



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT  
SUCCESSOR AGENCY*

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Monday, December 12, 2022

6:00 PM

Town Hall, 363 N. Main Street  
and Via Video Conference

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 4 - Mayor Bernie Norvell, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

### AGENDA REVIEW

#### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

#### 8. CONDUCT OF BUSINESS

**8A.** [22-576](#)

2022 City Council Reorganization

1. Adopt City Council Resolution Reciting the Fact of the General Municipal Election Held on November 8, 2022, Declaring the Result and Such Other Matters as Provided by Law
2. Recognize Outgoing City Councilmember Morsell-Haye
3. Administer Oaths of Office and Issue Certificates of Election
4. Conduct City Council Reorganization
  - a. Selection of Mayor
  - b. Selection of Vice Mayor

City Clerk Lemos reviewed the Agenda Item Summary Report for this item with the City Council.  
Public Comment: None.

**A motion was made by Vice Mayor Morsell-Haye, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4635-2022

Mayor Norvell acknowledged Vice Mayor Morsell-Haye for her service on the City Council and presented her with a plaque in recognition of her work on the Council. The Vice Mayor gave a

short speech saying it was an honor to serve on the Council and listed the many accomplishments the Council had achieved during the last four years. All Councilmembers made brief comments and thanked Vice Mayor Morsell-Haye for serving on Council.

City Clerk Lemos administered Oaths of Office to new Councilmembers Albin-Smith, Godeke, Peters, and Rafanan and presented them with their Certificates of Election.

## ROLL CALL

**Present:** 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

### 22-576

#### 2022 City Council Reorganization

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  - a. Selection of Mayor
  - b. Selection of Vice Mayor

**A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, to nominate Bernie Norvell for Mayor. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4635-2022

**A motion was made by Mayor Norvell, seconded by Councilmember Rafanan, to nominate Jason Godeke for Vice Mayor. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4635-2022

## **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

(1) Jay McMartin Rosenquist. (2) None. (3) N/A.

## **3. STAFF COMMENTS**

Chief Cervenka talked about winter weather shelter, noting that so far 54 rooms have been used. City Manager Ducey said City Hall will be open during the holidays except for December 23 and 26 and January 2.

## **4. MATTERS FROM COUNCILMEMBERS**

Councilmember Rafanan said she did a ride-along with the Care Response Unit (CRU) and said it is a humane approach to people on the streets. She thanked the community of Fort Bragg for

electing her, stating it is an honor to serve and she will do her best for the community. Councilmember Peters thanked the community for showing faith and support in his candidacy; this is his 20th year on the Council. Councilmember Albin-Smith talked about Winter Wonderland, noting that it was a big success. She reported that Visit Fort Bragg Committee selected some new members: Leah Morsell, Barb Bruce, and Jamie Peters. Councilmember Albin-Smith thanked the people who voted for her. Vice Mayor Godeke said it is an honor to sit on the dais and thanked staff and the people who took the time to talk with him during the campaign. Mayor Norvell asked Councilmembers to email him with their preferences for committee appointments. Mayor Norvell appointed Vice Mayor Godeke to replace Jessica Morsell-Haye on the Homeless Ad Hoc Committee.

## **5. CONSENT CALENDAR**

### **Approval of the Consent Calendar**

**A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, to approve the Consent Calendar. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

**5A. [22-557](#)** Approve Maddy Act Notice Providing List of Appointed Terms Expiring in 2023

**This Consent Calendar item was approved on the Consent Calendar.**

**5B. [22-588](#)** Approve Scope of Work for a Request for Proposals for Design Services for the Town Hall & Facilities Remodel Project, City Project No. PWP-00122

**This Scope of Work was approved on the Consent Calendar.**

**5C. [22-600](#)** Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4636-2022

**5D. [22-601](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4637-2022

**5E. [22-599](#)** Approve Minutes of November 28, 2022

**These Minutes were approved on the Consent Calendar.**

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

## **7. PUBLIC HEARING**

## **8. CONDUCT OF BUSINESS**

- 8B. [22-607](#)** Nomination and Appointment of Planning Commissioners to Serve on the Fort Bragg Planning Commission and Swearing In of New Commissioners

The City Council heard nominations from the newly-elected members of City Council for their choice of Planning Commissioner. Councilmember Albin-Smith nominated Jary Stavely. Councilmember Rafanan nominated David Jensen. Vice Mayor Godeke nominated Commissioner Jeremy Logan for continued appointment. Councilmember Peters nominated Commissioner Stan Miklose for continued appointment

Public Comment was received from Jay McMartin Rosenquist.

Both Jary Stavely and David Jensen spoke to the City Council and gave brief summaries of their qualifications and careers.

**A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that the following Planning Commission Appointments be approved: Jary Stavely, David Jensen, Stan Miklose and Jeremy Logan. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 8C. [22-598](#)** Receive Report and Consider Adoption of City Council Resolution Accepting the Lowest Responsive Bid, Awarding the Contract for the Bollard and Street Light Project, City Project PWP-00127, to Fort Bragg Electric, Inc., Approving Budget Amendment No. 2022/23-11, Adjusting the FY 2022/23 Budget to Appropriate \$299,276.54 from the 2022 Streets Project (Account No. 250-7999-0799 to 421-7999-7999), Authorizing City Manager to Execute Contract (Amount Not to Exceed \$299,276.54; Account No. 421-4870-0731) and Finding the Project Exempt from CEQA

Public Works Director Smith presented the staff report on this agenda item.

Public Comment: None.

Discussion: After brief discussion, Council consensus was that the project will help with blocking off streets during events and the contract should be awarded to this local company.

**A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4638-2022

## **9. CLOSED SESSION**

## **ADJOURNMENT**

**Mayor Norvell adjourned the meeting at 7:07 PM.**

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BERNIE NORVELL, MAYOR

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June Lemos, MMC, City Clerk

IMAGED (\_\_\_\_\_)