



AGENCY: City Council  
MEETING DATE: December 13, 2021  
DEPARTMENT: Public Works  
PRESENTED BY: C. O'Neal  
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## AGENDA ITEM SUMMARY

### **TITLE:**

**Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with R.E.Y. Engineers, Inc. to Provide Design and Engineering Services for the 2022 Streets Rehab Project, City Project No. PWP-00120, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$175,000; Account No.421-4870-0731)**

### **ISSUE:**

On December 3, 2021, two (2) civil engineering consulting firms submitted proposals for engineering and design services for the 2022 Streets Project. The Public Works Department reviewed the proposals and recommend that R.E.Y. Engineers, Inc. be selected as the design engineering firm for the project. All proposals were timely. This firm is well qualified to perform the work, however, the base proposal cost submitted is above the estimated \$154,000 allotted for the design of the street project with a total contract Not to Exceed amount of \$175,000.

### **ANALYSIS:**

The Public Works Department and City Council identified the 2022 Streets Project in the 2021/2022 FY CIP budget. This scope of work was reviewed and approved by City Council prior to release of the Request for Proposals (RFP) on November 8, 2021. This project will rehabilitate pavement of up to eight (8) streets throughout the City and incorporates the previously programmed street striping project, bollard installation, and crosswalk rehabilitation in the downtown pedestrian core. Since this streets project includes rehab of much of Franklin Street, including the Central Business District corridor and striping, the stamped crosswalks project previously programmed in the five-year CIP look ahead, those crosswalks were naturally included into the scope.

Attached to this report are the scope of work sections submitted by each firm (Attachments 2 & 3). A review of the nature and quality of the submittals made it clear to staff, that Pope Engineers does not have a clear understanding of the project. Further reference and website checks caused concern as to whether they have experience or staff sufficient to complete a job this size. Only the proposal from R.E.Y. provides what staff perceives to be an adequate level of service. While Pope's proposal presented the lowest cost for services (only \$90,000), the quoted cost at ½ the cost of the selected submittal left staff feeling concerned about the value of their proposed services. The proposal showed little understanding of the work to be done. It is difficult to understand how they arrived at the estimate of costs not displaying an understanding of the work to be completed.

Staff feels strongly that R.E.Y.'s organized proposal, concise timeline for design completion, proposed value added extras, QA/QC, and their extra diligence in pre-proposal research

about this project shows their commitment to delivering the City a successful project. One of the most important components of a good design is attention to detail and quality control of the submittal, something that was only represented by the submittal from R.E.Y.

**RECOMMENDED ACTION:**

Adopt Resolution approving Professional Services Agreement with R.E.Y. Engineers Inc., to provide design and engineering services for the 2022 Streets Project, City Project No. PWP-00120, and authorizing the City Manager to execute Contract (Amount Not to Exceed \$175,000).

**ALTERNATIVE ACTION(S):**

1. Adopt Resolution approving Professional Services Agreement with alternate design firm Pope Engineering to provide design and engineering services for the 2022 Streets Project, City Project No. PWP-00120, and authorizing City Manager to execute Contract (Amount Not to Exceed \$90,000); or
2. Reject all proposals and solicit a new Request for Proposals (RFPs).

**FISCAL IMPACT:**

The design and engineering portion of this project was estimated at \$154,000 to be expended in the 20/21 Fiscal year. The 21/22 budget is \$1,923,000 which is sufficient to cover the design portion. The total project budget is \$2,077,000.00. The project is funded with a combination of sources including the Local Partnership Program (LPP) of SB-1 (\$600,000) and D1 RSTP (\$206,405) Street Sales Tax (\$1,270,595).

**GREENHOUSE GAS EMISSIONS IMPACT:**

There is little to no increase in Greenhouse gas emissions associated with the Design Engineering portion of this project. There is a slightly higher emissions impact associated with the selection of either R.E.Y. Engineers, Inc. over Pope Engineering due to the increased driving distance required to travel to Fort Bragg. However, the improvements in web based meeting software further decrease the need for significant trips to the coast.

**CONSISTENCY:**

This project is consistent with the City's Capital Improvement Plan (CIP) budget for street repair. The primary funding source for this project is Special Street Sales Tax, Measure H. This City's Special Street Sales Tax, makes us a "Self-Help" City under the Road Maintenance and Repair Act (RMRA), which entitles us to the additional \$600,000 in LPP state funds for this project. The proposed use of Special Street Sales tax, LPP, and D1 funds is consistent with their intended use for repairing, maintaining and reconstructing City streets and underlying infrastructure.

**IMPLEMENTATION/TIMEFRAMES:**

Project design engineering is scheduled for this winter and spring. Once designed, the project will be released for bid in summer of 2022. The construction contract will be sixty

(60) to ninety (90) working days and construction should be complete for final billing by December 2022.

**ATTACHMENTS:**

1. Resolution to Approve Professional Services Agreement with R.E.Y. Engineers, Inc.
2. Scope of Work – Pope Engineering
3. Scope of Work – R.E.Y. Engineering, Inc.
4. R.E.Y. Engineering Contract

**NOTIFICATION:**

1. Sam Pope, PE Project Manager
2. R.E.Y. Engineers, Inc.; Aaron Brusatori, PE Project Manager