



CITY OF FORT BRAGG

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FINANCE AND ADMINISTRATION COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: APRIL 14TH 2021
TO: Finance and Administration Committee
AGENDA ITEM TITLE: Receive Reportable Items Report

BACKGROUND AND OVERVIEW:

Municipal Code and fiscal policies of the City of Fort Bragg require certain items to be reported to the Finance and Administration Committee each Fiscal Quarter. Items required to be reported are:

- 1) The City's investment portfolio
- 2) Approved intradepartmental budget transfers
- 3) Contracts under \$25,000 which are approved by the City Manager
- 4) Change orders approved by the City Manager per Purchasing Policies and Procedures
- 5) List of disbursements

The reportable items for Quarter two of the Fiscal Year 2020/21 have been compiled to be presented today.

There were no approved intradepartmental budget transfers for the Quarter.

RECOMMENDATION:

The committee to accept the Quarter's report ended December 31, 2020, for information purposes only.

ALTERNATIVES:

Request additional information related to reportable items.

ATTACHMENTS:

1. Treasurer's Report (Investment Portfolio)
2. Contracts under \$25k Report
3. Change Orders Report
4. Disbursements Listing