



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Finance and Administration Committee

Wednesday, April 14, 2021

4:00 PM

Via Video Conference

MEETING CALLED TO ORDER

TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE FINANCE AND ADMINISTRATION COMMITTEE AND STAFF WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE FINANCE AND ADMINISTRATION COMMITTEE MEETING OF WEDNESDAY, APRIL 14, 2021.

In compliance with the Shelter-in-Place Orders of the County and State, The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made in any of the following ways: (1) By joining the Zoom video conference, (2) Through the City's online eComment agenda feature, (3) Emailed to Administrative Assistant Cristal Munoz, cmunoz@fortbragg.com, or (4) Written comments delivered through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street.

We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact Administrative Assistant Cristal Munoz, cmunoz@fortbragg.com, 707-961-2823 ext. 100.

ZOOM WEBINAR INVITATION
<https://zoom.us/j/98109493886>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN IT IS TIME FOR PUBLIC COMMENT.

ROLL CALL

1. APPROVAL OF MINUTES

1A. [21-154](#) Approve Minutes of February 10, 2021

Attachments: [FAC 02102021 Special](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

3A. [21-150](#) City Council FY 2021-22 Budget Priorities

Attachments: [Council Budget Priorities](#)

- 3B.** [21-156](#) Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the City Manager, Contract Change Orders Not Exceeding 10% of Contract, PRA Request Report, and Disbursements Listing

Attachments: [Q2 Staff Report Reportable Items](#)
[TREASURER's report Q2](#)
[Contracts Under \\$25K - Q2](#)
[CCO Log Q2](#)
[Disbursement Report Q2](#)

- 3C.** [21-157](#) Committee Report Requests

Attachments: [PRA Summary Report Q2 FY 20-21](#)
[Presentation - Business License, REMIF and PG&E Costs](#)

- 3D.** [21-158](#) Discussion on Temporary Waiver of Water/Sewer Capacity Fees to Encourage New and Expanding Businesses

Attachments: [Capacity Fees](#)
[Public Comment 3D](#)

- 3E.** [21-160](#) Receive Oral Update from Staff on Departmental Activities

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

State of California)
) ss
County of Mendocino)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg, and that I caused this agenda to be posted in the City Hall notice case on April 14, 2021.

Cristal Muñoz, Administrative Assistant

NOTICE TO THE PUBLIC

**DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET
DISTRIBUTION:**

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



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Text File

File Number: 21-154

Agenda Date: 4/14/2021

Version: 1

Status: Consent Agenda

In Control: Finance and Administration Committee

File Type: Committee Minutes

Agenda Number: 1A.

Approve Minutes of February 10, 2021



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Meeting Minutes Finance and Administration Committee

Wednesday, February 10, 2021

3:00 PM

Via Video Conference

Special Meeting

MEETING CALLED TO ORDER

Chair Peters called the meeting to order at 3:00 PM

ROLL CALL

Staff Present: Senior Government Accountant Isaac Whippy, City Manager Tabatha Miller, Chief John Naulty, Records Supervisor Lesley Braynt, Captain Thomas O'Neal and Administrative Assistant Cristal Muñoz.

Present: 2 - Tess Albin-Smith and Lindy Peters

1. APPROVAL OF MINUTES

1A. [21-031](#) Approve Minutes of December 3, 2020

The minutes were approved by the Committee as presented and will be forwarded for Council review.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

*None

3. CONDUCT OF BUSINESS

3A. [21-050](#) **Presentation and Proposal from GovInvest for Pension Actuarial Services**

There was an oral presentation from Ira Summer and Jessica O'Shea from GovInvest. This presentation is following the CalMuni Advisors and The Weist Law Firm presentation from December 03, 2020. GovInvest is a cloud-based software product that includes actuarial valuations, funding reports, accounting valuations and actuarial consulting. Their presentation demonstrated that with this software the City can prepare and plan for the unfunded pension liability. Mr. Summer demonstrated examples of various actuarial reports and models. This will be a useful tool for better understanding the City's unfunded liability outcomes and allows for strategic plans to be in place.

Public Comment:

*None

Discussion:

There was much discussion about the uses of this software and how it will allow the City to

create projections and better prepare for budgetary shortfalls. This robust software program creates scenarios and delivers projections for the City at lower cost than any consultant could.

Recommendation:

After lengthy discussion, the Committee agreed to bring this item forward to Mid-Year Budget meeting for full City Council for discussion and direction.

3B. [21-052](#) Receive Year-End Report and Budget Reconciliation for FY 2019-20 Asset Forfeiture Fund Expenditures

The Committee reviewed the report prepared for this item. The committee report was presented by Chief Naulty, Captain Thomas O’Neal and Records Supervisor Lesley Bryant. The report outlined the policies and gave general overview of the spending accounts. In addition, there was a summary and detail list of the asset forfeiture expenditures.

Public Comment:

*None

Discussion:

There was discussion about how the Asset Forfeiture funds are set aside for community events such as A Day in the Park and National Night Out, Police Activities League, Neighborhood Watch and others. The Federal funding is mainly used for education and gang prevention and the State funding is normally used for purchasing equipment. These funds are essential in providing items that the City did not have a budget for.

3C. [21-054](#) Receive Fiscal Year 2020-21 First Quarter Financial Report.

The Committee reviewed the report prepared for this item. The committee report was presented by Senior Government Accountant Whippy, who summarized the Introduction, General Fund Financial Summary, Water Enterprise Fund Financial Summary, Wastewater Enterprise Fund Financial Summary and Treasurer’s Report.

Public Comment was received by:

* Jacob Patterson

Discussion:

The report is intended to give committee and community an overview of the economic condition of the City. This report demonstrated that they City’s finances are doing better than expected. Two notable results are we have rebounded from Quarter 4 levels and the Transient Occupancy Tax (TOT) set a record for the highest collected. While we are still in a pandemic and may experience some more unknowns it is great news to report these current numbers.

3D. [21-055](#) Receive Oral Update from Staff on Departmental Activities

Senior Government Accountant II Whippy reported on the following:

- * Business Licenses are currently being renewed and new this year is a survey along with application
- * Finance staff completed updated W2's and 1099's
- * Preparing for Mid-Year budget workshop on March 4, 2021

4. MATTERS FROM COMMITTEE / STAFF

*None

ADJOURNMENT

Chair Peters adjourned the meeting at 5:01 PM



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File Number: 21-150

Agenda Date: 4/14/2021

Version: 1

Status: Business

In Control: Finance and Administration Committee

File Type: Staff Report

Agenda Number: 3A.

City Council FY 2021-22 Budget Priorities



CITY OF FORT BRAGG

416 N. FRANKLIN, FORT BRAGG, CA 95437
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COUNCIL COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: APRIL 14, 2021
TO: FINANCE AND ADMINISTRATION COMMITTEE
FROM: TABATHA MILLER, CITY MANAGER
AGENDA ITEM TITLE: City Council FY 2021-22 Budget Priorities

BACKGROUND AND OVERVIEW:

As part of the budget preparation process, staff requests that the City Council prioritize their goals regarding the upcoming budget year. By establishing goals and ranking those in order of most to least important, the City Council provides staff direction on policy and focus for the next fiscal year (FY).

Staff used the following prioritized list as guidance in preparing the FY 2020-21 budget:

- 1) Adopt a balanced budget
- 2) Maintain operating reserve and litigation reserve
- 3) Maintain long term funding plans in the City's three internal service funds
- 4) Provide for additional contributions to CalPERS in order to pay the unfunded liability off earlier than 30 years
- 5) Maintain current level of service (no staff layoffs, no program cuts)
- 6) Provide cost of living adjustments for Staff in years to come
- 7) Provide funding for emergency reserves
- 8) Continue to make additional contributions to the OPEB pension trust

The City Council may add goals and/or change the priority of existing goals. As a reminder, the financial state of the City limits our ability to meet every goal. This is why ranking the goals provides such essential guidance to staff in developing the budget.

At the March 4, 2021 Mid-year budget workshop, the City Council asked the Finance and Administration Committee to review the goals and priority ranking for FY 2021-22 and make a recommendation to the full Council.

RECOMMENDATION:

Staff recommends that the Committee consider the importance of the priority currently ranked as number 4 and consider placing the goal of making additional contributions to the pension liability as a higher priority and focus efforts on ways to reduce that long-term obligation.

4) Provide for additional contributions to CalPERS in order to pay the unfunded liability off earlier than 30 years.

The City Council has a current budget policy of contributing fifty percent (50%) of any year-end general fund surplus to the City's unfunded pension liability. For the 2018-19 fiscal year, the City was able to make an additional contribution of approximately \$90,000. While admirable, it is small compared to the \$10.8 million unfunded pension liability. The City's General Fund operated at a deficit of \$450k in FY 2019-20, thus no additional contribution was made to the unfunded liability.

The Committee may want to consider reprioritizing the goals and using funds from reserves, including internal service funds and OPEB Trust Funds to increase contributions to the unfunded liability. The Internal Service Funds have a projected combined Fund Balance of \$860,000 as of fiscal year end for 2020-21. Use of some portion of the ISF funds would likely change the ranking of budget goal No. 3, which is to maintain long-term funding of the ISFs. An alternative is to pay as you go for these expenses, if the Council chooses to utilize these reserves.

The City's OPEB pro-forma financial report project starting to draw from the OPEB Trust in FY 2020-21. Funds withdrawn could reduce existing retiree health benefits expenditures and be diverted to the unfunded pension liability. The City may draw up to the amount of the retiree health insurance annual expense from the OPEB Trust Fund.

Another consideration is budgeting additional contributions in the General, Water and Wastewater Funds, instead of waiting to see if there is any surplus at the end of the fiscal year. That way the contribution is accounted for during the budget preparation instead passively of the end of the year.

A staff goal, in the next three to six months is to have developed a funding policy and plan to start actively addressing the pension liability. Early commitment and established goals by this Committee and the Council contribute to the success of such efforts.



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File Number: 21-156

Agenda Date: 4/14/2021

Version: 1

Status: Business

In Control: Finance and Administration Committee

File Type: Staff Report

Agenda Number: 3B.

Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the City Manager, Contract Change Orders Not Exceeding 10% of Contract, PRA Request Report, and Disbursements Listing



CITY OF FORT BRAGG

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FINANCE AND ADMINISTRATION COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: APRIL 14TH 2021
TO: Finance and Administration Committee
AGENDA ITEM TITLE: Receive Reportable Items Report

BACKGROUND AND OVERVIEW:

Municipal Code and fiscal policies of the City of Fort Bragg require certain items to be reported to the Finance and Administration Committee each Fiscal Quarter. Items required to be reported are:

- 1) The City's investment portfolio
- 2) Approved intradepartmental budget transfers
- 3) Contracts under \$25,000 which are approved by the City Manager
- 4) Change orders approved by the City Manager per Purchasing Policies and Procedures
- 5) List of disbursements

The reportable items for Quarter two of the Fiscal Year 2020/21 have been compiled to be presented today.

There were no approved intradepartmental budget transfers for the Quarter.

RECOMMENDATION:

The committee to accept the Quarter's report ended December 31, 2020, for information purposes only.

ALTERNATIVES:

Request additional information related to reportable items.

ATTACHMENTS:

1. Treasurer's Report (Investment Portfolio)
2. Contracts under \$25k Report
3. Change Orders Report
4. Disbursements Listing

BUSINESS ITEM NO. _

CITY OF FORT BRAGG

TREASURER'S REPORT

DECEMBER 31, 2020



OVERVIEW

The City's investment objectives in order of priority are to provide safety, ensure the preservation of capital, provide sufficient liquidity for cash needs and earn a competitive rate of return (yield) within the confines of the California Government Code and the City Investment Policy.

- **Safety** – Safety of principal is the foremost objective of the investment program. Investments for the City will be made in a manner that seeks to ensure the preservation of capital in the overall Portfolio.
- **Liquidity** – The City's investment portfolio will remain sufficiently liquid to enable the City to meet all operating requirements, which might be reasonably anticipated.
- **Yield** – The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout the budgetary and economic cycles, taking into account the investment risk constraints, liquidity needs, and cash flow characteristics of the Portfolio.

To view the City's Investment and Fiscal policy, refer to the City's Annual Budget.

Reports on the City's investment portfolio and cash position are developed by the Finance Director/City Treasurer and reviewed by the Finance & Administration Committee quarterly.

California statutes authorize cities to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restrictive) that address interest rate risk, credit risk, and concentration of credit risk. During the quarter ended September 30, the City's permissible investments included the following instruments:

Authorized Investment Type	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Investment Fund (State Pool)	N/A	Unlimited	\$50 Million
U.S. Treasury Obligations	5 years	Unlimited	None
U.S. Government Agency Issues	5 years	Unlimited	None
Repurchase Agreements	90 days	10%	None
Bankers' Acceptances (must be dollar denominated)	270 days	40%	None
Commercial Paper - A rated minimum	180 days	15%	None
Certificates of Deposits - FDIC insured	5 years	50%	None
General obligations of any State or Political subdivision - AA rated minimum	5 years	30%	None
Money market mutual funds holding - Cash and U.S. Government Obligations	N/A	None	None

Governmental Accounting Standards Board Statement 31 requires the City to recognize the fair market value of its investments at the end of each fiscal year. The market values of investments included in this report were obtained from the State Controller's office for Local Agency Investment Funds (LAIF) and from the City's registered investment advisor STIFEL.



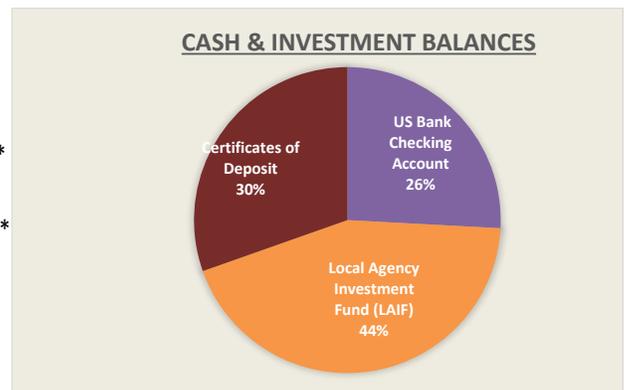
ANALYSIS

As of December 31, 2020, the City's Cash and Investment portfolio balances at market value were \$20.3M. The investment portfolio consists primarily of CDs purchased at a maximum of \$250k and investments in the California Local Agency Investment Fund (LAIF). The City's investment portfolio increased by 6% or \$913k in Q2. Due to a \$1.4M investment into LAIF, which was offset by the maturity of two CDs worth \$499k.

The weighted average rate of return on CDs held is 2.3%, and LAIF is at 0.63%. The weighted average rate of return on the entire Portfolio is 1.03%.

CHECKING AND INVESTMENT BALANCE

TYPE	BALANCE	INTEREST RATE	
US Bank Checking Account	\$ 5,263,036	0.16%	*
Local Agency Investment Fund (LAIF)	8,906,478	0.63%	
Certificates of Deposit	6,191,635	2.35%	**
Total	\$ 20,361,149		



*Earnings Allowance ** Weighted Average

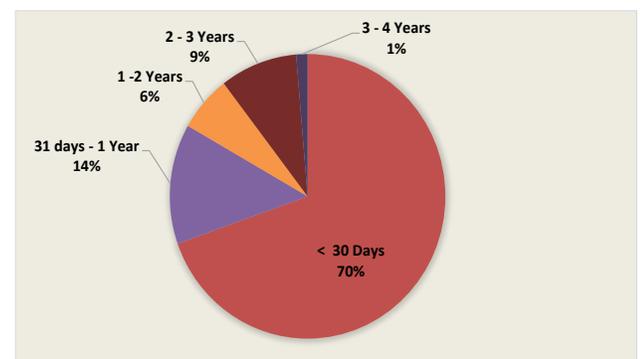
	BUDGET	ACTUAL	BUDGET %
Interest Income - All Funds	\$ 240,980	\$ 106,662	44%

The first two quarters' net investment income was \$167,726, which includes Interest earnings of \$106,662 and market value adjustments (Unrealized Gains) of \$61,063 as required by GASB 31. The daily change in the market is temporary, as the City mostly holds its CDs investments until maturity when they can be redeemed at par value.

INVESTMENT LIQUIDITY

The Portfolio is highly liquid, with 70% available within 30 days and an additional 14% within one year.

AGING INTERVAL	MARKET VALUE	% OF PORTFOLIO
< 30 Days	\$ 14,169,514	70%
31 days - 1 Year	2,780,444	14%
1 -2 Years	1,291,281	6%
2 - 3 Years	1,849,795	9%
3 - 4 Years	270,115	1%
Total	\$ 20,361,149	





Investment in Local Agency Investment Fund (LAIF)

The City is a voluntary participant in the California Local Agency Investment Fund (LAIF), which is regulated by the California Government Code Section under the oversight of the Local Investment Advisory Board (Board). The Board consists of five members as designated by state statute and is chaired by the State Treasurer, responsible for the day to day administration of LAIF.

The total amount invested by all public agencies as of December 31, 2020, was \$752M, of which the City has a balance of \$8,906,477. The Portfolio is designed to enhance interest income and allows immediate access to funds for the City to meet day-to-day cash needs.

