



# City of Fort Bragg

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## Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS  
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1  
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR  
AGENCY**

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Monday, October 25, 2021

6:00 PM

Town Hall, 363 N. Main Street

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### CALL TO ORDER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

### PLEASE TAKE NOTICE

*This City Council meeting is presented in a hybrid format, both in-person at Town Hall and virtually via Zoom. Due to state and county health orders and to minimize the spread of COVID-19, City Councilmembers and staff may be participating in this meeting via video conference. The Governor's executive Orders N-25-20, N-29-20, and N-15-21 suspend certain requirements of the Brown Act and allow the meeting to be held virtually.*

*The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made in person at Town Hall or by joining the Zoom video conference and using the Raise Hand feature when the Mayor or Acting Mayor calls for public comment. Any written public comments received after agenda publication will be forwarded to the Councilmembers as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk June Lemos at [jlemos@fortbragg.com](mailto:jlemos@fortbragg.com).*

### ZOOM WEBINAR INVITATION

*You are invited to a Zoom webinar.  
When: Oct 25, 2021 06:00 PM Pacific Time (US and Canada)  
Topic: City Council Meeting*

*Please click the link below to join the webinar:*

*<https://us06web.zoom.us/j/87585341613>*

*Or Telephone:*

*US: +1 253 215 8782 or +1 346 248 7799 (\*6 mute/unmute; \*9 raise hand)*

*Webinar ID: 875 8534 1613*

**TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE MAYOR OR ACTING MAYOR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.**

## AGENDA REVIEW

### 1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

- 1A. [21-539](#) Introduction of New Employees: Rory Beak, Police Officer; Nancy Ugrin Bond, Grant Manager; Emma Compa, Police Services Transporter; Erik Filosi, Part-time Laborer; Jarod Frank, Police Officer; Alexandria Frazer, Finance Technician I; Kevin Locke, Assistant Planner; Antoinette Moore, Community Services Officer; Sarah Peters, Administrative Assistant - Community Development; Lacy Peterson, Finance Technician I; Adriana Moreno Ramos, Finance Technician I; Ezra Rinesmith, Maintenance Worker II; Valerie Stump, Code Enforcement Officer; Brandon Wilbur, Maintenance Worker I - Janitor
- 1B. [21-544](#) Presentation of Proclamation Celebrating Soroptimist International for 100 Years of Service to Women and Girls

*Attachments:* [20-Soroptimist International](#)

### 2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

*MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.*

*TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.*

*BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.*

### 3. STAFF COMMENTS

### 4. MATTERS FROM COUNCILMEMBERS

### 5. CONSENT CALENDAR

*All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.*

- 5A. [21-494](#) Appoint Carolyn Schneider to the Mendocino County Library Advisory Board

**Attachments:** [Att 1 - MADDY ACT NOTICE](#)

- 5B. [21-536](#) Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

**Attachments:** [RESO Authorize Continued Remote Meetings](#)

- 5C. [21-553](#) Adopt City Council Resolution Approving a First Amendment to Professional Services Agreement with Burlington Associates in Community Development, LLC to Assess Feasibility of Establishing a Community Land Trust and Authorizing City Manager to Execute Same (Amount Not to Exceed \$60,000: \$40,000.00 from Account No. 329-4873-0755 and \$20,000 from Account No. 329-5078-0630)

**Attachments:** [Att. 1 - RESO Burlington Associates](#)

[Att. 2 - Burlington Asso 1st Amd](#)

[Att. 3 - Ex A - Revised Scope of Work](#)

- 5D. [21-554](#) Adopt City Council Resolution Authorizing the City Manager to Execute the Certificate of Acceptance of an Offer of a 14-Foot-Wide Public Right of Way dedication for South Sanderson Way from Sean Pyorre and Renee Pyorre

**Attachments:** [RESO Pyorre Dedication](#)

[Grant Deed Pyorre](#)

- 5E. [21-555](#) Adopt City Council Resolution Authorizing Submission of Whale Tail Grant Application Seeking Funding from the California Coastal Commission

**Attachments:** [RESO Whale Tail Grant](#)

[Whale Tail Grant Application](#)

- 5F. [21-556](#) Adopt City Council Resolution Rescinding the City of Fort Bragg's Stage 2 Water Warning Declaration

**Attachments:** [RESO Rescinding Water Warning](#)

- 5G. [21-557](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

**Attachments:** [RESO Declaring Continuing Local Emergency](#)

- 5H. [21-561](#) Receive and File City Council Report on Actions Following Adoption of Interim Urgency Ordinance Placing a 45-Day Moratorium on the Approval of Applications for a Cannabis Dispensary in the Inland Zoning Area

