



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Thursday, February 9, 2023

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

ROLL CALL

COMMITTEE MEMBERS PLEASE TAKE NOTICE

Committee Members are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

PLEASE TAKE NOTICE

Due to state and county health orders and to minimize the spread of COVID-19, Committee Members and staff will be participating in this meeting via video conference. The Governor's executive Orders N-25-20, N-29-20, and N-15-21 suspend certain requirements of the Brown Act and allow the meeting to be held virtually.

The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made by joining the Zoom video conference and using the Raise Hand feature when the Chair calls for public comment. Any written public comments received after agenda publication will be forwarded to the Committee Members as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Sandy Arellano at sarellano@fortbragg.com.

ZOOM WEBINAR INVITATION

<https://us06web.zoom.us/j/84436099750>

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE CHAIR OR ACTING CHAIR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

1. APPROVAL OF MINUTES

1A. [22-645](#) Approve Minutes of October 13, 2022

Attachments: [10132022 PWF Meeting Minutes](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

3. CONDUCT OF BUSINESS

- 3A. [23-034](#) Director Oral Report on Departmental Activities and Project Updates

4. MATTERS FROM COMMITTEE / STAFF

ADJOURNMENT

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this agenda to be posted in the City Hall notice case on February 6, 2023.

Sandy Arellano, Public Works Analyst

NOTICE TO THE PUBLIC

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection in the lobby of City Hall at 416 N. Franklin Street during normal business hours.*
- *Such documents are also available on the City of Fort Bragg's website at <http://city.fortbragg.com> subject to staff's ability to post the documents before the meeting*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 22-645

Agenda Date: 2/9/2023

Version: 1

Status: Minutes to be Approved

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: 1A.

Approve Minutes of October 13, 2022



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Public Works and Facilities Committee

Thursday, October 13, 2022

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Meeting called to order at 3:00 pm.

ROLL CALL

Both committee members Lindy Peters and Tess Albin-Smith present as well as Director John Smith, Chantell O'Neal and acting committee clerk Diana Sanchez present.

PLEASE TAKE NOTICE

Acting committee clerk Diana Sanchez read the "Please Take Notice".

1. APPROVAL OF MINUTES

1A. [22-416](#) Approve Minutes of August 11, 2022

This item approved by committee as presented.

1B. [22-523](#) Approve Minutes of September 8, 2022

This item approved by committee as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

[22-524](#) Public Works Director Oral Report on Departmental Activities and Item of Interest

Public Works Director John Smith provided updates on the following items:

- Current water situation; river flows, desalination plant operating, and water systems distribution assessment.
- Raw Water Line Project; funding, permitting status and potential for project construction in December.
- New Water Reservoir; purchase of property on the next city council agenda. Property assessment to take place soon after, solar installation, and talks with CalFire in the works.
- Oneka Pilot Project; desalination of ocean water, monitoring, working with Oneka regarding set up and impacts.

- Water Treatment Plant Rehab Project; Funding application was completed and submitted. Costs of project has significantly increased as expected.
- Water Meter Replacement Project; timeline is undetermined, contractor has been extending dates due to meter order delivery delays.
- Pudding Creek Water Main Relocation; will be built resilient to withstand earthquakes and also have proper pressure for fire fighting measures.
- Wiggly Giggly Park; funding for playground equipment purchase secured, Chantell O'Neal looking into playground equipment and install options.
- Electric Vehicle Charging Stations at PD; Chantell O'Neal overseeing research for equipment and software prices.
- Fire Station Rehab Project; Council approved design contract recently. Focusing on seismic retrofitting. Element resilient solar panels on roof are being strongly considered.
- Bainbridge Soccer Fields Project; two separate attempts for bids failed. Looking into alternative creative request for bids.
- 2023 Streets Rehab Project; currently in design. Spreading out projects; Speed Radar Signs within school zones contract recently awarded and to commence soon.
- CV Starr Center Projects; several active small projects taking place and larger projects are in discussion.
- Pickle Ball Courts; discussion to take place during October 24, 2022 city council meeting. Looking into options, School District to weigh in.

Committee member Albin-Smith asked if the water meter replacement project will reduce water bill. Director Smith responded the opposite is expected as the existing 15 year old meters have lost their accuracy reading potential. Once replaced, the new modern technology will read properly and accurately. Increase in water usage should be expected due to accurate reads and charging. The City has been losing a lot of water and revenue due to inaccurate meter reads. Committee member Albin-Smith requested an explanation on where is the water bill revenue being used towards. Director Smith responded; internal water revenue is used to fund our water projects beginning with professional services/design costs for water projects and Capital Improvement Projects which are over 100 million dollars. Also to cover partially grant funded project costs and engineering reports and administrative grant writing costs for projects.

Committee Chair Lindy Peters added; Water Enterprise Fund revenues are specifically allocated and can only be used to cover water expenses and water projects; water service fees are subject to legal pricing that is subject to auditing. Director Smith added, water revenue is also used for staff, treatment and maintenance costs.

No public comments regarding items of discussion were made.

4. MATTERS FROM COMMITTEE / STAFF

Chair Peters shared a few public comments regarding; 1383 Compliance, S. Franklin Street conditions and considering a secondary access street to the north side of the Harbor.

Director Smith provided updates on the referenced questions; we are in compliance, S. Franklin Street is on the next Streets Rehab Project list. Regarding Harbor additional access and exit; Caltrans is working on this as this is also considered a hazard zone due to its low level location, sea level rising and tsunami danger zone. MCOG also is aware and has commented on this location and locations safety.

Chair Peters commented new city council should prioritize these important projects sooner rather than after any disaster should occur. Director Smith agreed.

Committee Albin-Smith also agreed and shared what was discussed is on MCOG's priority list and would like to see Cypress Street accessible to the Harbor as well as an alternative access point. Would support funding for this project. Other agencies should participate.

Chair Peters asked Director Smith to continue to seek help for Soccer Fields Project and offered his support.

Committee members will be meeting regarding the Tree Advisory Committee.

ADJOURNMENT

Meeting adjourned at 3:28 pm.



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 23-034

Agenda Date: 2/9/2023

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: 3A.

Director Oral Report on Departmental Activities and Project Updates