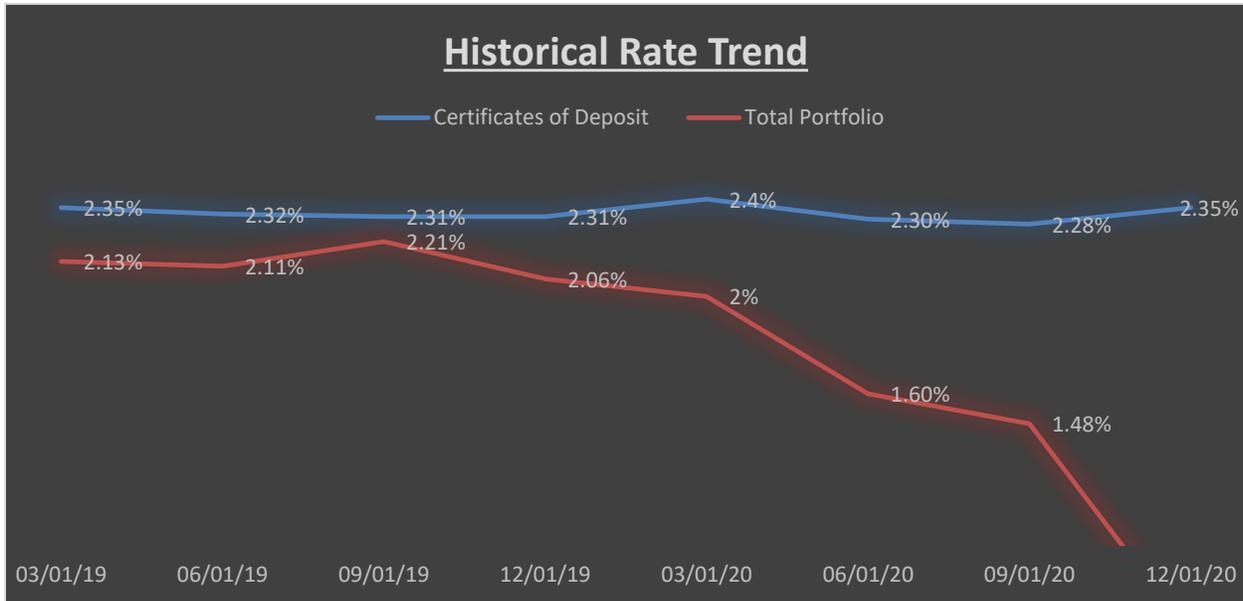
Investment in Certificates of Deposits (STIFEL)

Holding	Par Value	Market Value	Est. Yield	Maturity Date
Sallie Mae Bank	247,000	249,964	2.28%	01/19/21
HSBC Bank	248,000	252,628	2.75%	03/10/21
East Boston Savings	249,000	252,282	1.88%	03/29/21
Wells Fargo Bank	249,000	252,456	1.73%	06/17/21
Mercantil Commercebank	248,000	251,539	1.63%	06/24/21
Ally Bank	246,000	253,865	2.92%	08/16/21
General Electric CU	249,000	257,227	3.02%	08/16/21
Connex CU	248,000	251,668	1.58%	08/26/21
Ever Bank	248,000	252,179	1.53%	09/16/21
Stearns Bank NA	249,000	254,508	1.91%	09/29/21
Synchrony Bank	248,000	252,129	1.68%	10/21/21
Peoples United Bank NA	248,000	255,135	2.00%	01/18/22
Third Fed Savings	247,000	255,761	2.18%	03/21/22
BMW Bank	246,000	257,422	2.69%	04/13/22
Commenity Capital	249,000	264,421	2.98%	08/15/22
Farmers State Bank Ind	247,000	258,542	2.25%	09/19/22
Mountain America Fed Credit Union	249,000	261,831	2.29%	11/30/22
American Express BK	247,000	259,498	2.39%	12/05/22
Knoxville TVA	249,000	262,538	2.28%	01/26/23
Belmont Savings Bank	248,000	263,852	2.54%	02/28/23
Citibank	246,000	263,722	2.71%	04/11/23
First Tech Federal Credit Union	249,000	270,451	3.00%	06/14/23
Goldman Sachs	245,000	267,903	3.06%	08/15/23
Jefferson Financial Credit Union	246,000	270,115	3.05%	10/19/23
Total Certificates of Deposit	<u>5,945,000</u>	<u>\$ 6,191,635</u>		



HISTORICAL RATE TREND

The graph below depicts the historical interest rate trend for the entire Portfolio and certificates of deposits.



FOR QUESTIONS: This summary is based on detailed information produced by the City's Finance Department. If you would like additional information or have any questions about this report, please call/email: **707-961-2825/iwhippy@fortbragg.com**



Contracts - \$25,000 & Under

October 1, 2020 - December 31, 2020

Date	Consultant/ Contractor	Project	Amount	Term
10/1/2020	DAKADESIGN, LLC Network/Security Architect 18601 N. Highway 1 #218 Fort Bragg, CA 95437	Firewall installation	\$5,000.00	10/1/2020 – 1/31/2021
10/29/2020	EEGER BEEVER TREE SERVICE, INC. 30901 Guthrie Road Fort Bragg, CA 95437	Tree removal at Otis Johnson Park	\$4,900.00	10/29/2020 – 6/30/2021
11/11/2020	AARON'S PLUMBING HEATING & COOLING 16130 Woodside Way Fort Bragg, CA 95437	Air conditioning/ventilation installation for Fort Bragg Police Department server room	\$5,546.00	11/11/2020 – 1/31/2021
11/16/2020	METROPOLITAN PLANNING GROUP, DBA M-GROUP 307 Orchard City Drive, Suite 100 Campbell, CA 95008	Planning and development consulting services on a project by project basis	\$25,000.00	11/16/2020 – 6/30/2021



PW Contract Change Order Log

October 1, 2020 through December 31, 2020

	Date	Contractor & Project	# and Description	Amount
1.	10/20/2020	SHN – Wastewater Treatment Plant Upgrade WWP-00010	Change Order #5- Increase P.O. to carry WWTP Project through closeout. This is use of HDR's remaining funds after P.O. closure.	\$37,500.00
2	11/30/2020	Wahlund Construction, Inc WWP-00022 Hwy 1 Sewer Line Emergency Repair	Change order Credit #1- Net change credit. Services/materials not rendered.	(\$9,523.90)

Bank Reconciliation

Board Audit

User: IWhippy
 Printed: 03/24/2021 - 9:11AM
 Date Range: 10/01/2020 - 12/31/2020
 Systems: 'AP'



Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 110 General Fund				
Department: 0000				
6975	REMIF - PREMIUM BILLING	Billing Error O'Neal - Will be correcte	10/02/2020	54.60
7029	PACIFIC GAS & ELECTRIC CO.	Ft Bldg - Electricity 8/27/20 to 9/25/20	10/09/2020	47.30
7067	ISOLVED BENEFIT SOLUTIONS	FSA Fees Sept 2020	10/19/2020	70.00
7151	REMIF - PREMIUM BILLING	Billing Error EE Nov 2020	10/30/2020	83,114.28
7152	REMIF INSURANCE-EAP	EAP Nov 2020	10/30/2020	159.04
7177	RYAN TUOMALA	Refund Recycling Deposit	10/30/2020	1,083.00
7211	NOYO CENTER FOR MARINE SCII	Measure AA/AB Allocation Q1 FY20/	11/06/2020	11,586.56
7235	NFP-NATIONAL ACCOUNT SERVI	Sar Adj Oct 2020	11/13/2020	-0.18
7248	DAN GJERDE	Demo Deposit Refund - 158 N Sander	11/13/2020	585.52
7257	CYNTHIA PLANK	Cindy Plank - Political Sign Deposit R	11/13/2020	100.00
7273	RICHARD D. JONES, APLC	[REDACTED]	11/20/2020	3,921.50
7278	PACIFIC GAS & ELECTRIC CO.	Fort Bldg - Electricity 9/26/20 to 10/2	11/20/2020	52.87
7324	KATHERINE BABCOCK	Refund Political Sign Deposit	11/25/2020	100.00
7352	REMIF INSURANCE-EAP	DEC 2020 EAP	11/27/2020	159.04
7377	MATEO ORTIZ	Mateo Ortiz - Equipment Loan	12/04/2020	3,000.00
7412	LAURA BIANCHI LIMBIRD	Cash / Change for Finance	12/17/2020	150.00
7436	RICHARD D. JONES, APLC	[REDACTED]	12/17/2020	2,871.00
7439	MARYJEAN MAKALA	Refund Political Sign Deposit	12/17/2020	100.00
7472	NANCY BENNETT	Refund Political Sign Deposit	12/23/2020	100.00
7487	PACIFIC GAS & ELECTRIC CO.	Fort Bldg - Electricity 10/28/20 to 11/2	12/23/2020	39.34
20201004	CA PUBLIC EMPLOYEES RETIREM	Misc PEPRA Contribution	10/02/2020	7,612.35
20201005	CA PUBLIC EMPLOYEES RETIREM	Misc Classic Contributions	10/02/2020	6,062.77
20201006	CA PUBLIC EMPLOYEES RETIREM	Safety PEPRA Contribution	10/02/2020	4,269.72
20201007	CA PUBLIC EMPLOYEES RETIREM	Safety Classic Contribution	10/02/2020	4,907.24
20201008	EMPLOYMENT DEVELOPMENT D	SDI PR Batch 101.10.2020	10/02/2020	880.54
20201009	EMPLOYMENT DEVELOPMENT D	T Batch 101.10.2020	10/02/2020	4,085.89
20201010	EMPLOYMENT DEVELOPMENT D	Q3 Underpayment	10/02/2020	2.23
20201016	MASSMUTUAL FINANCIAL GROU	PPE 10-10-2020 Def Comp	10/16/2020	3,251.15
20201017	EMPLOYMENT DEVELOPMENT D	PE 10-10-2020 PIT State	10/16/2020	4,035.31
20201018	EMPLOYMENT DEVELOPMENT D	PE 10-10-2020 PIT State	10/16/2020	854.64
20201019	UNITED STATES TREASURY	PPE 10-10-2020 Fed PR tax	10/16/2020	30,932.95
20201020	CA PUBLIC EMPLOYEES RETIREM	PERS Safety Classic	10/16/2020	4,693.30
20201021	CA PUBLIC EMPLOYEES RETIREM	PERS Misc PEPRA	10/16/2020	7,968.20
20201022	CA PUBLIC EMPLOYEES RETIREM	PERS Safety PEPRA	10/16/2020	4,753.76
20201023	CA PUBLIC EMPLOYEES RETIREM	PERS Misc Classic	10/16/2020	6,148.15
20201030	MASSMUTUAL FINANCIAL GROU	Def Comp 10-30-2020 PR Batch 103.1	10/30/2020	3,271.15
20201031	CA PUBLIC EMPLOYEES RETIREM	MISC Classic PR Batch 103.10.2020	10/30/2020	6,218.77
20201032	CA PUBLIC EMPLOYEES RETIREM	MISC PEPRA PR Batch 103.10.2020	10/30/2020	8,228.49
20201033	CA PUBLIC EMPLOYEES RETIREM	Safety Classic PR Batch 103.10.2020	10/30/2020	4,812.87
20201034	CA PUBLIC EMPLOYEES RETIREM	Safety PEPRA PR Batch 103.10.2020	10/30/2020	5,248.74
20201035	UNITED STATES TREASURY	PR Taxes PR Batch 103.10.2020	10/30/2020	35,639.41
20201036	EMPLOYMENT DEVELOPMENT D	R SDI PR Batch 103.10.2020	10/30/2020	916.64
20201037	EMPLOYMENT DEVELOPMENT D	R PIT PR Batch 103.10.2020	10/30/2020	5,038.25
20201113	MASSMUTUAL FINANCIAL GROU	PPE 11-07-2020 PR Batch 101.11.202	11/12/2020	3,446.15
20201116	EMPLOYMENT DEVELOPMENT D	T PR batch 101...11.2020	11/13/2020	5,016.20
20201117	EMPLOYMENT DEVELOPMENT D	SDI PR batch 101.11.2020	11/13/2020	921.64
20201118	CA PUBLIC EMPLOYEES RETIREM	pers contribut on PR batch 101.11.202	11/13/2020	6,165.54
20201119	CA PUBLIC EMPLOYEES RETIREM	pers contribut on PR batch 101.11.202	11/13/2020	7,336.49
20201120	CA PUBLIC EMPLOYEES RETIREM	pers contribut on PR batch 101.11.202	11/13/2020	5,635.93
20201121	CA PUBLIC EMPLOYEES RETIREM	pers contribut on PR batch 101.11.202	11/13/2020	4,820.84

Check No.	Vendor/Employee	Transaction Description	Date	Amount
20201128	UNITED STATES TREASURY	PR Taxes batch102.11.2020	11/27/2020	37,067.28
20201129	EMPLOYMENT DEVELOPMENT D	R Tax 102.11.2020	11/27/2020	6,568.28
20201211	MASSMUTUAL FINANCIAL GROU	Deferred Comp PR Batch 101.12.2020	12/11/2020	3,046.15
20201215	CA PUBLIC EMPLOYEES RETIREM	PERS cont PR Batch 101.12.2020	12/11/2020	24,101.14
20201229	UNITED STATES TREASURY	PR Taxes Batch # 102-12-2020	12/24/2020	32,776.56
Total for Department: 0000				404,028.59
Department: 4110 City Council				
7063	STIRFRY SEMINARS & CONSULTI	Facilitation for session w Citizens Con	10/16/2020	1,500.00
7169	MENDOCINO COAST REC &	Special Event - Drive and Treat Hallo	10/30/2020	1,500.00
7376	BERNIE NORVELL	Bernie Norvell - Re-issue Stale Check	12/04/2020	127.87
7490	REMIF	City Council - WC Q2 Contribution F'	12/23/2020	90.00
Total for Department: 4110 City Council				3,217.87
Department: 4130 City Manager				
7097	RICHARD D. JONES, APLC	Attorney - Sept 2020	10/23/2020	7,341.44
7101	OCCU-MED, LTD.	Pre-Employment Exam - Joseph Shaw	10/23/2020	1,320.25
7108	SCHMITZ AND ASSOCIATES	Mill Site LCP - Prof Svcs 8/23/20 to 9	10/23/2020	2,867.50
7219	SCHMITZ AND ASSOCIATES	Mill Site - Professional Svcs 9/28/20 to	11/06/2020	1,005.68
7273	RICHARD D. JONES, APLC	Code Enforcement - Attorney Fees Oc	11/20/2020	7,913.49
7386	MICHAEL JAMES TUFTS	Applicant Background Investigation -	12/04/2020	1,190.00
7415	C4 POLYGRAPH	Pre-Employment Polygraph - Jarod Fr	12/17/2020	350.00
7416	STATE OF CALIFORNIA DOJ	HR - Fingerprint Apps/FBI Nov 2020	12/17/2020	49.00
7436	RICHARD D. JONES, APLC	Attorney Fees - Nov 2020	12/17/2020	7,363.00
7446	OCCU-MED, LTD.	Re-Employment Exam - Heather Gure	12/17/2020	233.03
7490	REMIF	Admin - WC Q2 Contribution FY21	12/23/2020	2,378.00
Total for Department: 4130 City Manager				32,011.39
Department: 4150 Finance				
6974	NFP-NATIONAL ACCOUNT SERVIC	Long Term Dis Adj - Bianchi	10/02/2020	2.50
6990	JJACPA, INC	FY19/20 Audit - Planning, Prep, Field	10/02/2020	6,852.00
7021	GARDA CL WEST, INC	Cashlink Oct 2020	10/09/2020	288.05
7247	GARDA CL WEST, INC	CashLink - Nov 2020	11/13/2020	296.19
7253	MUNISERVICES, LLC	CAFR - Oct 2020	11/13/2020	3,781.90
7376	BERNIE NORVELL	Bernie Norvell - Re-issue Stale Check	12/04/2020	-42.00
7428	GARDA CL WEST, INC	CashLink Dec 2020	12/17/2020	296.19
7490	REMIF	Fin - WC Q2 Contribution FY21	12/23/2020	1,138.00
Total for Department: 4150 Finance				12,612.83
Department: 4190 Non-departmental				
6975	REMIF - PREMIUM BILLING	Retiree Health Oct 2020	10/02/2020	16,924.08
6979	AT&T CALNET 3	Video Conf - Telephone 8/11/20 to 9/1	10/02/2020	614.34
6992	OFFICE DEPOT	Supplies	10/02/2020	108.74
6994	QUILL CORPORATION	Legal Folders	10/02/2020	14.62
6997	REMIF	Property & Flood Coverage Contribut	10/02/2020	265,206.00
6998	REMIF	Gen Liability Deduct Admin Fee	10/02/2020	200.00
7004	THOMPSONS PORTA SEPTIC SERV	Portable Toilets Rental - Coastal Trails	10/02/2020	664.14
7007	VERIZON BUSINESS	PW - Cellular Srvc 8/19/20 to 9/18/20	10/02/2020	561.49
7012	ARAMARK UNIFORM SERVICES, I	CH - Mats	10/09/2020	38.42
7022	IMAGE SALES, INC.	Badge for Heath Daniels	10/09/2020	20.68
7027	MENDO MILL & LUMBER CO	PD - Service Charge (x2)	10/09/2020	3.00
7029	PACIFIC GAS & ELECTRIC CO.	CH, PD, TH, etc - Electricity 8/27/20 t	10/09/2020	4,301.42
7037	TOSHIBA AMERICA BUSINESS SO	CH Copiers	10/09/2020	1,681.55
7058	DEEP VALLEY SECURITY	TH, GH, Corp Yrd, CH, PD - Security	10/16/2020	610.00
7060	FORT BRAGG SEPTIC SERVICE	TH, CH: Portable Toilets, Sink and Se	10/16/2020	780.00
7102	OFFICE DEPOT	Receipt Book	10/23/2020	92.29
7103	QUADIENT LEASING USA, INC	CH - Postage Machine Nov 2020 thru	10/23/2020	830.30
7148	AMWINS GROUP BENEFITS INC	Retiree Medical	10/30/2020	16,806.40

