



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, November 9, 2020

6:00 PM

Via Video Conference

CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM, all Councilmembers appearing by video conference.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Tess Albin-Smith, Councilmember Jessica Morsell-Haye and Councilmember Lindy Peters

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Lee announced that the Mill Site Zoning Map ad hoc committee would be extended by six months, to May 9, 2021. The Mayor also extended the Revenue ad hoc committee for three months, to February 9, 2021.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) None. (2) None. (3) N/A.

3. STAFF COMMENTS

City Manager Miller reported that no problems were encountered on election day. Police Officers are investigating violations of the Hospitality House use permit. Miller reported an incident where an officer was injured by a suspect. She noted that Officers are enforcing traffic laws again. The Finance Department started the annual financial audit this week. The City Buzz newsletter went out this week with the latest utility bill. City Manager Miller summarized the Idea Cooperative's promotions for the next five months. She announced that the Lighted Truck Parade will be held on Saturday, December 5. She reported that the Transient Occupancy Tax for July-Aug-Sep 2020 was the best quarter ever. Public Works Director Smith announced that the Stage 1 Water Emergency is ready to be lifted by resolution on the next Consent Calendar. Emergency repairs to the sewer line on Main Street are going very well. Bypass pumping will be moving forward and the City will try to minimize the impact to area businesses. Redwood Avenue is expected to be closed November 17-19, and traffic will be rerouted during that time. Christmas decorations are going up this week.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Albin-Smith said she and her husband were poll inspectors on Election Day and had a very calm day, as most people voted early. Councilmember Morsell-Haye announced a virtual job fair on November 17 through the Work Force Alliance of North Bay. She noted that the Great Plates Program is still in operation and offering meals to qualified seniors 65 or older. The program brings federal dollars into the community and supports local restaurants. Morsell-Haye provided an update on the Citizens Commission to change the name of Fort Bragg, noting the next meeting is on November 16. She asked the Council to agendaize the procedure for filling the vacant seat on the Council after Mayor Lee resigns December 31, 2020. Councilmember Peters thanked all Councilmembers and staff who helped out with the Halloween drive-through trick-or-treat event. Peters reported that the Solid Waste Franchise ad hoc committee met last week. The current franchise agreement with Waste Management ends in June of next year and they may not participate in a Request For Proposals. He stated that the City has a safety net in place so there should be no interruption in garbage pickup.

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Vice Mayor Norvell, seconded by Councilmember Peters, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

- 5A. [20-897](#)** Adopt City Council Resolution Authorizing the City Manager to Execute a Memorandum of Understanding to Authorize the Garden Friendly Community to Establish and Operate a Community Garden on the Grounds of the C.V. Starr Community Center Facility

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4322-2020

- 5B. [20-910](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4323-2020

- 5C. [20-912](#)** Adopt City Council Resolution Authorizing City Manager to Execute Contract Amendment for Marketing Services, Increasing the Amount of the Contract with Creative Thinking, Inc. DBA The Idea Cooperative by a Not To Exceed Amount of \$40,000

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4324-2020

5D. [20-909](#) Approve Minutes of October 26, 2020

These Minutes were approved on the Consent Calendar.

5E. [20-911](#) Approve Minutes of Special Meeting of October 29, 2020

These Minutes were approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

8A. [20-914](#) Presentation by Marshalle Graham from CalRecycle on Senate Bill (SB) 1383 Reducing Short-Lived Climate Pollutants in California

Marshalle Graham from CalRecycle presented a report to the Council on Senate Bill 1383, Reducing Short-Lived Climate Pollutants in California and responded to questions from Councilmembers.

Public Comments: None.

This presentation was received by Council.

8B. [20-913](#) Receive Report and Consider Approval of a Letter of Support for Mendocino Coast Sports Foundation Grant Application

City Manager Miller presented the report on this agenda item. Merlyn Larson, head of the Sports Foundation, explained that they are trying to finish the project and make some upgrades as well. The upgrades would help when the facility is needed as an evacuation shelter in case of emergencies. Sarah Hunt is writing the grant and the deadline has been extended to March of 2021.

Public Comment from Judy Valadao was read into the record by the City Clerk.

A motion was made by Vice Mayor Norvell, seconded by Councilmember Morsell-Haye, that this Council Letter be approved. The motion carried by a unanimous vote.

8C. [20-908](#) Receive Report and Consider Adoption of City Council Resolution Authorizing City Manager to Execute Authorization for Additional Services for the Design of the Raw Water Line Replacement Project, City Project 2018-02, Increasing the Scope of the Design Contract with Coleman Engineering

Public Works Director Smith presented the staff report on this agenda item, noting that the City should be staying within budget on this project.

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell,

that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4325-2020

9. CLOSED SESSION

ADJOURNMENT

Mayor Lee adjourned the meeting at 7:48 PM.

WILLIAM V. LEE, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)