



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY*

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Monday, March 22, 2021

6:00 PM

Via Video Conference

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### CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM, all Councilmembers appearing by video conference.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 5 - Mayor Bernie Norvell, Vice Mayor Jessica Morsell-Haye, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

### AGENDA REVIEW

Mayor Norvell announced that he would move Item 3, Staff Comments, after Item 1, Mayor's Recognitions.

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Norvell announced that Councilmember Peters will join Vice Mayor Morsell-Haye on the Council Goal #2 ad hoc committee (partnering with educational institutions). The Mayor appointed Councilmember Albin-Smith and Vice Mayor Morsell-Haye to the Economic Development ad hoc committee; they will be joined by Planning Commissioners Andreis and Logan. Mayor Norvell extended the CV Starr Community Center ad hoc committee for another year. He also announced that a fundraiser will be held on March 27 to support Gordon's Automotive following the fire that destroyed his auto shop on Main Street.

**1A. [21-117](#)** Presentation of Proclamation Declaring April 2021 as Sexual Assault and Child Abuse Awareness Month

Mayor Norvell read a Proclamation declaring April 2021 as Sexual Assault and Child Abuse Awareness Month. Vicki Wellspring of Project Sanctuary accepted the Proclamation and made brief remarks on sexual assault and child abuse. She thanked the Council for supporting victims of assault and abuse.

### 3. STAFF COMMENTS

City Manager Miller provided details on the City's public commenting procedures. She announced that the FY 2021/22 budget workshop will be held on May 17, 2021 beginning at 9:00 AM.

## **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS**

(1) Public comments on non-agenda items from Jacob Patterson, Jenny Shattuck and Megan Caron were read into the record by the City Clerk. (2) None. (3) N/A.

## **4. MATTERS FROM COUNCILMEMBERS**

Councilmember Peters announced that various congregations were coming together for a community Easter meal event at the Presbyterian Church. Councilmember Rafanan reported that community members have been inquiring about installing benches near local businesses. Councilmember Albin-Smith requested that the Council consider an emergency moratorium on formula businesses. She spoke about economic development ideas, a vacancy tax to encourage occupancy, and incentives such as water and sewer hookup cost waivers, making the downtown area on Franklin a plaza closed off to vehicular traffic, and a rescue plan with funds for solar, charging stations, etc. Albin-Smith also inquired about the status of discussions on the dig-once policy for fiber optic. Vice Mayor Morsell-Haye recommended that the dig-once policy be brought to Council directly instead of going to committee first. She spoke about funding the athletic fields and Noyo Center from the Measure AA/AB funds. The Vice Mayor noted that the Community Development Committee would be discussing code enforcement actions for downtown businesses at its meeting on March 23.

## **5. CONSENT CALENDAR**

Vice Mayor Morsell-Haye requested that Item 5C be removed from the Consent Calendar so she may recuse herself.

### **Approval of the Consent Calendar**

**A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, to approve the Consent Calendar with the exception of Item 5C. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5A. [21-024](#)** Adopt City Council Resolution Approving a Professional Services Agreement with Parker Lucas & Associates DBA Community Development Services for Community Development Block Grant (CDBG) Funded Business Loan Services and Authorizing City Manager to Execute Same (Amount Not to Exceed \$102,013; Account No. 331-5035-0630)

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4365-2021

- 5B. [21-100](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**This Resolution was adopted on the Consent Calendar.**

Enactment No: RES 4366-2021

- 5D.** [21-111](#) Adopt City Council Resolution Approving Program Guidelines for the CDBG Code Enforcement Program  
**This Resolution was adopted on the Consent Calendar.**  
Enactment No: RES 4367-2021
- 5E.** [21-112](#) Adopt City Council Resolution Adopting a List of Projects for Fiscal Year 2021-22 Funded by SB-1, the Road Repair and Accountability Act of 2017  
**This Resolution was adopted on the Consent Calendar.**  
Enactment No: RES 4368-2021
- 5F.** [21-115](#) Adopt City Council Resolution Amending the Schedule for Standing Committee Meetings  
**This Resolution was adopted on the Consent Calendar.**  
Enactment No: RES 4369-2021
- 5G.** [21-116](#) Adopt City Council Resolution Approving Community Development Block Grant (CDBG) Microenterprise Financial Assistance Program Guidelines  
**This Resolution was adopted on the Consent Calendar.**  
Enactment No: RES 4370-2021
- 5H.** [21-097](#) Approve Minutes of Special Meeting of March 4, 2021  
**These Minutes were approved on the Consent Calendar.**
- 5I.** [21-098](#) Approve Minutes of Joint City Council/Mendocino Coast Recreation and Park District Special Meeting of March 4, 2021  
**These Minutes were approved on the Consent Calendar.**
- 5J.** [21-099](#) Approve Minutes of March 8, 2021  
**These Minutes were approved on the Consent Calendar.**
- 5K.** [21-119](#) Approve Minutes of Special Meeting of March 16, 2021  
**These Minutes were approved on the Consent Calendar.**

### **ITEMS REMOVED FROM CONSENT CALENDAR**

- 5C.** [21-105](#) Adopt Joint City Council/Municipal Improvement District Board Resolution Approving Budget Amendment 2021-08 Amending the Fiscal Year 2020-21 Budget for Mid-Year Budget Adjustments

**Vice Mayor Morsell-Haye recused herself from hearing this item, noting that a family member is involved in the alleyway art project that is included in the budget**

**amendment. She left the meeting at 6:45 PM.**

A brief discussion was held on this item regarding funding sources.

Public Comment: None.

**A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following vote:**

**Aye:** 4 - Mayor Norvell, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

**Recuse:** 1 - Vice Mayor Morsell-Haye

Enactment No: RES 4371-2021

**6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

**7. PUBLIC HEARING**

**8. CONDUCT OF BUSINESS**

**9. CLOSED SESSION**

**ADJOURNMENT**

**Mayor Norvell adjourned the meeting at 6:46 PM.**

\_\_\_\_\_  
BERNIE NORVELL, MAYOR

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June Lemos, CMC, City Clerk

IMAGED (\_\_\_\_\_)