vice Chair of the County Civil Service Commission.

### 4. MATTERS FROM COUNCILMEMBERS

Councilmembers Albin-Smith, Peters, Rafanan and Vice Mayor Godeke all reported on their

attendance at last week's League of California Cities New Mayors and Council Members Academy in Sacramento. Councilmember Peters reported that he met with State Senator McGuire regarding Care Response Unit (CRU) funding, ingress/egress to Noyo Harbor, and housing. Councilmember Rafanan encouraged people to vote. She said that the new local culture ad hoc committee, consisting of Councilmember Rafanan and Vice Mayor Godeke, will meet on the second Tuesdays of the month at 4PM at Town Hall. The Vice Mayor commented on the recent downtown community meeting.

## **5. CONSENT CALENDAR**

### **Approval of the Consent Calendar**

**A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

**5A. [22-642](#)** Accept and File Development Impact Fee Report, Utility Capacity Fee Reports and General Plan Maintenance Fee Report for Fiscal Year Ending June 30, 2022

**These Reports were accepted on the Consent Calendar.**

**5B. [22-658](#)** Approve Scope of Work for a Request for Proposals to Develop a Downtown Parking Strategy

**This Scope of Work was approved on the Consent Calendar.**

**5C. [23-002](#)** Receive and File Complete Streets Safety Assessment Prepared by Berkeley SafeTREC

**This Report was accepted on the Consent Calendar.**

**5D. [23-015](#)** Adopt AMENDED City Council Resolution No. 4647-2023 Approving Redwood Waste Solutions Proposed Residential, Commercial and Multifamily, and Rolloff Rate Changes

**This Amended Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4647-2023 AMENDED

**5E. [23-005](#)** Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4648-2023

**5F. [23-006](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4649-2023

- 5G.** [23-007](#) Adopt City Council Resolution Appointing Representatives to Represent and Vote on Behalf of the City at the League of California Cities Redwood Empire Division Business Meeting and Legislative Committee Meetings

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4650-2023

- 5H.** [23-012](#) Adopt City Council Resolution Approving Budget Amendment No. 2022/2023-12 of \$28,200 and Authorize the City Manager to Approve a Two-year Contract with Flock Safety to Purchase Seven Flock License Plate Reader Cameras in an Amount Not to Exceed \$28,200

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4651-2023

- 5I.** [23-004](#) Approve Minutes of January 9, 2023

**These Minutes were approved on the Consent Calendar.**

- 5J.** [23-013](#) Approve Minutes of Special City Council Meeting of January 16, 2023

**These Minutes were approved on the Consent Calendar.**

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

## **7. PUBLIC HEARING**

## **8. CONDUCT OF BUSINESS**

- 8A.** [23-008](#) Receive Report and Consider Approval of Policy Regarding Donations to the City of Fort Bragg

City Manager Ducey presented the staff report on this agenda item.

Public Comment was received from Jay McMartin-Rosenquist.

**A motion was made by Councilmember Peters, seconded by Mayor Norvell, that the Staff Donation Policy be approved. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 8B.** [23-010](#) Receive Report and Consider Approval of Policy Regarding Public Comments During City Council and Other Public Meetings

City Manager Ducey summarized the staff report on this agenda item.

Public Comment was received from Gabriel Quinn Maroney, Dennis Miller, Jenny Shattuck and

Jay McMartin-Rosenquist.

Discussion: After discussing the issues, City Council directed staff to modify the proposed policy to include the following changes to Item II, Procedures:

- (1) Section II.3 - Replace "their name" with "a name" in the second sentence.
- (2) Section II.7 - Remove the words "Standing or" in the second sentence.
- (3) Section II.8 - Delete the phrase "but in no event to less than three (3) minutes per individual" from the last sentence.
- (4) Section II.9 - Include the City's adopted "Rules of Civility" and attach them as an exhibit to the Administrative Regulation.

Council directed staff to make the above changes and bring the policy back for approval on the following Consent Calendar.

**This Staff Report was referred to staff to make the changes directed by Council and to return for approval on the next Consent Calendar.**

- 8C. [22-624](#)** Receive Report and Consider Adoption of City Council Resolution Authorizing the City Manager to Execute Agreement with Precision Wireless Services for Procurement and Installation of Four (4) Police Vehicle Build Kits (Amount Not to Exceed \$91,054.64, Fleet Account No. 522-4550-0742)

Public Works Director Smith gave the staff report on this agenda item. Chief Cervenka commented that he desires to transfer the entire Police vehicle fleet to electric vehicles.

Public Comment was received from Anthony Nicholas Sarkis.

**A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4652-2023

- 8D. [22-594](#)** Receive Fiscal Year 2022-23 First Quarter Financial Report

Finance Director Whippy presented the staff report on this agenda item.

Public Comment was received from Jay McMartin-Rosenquist, Dennis Miller and Jenny Shattuck.

**This Staff Report was approved.**

## **9. CLOSED SESSION**

**Mayor Norvell Recessed the meeting at 7:42 PM. The meeting reconvened to Closed Session at 7:53 PM.**

- 9A. [23-014](#)** CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Gov. Code Section 54956.9: (One Case)

**Mayor Norvell reconvened the meeting to Open Session at 8:02 PM and reported that no reportable action was taken on the Closed Session item.**

## **ADJOURNMENT**

Mayor Norvell adjourned the meeting at 8:02 PM.

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BERNIE NORVELL, MAYOR

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June Lemos, MMC, City Clerk

IMAGED (\_\_\_\_\_)