Check No.	Vendor/Employee	Transaction Description	Date	Amount
7151	REMIF - PREMIUM BILLING	VSP EE Nov 2020	10/30/2020	16,924.08
7156	SANDY ARELLANO	Sandy Arellano Exp Reimb - Hand Sar	10/30/2020	192.58
7157	AT&T CALNET 3	AS400 MODEM - Telephone 9/15/20	10/30/2020	616.63
7175	TOSHIBA AMERICA BUSINESS SO	CH Copiers Lease - 10/21/20 to 11/20/	10/30/2020	1,681.55
7176	TOSHIBA FINANCIAL SERVICES	Copier Lease Maintenance Fees - Jan t	10/30/2020	4,803.61
7181	VERIZON BUSINESS	PW - Cell Service 9/19/20 to 10/18/20	10/30/2020	702.94
7202	IMAGE SALES, INC.	Badge for Max Sallas	11/06/2020	20.68
7215	QUILL CORPORATION	Ink	11/06/2020	92.59
7222	SUBURBAN PROPANE L.P.	TH - Propane	11/06/2020	48.32
7223	TOSHIBA FINANCIAL SERVICES	Copiers Lease - 11/7/20 to 12/6/20 (Cc	11/06/2020	1,047.08
7227	WHISPERING PINES WATER	CH - Water Sept 2020	11/06/2020	253.50
7237	ARAMARK UNIFORM SERVICES, I	CH - Mats	11/13/2020	38.42
7254	OFFICE DEPOT	Notebook	11/13/2020	112.75
7256	PACIFIC GAS & ELECTRIC CO.	GH - Electricity 9/28/20 to 10/27/20	11/13/2020	96.10
7278	PACIFIC GAS & ELECTRIC CO.	PD, CH, Corp Yd, etc - Electricity 9/2	11/20/2020	4,023.79
7284	SUBURBAN PROPANE L.P.	CH - Propane	11/20/2020	394.83
7289	WHISPERING PINES WATER	CH - Water Oct 2020	11/20/2020	94.50
7330	FORT BRAGG ADVOCATE NEWS-5	CH - Newspaper Subscription thru 12/	11/25/2020	45.00
7331	FORT BRAGG SEPTIC SERVICE	CH & TH - Restrooms & Service	11/25/2020	805.00
7336	OFFICE DEPOT	Batteries	11/25/2020	54.94
7348	AMWINS GROUP BENEFITS INC	Retiree Medical - December 2020	11/27/2020	9,663.68
7367	AT&T CALNET 3	TH - Telephone 10/13/20 to 11/12/20	12/04/2020	617.43
7369	BURLINGTON ASSOCIATES IN CO	Returned Check Fee	12/04/2020	2.00
7384	TOSHIBA AMERICA BUSINESS SO	Copier Lease (new contract) - 11/21/20	12/04/2020	1,681.55
7385	TOSHIBA FINANCIAL SERVICES	Copier Lease (Old Contract) - 12/7/20	12/04/2020	1,047.08
7387	VERIZON BUSINESS	PW - Cell Srvc 10/19/20 to 11/18/20	12/04/2020	714.54
7408	ARAMARK UNIFORM SERVICES, I	CH - Mats	12/17/2020	38.42
7410	AT&T CALNET 3	AS400 Modem - Telephone 10/15/20 t	12/17/2020	45.62
7411	BARTEL ASSOCIATES, LLC	Actuarial Svcs - GASBS 75 Repor 8/1	12/17/2020	2,500.00
7427	FORT BRAGG SEPTIC SERVICE	TH & CH - Restrooms/Sink Equip & S	12/17/2020	805.00
7435	INTEGRITY SHRED	CH - Document Shredding	12/17/2020	56.00
7441	MENDO LITHO	BL - Emergency Contact Cards	12/17/2020	64.90
7447	OFFICE DEPOT	Wall Calendar	12/17/2020	108.23
7448	PACIFIC GAS & ELECTRIC CO.	GH - Electricity 10/28/20 to 11/29/20	12/17/2020	124.51
7458	SUBURBAN PROPANE L.P.	CH - Propane	12/17/2020	621.53
7487	PACIFIC GAS & ELECTRIC CO.	PD, CH, Corp Yrd, etc - Electricity 10.	12/23/2020	3,752.64
7493	SUBURBAN PROPANE L.P.	TH - Propane	12/23/2020	593.44
7498	WHISPERING PINES WATER	CH - Water Nov 2020	12/23/2020	57.00
20201024	EMPLOYMENT DEVELOPMENT D	nterest from PE 03-31-2020	10/16/2020	166.11
20201112	EMPLOYMENT DEVELOPMENT D	Reimburseable UIB after credit from C	11/16/2020	12,741.50

Total for Department: 4190 Non-departmental

376,907.54

Department: 4200 Police - Operations

6979	AT&T CALNET 3	Tipster - Telephone 8/11/20 to 9/10/20	10/02/2020	1,328.32
6982	LESLEY BRYANT	Lesley Bryant Exp Reimb - PD Suppli	10/02/2020	56.04
6986	DATA TICKET, INC.	Citation Processing - Aug 2020	10/02/2020	65.97
6998	REMIF	WC Deductible Admin Fee	10/02/2020	6,925.74
7005	ULINE	PD - Black Contractor Bags	10/02/2020	144.18
7007	VERIZON BUSINESS	PW - Cellular Srvc 8/19/20 to 9/18/20	10/02/2020	877.34
7015	DASH MEDICAL GLOVES INC.	PD - Black Maxx Latex Exam Gloves	10/09/2020	219.71
7023	INTEGRITY SHRED	PD - Document Shredding	10/09/2020	56.00
7025	Colin McHugh	Colin McHugh - Police Academy, Wir	10/09/2020	550.00
7026	ANTHONY MELENDEZ	Anthony Melendez Trvl Adv - Crowd	10/09/2020	221.38
7027	MENDO MILL & LUMBER CO	PD - Key Ford H75	10/09/2020	8.03
7028	THOMAS O'NEAL	Thomas O'Neal Trvl Adv - POST Supc	10/09/2020	1,623.80
7031	QUILL CORPORATION	PD - Printer Drum, Ink, and Paper	10/09/2020	464.84
7032	WESLEY RAFANAN	Wesley Rafanan Trvl Adv - Crowd Mg	10/09/2020	221.38
7034	SANTA ROSA UNIFORM & CAREE	PD - Uniforms Shirts (x3)	10/09/2020	163.34
7035	JOSEPH SHAW	Joseph Shaw Trvl Adv - Driver Safety	10/09/2020	275.62
7036	STERICYCLE	PD - Steri-Safe Compliance Solutions	10/09/2020	150.11
7039	UKIAH AUTO DISMANTLERS LLC	FC1903248 - Auto Tow	10/09/2020	4,569.11
7041	ANTHONY WELTER	Anthony Welter Trvl Adv - Tactical M	10/09/2020	15.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
7043	REFUGIO ZAVALA	Refugio Zavala Trvl Adv - Tractical M	10/09/2020	15.00
7057	DATA TICKET, INC.	Citation Processing - Sept 2020	10/16/2020	85.02
7088	CALIFORNIA ASSOCIATION FOR I	Membership Renewal for Laura Godin	10/23/2020	50.00
7090	STATE OF CALIFORNIA DOJ	PD - Fingerprint Apps/FBI, Child Abu	10/23/2020	1,071.00
7091	CALIFORNIA PEACE OFFICERS' A	PD - Membership for John Naulty	10/23/2020	125.00
7100	MENDOCINO COAST HUMANE SC	Animal Svcs - Aug 2020	10/23/2020	5,250.00
7103	QUADIENT LEASING USA, INC	PD - Postage Machine Nov 2020 thru .	10/23/2020	419.40
7104	QUILL CORPORATION	PD - Card Stock	10/23/2020	150.40
7106	REDWOOD TOXICOLOGY LABOR	PD - FG2000981, 0982, 0998, 1028, 1	10/23/2020	55.25
7110	STERICYCLE	PD - Steri-Safe Compliance Solutions	10/23/2020	150.11
7113	CITY OF UKIAH	PD - Dispatch Srvc	10/23/2020	87,530.95
7115	WEST PUBLISHING CORPORATIO	PD - Investigative Ste Proflex Sept 20	10/23/2020	215.00
7157	AT&T CALNET 3	Video Conferencing - Telephone 9/11/	10/30/2020	1,330.80
7164	GALLS, LLC	PD - Utility/EMS Shear; Key Holder; .	10/30/2020	720.71
7166	Colin McHugh	Colin McHugh Trvl Adv - Tactical Mir	10/30/2020	15.00
7168	ANTHONY MELENDEZ	Anthony Melendez Trvl Adv - Tactical	10/30/2020	15.00
7170	THOMAS O'NEAL	Thomas O'Neal Trvl Reimb - Tactical	10/30/2020	15.00
7173	SANTA ROSA JUNIOR COLLEGE	Police Academy Enrollment & Course	10/30/2020	2,769.00
7181	VERIZON BUSINESS	PD - Cell Service 9/19/20 to 10/18/20	10/30/2020	702.95
7194	PADRAIC FERRIS	P Ferris Trvl Adv - Tactical Miranda T	11/06/2020	15.00
7202	IMAGE SALES, INC.	PD - Badge for Joseph Shaw	11/06/2020	53.63
7204	OSCAR LOPEZ	Oscar Lopez Trvl Adv - Tactical Mirar	11/06/2020	15.00
7205	JONATHAN MCLAUGHLIN	J McLaughlin Trvl Adv - Tactical Mirr	11/06/2020	15.00
7207	MENDO LITHO	PD - 3-Part NCR Forms Admin & CSC	11/06/2020	449.38
7208	MENDO MILL & LUMBER CO	PD - Padlock	11/06/2020	10.33
7217	REDWOOD TOXICOLOGY LABOR	PD - Supplies	11/06/2020	124.81
7220	SIRCHIE FINGER PRINT LABS	PD - Test 01 Marquis Reagent	11/06/2020	133.82
7222	SUBURBAN PROPANE L.P.	PD - Propane	11/06/2020	200.22
7227	WHISPERING PINES WATER	PD - Water Aug 2020	11/06/2020	195.00
7228	ANGIE WILDER	Angie Wilder Trvl Adv - Tactical Mira	11/06/2020	15.00
7240	STATE OF CALIFORNIA DOJ	PD - Fingerprint Apls, Child Abuse Inc	11/13/2020	1,206.00
7241	CLEAR SUPERIOR CHAPTER TRE	PD - Lesley Bryant Records Superviso	11/13/2020	50.00
7246	GALLS, LLC	PD - Tuff Products Keepers	11/13/2020	50.05
7252	MENDOCINO COAST HUMANE SC	Animal Svcs Contract - Sept 2020	11/13/2020	2,625.00
7260	QUILL CORPORATION	PD - Wrist Coil Key Ring	11/13/2020	283.18
7271	IMAGE SALES, INC.	PD - Badge for Javan D Clark	11/20/2020	20.68
7272	JACQUELINE JIMENEZ	J Jimenez Trvl Adv - Implicit Bias Tra	11/20/2020	15.00
7275	OSCAR LOPEZ	Oscar Lopez Trvl Adv - Implicit Bias T	11/20/2020	15.00
7276	JONATHAN MCLAUGHLIN	J McLaughlin Trvl Adv - Implicit Bias	11/20/2020	15.00
7279	QUADIENT LEASING USA, INC	PD - Postage Machine Lease 12/10/20	11/20/2020	138.88
7281	REDWOOD TOXICOLOGY LABOR	PD - FG2001121 Urine 7 Panel	11/20/2020	11.05
7282	JOSEPH SHAW	Joseph Shaw Trvl Adv - Lidar Training	11/20/2020	50.00
7285	SYMBOL ARTS LLC	PD - Badge (x4)	11/20/2020	118.88
7288	WEST PUBLISHING CORPORATIO	West Info Charges Oct 2020	11/20/2020	215.00
7289	WHISPERING PINES WATER	PD - Water Oct 2020	11/20/2020	72.00
7355	GRAINGER INC.	Cleaning cart	12/02/2020	277.76
7367	AT&T CALNET 3	Tipster Line - Telephone 10/11/20 to 1	12/04/2020	1,379.21
7372	JACQUELINE JIMENEZ	J Jimenez Trvl Adv - Tactical Miranda	12/04/2020	15.00
7379	QUILL CORPORATION	PD - Supplies	12/04/2020	423.86
7387	VERIZON BUSINESS	PD - Cell Srvc 10/19/20 to 11/18/20	12/04/2020	714.54
7390	ANTHONY WELTER	A Welter Trvl Adv - ICI Gang Investiga	12/04/2020	859.52
7421	MICHELLE CRUZ	PD - Refund Parking Citation	12/17/2020	90.00
7422	DASH MEDICAL GLOVES INC.	PD - Black Maxx Latex Exam Gloves	12/17/2020	219.70
7430	LAURA GODINEZ	Laura Godinez Trvl Adv - Public Reco	12/17/2020	328.40
7434	IMAGE SALES, INC.	ID Card & Badge for Colin McHugh	12/17/2020	35.12
7442	MENDOCINO COAST HUMANE SC	Dog Held as Evidence	12/17/2020	350.00
7450	QUILL CORPORATION	PD - Office Supplies	12/17/2020	72.90
7457	STERICYCLE	PD - Steri-Safe Compliance Solutions	12/17/2020	150.11
7458	SUBURBAN PROPANE L.P.	PD - Propane	12/17/2020	558.04
7463	UKIAH AUTO DISMANTLERS LLC	PD - AVA Tows FC2003 090 / 258 1st	12/17/2020	2,768.00
7468	ROSSI'S BLDG MATERIALS	LED bulb, heat almp, sign receipt	12/22/2020	35.24
7471	BALD HILL TOWER CO, LLC	PD - License & Electricity fees Jan - M	12/23/2020	1,128.27
7474	STATE OF CALIFORNIA DOJ	PD - Fingerprint Apps/FBI, Child Abu	12/23/2020	675.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
7476	CRITICAL REACH INC	PD - 2021 APBnet Annual Support	12/23/2020	200.00
7477	DATA TICKET, INC.	Citation Processing Nov 2020	12/23/2020	117.96
7482	INTEGRITY SHRED	PD - Document Shredding	12/23/2020	168.00
7486	JAMES NEIL	PD - Refund Storage Cost Difference r	12/23/2020	35.42
7489	QUILL CORPORATION	Supplies	12/23/2020	95.79
7490	REMIF	PD - WC Q2 Contribution FY21	12/23/2020	27,169.50
7491	SAFE RESTRAINTS, INC	PD - WRAP Restraint Harness	12/23/2020	734.39
7496	WEST PUBLISHING CORPORATIO	PD - West Info Charges Nov 2020	12/23/2020	215.00
7498	WHISPERING PINES WATER	PD - Water Nov 2020	12/23/2020	42.00
Total for Department: 4200 Police - Operations				163,593.14
Department: 4220 Fire - District/city				
7426	FORT BRAGG FIRE PROTECTION	Fire - 3rd Qtr FY20/21 Pmt to JPA	12/17/2020	97,114.00
Total for Department: 4220 Fire - District/city				97,114.00
Department: 4320 Community Development				
7019	FORT BRAGG ADVOCATE NEWS	CDD - Fee Schedule for Bldg Permit F	10/09/2020	193.78
7490	REMIF	CDD - WC Q2 Contribution FY21	12/23/2020	1,135.00
Total for Department: 4320 Community Development				1,328.78
Department: 4321				
7014	CREATIVE THINKING	Creative Marketing Phase 002C - Sept	10/09/2020	2,200.00
7243	CREATIVE THINKING	Creative Marketing Extension Phase 0	11/13/2020	2,200.00
7420	CREATIVE THINKING	Creative Marketing Expansion Phase C	12/17/2020	8,000.00
Total for Department: 4321				12,400.00
Department: 4330 Engineering				
7156	SANDY ARELLANO	Sandy Arellano - Reimb for Covered T	10/30/2020	84.52
7490	REMIF	Admin/Eng - WC Q2 Contribution FY	12/23/2020	1,407.00
Total for Department: 4330 Engineering				1,491.52
Department: 4392 Parks & Facilities				
6991	NORTH COAST PLUMBING HEATI	North Trail / Glass Beach Drinking Fo	10/02/2020	190.00
7071	ROSSI'S BLDG MATERIALS	Borwnton South Trail	10/19/2020	840.55
7116	WILLITS POWER EQ - FT BRAGG	Sq Magnum Gatorline Donut	10/23/2020	43.13
7197	FORT BRAGG SEPTIC SERVICE	Service Pit Toilets @ S Coastal Trail; I	11/06/2020	748.99
7221	SOLID WASTES OF WILLITS, INC	Disposal	11/06/2020	67.50
7265	WAXIE SANITARY SUPPLY	Sanitary Supplies	11/13/2020	1,191.29
7355	GRAINGER INC.	Paper towel sheets	12/02/2020	179.52
7356	ROSSI'S BLDG MATERIALS	Coast trail Padlock	12/02/2020	1,062.83
7404	GRAINGER INC.	Dry wipe board	12/15/2020	182.30
7455	SPORT & CYCLE, INC.	Basketball Nets (x12)	12/17/2020	114.94
7462	THE RENTAL PLACE	34' Boomlift w/ Safety Harness	12/17/2020	248.68
7468	ROSSI'S BLDG MATERIALS	Pmo Park PDLK, etc	12/22/2020	389.11
Total for Department: 4392 Parks & Facilities				5,258.84
Department: 4520 Street Maintenance				
6993	PACIFIC GAS & ELECTRIC CO STF	Street Lights - Electricity 8/15/20 to 9/	10/02/2020	7,945.43
7071	ROSSI'S BLDG MATERIALS	Repair Morter	10/19/2020	19.58
7213	PACIFIC GAS & ELECTRIC CO STF	Street Lights - Electricity 9/16/20 to 10	11/06/2020	7,947.18
7356	ROSSI'S BLDG MATERIALS	Right of ways	12/02/2020	47.25
7378	PACIFIC GAS & ELECTRIC CO STF	Street Lights - Electricity 10/16/20 to 1	12/04/2020	7,951.76
7404	GRAINGER INC.	Tools for Max	12/15/2020	216.55
7459	GARY A SWANSON	Hauled Asphalt from Healdsburg to Co	12/17/2020	945.00
7460	SYAR INDUSTRIES INC	EZ St Asphalt	12/17/2020	3,737.19

