



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Special City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, December 27, 2021

5:00 PM

Via Video Conference

Special Meeting

CALL TO ORDER

ROLL CALL

PLEASE TAKE NOTICE

Due to state and county health orders and to minimize the spread of COVID-19, City Councilmembers and staff will be participating in this meeting via video conference. The Governor's executive Orders N-25-20, N-29-20, and N-15-21 suspend certain requirements of the Brown Act and allow the meeting to be held virtually.

The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made by joining the Zoom video conference and using the Raise Hand feature when the Mayor or Acting Mayor calls for public comment. Any written public comments received after agenda publication will be forwarded to the Councilmembers as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Cristal Muñoz, Administrative Analyst cmunoz@fortbragg.com.

ZOOM WEBINAR INVITATION

*You are invited to a Zoom webinar.
When: Dec 27, 2021 05:00 PM Pacific Time (US and Canada)
Topic: Special City Council Meeting*

*Please click the link below to join the webinar:
<https://us06web.zoom.us/j/88177039443>
Or Telephone: US: +1 253 215 8782 or +1 346 248 7799 (*6 mute/unmute; *9 raise hand)
Webinar ID: 881 7703 9443*

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE MAYOR OR ACTING MAYOR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

1. PUBLIC COMMENTS ON: (1) CONSENT CALENDAR

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

2. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 2A. [21-650](#)** Approve Maddy Act Notice Providing List of Appointed Terms Expiring in 2022

Attachments: [12172021 MADDY ACT NOTICE](#)

[Att 1: Public Comment 12-27-21](#)

- 2B. [21-646](#)** Adopt City Council Resolution Accepting the Police Department Salary Survey Results as Required by Ordinance 672 and Adopting Changes to the City of Fort Bragg Salary Rate Compensation Plan

Attachments: [RESO Police Salary Survey](#)

[Exhibit A - Compensation Schedule 1-1-2022](#)

[Exhibit B - Ordinance 672](#)

[Exhibit C - Salary Survey](#)

- 2C. [21-651](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

Attachments: [RESO Declaring Continuing Local Emergency](#)

- 2D. [21-652](#)** Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

Attachments: [RESO Authorize Continuing Remote Meetings](#)

- 2E. [21-654](#)** Adopt City Council Resolution Amending the Memorandum of Understanding (MOU) Between the City of Fort Bragg and the Fort Bragg Employee Organization and Service Employees International Union (SEIU) and Authorizing City Manager to Execute the Same

Attachments: [RESO Amend SEIU MOU.docx](#)

[Exhitit A SEIU Proposal Amendment.docx](#)

- 2F. [21-655](#)** Adopt City Council Resolution Approving Professional Services Agreement with City Management Advisors, LLC dba Peckham & McKenney to Provide Executive Recruitment Services for the Position of City Manager and Authorizing the Mayor to Execute Same (Amount Not to Exceed \$27,000; Account No. 110-4110-0319)
- Attachments:*** [RESO CM Recruitment](#)
[Peckham & McKenney Contract](#)
- 2G. [21-659](#)** Approve Letter Offering David Spaur Employment as the Interim City Manager
- Attachments:*** [SPAUR, David Interim City Manager 01032022](#)
- 2H. [21-660](#)** Adopt Joint City Council/Municipal Improvement District Resolution Approving Budget Amendment 2022-17 to the Fiscal Year 2021-2022 Budget
- Attachments:*** [RESO Budget Amendment 22-17](#)
[Exhibit A Budget Amendment 2022-17](#)
- 2I. [21-661](#)** Adopt Resolution Temporarily Deferring the Wastewater Capital Improvement Fee for Restaurants, Cafes, and Coffee Shops in the Central Business District
- Attachments:*** [RESO Wastewater Capacity Fee Deferral](#)
- 2J. [21-663](#)** Adopt Resolution Approving Contract with KP Public Affairs for Communication Services, Total Contract Amount not to exceed \$120,000 (Account No. 110-4110-0319)
- Attachments:*** [RESO KP Contract](#)
[Fort Bragg Communications Contract 2022.docx](#)
- 2K. [21-637](#)** Receive the Fiscal Year 2021-22 First Quarter Financial Report
- Attachments:*** [Q1 Financial Results Staff Report](#)
[Q1 FY 2021-22](#)
- 2L. [21-662](#)** Adopt Resolution Temporarily Deferring the Water Capital Improvement Fee for Restaurants, Cafes, and Coffee Shops in the Central Business District
- Attachments:*** [RESO Deferral Water Capacity Fees](#)
- 2M. [21-658](#)** Approve Minutes of December 13, 2021
- Attachments:*** [CCM2021-12-13](#)

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on December 26, 2021.

Cristal Muñoz, Administrative Analyst

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <https://city.fortbragg.com> subject to staff's ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).