



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Tuesday, October 11, 2022

6:00 PM

Town Hall, 363 N. Main Street and
Via Video Conference

CALL TO ORDER

Acting Mayor Morsell-Haye called the meeting to order at 6:00 PM,
Councilmember Rafanan appearing by video conference.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 4 - Vice Mayor Jessica Morsell-Haye, Councilmember Tess Albin-Smith,
Councilmember Lindy Peters and Councilmember Marcia Rafanan
Absent: 1 - Mayor Bernie Norvell

AGENDA REVIEW

Acting Mayor Morsell-Haye announced that she was moving Item 8C before Item 7A on tonight's agenda.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Acting Mayor Morsell-Haye noted that the City is seeking applicants to serve on the Noyo Harbor Commission. Anyone interested in serving on the Commission should contact the City Clerk for an application. The Acting Mayor appointed an ad hoc committee consisting of Mayor Norvell and Councilmember Peters to review all submitted applications.

1A. [22-511](#) Presentation of Proclamation Recognizing the Second Week of October 2022 as Code Enforcement Appreciation Week

Councilmember Peters read the Proclamation and presented it to Code Enforcement Officer Stump, thanking her for her service to the City. Ms. Stump thanked the Council for the honor and said she is proud of her work and takes it very seriously.

1B. [22-521](#) Presentation of Proclamation Declaring October 2022 as Domestic Violence Awareness Month

Acting Mayor Morsell-Haye read the Proclamation and presented it to Project Sanctuary representatives. Athena Bolton spoke briefly and invited people to wear purple during Domestic Violence Awareness month.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) Jay McMartin-Rosenquist commented on Breast Cancer Awareness month and a public records request. Jenny Shattuck asked for an update on the Caltrans Main Street project. Shelley Green spoke about the local economy and tiered care. Mary Rose Kaczorowski said October is cyber security awareness month. John Gallo commented on scenario and contingency planning and maintaining recession reserves in case of a rare event.
- (2) None.
- (3) N/A.

3. STAFF COMMENTS

City Manager Ducey noted that the League of Women Voters will hold a City Council Candidate forum this Friday at Town Hall. City Clerk Lemos reported on the ballot drop off location at the front of City Hall. Chief Cervenka said he was sworn in last week as the 2nd Vice President of the California Peace Officers Association (CPOA). He said the Police Department is getting more involved on a statewide level, and Captain O'Neal is now on the Regional Board for the CPOA. The Police Department will be offering a new training program to its officers.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Albin-Smith reported that MTA costs are down by two-thirds since they have purchased electric buses. She encouraged members of the public to contact the County Registrar of Voters to volunteer to be poll workers on election day. Councilmember Peters reported on Sonoma Clean Power's grand opening of their Advanced Energy Center which provides information on energy savings, clean power and evergreen programs. He reported that Fort Bragg's Homecoming was last Friday, and noted that the late Tony Anderson was honored there.

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 4 - Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Absent: 1 - Mayor Norvell

- 5A. [22-520](#)** Adopt by Title Only and Waive the Second Reading of Ordinance 982-2022 Repealing and Replacing Title 1 (General Provisions) of the Fort Bragg Municipal Code

This Ordinance was adopted on the Consent Calendar.

Enactment No: ORD 982-2022

- 5B. [22-519](#)** Adopt by Title Only and Waive the Second Reading of Ordinance 983-2022

Amending Section 2.04.060 (Salary Designated) of Chapter 2.04 (City Council) of Title 2 (Administration and Personnel) of the Fort Bragg Municipal Code to Increase the Salaries of City Councilmembers

This Ordinance was adopted on the Consent Calendar.