Check No.	Vendor/Employee	Transaction Description	Date	Amount
7468	ROSSI'S BLDG MATERIALS	Mortar & Parth N. Harold curb	12/22/2020	42.10
Total for Department: 4520 Street Maintenance				28,852.04
Department: 4522 Streets-Storm Drains				
7214	PLAYHOUSE CREATIVE INC	Print Brochures - Storm Drain Pollutio	11/06/2020	641.65
7343	STATE WATER RESOURCES CONT	Facility 1 23M2000135, Annual Permi	11/25/2020	5,994.00
Total for Department: 4522 Streets-Storm Drains				6,635.65
Department: 4570 Corporation Yard				
6977	ACE INDUSTRIAL SUPPLY, INC.	Supplies	10/02/2020	1,427.24
6998	REMIF	WC Deductible Admin Fee	10/02/2020	5,851.89
7012	ARAMARK UNIFORM SERVICES, I	PW - Mats / Towels	10/09/2020	347.74
7071	ROSSI'S BLDG MATERIALS	20 mule team	10/19/2020	43.09
7171	O'REILLY AUTOMOTIVE	Corp Yrd - car wash supplies	10/30/2020	57.94
7172	IAN SANDERSON	Ian Sanderson Exp Reimb - DMV Phy	10/30/2020	125.00
7192	COAST HARDWARE & RADIO SH/	SB45 USB Over-Ear Comm	11/06/2020	54.43
7200	HAYWIRE, INC	Mucks; Grundens Jacket; Grundens Bi	11/06/2020	347.31
7212	PACE SUPPLY CORP. 03381-00	Fluorescent Marking Paint - White, Bl	11/06/2020	191.59
7229	WILLITS POWER EQ - FT BRAGG	Hi Vis Thermal Zip Up	11/06/2020	80.90
7237	ARAMARK UNIFORM SERVICES, I	PW - Mats & Towels	11/13/2020	299.80
7332	GEMPLER'S	Hi-Vis Hooded Sweatshirt	11/25/2020	75.50
7336	OFFICE DEPOT	Certificates (x15)	11/25/2020	169.30
7355	GRAINGER INC.	Batteries	12/02/2020	280.25
7356	ROSSI'S BLDG MATERIALS	Earmuffs Safety	12/02/2020	136.48
7382	SOLID WASTES OF WILLITS, INC	Waste Disposal	12/04/2020	69.66
7404	GRAINGER INC.	Tools for Max	12/15/2020	248.53
7408	ARAMARK UNIFORM SERVICES, I	PW - Uniforms	12/17/2020	372.16
7429	GEMPLER'S	Hi-Vis - Safety and Rain Gear	12/17/2020	811.49
7443	TOM MITCHELL	Tom Mitchell - Boot Reimb	12/17/2020	174.15
7447	OFFICE DEPOT	Supplies	12/17/2020	14.01
7454	SOLID WASTES OF WILLITS, INC	Waste Disposal	12/17/2020	21.00
7468	ROSSI'S BLDG MATERIALS	Tarps	12/22/2020	291.91
7480	GEMPLER'S	Breathable Hi-Vis Rain Jacket	12/23/2020	157.49
7490	REMIF	Corp Yd - WC Q2 Contribution FY21	12/23/2020	3,712.00
Total for Department: 4570 Corporation Yard				15,360.86
Department: 4840 Traffic Safety				
7029	PACIFIC GAS & ELECTRIC CO.	Signal Main & Laurel - Electricity 8/2	10/09/2020	527.87
7256	PACIFIC GAS & ELECTRIC CO.	Signal Main & Laurel - Electricity 9/2	11/13/2020	115.80
7278	PACIFIC GAS & ELECTRIC CO.	Signals - Electricity 9/26/20 to 10/27/2	11/20/2020	418.51
7356	ROSSI'S BLDG MATERIALS	Graffiti removal	12/02/2020	21.54
7448	PACIFIC GAS & ELECTRIC CO.	Signal Main & Laurel - Electricity 10/	12/17/2020	122.12
7487	PACIFIC GAS & ELECTRIC CO.	Signals - Electricity 10/28/20 to 11/25/	12/23/2020	419.18
7490	REMIF	Traffic Safety - WC Q2 Contribution F	12/23/2020	96.00
7499	ZUMAR INDUSTRIES INC	Stop Signs (x24)	12/23/2020	1,219.14
Total for Department: 4840 Traffic Safety				2,940.16
Department: 4915 Caspar Landfill & GF Debt				
7277	COUNTY OF MENDOCINO	14000 Prairie Way Parcel Escape Asse	11/20/2020	824.16
7374	COUNTY OF MENDOCINO	Property Tax Escape Assessment - 952	12/04/2020	9.14
Total for Department: 4915 Caspar Landfill & GF De				833.30
Total for Fund:110 General Fund				1,164,586.51

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 114 Gen Fund Litigation Reserve				
Department: 4120 City Attorney				
7436	RICHARD D. JONES, APLC	Attorney Fees - Nov 2020	12/17/2020	8,032.44
Total for Department: 4120 City Attorney				8,032.44
Total for Fund:114 Gen Fund Litigation Reserve				8,032.44

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 119 Development Projects Fund				
Department: 0000				
525	BEST BEST & KRIEGER LLP	Attorney Fees thru 8/31/20	10/09/2020	3,996.72
526	LACO ASSOCIATES	Planning for Grocery Outlet Applicatic	10/16/2020	10,582.00
527	KASL ENGINEERS	Civil Eng Svcs for Sept 2020	10/23/2020	1,830.00
528	FEDERAL EXPRESS CORP	DANCO - Ship to Community Revital	11/20/2020	76.13
529	RICHARD D. JONES, APLC	Avalon Hotel - Attorney Fees Sept 202	11/20/2020	1,125.00
530	LACO ASSOCIATES	Planning for Grocery Outlet Applicatic	12/23/2020	12,374.50
Total for Department: 0000				29,984.35
Total for Fund:119 Development Projects Fund				29,984.35

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 167 Police Asset Seizure Revenue				
Department: 4215 State Asset Forfeiture				
7020	GALLS, LLC	PD - Opti-Fit Tactical Gas Mask	10/09/2020	815.27
7089	CALIFORNIA DISTRICT ATTORNE	Basic State Narcotics Forfeiture & Eth	10/23/2020	49.00
7226	ZERO9 HOLSTERS	PD - Portable Radios	11/06/2020	1,534.30
7270	HARD DRIVE GRAPHICS	PD - Flexfit Hats w Embroidery (x24)	11/20/2020	535.67
7344	SYMBOL ARTS LLC	PD - Badge Pendants; Pins	11/25/2020	1,674.64
7373	LYNN CARD COMPANY	PD - Cards (x75)	12/04/2020	87.95
7469	APPLIED CONCEPTS, INC	PD - Stalker Lidar with 24-mo Warran	12/23/2020	2,135.12
Total for Department: 4215 State Asset Forfeiture				6,831.95
Department: 4216 St.asset Forfeiture-educatn				
6989	HELMETS R US INC	PD - Helmets	10/02/2020	966.80
Total for Department: 4216 St.asset Forfeiture-educat				966.80
Total for Fund:167 Police Asset Seizure Revenue				7,798.75

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 175 Successor Agency				
Department: 4810 Redevelopment Agency				
6990	JJACPA, INC	FY19/20 Audit - Planning, Prep, Field	10/02/2020	1,088.00
Total for Department: 4810 Redevelopment Agency				1,088.00
Total for Fund:175 Successor Agency				1,088.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 326 HCD HOME				
Department: 5010				
7046	TYLER ALLEN	TBRA Prog - Rent May thru Oct 2020	10/13/2020	2,850.00
7047	ANNE & HANS BRUHNER	TBRA Prog - Rent Oct 2020, 545 1/2 1	10/13/2020	2,100.00
7048	DONALD FOSSE	TBRA Prog: Rent July thru Oct, 1240	10/13/2020	3,600.00
7049	JILL LEMOS	TBRA Prog - Apr thru June & Oct 202	10/13/2020	2,500.00
7050	JAMES YOUNG	TBRA Prog - Rent Oct 2020, 344 A N	10/13/2020	2,260.00
7072	MARIA TERESA ALVAREZ	TBRA Program-Rent Oct 2020 & App	10/20/2020	3,860.00
7073	TAMARA BAXMAN	TBRA Program - Rent Oct & Late Fee	10/20/2020	4,943.00
7074	MICHAEL LEE	TBRA Program - Rent Oct & Approve	10/20/2020	7,850.00
7075	MENDOCINO COAST PROPERTY M	TBRA Pr gram - Rent Oct 2020 and P	10/20/2020	5,875.00
7076	MICAH and JAMIE RIES	TBRA Program - Rent Oct & Approve	10/20/2020	6,300.00
7077	FRED VODICKA	TBRA Program - Rent Apr & Oct 2020	10/20/2020	1,600.00
7078	WALNUT APARTMENTS	TBRA Program - Rent Oct 2020 & Ap	10/20/2020	4,935.00
7079	TAIMI BARTY	TBRA Program - Rent Oct 2020, 345 1	10/23/2020	1,200.00
7080	RICHARD BORLO	TBRA Program - Rent Oct 2020, 401 1	10/23/2020	1,580.00
7081	JAMES HERSHEY	TBRA Program - Rent Oct 2020 & Pa	10/23/2020	3,600.00
7082	MAUREEN MARTIN	TBRA Program - Rent Oct 2020 & Ap	10/23/2020	8,400.00
7083	JAMES McDANNOLD	TBRA Program - Rent Oct 2020, 211 1	10/23/2020	2,000.00
7084	MOURA MARITAL TRUST	TBRA Program - Rent Oct 2020, 151 1	10/23/2020	1,300.00
7085	GENARO OXTE	TBRA Program-Rent Oct 2020 & Apr	10/23/2020	3,200.00
7086	J. KYLE SMITH	TBRA - Rent Oct & Aprvd Past Due, 4	10/23/2020	1,400.00
7117	TYLER ALLEN	TBRA Program - Rent Nov 2020, 589	10/30/2020	1,000.00
7118	MARIA TERESA ALVAREZ	TBRA Program - Rent Nov 2020, 645	10/30/2020	2,485.00
7119	APPLEWOOD PROPERTY MANGEI	TBRA Program - Rent Nov 2020, 469	10/30/2020	1,425.00
7120	TAIMI BARTY	TBRA Program - Rent Nov 2020, 345	10/30/2020	1,200.00
7121	TAMARA BAXMAN	TBRA Program - Rent Nov 2020, 232	10/30/2020	2,900.00
7122	RICHARD BORLO	TBRA Program - Rent Nov 2020, 401	10/30/2020	1,580.00
7123	ANNE & HANS BRUHNER	TBRA Program - Rent Nov 2020, 545	10/30/2020	1,300.00
7124	DOMENIC CAPOZZOLO	TBRA Program - Rent Oct & Nov 202	10/30/2020	1,800.00
7125	JERRY DENEVI	TBRA Program - Rent Nov 2020, 152	10/30/2020	1,960.00
7126	SCOTT A. EPHRAIM	TBRA - Rent Nov 2020, 155 1/2 Flore	10/30/2020	1,600.00
7127	DONALD FOSSE	TBRA Program - Rent Nov 2020, 1240	10/30/2020	900.00
7128	JEFF GRANT ENTERPRISES	TBRA Program - Rent Nov/Oct/Past E	10/30/2020	2,250.00
7129	JAMES GROSSMAN	TBRA Program - Rent Nov 2020 & Pa	10/30/2020	4,025.00
7130	JAMES HERSHEY	TBRA Program - Rent Nov 2020, 144	10/30/2020	1,400.00
7131	ELIZABETH HUDSON	TBRA Program - Rent Nov 2020 & Pa	10/30/2020	7,750.00
7132	MICHAEL LEE	TBRA Program - Rent Nov 2020, 480	10/30/2020	2,000.00
7133	JILL LEMOS	TBRA Program - Rent Nov, 452 N Ha	10/30/2020	1,000.00
7134	MAUREEN MARTIN	TBRA Program - Rent Nov 2020, 555	10/30/2020	1,200.00
7135	JAMES McDANNOLD	TBRA Program - Rent Nov 2020, 211	10/30/2020	2,000.00
7136	MENDOCINO COAST PROPERTY M	TBRA Pr gram - Rent Nov 2020, 336	10/30/2020	8,675.00
7137	MOURA MARITAL TRUST	TBRA Program - Rent Nov 2020, 151	10/30/2020	1,300.00
7138	DANIEL PLUMMER	TBRA Program - Rent Nov & Past Du	10/30/2020	1,800.00
7139	MICAH and JAMIE RIES	TBRA Program - Rent Nov 2020, 531	10/30/2020	1,800.00
7140	MICHELLE ROBERTS	TBRA Program - Rent Oct/Nov 2020/	10/30/2020	12,933.00
7141	J. KYLE SMITH	TBRA Program - Rent Nov 2020, 450	10/30/2020	700.00
7142	SOUTH HARRISON STREET DEVE	TBRA Program - Rent Nov 2020, 401	10/30/2020	1,650.00
7143	TIM TAUBOLD	TBRA Program - Rent Nov 2020, 446	10/30/2020	1,600.00
7144	FRED VODICKA	TBRA Program - Rent Nov 2020, 610-	10/30/2020	1,100.00
7145	WALNUT APARTMENTS	TBRA Program - Rent Nov 2020, 311	10/30/2020	1,974.00
7146	JAMES YOUNG	TBRA Program - Rent Nov 2020, 344	10/30/2020	2,260.00
7209	ELVERIA MERTLE	TBRA Program - Rent Nov & Past Du	11/06/2020	3,540.00
7291	TYLER ALLEN	TBRA Program - Rent Dec 2020, 589	11/24/2020	1,000.00
7292	MARIA TERESA ALVAREZ	TBRA Program - Rent Dec 2020, 645	11/24/2020	2,485.00
7293	APPLEWOOD PROPERTY MANGEI	TBRA Program - Rent Dec 2020, 469	11/24/2020	1,425.00
7294	TAIMI BARTY	TBRA Program - Rent Dec 2020, 345	11/24/2020	1,200.00
7295	TAMARA BAXMAN	TBRA Program - Rent Dec 2020, 110	11/24/2020	1,900.00
7296	RICHARD BORLO	TBRA Program - Rent Dec 2020, 401	11/24/2020	1,580.00
7297	ANNE & HANS BRUHNER	TBRA Program - Rent Dec 2020, 545	11/24/2020	1,300.00
7298	DOMENIC CAPOZZOLO	TBRA Program - Rent Dec 2020, 121	11/24/2020	900.00
7299	JERRY DENEVI	TBRA Program - Rent Dec 2020, 152	11/24/2020	740.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
7300	SCOTT A. EPHRAIM	TBRA Program - Rent Dec 2020, 155	11/24/2020	1,600.00
7301	DONALD FOSSE	TBRA Program - Rent Dec 2020, 1240	11/24/2020	900.00
7302	JEFF GRANT ENTERPRISES	TBRA Program - Rent Dec 2020, Olfa	11/24/2020	1,100.00
7303	JAMES GROSSMAN	TBRA Program - Rent Dec 2020, 335	11/24/2020	575.00
7304	JAMES HERSHEY	TBRA Program - Rent Dec 2020, 144	11/24/2020	1,400.00
7305	ELIZABETH HUDSON	TBRA Program - Rent Dec 2020, 228	11/24/2020	1,550.00
7306	MICHAEL LEE	TBRA Program - Rent Dec 2020, 415	11/24/2020	2,000.00
7307	JILL LEMOS	TBRA Program - Rent Dec 2020, 452	11/24/2020	1,000.00
7308	MAUREEN MARTIN	TBRA Program - Rent Dec 2020, 555	11/24/2020	1,200.00
7309	JAMES McDANNOLD	TBRA Program - Rent Dec 2020, 211	11/24/2020	2,000.00
7310	MENDOCINO COAST PROPERTY M	TBRA Pr gram - Rent Dec 2020, 628	11/24/2020	10,075.00
7311	ELVERIA MERTLE	TBRA Program - Rent Dec 2020, 301	11/24/2020	790.00
7312	MOURA MARITAL TRUST	TBRA Program - Rent Dec 2020, 151	11/24/2020	1,300.00
7313	MPJ ENTERPRISES	TBRA Program - Rent Dec 2020 & Pa	11/24/2020	3,000.00
7314	DANIEL PLUMMER	TBRA Program - Rent Dec 2020, 450	11/24/2020	900.00
7315	MICAH and JAMIE RIES	TBRA Program - Rent Dec 2020, 531	11/24/2020	1,800.00
7316	MICHELLE ROBERTS	TBRA Program - Rent Dec 2020, 444	11/24/2020	2,000.00
7317	J. KYLE SMITH	TBRA Program - Rent Dec 2020, 450	11/24/2020	700.00
7318	SOUTH HARRISON STREET DEVE	TBRA Program - Rent Dec 2020 & Ar	11/24/2020	7,650.00
7319	TIM TAUBOLD	TBRA Program - Rent Dec 2020, 446	11/24/2020	1,600.00
7320	FRED VODICKA	TBRA Program - Rent Dec 2020, 610	11/24/2020	1,100.00
7321	WALNUT APARTMENTS	TBRA Program - Rent Dec 2020, 311	11/24/2020	1,974.00
7322	JAMES YOUNG	TBRA Program - Rent Dec 2020, 344	11/24/2020	2,260.00
7357	TAMARA BAXMAN	TBRA Program - Rent Dec 2020, 232	12/03/2020	1,000.00
7358	DANIEL CHARTER	TBRA Program - Rent Dec 2020 & Pa	12/03/2020	4,400.00
7359	MARILU LUNA	TBRA Program - Rent Dec 2020 & Pa	12/03/2020	8,200.00
7360	MENDOCINO COAST PROPERTY M	TBRA Pr gram - Rent Dec 2020 & Pa	12/03/2020	3,900.00
7361	JACK MOON	TBRA Program - Rent Dec 2020 & Pa	12/03/2020	4,200.00
7362	MOURA MARITAL TRUST	TBRA Program-Rent Dec 2020 & Pas	12/03/2020	2,325.00
7363	RUBEN QUINONEZ	TBRA Program - Rent Dec 2020 & Pa	12/03/2020	1,500.00
7364	WALNUT APARTMENTS	TBRA Program - Rent Dec 2020, 311	12/03/2020	987.00
7391	APPLEWOOD PROPERTY MANGEI	TBRA Program - Rent Dec 2020 & Ar	12/14/2020	3,500.00
7392	SUSAN JOHANSON	TBRA Program - Rent Dec 2020 & Ar	12/14/2020	1,125.00
7393	MICHAEL LEE	TBRA Program - Rent Dec 2020 & Ar	12/14/2020	4,880.00
7394	MENDOCINO COAST PROPERTY M	TBRA - Rent Dec 2020 & Aprvd Past	12/14/2020	2,600.00
7395	MOURA MARITAL TRUST	TBRA - Rent Dec 2020, 151 S McPhe	12/14/2020	1,050.00
7396	TIM TAUBOLD	TBRA Program - Rent Dec 2020, 420	12/14/2020	1,550.00
7397	WALNUT APARTMENTS	TBRA Program - Rent Dec 2020 & Ar	12/14/2020	3,344.00
7478	JEANETTE ENGELHART	TBRA Program - Rent Jan 2021 & Ap	12/23/2020	4,120.00
7483	ANGELINA MAGANA	TBRA Program - Rent Dec 2020 & Ar	12/23/2020	4,090.00
7497	WILLIAM WESTERLING	TBRA Program - Rent Jan 2021 & Ap	12/23/2020	8,400.00
Total for Department: 5010				272,635.00
Total for Fund:326 HCD HOME				272,635.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 329 Other State Grants				
Department: 4873				
7174	SHN CONSULTING ENGINEERS	Prof Svcs - Period Ending 9/30/20	10/30/2020	4,680.00
7369	BURLINGTON ASSOCIATES IN CO	Technical Assistance on the Communi	12/04/2020	4,437.50
7381	SHN CONSULTING ENGINEERS	ADU Plans - Prof Svcs thru 10/31/20	12/04/2020	6,140.00
Total for Department: 4873				15,257.50
Department: 5058				
7045	MENDO MILL & LUMBER CO	Brker, Enclusing Hub top.	10/14/2020	110.63
7056	AARON'S PLUMBING, HEATING &	Install Ventilation System forTown Ha	10/16/2020	8,060.00
7064	TWO SHORT SALES	Install A/C TH Server Room - Credit f	10/16/2020	559.23
7178	TWO SHORT SALES	TH - Outdoor Breaker, Reducing Bush	10/30/2020	137.47
7193	AARON'S PLUMBING, HEATING &	Install Ventilation System for CH Com	11/06/2020	4,300.00
7370	EPIC GRAPHICS	City Logo Stickers for PSPS Outreach	12/04/2020	139.16
7406	AARON'S PLUMBING, HEATING &	UMBRELLA INSURANCE	12/17/2020	5,546.00
7485	MOTOROLA SOLUTIONS, INC	Communications Devices - APX 4000	12/23/2020	76,055.19
Total for Department: 5058				94,907.68
Total for Fund:329 Other State Grants				110,165.18

