



# City of Fort Bragg

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## Meeting Minutes Public Works and Facilities Committee

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Thursday, December 7, 2023

10:00 AM

Town Hall, 363 N. Main Street

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### Special Meeting

#### MEETING CALLED TO ORDER

Committee Member Tess Albin-Smith called meeting to order at 10:00 AM

#### ROLL CALL

Committee Members Tess Albin-Smith present. City Staff; Public Works Director John Smith and Administrative Assistant Emily Reno present.

#### 1. APPROVAL OF MINUTES

1A. [23-431](#) Approve Minutes of November 9, 2023

Minutes were not approved, as Committee Member Lindy Peters not present.  
Rescheduled to next regular meeting.

#### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

#### 3. CONDUCT OF BUSINESS

3A. [23-449](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Broadband Project- Design nearly complete. Working on funding applications.
- Rooftop Solar Project- Moving forward, working on funding for six projects in total.
- EV Charging Stations- Waiting for final plans and equipment. Transformer is 40 weeks out.
- Bainbridge Park- Landscape in design.
- Wiggly Giggly update- Bolts are not lining up. Manufacturer to fly out engineers to assist.
- Pickle ball access gate at Bainbridge Park.
- Fleet update.
- Facilities Projects-Town Hall Bathrooms, Police Department, and Fire Station all out for design.
- Corp Yard Roof- Complete.
- 2022 Streets Project- Sidewalk improvements on Oak & Harold St. Schedule will be determined by the weather. Work on Franklin St. to start next week

- C.V Starr HVAC System- Anticipated design in six months.
- Oneka Desal Buoy Project- Working on permits.
- Water Treatment Plant Rehabilitation Project- Pre-bid meeting today at 1PM.
- Pudding Creek Water and Sewer Line- Complete and secured to the new bridge.
- Raw Water Line Project- Will be awarding project February 12th.
- Reservoirs Project.
- Distribution System Rehabilitation Project.
- Water leak at North Harbor- Emergency repairs complete.
- Water Meter Replacement Project- Met with new owners of company.
- Collection System Assessment.
- Wastewater Treatment Plant Projects- Sodium Hypochlorite Generators, Dryer building Rehab, and Bio Solids Storage Building.
- Elm Street Pump Station Project- Complete.
- Stormwater Trash Capture Devices- Applying for grant funds.
- CleanCal Art & Recycle Project- Grant funding for new trash cans with local art.
- Parking Study- December 13th at Town Hall.

Public Comment was received from Jacob Patterson

Discussion: Committee Member Tess Albin-Smith inquired about vandalism at public bathrooms. Tess Albin-Smith spoke about a potential soccer field improvement project. Director Smith elaborated on projects with more details.

#### **4. MATTERS FROM COMMITTEE / STAFF**

None.

#### **ADJOURNMENT**

Committee Member Tess Albin- Smith adjourned the meeting at 10:40AM.