



# City of Fort Bragg

416 N Franklin Street  
Fort Bragg, CA 95437  
Phone: (707) 961-2823  
Fax: (707) 961-2802

## Meeting Minutes Public Works and Facilities Committee

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Thursday, February 9, 2023

3:00 PM

Via Video Conference

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### MEETING CALLED TO ORDER

Committee Chair Lindy Peters called meeting to order at 3:00 pm.

### ROLL CALL

Committee Members Lindy Peters and Tess Albin-Smith present. City Staff; Director, John Smith, Committee Clerk, Sandy Arellano also present.

### PLEASE TAKE NOTICE

Committee Clerk read the "Please Take Notice" clause.

### 1. APPROVAL OF MINUTES

1A. [22-645](#) Approve Minutes of October 13, 2022

Committee members Peters and Albin-Smith approved minutes as presented.

### 2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

### 3. CONDUCT OF BUSINESS

3A. [23-034](#) Director Oral Report on Departmental Activities and Project Updates

Director John Smith provided updates on the following projects and items of interest:

- Oneka Buoy Project; DWR funding grant pending.
- SRF Agreement; funding source secured.
- Caltrans ADA Main Street Project; timeline
- Caltrans Pudding Creek Bridge Widening Project and City Water and Sewer line relocation; starting soon.
- Water Systems Distribution Master Plan; kick off meeting.
- Raw Water Line Project; moving forward slowly
- New Reservoir; researching options regarding design to minimize impact to natural-scape and wildlife.
- Water Meter Replacement Project; challenging transition for Finance. 1,000 residential meters to be replaced.
- Bainbridge Playground; bid preparations.
- On- Call Grant Writing RFP; next council meeting for approval.

- Collections System Rehabilitation; five projects in need of repair.
- Recycled Wastewater; researching master plan options.
- Streets Rehabilitation; funding source is being secured, planning for the near future.
- Facilities Rehabilitation; Old Rec pool area, looking into grants to fund.
- CV Starr Center; Capital Improvement Projects time challenges, funding needs.

#### **4. MATTERS FROM COMMITTEE / STAFF**

Committee member Albin-Smith referenced City of Ukiah's funding sources for park improvements. Director John Smith responded the City anticipates seeking the same funding opportunities.

Committee member Albin-Smith questioned status on Pickle Ball location, and new access gate to the tennis courts at Bainbridge Park. Director John Smith responded, School District to bid project out for pickle ball; City will assist with funding using AB funds. Tennis courts new access to be completed by City PW crew.

Tess would like to have a monthly public report newsletter on Public Works updates and project status' on a newspaper.

Director Smith commented on the status of the upcoming streets rehab project; Franklin Street will be prioritize.

Committee member Peters commented on timeline for new gate access to tennis courts and understands Public Works crew is short staff and busy.

Committee member Lindy Peters requested an update regarding the glare at Paul Clark's property for next meeting.

Albin-Smith commented on the possibility of recreating a man made lake for public use at the new reservoir site. Director Smith agrees on the idea however will need to look into the possibility.

#### **ADJOURNMENT**

Committee Chair Peters adjourned meeting at 3:38 pm.