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 333 CDBG 2017				
Department: 5041				
7087	KASH BOODJEH	Design Service Parents & Friends; #17	10/23/2020	16,800.00
7413	KASH BOODJEH	Design Srvc Parents & Friends; #17 C	12/17/2020	29,625.00
Total for Department: 5041				46,425.00
Total for Fund:333 CDBG 2017				46,425.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 405 Street Resurfacing Projects				
Department: 4870 Street Repairs				
6995	R.E.Y ENGINEERS INC	2020 Maple St Storm Drain & Alley R	10/02/2020	13,494.13
7250	INTERSTATE SALES	Graco Linelazer 5900 HP Striping Ma	11/13/2020	10,315.91
7338	R.E.Y ENGINEERS INC	2020 Maple St Storm Drain & Alley R	11/25/2020	11,607.95
Total for Department: 4870 Street Repairs				35,417.99
Total for Fund:405 Street Resurfacing Projects				35,417.99

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 520 Facilities Maint & Repair				
Department: 4393 Maint & Repair				
6991	NORTH COAST PLUMBING HEATI	North Trail / Glass Beach Rstrm - Met	10/02/2020	760.36
7038	TWO SHORT SALES	City Hall - Materials	10/09/2020	98.76
7045	MENDO MILL & LUMBER CO	Cable, bush anti short screws	10/14/2020	214.19
7054	CAMPTON ELECTRIC SUPPLY	Town Hall - 30A 1 P Ckt Brkr	10/16/2020	95.21
7071	ROSSI'S BLDG MATERIALS	CH: Wood, etc	10/19/2020	565.69
7099	MATSON BUILDING MATERIALS	Town Hall - Acc Fitting	10/23/2020	6.53
7356	ROSSI'S BLDG MATERIALS	Repair to John's office CH	12/02/2020	97.28
7468	ROSSI'S BLDG MATERIALS	Electrical	12/22/2020	112.91
7495	US SECURITY SUPPLY INC	Best - Rim Cylinder; Key Blank; Un-C	12/23/2020	2,200.00
Total for Department: 4393 Maint & Repair				4,150.93
Total for Fund:520 Facilities Maint & Repair				4,150.93

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 521 Technology Maint & Repair				
Department: 4394 Maint & Replacement				
6979	AT&T CALNET 3	T1 - Telephone 8/11/20 to 9/10/20	10/02/2020	164.67
6983	COAST HARDWARE & RADIO SH/	PD -> Corp Yrd Cable	10/02/2020	92.52
6984	CODE PUBLISHING COMPANY	CC - New Pages Code of Ordinances I	10/02/2020	405.00
6999	JOHN RUCZAK	Repair Air Conditioning in PD Server	10/02/2020	421.10
7013	COMCAST	PD - Internet 10/3/20 to 11/2/20	10/09/2020	286.18
7055	COMCAST	PEG - Internet 10/6/20 to 11/5/20	10/16/2020	280.03
7102	OFFICE DEPOT	Toner	10/23/2020	143.17
7109	SPRINGBROOK HOLDING COMPA	Building Permits: License & Srvcs (SE	10/23/2020	5,344.00
7160	CODE PUBLISHING COMPANY	Title 18 Inland Development - Cum Pr	10/30/2020	112.50
7191	LEI- CIVICPLUS	Website Hosting Support Nov 2020 th	11/06/2020	7,320.76
7192	COAST HARDWARE & RADIO SH/	Cat5 Cat6 WHT Coupler	11/06/2020	32.43
7215	QUILL CORPORATION	Ink	11/06/2020	394.04
7242	COMCAST	TH Internet 11/8/20 to 12/7/20	11/13/2020	566.21
7261	SPRINGBROOK HOLDING COMPA	CivicPay IVR 10K Msg Block 10/29/2	11/13/2020	4,500.00
7367	AT&T CALNET 3	T1 - Telephone 10/11/20 to 11/10/20	12/04/2020	164.95
7375	NEXTREQUEST	PR Mgmt S/W & Redaction Module A	12/04/2020	4,962.00
7419	COMCAST	TH - Internet 12/8/20 to 1/7/21	12/17/2020	566.21
7431	GRANICUS, INC	Legistar/Granicus Encoding S/W - 11/	12/17/2020	13,551.42
7444	NOR-CAL TELECOM	Telephone Svc Contract 12/1/20 to 12/	12/17/2020	3,000.00
7470	AXON ENTERPRISE INC	PD - Evidence.com Storage; 10 GB a-l	12/23/2020	1,413.00
7490	REMIF	IT & Maint - WC Q2 Contribution FY	12/23/2020	1,117.00
Total for Department: 4394 Maint & Replacement				44,837.19
Total for Fund:521 Technology Maint & Repair				44,837.19

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 522 Fleet Services				
Department: 4550 Fleet Services				
6996	REDWOOD COAST FUELS	Ultra Low Red Dyed Diesel #2	10/02/2020	2,691.96
7008	WEX BANK	PD - Vehicles Fuel	10/02/2020	56.43
7024	LEHR AUTO ELECTRIC & EMERGI	PD514 - Parts	10/09/2020	203.56
7030	PETERSON CATERPILLAR INC.	Filters (x3)	10/09/2020	352.63
7033	REDWOOD COAST FUELS	CV Supreme MO 5W20 (drum)	10/09/2020	1,428.26
7040	UNITED ROTARY BRUSH CORP	PW56 - Blue Steel Snapon 12SEG PL	10/09/2020	1,075.97
7044	HARE CREEK NURSERY & POWEF	Rope	10/14/2020	29.21
7045	MENDO MILL & LUMBER CO	Hinges	10/14/2020	17.55
7071	ROSSI'S BLDG MATERIALS	Grommet Refill Galv Drain Opener	10/19/2020	7.32
7096	HANSEL FORD	PD1403 - Socket	10/23/2020	1,092.66
7105	REDWOOD COAST FUELS	PD - Vehicles Fuel	10/23/2020	1,303.22
7114	LARRY VANDYKE	Truck (4); Junk (77)	10/23/2020	433.00
7163	FORT BRAGG TRANSMISSION	PD500 - Replace Transmission	10/30/2020	6,750.30
7171	O'REILLY AUTOMOTIVE	PD1301 - Tensioner	10/30/2020	29.70
7196	FISHER WIRELESS SERVICES, INC	PD514 - PCTEL Roof Mo; Connector	11/06/2020	52.83
7199	HANSEL FORD	PW53 - Tube Asy	11/06/2020	136.13
7216	REDWOOD COAST FUELS	PW, WTR, WW - Vehicles Fuel (unde	11/06/2020	2,152.50
7218	RHOADS AUTO PARTS INC	PD509 - O2 Sensor, Blow Gun, Interc	11/06/2020	485.53
7249	HANSEL FORD	PD507 - Wheel Asy	11/13/2020	436.66
7268	FORT BRAGG DIESEL	Shop - Diesel Exhaust Fluid	11/20/2020	52.51
7274	LEHR AUTO ELECTRIC & EMERGI	PW16 - Mini Lightbar	11/20/2020	254.32
7280	REDWOOD COAST FUELS	PW, WWT & WTR - Vehicles Fuel	11/20/2020	2,179.25
7290	WOODY'S WELD-ALL	PW1 - Remove & Replace Headache F	11/20/2020	2,589.42
7335	O'REILLY AUTOMOTIVE	PD-500 - Wiper Blades (x2)	11/25/2020	55.79
7340	RHOADS AUTO PARTS INC	WT33 - Trl Lamp	11/25/2020	302.98
7355	GRAINGER INC.	Polishing tools	12/02/2020	188.97
7356	ROSSI'S BLDG MATERIALS	batteries	12/02/2020	74.00
7368	BRIDGESTONE AMERICAS INC	PD509 & PD507 - Tires (x6)	12/04/2020	889.72
7371	HARE CREEK NURSERY & POWEF	Straight Stem Tub	12/04/2020	9.49
7425	FISHER WIRELESS SERVICES, INC	On-Glass Antenna	12/17/2020	93.28
7433	HANSEL FORD	PD1403 - Repair Water Pump	12/17/2020	2,649.00
7445	O'REILLY AUTOMOTIVE	Vehicle Maintenance Supplies	12/17/2020	36.97
7449	PETERSON CATERPILLAR INC.	PW11 - Battery	12/17/2020	138.72
7451	REDWOOD COAST FUELS	PW, WTR, WWT - Vehicles Fuel	12/17/2020	5,692.14
7452	SCHRAGE HOMES INC	Fender Parts	12/17/2020	214.37
7461	TERRY EQUIPMENT INC	PW46 - Minor Rebuild Kit	12/17/2020	720.36
7467	RHOADS AUTO PARTS INC	PD747	12/17/2020	537.01
7481	HANSEL FORD	PD1403 - Switch Asy; Wire Asy	12/23/2020	47.16
7490	REMIF	Fleet - WC Q2 Contribution FY21	12/23/2020	2,305.00
Total for Department: 4550 Fleet Services				37,765.88
Total for Fund:522 Fleet Services				37,765.88

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 610 Water Works O & M				
Department: 0000				
7009	KEVIN NICKERSON	Refund Check	10/09/2020	150.00
7010	ALISA RAUDIO	Refund Check	10/09/2020	16.62
7016	LINDA DILLON	Overbilled Consumption & Water Met	10/09/2020	3,634.39
7177	RYAN TUOMALA	Payment for Invoice #04162020 Fire S	10/30/2020	-681.96
7184	JESSICA BUNHEIRAO	Refund Check	11/05/2020	109.81
7185	DANIELLE COMPA	Refund Check	11/05/2020	150.00
7186	WILLIAM DALMAS	Refund Check	11/05/2020	60.36
7187	MILES GRACEY	Refund Check	11/05/2020	92.72
7188	MOUSSA JANDAL	Refund Check	11/05/2020	62.65
7189	VICTORIA NELSON	Refund Check	11/05/2020	85.95
7190	BILL TAYLOR	Refund Check	11/05/2020	98.29
7365	A-TECH	Refund Hydrant Meter Deposit Balanc	12/04/2020	798.30
7366	ARGONAUT CONSTRUCTORS	Refund Hydrant Meter Deposit Balanc	12/04/2020	324.23
Total for Department: 0000				4,901.36
Department: 4610 Water Administration				
6979	AT&T CALNET 3	WTR Adm - Allocation of 961-2800 8	10/02/2020	137.05
6994	QUILL CORPORATION	UB Statements - Perforated Paper	10/02/2020	65.27
6997	REMIF	Property & Flood Coverage Contribut	10/02/2020	17,230.00
7006	UNITED STATES POSTAL SERVICE	UB Statements - Postage for Bulk Mai	10/02/2020	750.00
7052	AT&T	WTR Alarm - Telephone Oct 2020	10/16/2020	66.19
7104	QUILL CORPORATION	UB Billing Statements - Perforated Pa	10/23/2020	39.69
7157	AT&T CALNET 3	WTR Adm Allocation of 961-2800 - T	10/30/2020	137.32
7179	UNITED STATES POSTAL SERVICE	UB Statements - Bulk Mailing Postage	10/30/2020	600.00
7238	AT&T	WTR Alarm - Telephone Nov 2020	11/13/2020	66.19
7261	SPRINGBROOK HOLDING COMPA	UB Online Payments - Oct 2020	11/13/2020	948.65
7286	UNITED STATES POSTAL SERVICE	UB Statements - Postage for Bulk Mai	11/20/2020	900.00
7367	AT&T CALNET 3	SCADA - Telephone 10/20/20 to 11/15	12/04/2020	142.49
7409	AT&T	WTR Alarm - Telephone Dec 2020	12/17/2020	66.69
7441	MENDO LITHO	UB Billing - #10 Envelopes w/ Indicia	12/17/2020	750.69
7456	SPRINGBROOK HOLDING COMPA	UB Online Payment Svcs - Nov 2020	12/17/2020	464.32
7489	QUILL CORPORATION	UB Mailing - Perforated Paper	12/23/2020	76.10
Total for Department: 4610 Water Administration				22,440.65
Department: 4611 Water Maintenance				
6980	BADGER METER INC.	Water Meter Parts/Supplies	10/02/2020	3,138.35
7002	STATE WATER RESOURCES CNTR	D2 Water Distribution Renewal - Stev	10/02/2020	80.00
7051	GRAINGER INC.	Crimper	10/16/2020	37.06
7071	ROSSI'S BLDG MATERIALS	Lock, etc	10/19/2020	113.53
7165	GEO AGGREGATES LLC	Concrete Sand-Washed Crusher Dust;	10/30/2020	979.10
7210	NORVELL'S		11/06/2020	21.06
7212	PACE SUPPLY CORP. 03381-00	Steel Water Cover	11/06/2020	358.60
7269	GEO AGGREGATES LLC	3/4" Class II Base (Native)	11/20/2020	249.79
7337	PACE SUPPLY CORP. 03381-00	FDC Cap; Hydrant Cap Gasket	11/25/2020	828.43
7356	ROSSI'S BLDG MATERIALS	Gauge Water prsr	12/02/2020	466.50
7404	GRAINGER INC.	Tools for Max	12/15/2020	200.00
7466	WOODY'S WELD-ALL	Repair Handle T-Bar	12/17/2020	51.62
7468	ROSSI'S BLDG MATERIALS	Brush, plumbers cloth	12/22/2020	-76.41
Total for Department: 4611 Water Maintenance				6,447.63
Department: 4612 Water Treatment				
7002	STATE WATER RESOURCES CNTR	D3 Water Distribution Renewal - John	10/02/2020	90.00
7011	ADVANCED ANALYTICAL SOLUT.	Total Coliform/E Coli Count; Potable '	10/09/2020	460.00
7012	ARAMARK UNIFORM SERVICES, I	WTR - Uniforms	10/09/2020	103.25
7029	PACIFIC GAS & ELECTRIC CO.	Summers Ln Reservoir - Electricity 8/	10/09/2020	11,709.10
7045	MENDO MILL & LUMBER CO	CLeaning Products	10/14/2020	141.39

