



City of Fort Bragg

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Meeting Minutes Planning Commission

Wednesday, March 30, 2022

6:00 PM

Town Hall, 363 N. Main Street
and via Video Conference

Special Meeting

MEETING CALLED TO ORDER

Chair Logan called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present 5 - Chair Jeremy Logan, Vice Chair Michelle Roberts, Commissioner Jay Andreis, Commissioner Stan Miklose, and Commissioner Nancy Rogers

1. PUBLIC COMMENTS ON: (1) NON-AGENDA & (2) CONSENT CALENDAR ITEMS

None.

2. STAFF COMMENTS

Administrative Assistant Peters introduced Juli Mortensen as our Zoom host for the meeting.

3. MATTERS FROM COMMISSIONERS

Commissioner Andreis stated that due to the fact that he is moving outside of Fort Bragg City limits, he is resigning from the Planning Commission. The next meeting (April 13) will be his last. Commissioner Miklose stated that he would like to consider changing a vote he made at the last Planning Commission meeting and asked if there is a protocol for doing so. Staff will look into the possibility and provide him with the protocol.

Vice Chair Roberts requested an update on the Gray Whale Inn and the gas station at 225 N. Main Street. Assistant Planner Locke stated that the owners of Gray Whale Inn have been contemplating selling the property, so while there are still code enforcement issues, things are up in the air while they try to figure out a plan for how to move forward. In regard to 225 N. Main Street, Locke stated that the City has made several unsuccessful attempts to work with the property owner to bring entitlements to Planning Commission and has reinstated code enforcement fines.

Commissioner Miklose asked about the status of the Avalon project. Acting Community Development Director Smith stated there is no update at this time as the applicants have stepped back from that project.

4. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Vice Chair Roberts, seconded by Commissioner Miklose, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Chair Logan, Vice Chair Roberts, Commissioner Andreis, Commissioner Miklose and Commissioner Rogers

4A. [22-132](#) Minutes of the March 9, 2022 Planning Commission Meeting
These Minutes were approved on the Consent.

4B. [22-151](#) Minutes of the June 23, 2022 Planning Commission Meeting
These Minutes were approved on the Consent.

5. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

Commissioner Andreis recused himself from Item 6A.

6. PUBLIC HEARINGS

6A. [22-138](#) Receive Report, Hold a Public Hearing, and Consider Adoption of a Resolution Approving Coastal Development Permit (CDP) 11-19, Use Permit (UP) 2-19, and Design Review (DR) 4-22

Chair Logan opened the Public Hearing at 6:09 PM.
 Commissioner Andreis recused himself from this item as he has a personal and financial connection to the property owner. He left the room at 6:10 PM.
 Assistant Planner Locke presented the prepared report and responded to Commissioners' clarifying questions.
Public Comment was received from Lorrie Glover.
 The applicants addressed the Commission responding to Commissioners' questions related to the debris pile, the pond, yard clean-up, number of units, number of trucks, and number of trips in and out of the yard. The applicants also addressed questions about parking, odor, length of time in business, whether or not there have been other complaints, and whether or not the property owner is apprised of the application.
 Chair Logan closed the Public Hearing at 6:37 PM.
Discussion: Under deliberation, Commissioners discussed height and parameters of fencing, potential for supplemental landscape screening on the west side, parking locations, botanical analysis, and utilization of best practices.

A motion was made by Vice Chair Roberts, seconded by Commissioner Miklose, that this Planning Resolution be adopted as amended. The motion carried by the following vote:

Aye: 4 - Chair Logan, Vice Chair Roberts, Commissioner Miklose and Commissioner Rogers

Recuse: 1 - Commissioner Andreis

Enactment No: RES PC06-2022

6B. [22-152](#)

Receive Report, Hold a Public Hearing, and Consider Recommendation to City Council to Adopt the Draft 2022 Citywide Design Guidelines

Chair Logan recessed the meeting at 7:00 PM so that Commissioner Andreis could be summoned back to Town Hall. Commissioner Andreis returned at 7:02 PM and Chair Logan reconvened the meeting at 7:05 PM.

Chair Logan opened the public hearing at 7:05 PM.

Assistant Planner Locke presented the prepared staff report and responded to Commissioners' clarifying questions.

Public Comment was received from Chris Hart.

Chair Logan closed the Public Hearing at 7:16 PM.

Discussion: Under deliberation, Commissioners discussed reasonableness of the guidelines, updating Commissioner titles, and replacing the Wolverine sign photo with a photo of the Pelican Storage or Botanical Gardens signs.

A motion was made by Commissioner Andreis, seconded by Commissioner Rogers, that this Planning Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Chair Logan, Vice Chair Roberts, Commissioner Andreis, Commissioner Miklose and Commissioner Rogers

Enactment No: RES PC07-2022

7. CONDUCT OF BUSINESS

ADJOURNMENT

Chair Logan adjourned the meeting at 7:21 PM.

Jeremy Logan, Chair

Sarah Peters, Administrative Assistant

IMAGED (_____)