



City of Fort Bragg

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Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, April 10, 2023

6:00 PM Town Hall, 363 N. Main Street and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [23-109](#) Presentation of Proclamation Declaring April as Sexual Assault Awareness Month

Councilmember Rafanan read the proclamation recognizing April 2023 as Sexual Assault Awareness Month.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) Shelley Green spoke about the concept of converting existing garages in to housing. Gabriel Quinn Maroney supports trails next to the railroad from Willits to Fort Bragg.
(2)None.
(3)None.

3. STAFF COMMENTS

City Manager Ducey reported that Cristal Munoz will be Acting City Clerk. Public Works Director Smith acknowledged the volunteers from the Garden Club and Rhododendron Club that have helped Public Works with removing invasive vegetation on the Coastal Trail and at the Guest House. Administrative Analyst Cristal Munoz announced the next Quarterly Merchant Meeting will be this Saturday, April 15th at Town Hall from 9-11am.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Peters reported that he attended the Fort Bragg Fire District meeting and they discussed their budget and the potential funding coming from a voter approved initiative. This

funding will take longer than expected for their capital improvement projects. In addition their new fire engine is coming soon. Councilmember Rafanan reported she attended the Latino Coalition meeting and that they have seven scholarships for two thousands dollars available to High School students. Vice Mayor Godeke thanked the City Manager and the Mayor for coming to the Middle School and selecting student art work to hang at City Hall. He reported that the ad hoc Culture Committee is working on a model curriculum around Native American studies that has a local focus. This committee is building connections with the superintendent of schools and tribal members. A local senior has been matched with a tribal members to conduct interviews and collect oral histories that will generate more curriculum. The City has offered to assist with the technical aspects of recording these interviews.

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, to approve the Consent Calendar. The motion was carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5A. [23-091](#)** Adopt City Council Resolution Approving Professional Services Agreement with Calpo Hom & Dong Architects to Provide Design and Engineering Services for the Town Hall and Facilities Remodel Project, City Project No. PWP-00122, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$40,760)

This Resolution was adopted on the Consent Calendar.

- 5B. [23-101](#)** Approve Support Letter for Noyo Harbor District's application for the Maritime Administrations' Port Infrastructure Development Program - Marin Redevelopment Plan: Phase 1

This Council Letter was approved on the Consent Calendar.

- 5C. [23-105](#)** Approve Support Letter for Fort Bragg Art and Recycle Beautification Project Grant Application to the Clean California Grant Program

This Council Letter was approved on the Consent Calendar.

- 5D. [23-106](#)** Adopt Fort Bragg City Council Resolution Authorizing City Manager to Execute Agreements with the California Department of Transportation for the Fort Bragg Art and Recycle Beautification Project

This Resolution was adopted on the Consent Calendar.

- 5E. [23-110](#)** Second Amendment to Professional Services Agreement with Marie Jones Consulting

This Resolution was adopted on the Consent Calendar.

5F. [23-114](#) Approve Minutes of March 27, 2023

The Minutes were approved on the Consent Calendar.

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

8A. [23-103](#) Receive Report and Consider Adoption of City Council Resolution Approving Contract with EcoGreen Solutions, Inc. for the Facilities Lighting Project, City Project No. PWP-00125, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$106,171); and Finding the Project Exempt from CEQA under 14 CCR 15268 and 15301.

Public Works Director gave the staff report for this agenda item. Director Smith repeated the findings of the efficiency survey and that this program will be saving energy and money.

Public Comment was received by Carrie Durkee and a member of the Grassroots Institute

A motion was made by Councilmember Albin-Smith, seconded by Vice Mayor Godeke, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

8B. [23-104](#) Receive Report and Consider Adoption of City Council Resolution Authorizing City Manager to Execute Contract with, Knorr Systems Int'l. for UV Disinfection System, CVS20-23 Project (Amount not to exceed \$99,724.68 Account No. 810-4812-0751)

Public Works Director John Smith gave the staff report on this agenda item. This project was prepared by the staff at CV Starr.

Public Comment None.

A motion was made by Councilmember Peters, seconded by Councilmember Rafanan, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

8C. [23-107](#) Receive Report and Consider Adoption of City Council Resolution Authorizing City Manager to Execute Contract with American Chiller Service, Inc. for Procurement and Installation of Two (2) Industrial Boilers and One (1) 534 Gallon Storage Tank at CV Starr Center (Amount not to exceed \$148,209.00 (Account No. 810-4812-0751)

Public Works Director Smith gave the staff report on this agenda. This project has been budgeted in the centers capital improvement budget. This project was prepared by the staff at CV Starr.

Public Comment None.

A motion was made by Councilmember Rafanan, seconded by Vice Mayor Godeke, that this Resolution be . The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

9. CLOSED SESSION

Mayor Norvell recessed the meeting at 6:34 PM; the meeting reconvened to Closed Session at 6:39 PM.

9A. [23-116](#)

CONFERENCE WITH LEGAL COUNSEL- ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9: One case.

Mayor Norvell reconvened the meeting to Open Session at 7:26 PM and reported that no reportable action was taken on the Closed Session Item.

ADJOURNMENT

Mayor Norvell adjourned the meeting at 7:26 PM.