Check No.	Vendor/Employee	Transaction Description	Date	Amount
7051	GRAINGER INC.	surveyors vest 3xl yellow	10/16/2020	83.16
7053	BRELJE & RACE LABORATORIES,	Bush, Dana, Harbor: Bacteriological I	10/16/2020	105.00
7071	ROSSI'S BLDG MATERIALS	Water: measuring wheel	10/19/2020	34.28
7158	BRELJE & RACE LABORATORIES,	Lab - 197 Dana & HW20 Tank: Total	10/30/2020	250.00
7180	USA BLUE BOOK	Supplies	10/30/2020	60.83
7198	HACH COMPANY	Lab - SIP 10 Pump Tubing	11/06/2020	119.07
7231	MENDO MILL & LUMBER CO	Grbg baggs, key tags	11/12/2020	131.05
7237	ARAMARK UNIFORM SERVICES, I	WTR - Uniforms	11/13/2020	106.68
7239	BRELJE & RACE LABORATORIES,	Hw 20 Tank: Haloacetic Acids	11/13/2020	395.00
7256	PACIFIC GAS & ELECTRIC CO.	Summers Ln Reservoir - Electricity 9/	11/13/2020	102.28
7262	STATE WATER RESOURCES CONT	Lab - ELAP Certification Renewal # 2	11/13/2020	5,331.00
7264	US BANK	DWR Safe Drinking Wtr Loan SRF01	11/13/2020	328.00
7278	PACIFIC GAS & ELECTRIC CO.	WTR Plant, Pumps, Tank, Supply - El	11/20/2020	9,191.21
7327	COAST HARDWARE & RADIO SH/	Maintenance	11/25/2020	126.33
7329	FEDERAL EXPRESS CORP	Lab - Ship to Brelje & Race Labs (x2)	11/25/2020	149.03
7342	STATE BOARD OF EQUALIZATION	Acct 094-005547, Water Rights Jul 20	11/25/2020	775.95
7355	GRAINGER INC.	Socket wrench and drill bits	12/02/2020	3,137.60
7356	ROSSI'S BLDG MATERIALS	Vacuum, clean supplies	12/02/2020	213.74
7380	SENSAPHONE	Sentinel Annual Cellular Renewal	12/04/2020	299.40
7388	DAVID A VIDRIO	Flow Maintenance	12/04/2020	2,050.00
7404	GRAINGER INC.	Rain Pants, Dum, platform	12/15/2020	1,162.51
7405	MENDO MILL & LUMBER CO	Pressure gauge	12/15/2020	76.45
7408	ARAMARK UNIFORM SERVICES, I	WTR - Mats/Towels	12/17/2020	106.68
7414	BRELJE & RACE LABORATORIES,	Lab - Cooler Return (x2)	12/17/2020	222.80
7417	CARUS LLC	Chemicals	12/17/2020	2,299.46
7429	GEMPLER'S	Safety Supplies	12/17/2020	526.30
7448	PACIFIC GAS & ELECTRIC CO.	Summers Ln Reservoir - Electricity 10	12/17/2020	87.49
7450	QUILL CORPORATION	WTR - Supplies	12/17/2020	211.18
7458	SUBURBAN PROPANE L.P.	WTR - Propane/Heat	12/17/2020	166.80
7464	US Bank National Association	Drinking Wtr State Revolviing Fnd - 2	12/17/2020	52,889.08
7475	COAST HARDWARE & RADIO SH/	Supplies	12/23/2020	65.31
7487	PACIFIC GAS & ELECTRIC CO.	WTR Plant, Pumps, Tank, Supply-Elex	12/23/2020	8,167.43
7489	QUILL CORPORATION	Supplies	12/23/2020	373.48
7493	SUBURBAN PROPANE L.P.	WTR - Propane/Heat	12/23/2020	495.79
Total for Department: 4612 Water Treatment				102,344.11
Total for Fund:610 Water Works O & M				136,133.75

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 651 Summers Lane Reservoir				
Department: 6007				
6985	COLEMAN ENGINEERING INC	Design Eng Services - Raw Water Line	10/02/2020	33,098.50
7092	COLEMAN ENGINEERING INC	Design Eng Services - Raw Water Line	10/23/2020	12,105.58
7328	COLEMAN ENGINEERING INC	Design Eng Services - Raw Water Line	11/25/2020	12,960.00
7418	COLEMAN ENGINEERING INC	Design Eng Services - Raw Water Line	12/17/2020	10,334.25
Total for Department: 6007				68,498.33
Department: 6008				
7098	LACO ASSOCIATES	Design Pudding Creek WTR Main Rel	10/23/2020	13,961.25
7438	LACO ASSOCIATES	Design Svcs: Pudding Crk Wtr Main R	12/17/2020	16,596.25
Total for Department: 6008				30,557.50
Total for Fund:651 Summers Lane Reservoir				99,055.83

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 710 Wastewater O & M				
Department: 0000				
7016	LINDA DILLON	Overbilled Consumption - Meters Rev	10/09/2020	5,031.41
Total for Department: 0000				5,031.41
Department: 4710 Wastewater Administration				
6979	AT&T CALNET 3	WW Adm - Allocation of 961-2800 8/	10/02/2020	78.77
6990	JJACPA, INC	FY19/20 Audit - Planning, Prep, Field	10/02/2020	4,540.00
6994	QUILL CORPORATION	UB Statements - Perforated Paper	10/02/2020	65.27
6997	REMIF	DIC-Earthquake FY20/21	10/02/2020	43,075.00
6998	REMIF	Seim Annual Gen Liability Deduct 1/1	10/02/2020	6,956.30
7104	QUILL CORPORATION	UB Billing Statements - Perforated Pa	10/23/2020	39.68
7157	AT&T CALNET 3	WW Adm Allocation of 961-2800 - Te	10/30/2020	78.95
7261	SPRINGBROOK HOLDING COMPA	UB Online Payments - Oct 2020	11/13/2020	948.65
7367	AT&T CALNET 3	WW Adm - Allocation off 961-2800 1	12/04/2020	84.98
7441	MENDO LITHO	UB Billing - #10 Envelopes w/ Indicia	12/17/2020	747.98
7456	SPRINGBROOK HOLDING COMPA	UB Online Payment Svcs - Nov 2020	12/17/2020	464.33
7489	QUILL CORPORATION	UB Mailing - Perforated Paper	12/23/2020	76.11
Total for Department: 4710 Wastewater Administratio				57,156.02
Department: 4711 Wastewater Maintenance				
7065	USA BLUE BOOK	Sewer Inspection Equipment	10/16/2020	627.81
7071	ROSSI'S BLDG MATERIALS	FEM adapter C/O Plug only ABS	10/19/2020	80.32
7212	PACE SUPPLY CORP. 03381-00	PVC SCH30 Pipe	11/06/2020	776.98
7325	BAY MEDICAL COMPANY, INC.	Exam Gloves	11/25/2020	442.28
7337	PACE SUPPLY CORP. 03381-00	PVC Adaptors and Plugs	11/25/2020	383.09
7346	USA BLUE BOOK	Root-X Pipeline Root Control & Funn	11/25/2020	400.54
7356	ROSSI'S BLDG MATERIALS	4x4 fem adapter set	12/02/2020	7.34
7404	GRAINGER INC.	Tools for Max	12/15/2020	200.00
7468	ROSSI'S BLDG MATERIALS	Axe etc	12/22/2020	1,332.84
Total for Department: 4711 Wastewater Maintenance				4,251.20
Department: 4712 Wastewater Treatment				
6975	REMIF - PREMIUM BILLING	Retiree Health Oct 2020	10/02/2020	2,908.88
6978	ALPHA ANALYTICAL LABORATOI	Lab - Ocean Discharge Plan: Pesticide	10/02/2020	4,310.00
6981	BRELJE & RACE LABORATORIES,	Lab - Influent & Effluent: BOD	10/02/2020	88.00
6987	FEDERAL EXPRESS CORP	Lab - Ship to Pacific Eco Risk (x2)	10/02/2020	220.79
6988	HACH COMPANY	Pipet Tips	10/02/2020	62.90
6998	REMIF	WC Deductible Admin Fee	10/02/2020	3,019.93
7003	SYNAGRO-WWT, INC	Disposal of biosolids to land applicat	10/02/2020	1,936.60
7006	UNITED STATES POSTAL SERVICE	UB Statements - Postage for Bulk Mai	10/02/2020	750.00
7011	ADVANCED ANALYTICAL SOLUT.	Total Coliform/E Coli Count; Solids	10/09/2020	249.00
7012	ARAMARK UNIFORM SERVICES, I	Lab - Uniforms	10/09/2020	385.35
7017	ENVIRONMENTAL SCIENCE CORI	Lab - Inf COVID: SARS-COV2	10/09/2020	315.00
7018	FEDERAL EXPRESS CORP	Lab - Ship to Brelje & Race Labs	10/09/2020	47.58
7029	PACIFIC GAS & ELECTRIC CO.	WWT Pumps, Boosters, Pond - Electri	10/09/2020	22,062.53
7045	MENDO MILL & LUMBER CO	Cement PVC, Hot Lovoc	10/14/2020	22.72
7051	GRAINGER INC.	Dry wipes, Coat rack	10/16/2020	4,430.31
7053	BRELJE & RACE LABORATORIES,	Influent & Effluent: BOD, Total Suspe	10/16/2020	466.00
7059	FEDERAL EXPRESS CORP	Lab - Ship to Brelje & Race Labs (x2)	10/16/2020	408.55
7061	HACH COMPANY	s-TKN TNT+	10/16/2020	788.45
7062	MCMaster-CARR SUPPLY CO.	SS Parts Basket	10/16/2020	251.58
7065	USA BLUE BOOK	Motic Trinocular Bright Field Microsc	10/16/2020	1,684.79
7071	ROSSI'S BLDG MATERIALS	WWT Cleaning Products	10/19/2020	199.90
7093	HEATH DANIELS	Heath Daniels Exp Reimb - WW III C	10/23/2020	110.00
7094	ENVIRONMENTAL SCIENCE CORI	Inf Covid: SARS-COV2	10/23/2020	945.00
7095	HACH COMPANY	Lab - Supplies	10/23/2020	677.43
7111	SYNAGRO-WWT, INC	Disposal of biosolids to land applicat	10/23/2020	900.00

Check No.	Vendor/Employee	Transaction Description	Date	Amount
7151	REMIF - PREMIUM BILLING	Dental Retiree Nov 2020	10/30/2020	2,908.88
7154	ADVANCED ANALYTICAL SOLUT	Lab - Solids, On Target CRM, WP	10/30/2020	128.00
7155	AQUA SIERRA CONTROLS, INC.	SCADA - Troubleshoot workstation ar	10/30/2020	823.50
7158	BRELJE & RACE LABORATORIES,	Lab - Eff 001: Total Coliform, 3x5	10/30/2020	216.00
7161	FEDERAL EXPRESS CORP	Lab - Ship to Brelje & Race Labs	10/30/2020	61.39
7162	CODY FILOSI	Cody Filosi Exp Reimb-WW Operator	10/30/2020	166.53
7167	MCMASTER-CARR SUPPLY CO.	Extra-Durable Hopper 54 cu ft; Mouse	10/30/2020	1,846.99
7178	TWO SHORT SALES	WW - PVC Pullbox	10/30/2020	48.38
7179	UNITED STATES POSTAL SERVICE	UB Statements - Bulk Mailing Postage	10/30/2020	600.00
7180	USA BLUE BOOK	Motic C-Mount Camera Adapter	10/30/2020	188.59
7192	COAST HARDWARE & RADIO SH/	Paid Invoice Twice	11/06/2020	-24.58
7195	CODY FILOSI	Cody Filosi Exp Reimb - Operator-in-	11/06/2020	125.00
7237	ARAMARK UNIFORM SERVICES, I	Lab - Mats & Towels	11/13/2020	276.46
7239	BRELJE & RACE LABORATORIES,	Influent & Effluent: BOD, Total Suspe	11/13/2020	338.00
7244	ENVIRONMENTAL SCIENCE CORI	Inf Covid SARS-COV3	11/13/2020	630.00
7245	FEDERAL EXPRESS CORP	Lab - Ship to Brelje & Race Labs	11/13/2020	65.61
7255	PACIFIC ECORISK	Lab - NPDES Chronic Toxicity Testin	11/13/2020	3,436.45
7258	POLLARDWATER.COM	DPT Total Chlr Pdwr 25ml	11/13/2020	432.81
7259	POLYDYNE, INC	Clarifloc C-9950	11/13/2020	1,257.57
7262	STATE WATER RESOURCES CONT	Lab - Amendment Fee Certif # 2606	11/13/2020	1,021.00
7263	UPS	Ship to 1650 Industrial in Auburn	11/13/2020	40.91
7266	ALPHA ANALYTICAL LABORATOI	Lab - Influent/Effluent: Enterococci b	11/20/2020	170.00
7267	FEDERAL EXPRESS CORP	Lab - Ship to Brelje & Race Labs	11/20/2020	47.58
7278	PACIFIC GAS & ELECTRIC CO.	WW Pumps, Boosters, Pond - Electric	11/20/2020	31,501.80
7286	UNITED STATES POSTAL SERVICE	UB Statements - Postage for Bulk Mai	11/20/2020	900.00
7287	UNIVAR USA INC.	Bulk purchase of disinfection process	11/20/2020	4,377.43
7323	ALPHA ANALYTICAL LABORATOI	Lab - Influent/Effluent: Enterococci	11/25/2020	85.00
7326	BRELJE & RACE LABORATORIES,	Lab - Influent & Effluent: BOD	11/25/2020	176.00
7329	FEDERAL EXPRESS CORP	Lab - Ship to Brelje & Race Labs	11/25/2020	56.64
7334	MCMASTER-CARR SUPPLY CO.	Vinyl Privacy Film; Glass-Tube Fuses	11/25/2020	179.92
7335	O'REILLY AUTOMOTIVE	Building	11/25/2020	97.51
7339	ALDEN RAMOS	Alden Ramos Trvl Reimb - OSHA Res	11/25/2020	15.00
7341	RYAN PROCESS	WWT - Transducer w/ Lighting Protec	11/25/2020	1,501.81
7345	SYNAGRO-WWT, INC	Disposal of biosolids to land applicat	11/25/2020	25,619.25
7348	AMWINS GROUP BENEFITS INC	Retiree Medical - December 2020 Dav	11/27/2020	5,041.92
7355	GRAINGER INC.	Sulfuric Acid	12/02/2020	2,379.23
7383	THE RENTAL PLACE	Propane	12/04/2020	29.06
7404	GRAINGER INC.	wRAPAROUND FIXTURE, DIAGON	12/15/2020	945.41
7407	ADVANCED ANALYTICAL SOLUT	Lab - Enterococci Count	12/17/2020	203.00
7408	ARAMARK UNIFORM SERVICES, I	Lab - Mats/Towels	12/17/2020	315.99
7423	ENVIRONMENTAL SCIENCE CORI	Inf Covid - SARS-COV2	12/17/2020	945.00
7424	FEDERAL EXPRESS CORP	Ship to Brelje & Race Labs	12/17/2020	113.09
7432	HACH COMPANY	Pipet Tips; Ammonia, TNT+ HR	12/17/2020	292.85
7437	KEN GRADY COMPANY INC	Sensaphone Express II Monitoring Sys	12/17/2020	2,250.05
7440	MCMASTER-CARR SUPPLY CO.	Hex Bit Socket Sets, Wire Stripper	12/17/2020	465.13
7446	OCCU-MED, LTD.	OSHA Respirator Eval - Alden Ramos	12/17/2020	235.80
7458	SUBURBAN PROPANE L.P.	WWT - Propane	12/17/2020	298.91
7468	ROSSI'S BLDG MATERIALS	WWT Pump Sump	12/22/2020	504.20
7473	BRELJE & RACE LABORATORIES,	Lab - Influent & Effluent: BOD	12/23/2020	462.00
7475	COAST HARDWARE & RADIO SH/	Screwdriver	12/23/2020	15.23
7479	FEDERAL EXPRESS CORP	Ship to Brelje & Race Labs	12/23/2020	47.92
7484	MCMASTER-CARR SUPPLY CO.	Safety Supplies	12/23/2020	138.37
7487	PACIFIC GAS & ELECTRIC CO.	WWT Pumps, Boosters, Pond - Electri	12/23/2020	16,075.86
7488	POLYDYNE, INC	Clarifloc C-9550	12/23/2020	1,257.57
7490	REMIF	WWT - WC Q2 Contribution FY21	12/23/2020	3,330.00
7492	STATE WATER RESOURCES CONT	CS - Annual Permit Facility ID 1SSO1	12/23/2020	2,848.00
7494	UNIVAR USA INC.	Sodium Bisulfite	12/23/2020	4,768.73
Total for Department: 4712 Wastewater Treatment				169,520.04
Total for Fund:710 Wastewater O & M				235,958.67

Check No.	Vendor/Employee	Transaction Description	Date	Amount
Fund: 716 WW Treatment Plant - Rehab				
Department: 0000				
7182	WAHLUND CONSTRUCTION INC.	Contract Retention: WW Treatment P.	10/30/2020	-2,018.58
7225	WAHLUND CONSTRUCTION INC.	WW Treatment Plant Upgrade Contrac	11/06/2020	-7,078.88
7389	WAHLUND CONSTRUCTION INC.	WW Treatment Plant Upgrade - Pmt #	12/04/2020	-2,359.63
Total for Department: 0000				-11,457.09
Department: 7001 WW Treatment Facility Upgrade				
7000	RYAN PROCESS		10/02/2020	2,055.51
7001	SHN CONSULTING ENGINEERS	Provide biological services 8/31/20	10/02/2020	7,633.25
7054	CAMPTON ELECTRIC SUPPLY	3 R Wiring Trough	10/16/2020	190.54
7071	ROSSI'S BLDG MATERIALS	Fender wash, bolts, washer	10/19/2020	57.66
7178	TWO SHORT SALES	WWT - Galv Nipple	10/30/2020	32.02
7182	WAHLUND CONSTRUCTION INC.	WW Treatment Plant Upgrade Paymer	10/30/2020	40,371.54
7192	COAST HARDWARE & RADIO SH/	Cat 4 Mod Plug, Crimp Plug	11/06/2020	27.18
7201	HDR ENGINEERING, INC	Prof Svcs 6/28/20 to 10/24/20	11/06/2020	3,633.54
7206	MCMASTER-CARR SUPPLY CO.	PLC Project - Materials	11/06/2020	678.00
7224	TWO SHORT SALES	PLC Project	11/06/2020	162.79
7225	WAHLUND CONSTRUCTION INC.	WW Treatment Plant Upgrade - Paym	11/06/2020	141,577.64
7230	HARE CREEK NURSERY & POWEL	PLC Proj: TS 42 X D21.5 KAW 42" C	11/12/2020	3,128.36
7231	MENDO MILL & LUMBER CO	PLC Proj: Bushing, locknut , nipple	11/12/2020	337.31
7251	MCMASTER-CARR SUPPLY CO.	Data Connectors	11/13/2020	461.26
7283	SHN CONSULTING ENGINEERS	SWPPP Monitoring and Inspection Sv	11/20/2020	5,192.50
7333	HOLT OF CALIFORNIA	Cat 8,000ob Capacity LP Pneumatic T	11/25/2020	55,580.58
7355	GRAINGER INC.	Mount selector switch	12/02/2020	1,671.46
7356	ROSSI'S BLDG MATERIALS	PLC Project: Broom, locknut, wedget	12/02/2020	367.21
7389	WAHLUND CONSTRUCTION INC.	WW Treatment Plant Upgrade - Pmt #	12/04/2020	47,192.54
7404	GRAINGER INC.	Wire duct; data cable	12/15/2020	245.00
7453	SHN CONSULTING ENGINEERS	SWPPP Monitoring & Inspection Svcs	12/17/2020	5,551.25
Total for Department: 7001 WW Treatment Facility U				316,147.14
Total for Fund:716 WW Treatment Plant - Rehab				304,690.05

Check No.	Vendor/Employee	Transaction Description	Date	Amount
		Grand Total		2,538,725.52



City of Fort Bragg

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Agenda Date: 4/14/2021

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Status: Business

In Control: Finance and Administration Committee

File Type: Staff Report

Agenda Number: 3C.

