

RESOLUTION NO. ID __-2023

**RESOLUTION OF THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
AWARDING PROFESSIONAL SERVICES AGREEMENT TO HDR ENGINEERING, INC.
TO PREPARE THE WASTEWATER COLLECTION SYSTEM MASTER PLAN, CITY
PROJECT NO. WWP-00021, AND AUTHORIZING CITY MANAGER TO EXECUTE
CONTRACT (AMOUNT NOT TO EXCEED
\$725,000; ACCOUNT NO. 716-7009-0731)**

WHEREAS, a request for proposals was released on September 18, 2023 seeking qualified engineering firms interested in contracting with the Municipal Improvement District to prepare the Wastewater Collection System Master Plan; and

WHEREAS, the City received one (1) proposal from a qualified firm HDR Engineering, Inc. in the amount of \$651,555 with and optional task of \$87,295; and

WHEREAS, staff thoroughly reviewed and evaluated the proposal; and

WHEREAS, staff discussed the inclusion of the optional CCTV and negotiated the scope of work for \$725,000 to include a portion of the proposed CCTV; and

WHEREAS, based on available budget and the submittals received, staff recommends selecting HDR Engineering, Inc. to prepare the Wastewater Collection System Master Plan in the amount of \$725,000; and

WHEREAS, sufficient funds were budgeted in the Wastewater Enterprise Capital Improvement Program for this study in the 2023/2024 Fiscal Year (FY) Budget; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. The proposal of HDR Engineering, Inc. meets the requirements of the City's request for proposals.
2. HDR Engineering, Inc. has the expertise necessary to complete the Project.
3. There are sufficient funds available and budgeted in FY 2023/24 to fully complete the Plan.

NOW, THEREFORE, BE IT RESOLVED that the District Board of the Fort Bragg Municipal Improvement District No. 1 does hereby award a Professional Services Agreement to HDR Engineering, Inc. for the preparation of the Wastewater Collection System Master Plan, City Project No. WWP-00021, and authorize the City Manager to execute the contract (Amount Not to Exceed \$725,000; Account No. 716-7009-0731).

The above and foregoing Resolution was introduced by Board Member _____, seconded by Board Member _____, and passed and adopted at a regular meeting of the District Board of the Fort Bragg Municipal Improvement District No. 1 held on the 13th day of November 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

RECUSED:

BERNIE NORVELL
Mayor

ATTEST:

Cristal Munoz
Acting City Clerk