



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY AS
THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT NO. 1
AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY*

Monday, August 10, 2020

6:00 PM

Via Video Conference

CALL TO ORDER

Mayor Lee called the meeting to order at 6:00 PM, all Councilmembers appearing via video conference.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Will Lee, Vice Mayor Bernie Norvell, Councilmember Tess Albin-Smith, Councilmember Jessica Morsell-Haye and Councilmember Lindy Peters

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

Mayor Lee extended the term of two ad hoc committees. Both the Broadband Ad Hoc Committee and the Council Goal #2 Ad Hoc Committee (Partner with Educational Institutions) are extended for another six months, through February 10, 2021.

- 1A.** [20-821](#) Presentation of Proclamation in Recognition of the Fort Bragg Police Department and Fort Bragg Police Department Appreciation Day, August 10, 2020

Mayor Lee read a Proclamation recognizing the Fort Bragg Police Department and designated August 10, 2020 as Police Department Appreciation Day.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

- (1) Non-Agenda Items: The City Clerk read comments into the record as follows:
- Judith Valadao commented on the recent Support Local Law Enforcement Blue Light event.
- (2) Consent Calendar Items: None.
- (3) Closed Session Items: None.

3. STAFF COMMENTS

City Manager Miller provided a financial update and noted that the City received the Government Finance Officers Association's excellence award for the Comprehensive Annual Financial Report for year ending June 30, 2019. Miller announced that the Kid Food Box program will continue to operate at the Food Bank. Thirty-five Tenant Based Rental

Assistance applications were received today; the City will distribute application forms again on Wednesday between 3 and 5 PM. The City Manager also commented on Waste Management bulk pickup, Coastal Cleanup Day, and Mendo Recycle's cleanup of the City's corporation yard. City Clerk Lemos gave an election update and announced a special meeting set for August 13 for Council to decide whether to appoint the two incumbents to the two open Council seats.

4. MATTERS FROM COUNCILMEMBERS

Vice Mayor Norvell suggested that the Council issue a new letter regarding the Microgrid project in the city, stating the Council is neutral on the project. The project has changed since the Council's letter of support dated January 15, 2020 and PG&E is no longer supporting the project. Council directed the City Manager to draft a letter for the next Consent Calendar. Councilmember Albin-Smith reported on recent Mendocino Transit Authority (MTA) meetings and changes to MTA staff. Mayor Lee reported that he hosted two video forums last week on COVID-19 featuring the hospital's chief of staff Dr. William Miller and City Manager Tabatha Miller.

5. CONSENT CALENDAR

Approval of the Consent Calendar

A motion was made by Vice Mayor Norvell, seconded by Councilmember Albin-Smith, to approve the Consent Calendar. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

- 5A. [20-764](#)** Adopt City Council Resolution Accepting Public Storm Drain Easements from Property Owners along the Maple Street Storm Drain Project Alignment and Authorize City Manager to Execute the Certificates of Acceptance

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4292-2020

- 5B. [20-816](#)** Adopt Resolution Ratifying the Director of Emergency Services' Emergency Order No. 1, Reiterating the Mendocino County Health Officer's Facial Covering Order and Establishing Administrative Penalties for Violations

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4293-2020

- 5C. [20-819](#)** Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4294-2020

- 5D.** [20-822](#) Adopt City Council Resolution Approving Application for Funding and the Execution of Grant Agreement and Amendments from the 2020 Community Development Block Grant Program - Coronavirus Response Round 1 (CDBG-CV1) Funding NOFA Dated June 5, 2020

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4295-2020

- 5E.** [20-825](#) Adopt City Council Resolution Authorizing City Manager to Execute Contract Amendment for Marketing Services, Increasing the Amount of the Contract with Creative Thinking, Inc. dba The Idea Cooperative by a Not to Exceed Amount of \$10,000 (Account No. 110-4321-0319)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4296-2020

- 5F.** [20-814](#) Approve Minutes of Special Closed Session of July 24, 2020

These Minutes were approved on the Consent Calendar.

- 5G.** [20-815](#) Approve Minutes of July 27, 2020

These Minutes were approved on the Consent Calendar.

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

- 8A.** [20-820](#) Receive Report from City Name Change Ad Hoc Committee Regarding Establishment of a Citizens Commission to Change the Name of the City of Fort Bragg

The members of the ad hoc committee on the City Name Change, Councilmember Morsell-Haye and Vice Mayor Norvell, presented the report on this agenda item.

Public Comment: The City Clerk read comments into the record from Paul McCarthy and Jenny Shattuck. Public Comment was received from Zoom participant John Gallo.

Discussion: Brief discussion was held regarding the composition of the citizens commission and the frequency of meetings. Councilmembers Morsell-Haye and Norvell were thanked for their service on this ad hoc committee.

This Report was accepted.

- 8B.** [20-823](#) Receive Report and Consider Adoption of City Council Resolution Recommending and Encouraging Voluntary Implementation of Stage 1

Water Conservation Measures

City Manager Miller and Public Works Director Smith presented the report and responded to questions from Council on this agenda item.

Public Comment: The City Clerk read comments into the record from Jay McMartin. Public Comment was received from Zoom participant Jacob Patterson.

A motion was made by Councilmember Peters, seconded by Vice Mayor Norvell, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Lee, Vice Mayor Norvell, Councilmember Albin-Smith, Councilmember Morsell-Haye and Councilmember Peters

Enactment No: RES 4297-2020

9. CLOSED SESSION

Mayor Lee recessed the meeting at 7:36 PM. The meeting reconvened to Closed Session at 7:40 PM.

9A. [20-818](#) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION: Initiation of Litigation Pursuant to Paragraph (4) of Subdivision (d) of Government Code Section 54956.9: Two (2) Potential Cases

9B. [20-817](#) PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Pursuant to Government Code Section 54957: Title: City Manager

Mayor Lee reconvened the meeting to Open Session at 8:23 PM and reported that no reportable action was taken on the Closed Session items.

ADJOURNMENT

Mayor Lee adjourned the meeting at 8:23 PM.

WILLIAM V. LEE, MAYOR

June Lemos, CMC, City Clerk

IMAGED (_____)