



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, February 8, 2021

6:00 PM

Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM, all Councilmembers appearing by video conference.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 4 - Mayor Bernie Norvell, Vice Mayor Jessica Morsell-Haye, Councilmember Tess Albin-Smith and Councilmember Lindy Peters

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Norvell reappointed himself and Councilmember Peters to the Fort Bragg Fire Protection District board for another two-year term. The Mayor also appointed Councilmember Morsell-Haye to fill the vacant seat on the Broadband ad hoc committee.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) Comments from Cal Winslow, Lloyd Bondurant, George Reinhardt, and Linda Jupiter were read into the record by the City Clerk. Sierra Wooten and Mary Rose Kaczorowski commented via Zoom. (2) None. (3) None.

3. STAFF COMMENTS

City Manager Miller reported on the following matters:

- Restaurant Month will be held in March.
- The mid-term budget workshop will be held on March 4.
- Thomas O'Neal was sworn in as Police Captain on February 4.
- Nine responses to the Economic Development Request for Proposals were received.
- The Planning Commission wants to update the design guidelines that were last updated in 2004. They will create an ad hoc committee at their next meeting.
- AT&T will be doing work on Chestnut Street on Tuesday and Thursday. To avoid slowdowns, take a different route.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Peters reported that the ad hoc committee for the open City Council seat met and held discussions with the City Manager regarding the interview process. He suggested that the ad hoc committee interview candidates privately one at a time with the same set of questions, 20 minutes per candidate, and then narrow it down to four or five candidates and have those proceed to interviews with the full Council. Councilmember Albin-Smith welcomed Megan Caron, Nancy Bennett and Barbara Bruce to the Visit Fort Bragg Committee. She inquired about a cannabis grow facility ordinance. City Manager Miller said that staff has a draft ready to be brought to Council in March. Councilmember Morsell-Haye said if there is an interest in having Council participate in the Planning Commission design guidelines ad hoc committee, she would be interested in serving on it. She thanked the Wiggly Giggly Park volunteers who have opened the park for the kids. Mayor Norvell reported that the Mendocino Coast Hospitality Center has located a shelter facility that will meet their needs outside the business district and will try to get a use permit. A brief discussion was held regarding interviewing the Council applicants. It was decided that all candidates would be interviewed by the full Council, that each candidate would be given five minutes for an opening statement, then answer five questions prepared by the ad hoc committee. Responses to interview questions will be limited to a minute and a half. Applicants will be called on in random order for each question. There will be up to three wild card questions from the public or Council. Public comments will be limited to one and a half minutes as well. If additional time is needed, the interviews will be continued to Thursday, February 18, 2021.

5. CONSENT CALENDAR

Councilmember Albin-Smith requested that Item 5B be removed from the Consent Calendar for further discussion.

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Vice Mayor Morsell-Haye, to approve the Consent Calendar with the exception of Item 5B. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

5A. [21-028](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4351-2021

5C. [21-026](#) Approve Minutes of January 25, 2021

These Minutes were approved on the Consent Calendar.

5D. [21-027](#) Approve Minutes of Special Meeting of January 27, 2021

These Minutes were approved on the Consent Calendar.

5E. [21-045](#) Adopt City Council Resolution Approving Expenditures from the Joint

City/County Caspar Transfer Station Rent Account to Fund a Project Manager

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4353-2021

5F. [21-048](#)

Adopt City Council Resolution Establishing a Compensation Plan and Terms and Conditions of Employment For Exempt Mid-Management Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4354-2021

ITEMS REMOVED FROM CONSENT CALENDAR

5B. [21-042](#)

Adopt City Council Resolution Expressing Support for Redwood Quality Management Company and Redwood Community Services to Coordinate Residential Services for The Plateau, Located at 441 South Street

Councilmember Albin-Smith asked the City Manager to explain why the City is giving the contract to Redwood Quality Management Company (RQMC). City Manager Miller said that is not within the purview of the City; this is simply a recommendation to the Danco Group. Other than making this recommendation, the City does not have any authority. Mayor Norvell provided a timeline of events that led up to the drafting of this Resolution. Vice Mayor Morsell-Haye said people need help to get the services they need, and RQMC is positioned to make sure that everybody is communicating and attending to the whole person.

