



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
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Meeting Agenda

Finance and Administration Committee

Wednesday, April 14, 2021

4:00 PM

Via Video Conference

MEETING CALLED TO ORDER

TO THE PROVISIONS OF THE GOVERNOR'S EXECUTIVE ORDERS N-25-20 AND N-29-20 WHICH SUSPEND CERTAIN REQUIREMENTS OF THE BROWN ACT, AND THE ORDER OF THE HEALTH OFFICER OF THE COUNTY OF MENDOCINO TO SHELTER IN PLACE TO MINIMIZE THE SPREAD OF COVID-19, THE FINANCE AND ADMINISTRATION COMMITTEE AND STAFF WILL BE PARTICIPATING BY VIDEO CONFERENCE IN THE FINANCE AND ADMINISTRATION COMMITTEE MEETING OF WEDNESDAY, APRIL 14, 2021.

In compliance with the Shelter-in-Place Orders of the County and State, The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made in any of the following ways: (1) By joining the Zoom video conference, (2) Through the City's online eComment agenda feature, (3) Emailed to Administrative Assistant Cristal Munoz, cmunoz@fortbragg.com, or (4) Written comments delivered through the drop-box for utility payments to the right of the front door at City Hall, 416 N. Franklin Street.

We appreciate your patience and willingness to protect the health and wellness of our community and staff. If you have any questions regarding this meeting, please contact Administrative Assistant Cristal Munoz, cmunoz@fortbragg.com, 707-961-2823 ext. 100.

ZOOM WEBINAR INVITATION
<https://zoom.us/j/98109493886>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN IT IS TIME FOR PUBLIC COMMENT.

ROLL CALL

1. APPROVAL OF MINUTES

1A. [21-154](#) Approve Minutes of February 10, 2021

Attachments: [FAC 02102021 Special](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

3A. [21-150](#) City Council FY 2021-22 Budget Priorities

Attachments: [Council Budget Priorities](#)

- 3B.** [21-156](#) Receive Reportable Items Report: Includes Treasury Report, Approved Intradepartmental Budget Transfers, Contracts Under \$25k Approved by the City Manager, Contract Change Orders Not Exceeding 10% of Contract, PRA Request Report, and Disbursements Listing

Attachments: [Q2 Staff Report Reportable Items](#)
[TREASURER's report Q2](#)
[Contracts Under \\$25K - Q2](#)
[CCO Log Q2](#)
[Disbursement Report Q2](#)

- 3C.** [21-157](#) Committee Report Requests

Attachments: [PRA Summary Report Q2 FY 20-21](#)
[Presentation - Business License, REMIF and PG&E Costs](#)

- 3D.** [21-158](#) Discussion on Temporary Waiver of Water/Sewer Capacity Fees to Encourage New and Expanding Businesses

Attachments: [Capacity Fees](#)
[Public Comment 3D](#)

- 3E.** [21-160](#) Receive Oral Update from Staff on Departmental Activities

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

State of California)
) ss
County of Mendocino)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg, and that I caused this agenda to be posted in the City Hall notice case on April 14, 2021.

Cristal Muñoz, Administrative Assistant

NOTICE TO THE PUBLIC

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DISTRIBUTION:**

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- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

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This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).