Enactment No: ORD 983-2022

5C. [22-503](#)

Adopt City Council Resolution Updating the City of Fort Bragg Master Salary Compensation Schedule to Add a Special Investigator Classification

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4605-2022

5D. [22-505](#)

Adopt City Council Resolution Authorizing City Manager to Execute Contract Amendment for the Design of the 2022 Streets Rehabilitation Project, Project No. PWP-00120, Increasing the Amount of the Design Contract with R.E.Y. Engineers, Inc., by a Not to Exceed Amount of \$32,900 (Account No. 421-4870-0731)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4606-2022

5E. [22-512](#)

Adopt City Council Resolution Endorsing Measure O

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4607-2022

5F. [22-514](#)

Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4608-2022

5G. [22-515](#)

Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4609-2022

5H. [22-518](#)

Approve Minutes of September 26, 2022

These Minutes were approved on the Consent Calendar.

5J. [22-516](#)

Approve Minutes of Special Meeting of October 3, 2022

These Minutes were approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

- 8C.** [22-513](#) Receive Report Regarding State of California Permanent Local Housing Allocation Program and Provide Direction to Staff

Grants Coordinator Peterson and Assistant City Manager McCormick presented the staff report on this agenda item.

Public Comments were received from Mary Rose Kaczorowski and Jacob Patterson.

Direction: Council directed staff to work toward obtaining funding for inclusionary housing and workforce housing projects. Staff is to bring back more specifics on the PHLA funds and investigate and identify additional loan programs and CDBG funds for improving existing housing stock.

This matter was referred to staff.

7. PUBLIC HEARING

- 7A.** [22-479](#) Conduct Public Hearing, Receive Report and Public Comment on Draft Environmental Impact Report for the Proposed Grocery Outlet

Acting Mayor Morsell-Haye opened the public hearing at 7:13 PM.

Associate Planner Gurewitz summarized the staff report and introduced Elise Carroll of DeNovo Planning who gave a presentation to City Council about the Draft Environmental Impact Report (EIR) for the Grocery Outlet project. She stated that the draft EIR finds that no significant and unavoidable impacts would result from the project. The 45-day public review period will end on October 31, 2022.

Public Comment was received from Richard Garcia, Cathering Hume, Mary Rose Kaczorowski, Leslie Kashiwada, Annemarie Weibel, Andrew Jordan and Jay McMartin-Rosenquist.

Acting Mayor Morsell-Haye closed the public hearing at 7:50 PM.

Discussion: Some Councilmembers discussed traffic issues that may result from the project. No Council action was required for this public hearing.

Acting Mayor Morsell-Haye recessed the meeting at 7:54 PM; the meeting reconvened at 8:01 PM.

This agenda item was not acted on.

8. CONDUCT OF BUSINESS

- 8A.** [22-478](#) Receive Report and Consider Adoption of City Council Resolution Approving Professional Services Agreement with Gutierrez / Associates Architects & Planners to Provide Design and Engineering Services for the Fire Station Rehabilitation Project, City Project No. PWP-00124, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$199,000)

Assistant City Engineer Huerta presented the staff report on this agenda item.

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that the Resolution be adopted. The motion carried by the following

vote:

Aye: 4 - Vice Mayor Morsell-Haye, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Absent: 1 - Mayor Norvell

Enactment No: RES 4610-2022

- 8B.** [22-510](#) Receive Recommendation from the Finance and Administration Committee on the Section 115 Investment Strategy with Public Agency Retirement Services (PARS) for the Purpose of Pre-funding the City's Future Unfunded Liability with the California Public Employees' Retirement System (CalPERS) and Provide Direction to Staff

Finance Director Whippy presented the staff report on this agenda item.

Public Comment: None.

Direction: Council directed staff to proceed with an active moderately conservative investment strategy and bring this matter back for approval on a future Consent Calendar.

This Staff Report was referred to staff.

9. CLOSED SESSION

ADJOURNMENT

Acting Mayor Morsell-Haye adjourned the meeting at 8:27 PM.

BERNIE NORVELL, MAYOR

June Lemos, MMC, City Clerk

IMAGED (_____)