Public Comment: None.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that this Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

Enactment No: RES 4352-2021

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

8A. [21-038](#)

Receive Report from Redwood Coast Tsunami Work Group, California Geological Survey and California Governor's Office of Emergency Services California Tsunami Program Representatives on Tsunami Hazard Updates and Consider Adoption of City Council Resolution Adopting Updated Tsunami Hazard Maps

Brentt Blaser and Todd Becker of California Office of Emergency Services, along with Rick Wilson and Jason Patton of California Geological Survey, reported on the updated tsunami hazard maps. Councilmembers asked questions, made observations, and thanked the panel for the presentation.

Public Comment by Jenny Shattuck was read into the record by the City Clerk. Ryan Aylward (NOAA/NWS) and Andrew Jordan commented via Zoom.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

Enactment No: RES 4355-2021

- 8B. [21-043](#)** Receive Report and Consider Adoption of City Council Resolution Approving Amendment 7 Extending the Term of the Franchise Agreement with Waste Management and Authorizing City Manager to Execute Same

City Manager Miller presented the staff report on this agenda item.

Public Comments from Jay Rosenquist were read into the record by the City Clerk. Deb Smith, Steve Shamblin, and Brad Cea commented via Zoom.

Discussion: Mayor Norvell recognized the work that the ad hoc committee did on this matter, stating that the City will be watching to see what happens with the County's Request for Proposals regarding a new solid waste franchise agreement.

A motion was made by Councilmember Peters, seconded by Vice Mayor Morsell-Haye, that this Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

Enactment No: RES 4356-2021

- 8C. [21-041](#)** Receive Presentation on the Comprehensive Annual Financial Report (CAFR) for the Year Ended June 30, 2020 for the City of Fort Bragg and Consider Accepting the CAFR as Presented

Mayor Norvell recessed the meeting at 8:03 PM; the meeting reconvened at 8:10 PM.

Senior Government Accountant Whippy presented the staff report on this agenda item.

Auditor Brett Jones joined the meeting as well and summarized the audit results.

Public Comment: Mary Rose Kaczorowski commented via Zoom.

Discussion: Councilmembers commended staff on a good report.

A motion was made by Vice Mayor Morsell-Haye, seconded by Councilmember Peters, that this Report be accepted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

- 8D. [20-984](#)** Receive Report and Consider Forming a Public Benefit Corporation,

Recognized by the Internal Revenue Service as a 501(c)(3) Under Non-Profit Status, in Order to Meet Fannie-Mae Requirements for Community Land Trust Lending

Housing and Community Development Coordinator McCormick presented the staff report for this item.

Public Comment: None.

Discussion: Council generally agreed that they appreciated the forward thinking and approve of this Resolution. Council directed staff to return with a Resolution for adoption on the next Consent Calendar.

A motion was made by Councilmember Albin-Smith, seconded by Vice Mayor Morsell-Haye, to proceed with formation of a non-profit organization as outlined in the staff report and to bring forward a resolution for adoption on the next Consent Calendar. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

- 8E.** [21-037](#) Receive Report and Consider Adoption of City Council Resolution Accepting the 2021 Fort Bragg Police Department Salary Survey Results as Required by Ordinance 672 and Adopting Changes to the City of Fort Bragg Salary Rate Compensation Plan

City Manager Miller gave the staff report on this agenda item.

Public Comment: None.

A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that this Resolution be adopted. The motion carried by the following vote:

Aye: 4 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith and Councilmember Peters

Enactment No: RES 4357-2021

9. CLOSED SESSION

Mayor Norvell recessed the meeting at 8:52 PM; the meeting reconvened to Closed Session at 8:56 PM.

- 9A.** [21-040](#) CONFERENCE WITH REAL PROPERTY NEGOTIATORS FOR POSSIBLE ACQUISITION OF REAL PROPERTY, Pursuant to Government Code Section §54956.8: Real Property: APN 018-430-22-00, 90 W. Redwood Ave., Fort Bragg, CA 95437; City Negotiator: Tabatha Miller, City Manager; Negotiating Party: Dave Massengill, Environmental Affairs, Georgia Pacific Corporation; Under Negotiation: Terms of Acquisition, Price

Mayor Norvell reconvened the meeting to Open Session at 9:39 PM and reported that no reportable action had been taken on the Closed Session item.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 9:39 PM.

BERNIE NORVELL, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)