Committee Requests



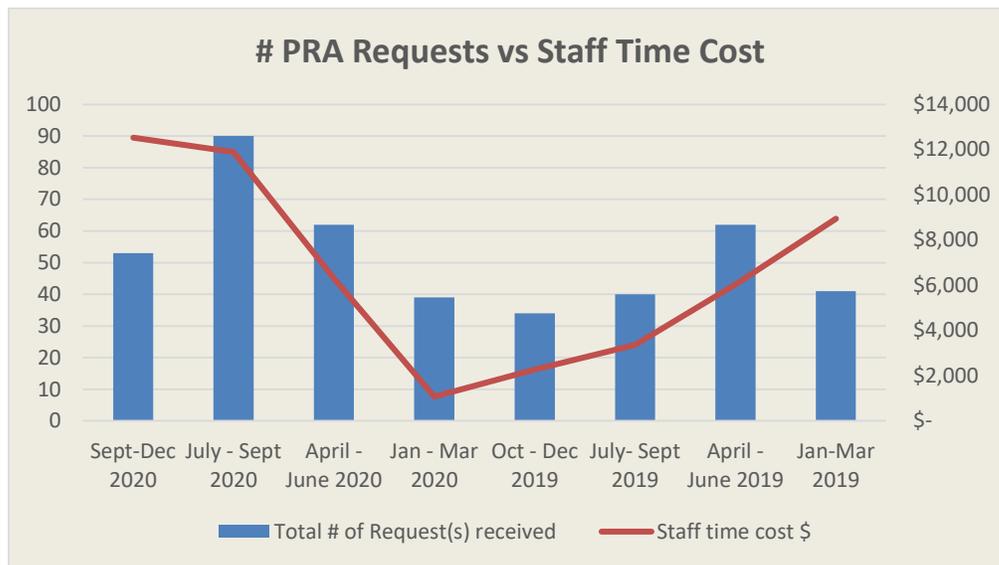
In 1968, the California Legislature enacted the California Public Records Act (CPRA) under Government Code (GC) sections 6250-6270. In its findings and declarations, mindful of the right of individuals' privacy, the Legislature declared it was the public's right to access information concerning the people's business. The City of Fort Bragg understands and supports the public's right to access the public records created and maintained by the City in the course of regular business. It is the goal of the City to provide services in a transparent manner.

At the Committee's request, a summary of PRA requests received for January 1, 2019, to December 31, 2020, is listed below.

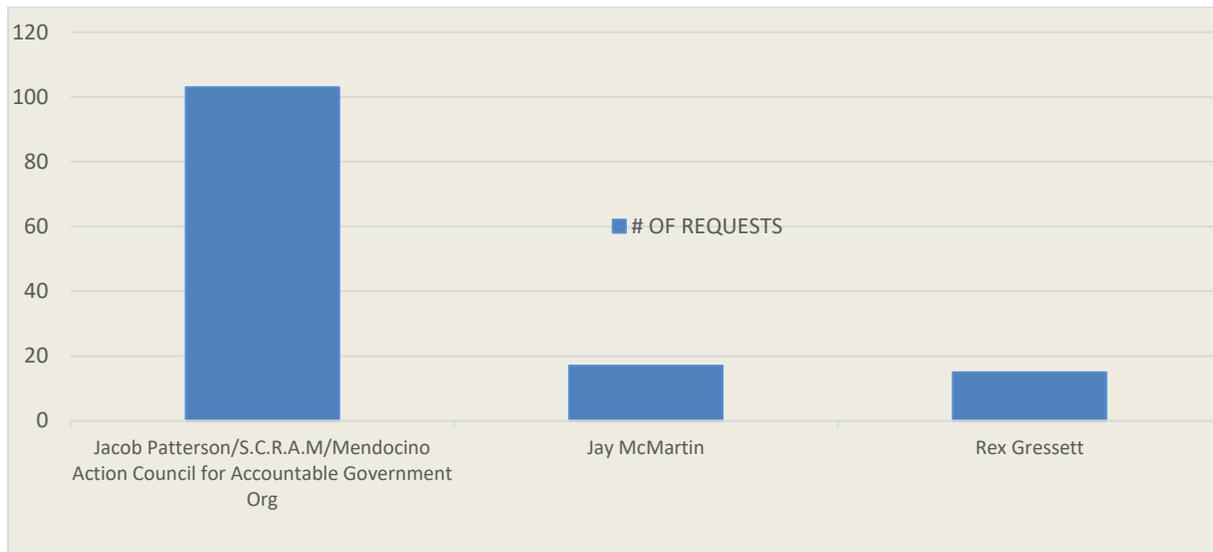
NUMBER OF PRA REQUESTS
 2020: 244
 2019: 177
 2018: 141
 2017: 40

Average Monthly PRA Requests
 30

STAFF TIME COSTS
 2019 – TO DATE
 \$52,403



	Sept-Dec 2020	July - Sept 2020	April - June 2020	Jan - Mar 2020	Oct - Dec 2019	July- Sept 2019	April - June 2019	Jan-Mar 2019
Total # of Request(s) received	53	90	62	39	34	40	62	41
Staff time cost \$	\$ 12,529	\$11,893	\$6,291	\$1,078	\$2,267	\$3,362	\$6,032	\$8,951



For more information, please visit the City's Web portal
<https://cityoffortbraggca.nextrequest.com/requests>

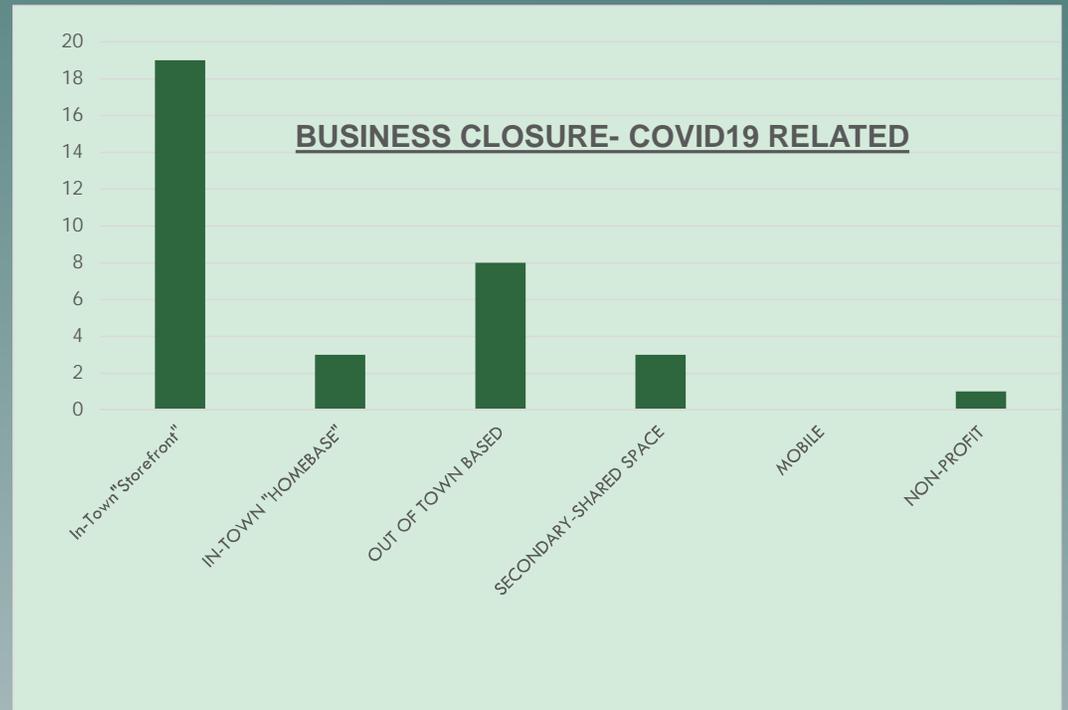
COMMITTEE REQUESTS

FINANCE & ADMIN MEETING
APRIL 14th, 2021

FORT BRAGG BUSINESS CLOSURES COVID-19 RELATED

REPORTED BY LOCATION / LICENSE TYPE

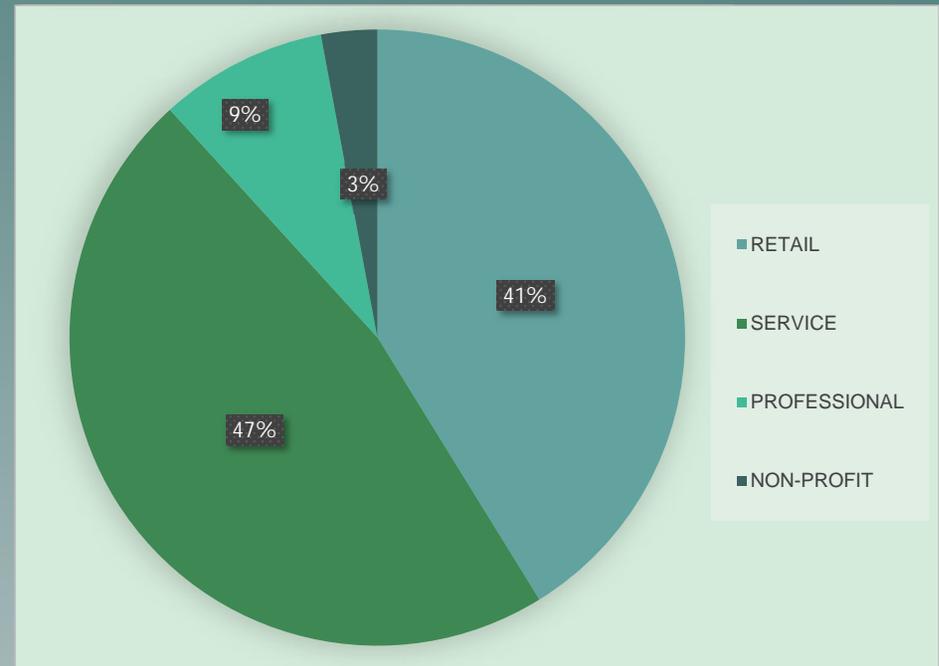
<u>Categorized by Business Type</u>	
In Town (Store Front)	19
In Town (Home Based)	3
Out of Town	8
Secondary Business (Shared Space)	3
Mobile	0
Non-Profit	1
Total:	34



FORT BRAGG BUSINESS CLOSURES COVID-19 RELATED

REPORTED BY BUSINESS ACTIVITY

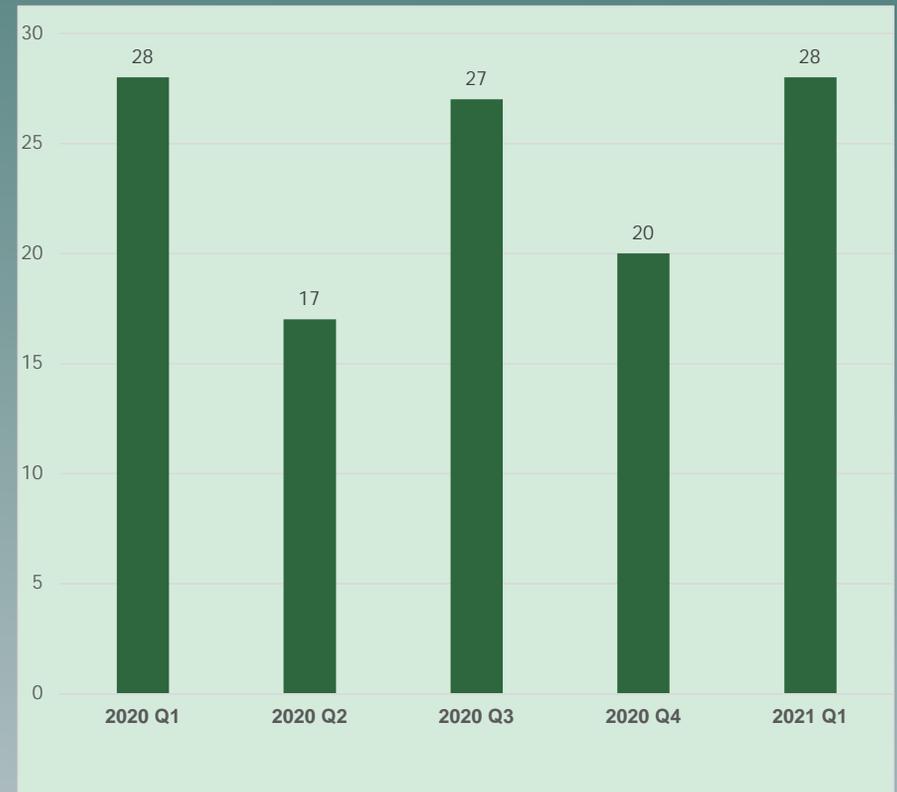
Categorized by Business Activity	
Retail	14
Service	16
Professional	3
Manufacturing	0
Mobile	0
Non-Profit	1
Total:	34



NEW BUSINESSES

REPORTED BY DATE

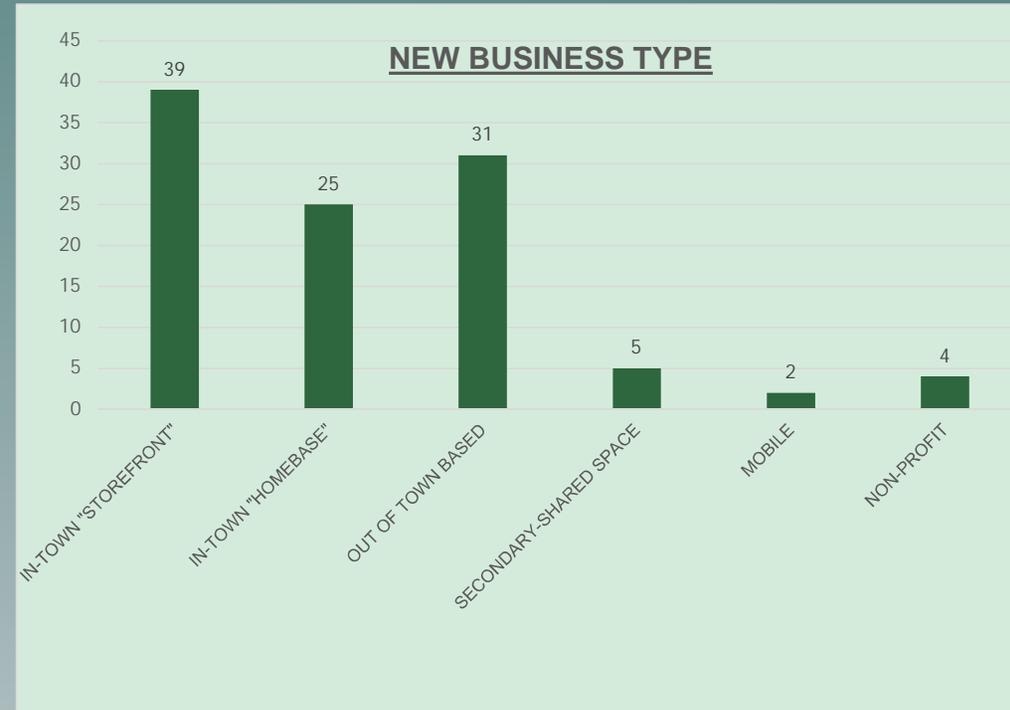
Applications Received (Calendar Quarter)	
2020 - Q1	28
2020 - Q2	17
2020 - Q3	27
2020 - Q4	20
Total 2020:	92
2021-Q1	28
Total New Applications 1/1/2020-3/31/2021:	120
New Locations	2
Ownership Transfers	12
Net New Businesses:	106



