

**RESOLUTION NO. -2023**

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING THE ESTABLISHMENT OF CV STARR MANAGER MID-MANAGEMENT CLASSIFICATION AND PUBLIC WORKS ADMINISTRATIVE ASSISTANT FORT BRAGG EMPLOYEE ORGANIZATION CLASSIFICATION AND CONFIRMING THE PAY RATES/RANGES FOR ALL CITY OF FORT BRAGG ESTABLISHED CLASSIFICATIONS**

**WHEREAS**, the City is currently cooperating with Mendocino Coast Park and Recreation District (MCPRD) to facilitate the transfer of the CV Starr Center operations to the City; and

**WHEREAS**, Moneque Wooden served as the Mendocino Coast Park and Recreation District Administrator for 2.5 years and was responsible for District management as well as the overall management of the CV Starr Community Center; and

**WHEREAS**, in May 2023, Moneque Wooden applied for, was appointed, and has worked as a Public Works Administrative Analyst through July 31, 2023, but once MCPRD cancelled the City-District Operating Agreement on August 2 2023, it was necessary that Ms. Wooden revert back to managing CV Starr; and

**WHEREAS**, the current Classification and Salary Schedule does not currently include a classification to manage the CV Starr Center and the City wishes to establish the Mid-Management, exempt, non-bargaining CV Starr Manager classification and appoint Ms. Wooden as CV Starr Manager; and

**WHEREAS**, Public Works wishes to add an additional position of Administrative Assistant, which will be part of the Fort Bragg Employee Organization (FBEO) bargaining unit and is not confidential; and

**WHEREAS**, the additional Public Works Administrative Assistant will not require a Budget Amendment at this time since the current Administrative Analyst is vacant; and

**WHEREAS**, the Fort Bragg City Council approves all new classifications and salary schedules, which include classification titles and compensation rates as reflected in Exhibit A; and

**WHEREAS**, the establishment of this Resolution meets the requirements of California Code of Regulations Section 570.5 as confirmed by CalPERS; and

**WHEREAS**, the Fort Bragg City Council approved the latest salary schedule through Resolution 4705-2023, adopted July 10, 2023, which established salary schedules for all Employees; and

**WHEREAS**, the California Public Employees' Retirement System code requires the City to have a publicly adopted and posted salary schedule; and

**WHEREAS**, the full salary schedule is allocated in the proposed FY 2023/2024 budget and the full salary schedule is available on the City's website

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of Fort Bragg does hereby adopt the City of Fort Bragg Master Salary Rate Compensation Plan as presented in "Exhibit A" effective July 30, 2023.

**The above and foregoing Resolution was introduced by Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 11th day of September 2023, by the following vote:**

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**
- RECUSED:**

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**BERNIE NORVELL**  
**Mayor**

**ATTEST:**

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**Cristal Munoz**  
**Acting City Clerk**