



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, November 27, 2023

6:00 PM Town Hall, 363 N. Main Street and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:15

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

COUNCILMEMBERS PLEASE TAKE NOTICE

ZOOM WEBINAR INVITATION

AGENDA REVIEW

Mayor Norvell gave notice that Item 5D would be pulled from this agenda's Consent Calendar.

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

None.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) Michael Lang, Jay Rosenquist, Jacob Patterson.
- (2) Jay Rosenquist.
- (3) None.

3. STAFF COMMENTS

City Manager Peggy Ducey encouraged participation in the Winter Wonderland event being held this Saturday. Director of Public Works John Smith gave an update on requests for proposals for the Raw Water Line at nine million dollars and the other is for the Water Treatment Plant at ten point one million, which he explained would both come from grants. Smith also noted that USDA provided one hundred forty-nine thousand dollars for vehicles and security cameras at the Police Department.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Tess Albin-Smith encouraged participation for the Visit Fort Bragg Committee's Winter Wonderland event taking place this Saturday. Included in the line-up will be events beginning at 12pm: pictures with Santa from 2-6pm, live jazz band at 2pm, live performers at 5pm, live carol singing at 6pm, and the lighted truck parade. Vice Mayor Godeke stated the "Hazmobile" will be coming back to the Caspar transfer station this week on Thursday and Friday from 9:00-1:00 PM to collect discarded paints and other allowable hazardous materials.

5. CONSENT CALENDAR

A motion was made by Councilmember Peters that the Consent Calendar be approved with the clarification that Item 5D would be pulled from this agenda and addressed at a future date. Moved by Councilmember Peters, seconded by Councilmember Rafanan, that this be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5A. [23-405](#)** Approve Scope of Work for an RFP for a Construction Management Contract for the Raw Water Line Replacement Project

This Consent Calendar was approved

- 5B. [23-330](#)** Adopt City Council Resolution of the Fort Bragg City Council Determining that this Project is Exempt from CEQA and Approving the Purchase of Eaton Electric Equipment for the EV Fleet Charging Station Project, City Project No. PWP-00126, and Authorizing City Manager to Execute Contract (Amount not to Exceed \$27,748.57; Account No. 522-4550-0742)

This Resolution was adopted

Enactment No: RES 4668-2023

- 5C. [23-410](#)** Approve Scope of Work for an RFP for a Construction Management Contract for the Water Treatment Plant Upgrade Project

This Consent Calendar was approved

- 5D. [23-416](#)** Resolution of the Fort Bragg City Council Approving Professional Services Agreement with City Management Advisors, LLC, dba Peckham & Mckenney to Provide Executive Recruitment Services for the Position of City Manager and Authorizing the Mayor to Execute Same (Amount not to Exceed \$27,000; Account No. 110-4110-0319 For \$10,000; Account No. 110-4130-0319 For \$17,000)

This Staff Report was not acted on

- 5E. [23-400](#)** Receive and File Minutes of the Public Works and Facilities Committee Meeting for July 13, 2023

This Committee Minutes was received and filed

- 5F. [23-403](#)** Approve Minutes of November 13, 2023

This Minutes was approved

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

7A. [23-388](#) [Cancelled] Public Hearing Regarding Impact Fees and Miscellaneous Fees

8. CONDUCT OF BUSINESS

8A. [23-371](#) Direct Staff to Prepare an Ordinance Amending FBMC Chapter 15.06 Automatic Fire Sprinkler and Alarm Systems

Fire Chief Steve Orsi presented the discussion report and provided analysis in regard to the Councilmembers preparing an ordinance Amending FBMC Chapter 15.06 Automatic Fire Sprinkler and Alarm Systems. Orsi suggested the City would benefit from reintroducing the three year or thirty-six month time constraint back into the verbiage as a measure for counteracting misuse of the original intention of the code.

Public Comment: Jay Rosenquist, Jacob Patterson, and Paul Clark.

Discussion: Discussion ensued wherein Councilmember Peters questioned and presented some history of the implementation of the change in financial stability during the pandemic and the previous lack of wildfire awareness in the last decade. The presence of solar installation and roofing became a topic as Mayor Norvell asked if they were part of the code. Albin-Smith acknowledged the loophole in the code and Norvell questioned the legitimacy of the \$75,000 limit and the change in inflation, supplies, and materials. Peters suggested they could move to approve the order to prepare the ordinance with the three year or thirty-six month time constraint with the addition of a raised limit of \$100,000 and an exclusion for roof and solar. Godeke recommended the threshold be raised to \$150,000 to account for post pandemic inflation. City Manager Peggy Ducey summarized the discussion as eliminating solar and roof from the triggering of sprinkler installation, raising the threshold to \$150,000, and adding back in the three year period. Norvell gave direction to proceed with the preparation of the Ordinance as stated.

9. CLOSED SESSION

ADJOURNMENT

Mayor Norvell adjourned the meeting at 6:59 PM

BERNIE NORVELL, Mayor

CRISTAL MUNOZ, Acting City Clerk