NEW BUSINESSES

REPORTED BY LOCATION / LICENSE TYPE

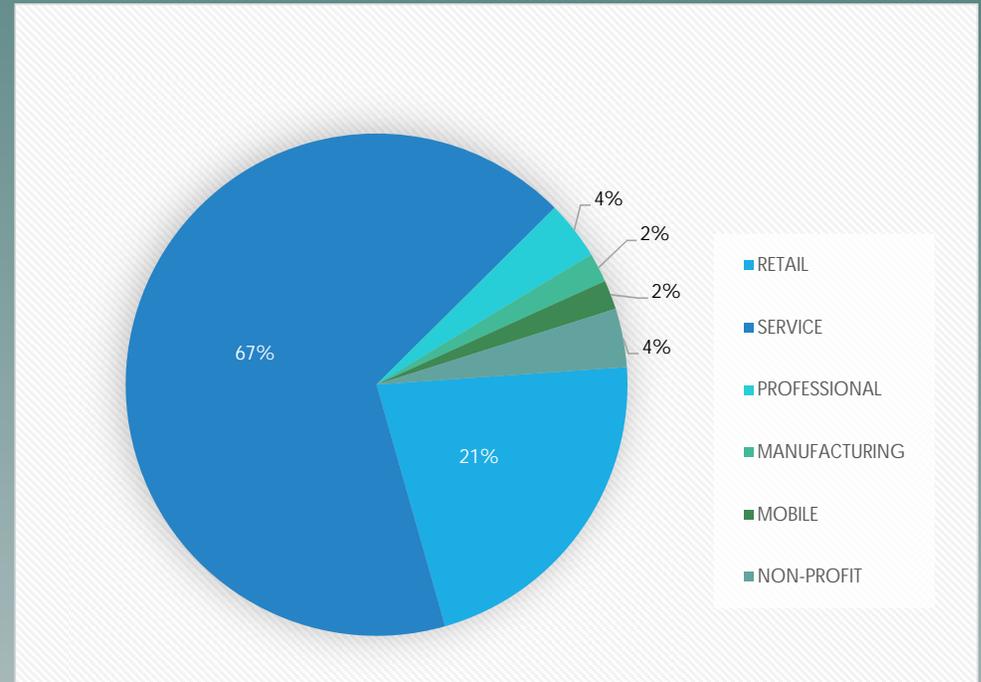
Business Type - New Business License Applications 1/1/2020 – 3/31/2021		
	ALL	NEW
In Town "Store Front"	46	39
In Town (Home Based)	26	25
Out of Town	31	31
Secondary (Shared Space)	5	5
Mobile	2	2
Non-Profit	10	4
Total:	120	106



NEW BUSINESSES

REPORTED BY BUSINESS ACTIVITY

Business Activity - New Business License Applications 1/1/2020 – 3/31/2021		
	ALL	NEW
Retail	29	23
Service	72	71
Professional	5	4
Manufacturing	2	2
Mobile	2	2
Non-Profit	10	4
Total:	120	106

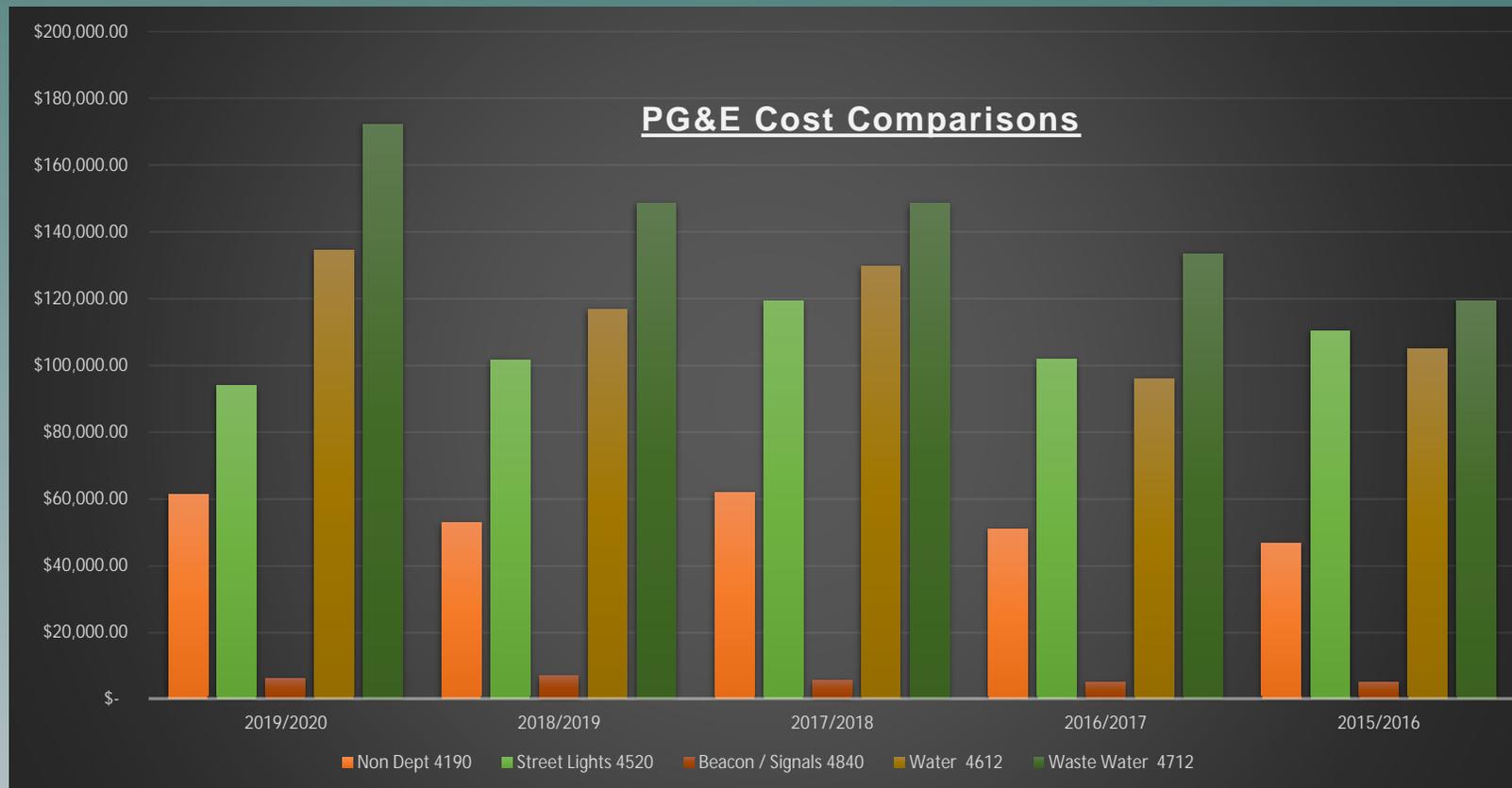


PG&E COSTS COMPARISONS

		2020/2021	2019/2020	2018/2019	2017/2018	2016/2017	2015/2016
Non Dept	4190	\$ 36,248.45	\$ 61,335.29	\$ 53,020.21	\$ 62,105.31	\$ 50,860.21	\$ 46,790.42
Police Dept	4200	\$ 3,701.52	\$ 3,924.27	\$ 4,173.03	\$ 3,974.10	\$ 3,720.80	\$ 2,444.01
Street Lights	4520	\$ 61,806.61	\$ 93,939.24	\$ 101,732.12	\$ 119,405.27	\$ 101,965.50	\$ 110,499.95
Beacon / Signals	4840	\$ 3,810.96	\$ 6,283.67	\$ 7,015.59	\$ 5,578.01	\$ 5,131.16	\$ 4,961.69
Water	4612	\$ 70,835.23	\$ 134,585.29	\$ 116,867.45	\$ 129,932.86	\$ 95,988.04	\$ 105,089.75
WasteWater	4712	\$ 128,188.66	\$ 172,435.03	\$ 148,648.38	\$ 148,635.57	\$ 133,564.73	\$ 119,393.35
Total		\$ 304,591.43	\$ 472,502.79	\$ 431,456.78	\$ 469,631.12	\$ 391,230.44	\$ 389,179.17



PG&E COSTS COMPARISONS

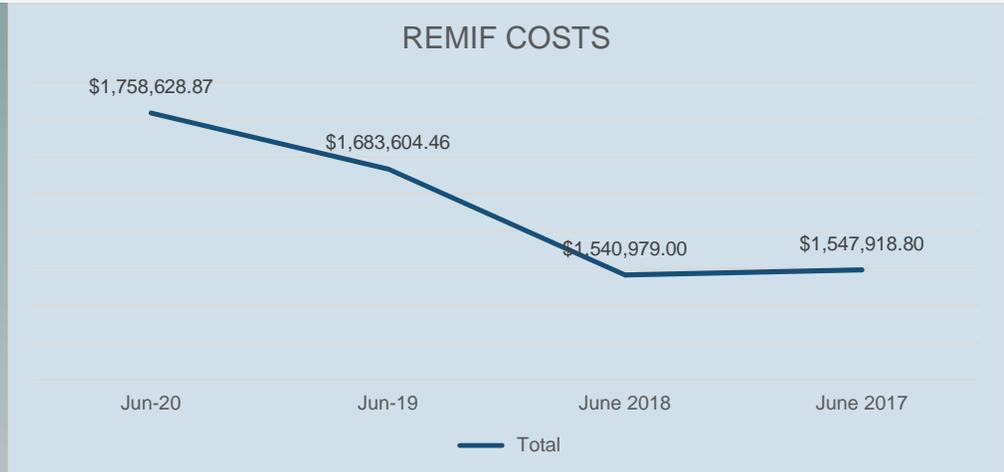


REMIF COSTS COMPARISONS

July - Dec 2020 ONLY

	Change in Net Position Year Ended June				
	Actual 6/30/21	Actual 6/30/20	Actual 6/30/2019	*Actual 6/30/2018	*Actual 6/30/2017
Workers' Compensation	\$131,414.00	\$264,353.60	\$246,604.68	\$226,504.00	\$237,904.00
Liability	\$177,241.33	\$156,228.47	\$157,133.82	\$129,407.00	\$133,000.00
Property	\$172,300.00	\$107,504.00	\$46,427.71	\$26,971.00	\$24,970.00
Medical	\$558,162.20	\$1,110,505.72	\$1,117,141.85	\$1,045,336.00	\$1,046,180.00
Dental	\$45,642.72	\$99,372.48	\$91,235.00	\$90,133.00	\$84,453.00
Vision	\$5,860.40	\$13,613.60	\$13,868.40	\$14,305.00	\$13,722.80
Auto	\$10,547.00	\$7,051.00	\$11,193.00	\$8,323.00	\$7,689.00
Total	\$1,101,167.65	\$1,758,628.87	\$1,683,604.46	\$1,540,979.00	\$1,547,918.80

REMIF COSTS



Questions?



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 21-158

Agenda Date: 4/14/2021

Version: 1

Status: Business

In Control: Finance and Administration Committee

File Type: Staff Report

Agenda Number: 3D.

Discussion on Temporary Waiver of Water/Sewer Capacity Fees to Encourage New and Expanding Businesses



CITY OF FORT BRAGG

416 N. FRANKLIN, FORT BRAGG, CA 95437
PHONE 707/961-2823 FAX 707/961-2802

COUNCIL COMMITTEE ITEM SUMMARY REPORT

MEETING DATE: APRIL 14, 2021
TO: FINANCE & ADMINISTRATION COMMITTEE
FROM: TABATHA MILLER, CITY MANAGER
AGENDA ITEM TITLE: Temporary Waiver of Water/Sewer Capacity Fees to Encourage New and Expanding Businesses

BACKGROUND AND OVERVIEW:

Staff sought direction from the City Council on Utility Capacity Fee Waiver/Deferral programs in September of 2019. The Council established a program to allow for [deferral of capacity fees associated with housing](#). Such fees can be deferred up to three years, depending on the amount of fees and the project.

At that meeting, staff polled the Council on whether or not there was interest in expanding a Capacity Fee Deferral/Waiver program beyond housing projects in an effort to encourage or assist development in certain areas or industries. Two options were proposed: 1) a deferral or waiver program in the Central Business District to attract new businesses; and 2) a deferral or waiver program to encourage the installation of fire sprinklers. At that time, the Council was not inclined to extend the program for deferral or waiver to commercial development.

Capacity fees are one-time charges applied to new development and expansion to provide funding for the increased need for City infrastructure impacted by the service needs of new development. Capacity fees received by the City are generally accumulated over years and then used to pay for projects.

In addition to capacity fees, the City's water and sewer rate structures are built to accumulate funding for future capital projects. In the last couple of years, both water and sewer rates have annually collected more than \$1 million each for capital reserves. This is by far the primary source of non-grant funding used for utility capital projects. In contrast after many years of accumulation water, and sewer capacity fee balances are much lower.

ACCUMULATED CAPACITY FEES

FUND	BALANCE AS OF 6-30-2020
Water	\$232,585
Sewer	\$383,088

HISTORIC CAPACITY FEE REVENUES

Fiscal Year	Water			Sewer		
	Residential	Commerical	Total	Residential	Commerical	Total
2020	\$ 3,843.50	\$ 3,843.50	\$ 7,687.00	\$ 21,840.00	\$ 4,454.65	\$ 26,294.65
2019	\$ 16,463.14	\$ 2,632.07	\$ 19,095.21	\$ 19,721.17	\$ 2,099.12	\$ 21,820.29
2018	\$ 4,483.92	\$ 15,053.20	\$ 19,537.12	\$ 3,523.60	\$ 16,045.27	\$ 19,568.87
2017	\$ 20,241.73	\$ 5,125.66	\$ 25,367.39	\$ 6,672.84	\$ 11,068.11	\$ 17,740.95
2016	\$ 42,099.24	\$ 83,923.26	\$ 126,022.50	\$ 20,811.02	\$ 950.98	\$ 21,762.00
2015	\$ (433.04)	\$ 56,069.82	\$ 55,636.78	\$ 2,232.87	\$ 19,397.22	\$ 21,630.09
6-Year Total	\$ 86,698.49	\$ 166,647.51	\$ 253,346.00	\$ 74,801.50	\$ 54,015.35	\$ 128,816.85
Average Yr	\$ 14,449.75	\$ 27,774.59	\$ 42,224.33	\$ 12,466.92	\$ 9,002.56	\$ 21,469.47

Restaurants, bakeries, bars and other food and drink establishments are often cited as creating pedestrian traffic for downtown districts, malls and other shopping centers or areas. Similar to “anchor stores” these businesses become a destination for customers who will often patronize other stores or businesses once they are out of their cars or are in the area. These types of businesses in certain locations can also be a mainstay of tourism.

The lack of food and drink businesses in the Central Business District (CBD), particularly on Franklin Street, has been cited as a contributing factor to the increase in vacant buildings on this same street. This lack has also been blamed as partially responsible for the limited hours of operation in the CBD, which in turn reduces the pedestrian traffic. Even if these claims are absence complete evidence, the presence of busy restaurants, coffee shops and eateries in historical and unique downtowns and communities is a tried and true way to get folks out of cars and into shops and local businesses.

For food service businesses, capacity fees are often cited as the reason new businesses are not able to financially make a new business viable. If a food service business seeks to occupy a space previously used as a restaurant, then the capacity fees have likely been paid for that space and there is no increase in intensity that would trigger additional fees due. However, most locations in the CBD would trigger additional water/sewer capacity fees, as they operated as low intensity uses such as retail. These fees can be as high as \$50,000, and more often than not, make the business financially unfeasible.

As part of the economic development incentives program focused on the Central Business District, the idea of deferring and/or waiving water and sewer capacity fees has

been raised. Staff is asking the Finance & Administration Committee for guidance on developing a possible program for adoption by the full City Council.

To guide this discussion, staff suggest that the Committee consider the following questions:

1. Should the utility ratepayers be asked to subsidize certain types of business development to support the Central Business District?
 - a. Food service businesses only or all development?
2. Would a waiver of capacity fees or just a deferral of payment of fees be preferred?
3. If a waiver is appropriate, how much?
 - a. 25%
 - b. 50%
 - c. Or more?
4. What other limitations should be considered in developing a program?
5. Are there other requirements should the City consider for a program?

From: [Lemos, June](#)
To: [Munoz, Cristal](#)
Subject: FW: Finance and Admin Committee 04/14/2021
Date: Monday, April 12, 2021 10:04:01 AM

From: Paul Clark <pclark@fortbraggrealty.co>
Sent: Monday, April 12, 2021 9:51 AM
To: Lemos, June <jleemos@fortbragg.com>
Cc: Paul Clark <pclark@fortbraggrealty.co>
Subject: Finance and Admin Committee 04/14/2021

Hi there, I was in a meeting years ago when the city discussed these impact fees, there seemed to be a push to get them in place before the Mill Site was developed to make sure the developer and the end user was fleeced to use my word. We can all see what has happened since then. A laundromat for example would be a huge cost, same for restaurants and other water and sewer users. They pay each month for those uses, and the idea was for new development. We have not seen much of that, especially commercial. I would suggest remove them all for now. Recall the brewery there was much to negotiate with the new location, the Brewery restaurant expansion, it was a big concern was around 30k but I believe it was negotiated down. Counter intuitive in my mind to put barriers in the way of the development everyone says they want. Downtown Fort Bragg is pretty pitiful, for a number of reasons. Amazon the main one, but that is another story too. Restaurants, coffee shops, bars etc. all have taken a toll with the pandemic response, still are. Another reason for lack of investment anywhere in CA. Real estate is booming, folks getting out of the cities and burn areas. Many more born and raised are gone, and I understand the common thought when asked about California, " I loved California" past tense.

I have several concerns, when a client comes to me asking say for a place to lease or buy for a restaurant I tell them about the fees, and

suggest they take them into consideration. I also don't believe they are being collected evenly, or at all in some cases. I realize there was some discussion if a restaurant used for example had been on place a second or third or fourth impact fee would not be imposed. That makes sense to me.

These fees have had a negative impact on development, not only in the CBD but all over town.

Paul Clark
DRE 00640014
809 North Main Street
Fort Bragg, CA 95437
707-964-0811



City of Fort Bragg

416 N Franklin Street
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Text File

File Number: 21-160

Agenda Date: 4/14/2021

Version: 1

Status: Consent Agenda

In Control: Finance and Administration Committee

File Type: Staff Report

Agenda Number: 3E.

Receive Oral Update from Staff on Departmental Activities