



City of Fort Bragg

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Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, December 12, 2022

6:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Dec 12, 2022 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86746610357>

*Or Telephone: +1 669 444 9171 or +1 719 359 4580 (*6 mute/unmute; *9 raise hand)*

Webinar ID: 867 4661 0357

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address.

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

8. CONDUCT OF BUSINESS

8A. [22-576](#)

2022 City Council Reorganization

1. Adopt City Council Resolution Reciting the Fact of the General Municipal Election Held on November 8, 2022, Declaring the Result and Such Other Matters as Provided by Law
2. Recognize Outgoing City Councilmember Morsell-Haye
3. Administer Oaths of Office and Issue Certificates of Election
4. Conduct City Council Reorganization
 - a. Selection of Mayor
 - b. Selection of Vice Mayor

Attachments: [12122022 City Council Reorganization](#)
[Att 1 - RESO Certifying Election Results](#)
[Att 2 - RESO Exhibit A - Result of Canvass](#)
[Att 3 - Certificates of Election](#)
[Att 4 - Oaths or Affirmations of Allegiance](#)

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk June Lemos, jlemos@fortbragg.com.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

5A. [22-557](#) Approve Maddy Act Notice Providing List of Appointed Terms Expiring in 2023

Attachments: [12122022 MADDY ACT NOTICE](#)

5B. [22-588](#) Approve Scope of Work for a Request for Proposals for Design Services for the Town Hall & Facilities Remodel Project, City Project No. PWP-00122

- Attachments:** [1 - Scope of Work](#)
[2 - Task 1: Town Hall & Restrooms Remodel](#)
[3 - Task 2: Bio Solids Dryer Building](#)
[4 - Task 3: Police Department Retrofit](#)

- 5C. [22-600](#) Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

Attachments: [RESO Authorize Remote Meetings](#)

- 5D. [22-601](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

Attachments: [RESO Declaring Continuing Local Emergency](#)

- 5E. [22-599](#) Approve Minutes of November 28, 2022

Attachments: [CCM2022-11-28](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

8. CONDUCT OF BUSINESS

- 8B. [22-607](#) Nomination and Appointment of Planning Commissioners to Serve on the Fort Bragg Planning Commission and Swearing In of New Commissioners

- 8C. [22-598](#) Receive Report and Consider Adoption of City Council Resolution Accepting the Lowest Responsive Bid, Awarding the Contract for the Bollard and Street Light Project, City Project PWP-00127, to Fort Bragg Electric, Inc., Approving Budget Amendment No. 2022/23-11, Adjusting the FY 2022/23 Budget to Appropriate \$299,276.54 from the 2022 Streets Project (Account No. 250-7999-0799 to 421-7999-7999), Authorizing City Manager to Execute Contract (Amount Not to Exceed \$299,276.54; Account No. 421-4870-0731) and Finding the Project Exempt from CEQA

Attachments: [12122022 Bollard and Street Light Contract Award](#)
[Att 1 - Budget Amendment 2022/23-11 \(RESO Ex A\)](#)
[Att 2 - Project Design Plans \(RESO Ex B\)](#)
[Att 3 - RESO Bollard and Street Light Construction Award](#)
[Att 4 - FB Electric Contract](#)
[Att 5 - Bid Opening](#)
[Att 6 - Notice of Award](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, JANUARY 9, 2023**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 8, 2022.

June Lemos, MMC
City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg’s website at <https://city.fortbragg.com> subject to staff’s ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).