**Attachments:** [Cannabis Moratorium Report](#)

- 5I. [21-542](#) Approve Minutes of Special Closed Session of October 4, 2021

**Attachments:** [CCM2021-10-04 Special](#)

- 5J. [21-545](#) Approve Minutes of October 12, 2021

**Attachments:** [CCM2021-10-12](#)

## **6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

## **7. PUBLIC HEARING**

*When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.*

## **8. CONDUCT OF BUSINESS**

- 8A. [21-558](#) Receive Report and Consider Adoption of Urgency Ordinance No. 973-2021 Rescinding Interim Ordinance No. 964-2021 Placing a Moratorium on the Approval of Applications for Formula Businesses

**Attachments:** [10252021 Rescind Formula Business Moratorium Urgency](#)

[Att 1 - ORD 973 Rescinding FB Moratorium Urgency](#)

[Att 2 - ORD 964 Formula Business Moratorium](#)

- 8B. [21-559](#) Receive Report and Consider Introducing by Title Only and Waiving the First Reading of Ordinance No. 974-2021 Rescinding Interim Ordinance No. 964-2021 Placing a Moratorium on the Approval of Applications for Formula Businesses

**Attachments:** [10252021 Rescind Formula Business Moratorium](#)

[Att. 1 - ORD 974 Rescinding FB Moratorium](#)

- 8C. [21-560](#) Receive Report and Consider Adoption of City Council Resolution Authorizing City Manager to Execute Contract Amendment with DakaDesign, LLC for Network Security Consulting Services, Increasing the Amount of the Contract by \$50,000, Total Contract Amount Not to Exceed \$60,000 (Account No. 521-4394-0384); and Approving Budget Amendment 2022-10 to Appropriate \$110,000 from the I.T. Internal Service Fund for I.T. Network Equipment, Software, Temporary Part-time Assistance and Contract Consulting Services

**Attachments:** [10252021 DakaDesigns Contract and Budget Amendment](#)

[Att. 1 - RESO Contract & Budget Amendment 2022-10](#)

[Att. 2 - Exhibit A BA 2022-10](#)

[Att. 3 - DakaDesign 1st Amd](#)

- 8D. [21-548](#) Receive Report and Provide Direction to Staff on the Definition of Youth Center and Whether the City Should Establish a Buffer Zone of More or Less Than 600 Feet from Cannabis Dispensaries

**Attachments:** [10202121 Provide Direction on Youth Center](#)  
[Cannabis Dispensary Policies PowerPoint](#)  
[Public Comment](#)

- 8E. [21-547](#) Receive Report and Provide Direction to Staff on Potential Updates to Section 18.42.057 of the Inland Land Use and Development Code to Address the Siting of Cannabis Dispensaries in Relationship to Residential Neighborhoods

**Attachments:** [10202121 Provide Direction on Cannabis and Residential](#)  
[Att 1 - FBMC 18.42.057](#)

- 8F. [21-550](#) Receive Report and Provide Direction to Staff on Whether the City Should Establish a Limit on the Total Number of Cannabis Dispensaries Allowed in the Central Business District or Other Commercial Districts

**Attachments:** [10202021 Provide Direction on Limit of Dispensaries](#)

- 8G. [21-546](#) Receive Report and Provide Direction to Staff on the Process for Potentially Revising Section 18.22.030 Table 2-6 and Section 18.42.057 of the Inland Land Use and Development Code for the Land Use Regulations for Cannabis Dispensaries in the City of Fort Bragg

**Attachments:** [10202021 Staff Report on Cannabis Dispensary Zoning](#)  
[Att 1 - 09272021 Moratorium Cannabis Dispensary in CBD](#)  
[Att 2 - Municipal Code Chapter 9.30](#)  
[Att 3 - ILUDC Section 18.42.057](#)

- 8H. [21-549](#) Receive Report and Provide Staff with Clarification on the Proposed Zoning for Cannabis Microbusinesses in the City of Fort Bragg

**Attachments:** [10202121 Clarification on Microbusiness](#)  
[Att 1 - City Council Minutes of 05-20-2021](#)

- 8I. [21-552](#) Receive Staff Update on the Development of an Ordinance to Amend the Inland Land Use and Development Code to Address Zoning for the Commercial Cultivation of Cannabis in the City of Fort Bragg

**Attachments:** [10202021 Update on Commercial Cultivation Ordinance](#)

## **9. CLOSED SESSION**

### **ADJOURNMENT**

*The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.*

**NEXT REGULAR CITY COUNCIL MEETING:  
6:00 P.M., MONDAY, NOVEMBER 8, 2021**

