



# City of Fort Bragg

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## Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY  
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT  
NO. 1 AND THE FORT BRAGG REDEVELOPMENT  
SUCCESSOR AGENCY*

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Monday, April 22, 2024

6:00 PM Town Hall, 363 N. Main Street and Via Video Conference

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### CALL TO ORDER

Mayor Norvell called the meeting to order at 6: 00 PM.

### PLEDGE OF ALLEGIANCE

### ROLL CALL

**Present:** 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

### CLOSED SESSION REPORT

None.

### AGENDA REVIEW

#### **1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS**

**1A.** [24-644](#) Presentation of Proclamation Declaring May 5 -11, 2024 as Rhododendron Week

Vice Mayor Godeke read this proclamation.

**1B.** [24-690](#) Professional Municipal Clerks Week

Councilmember Rafanan read this proclamation. City Clerk Diana Sanchez received it.

**1C.** [24-716](#) Proclamation for Down Home Foods

Mayor Norvell read the proclamation. Mrs. Miklose accepted the proclamation and thanked the community for all of there support.

#### **2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR**

- (1) Jacob Patterson, Jay Rosenquist
- (2) Dustin Fredicey

### **3. STAFF COMMENTS**

Police Chief Neil Cervenka addressed the uptick in gang activity and outlined the measures being taken to address it. He mentioned that there are instances when they are unable to divulge more information to the public to avoid jeopardizing the prosecution of ongoing cases.

Public Works Director John Smith has announced that the Noyo Harbor Blue Economy Volunteer Outreach will take place on Saturday, April 25, 2024, at Town Hall, starting at 9 AM. New attendees are requested to arrive at 8:30 AM for a briefing on the progress.

Assistant Director of Engineering, Chantell O'Neal has informed us about several upcoming events and updates:

**Shred Event:** A shred event will be held at the City Hall parking lot on Saturday, April 27, 2024, from 9:30 AM to 1:30 PM.

**Haz Mobile Event:** The Haz Mobile Event is scheduled for June 6 and 7, 2024, from 9 AM to 1 PM at the Caspar Transfer Station.

**Bulky Item Pickup:** Customers are reminded that the Bulky Item Pickup process has changed. They can now contact C&S Waste directly to notify them of bulky waste items for pickup on their regularly scheduled pickup day. Each customer can dispose of up to two bulky items per year. Chantell also provided updates on ongoing construction projects, including ongoing striping and the upcoming slurry seal phase scheduled for the first week of May.

City Manager Isaac Whippy announced that May is Water Safety Month. A free event will be held at CV Starr Center on May 18, 2024. Further details will be provided closer to the event date.

### **4. MATTERS FROM COUNCILMEMBERS**

Vice Mayor Godeke expressed gratitude to the City for its support of the Alleyway Art Project. He mentioned that last Thursday, 100 middle school students had the opportunity to view nine murals in downtown and analyze them, subsequently writing about their experiences.

Councilmember Albin-Smith reported on a recent meeting of the Noyo Ocean Collective, which brought together businesses and college researchers. They are collaborating to develop a blue economy focused on utilizing the ocean as a resource for economic growth.

Councilmember Lindy Peters announced the passing of former longtime planning commissioner, Georgia Lucas, on April 21, 2024. He requested a moment of silence in her memory and to honor her dedicated service to the City of Fort Bragg.

Mayor Norvell shared his recent attendance at the California League of Cities Summit in Sacramento. He discussed Fort Bragg's Community Resource Unit (CRU), which aids in addressing homelessness and mental illness, garnering significant interest in our approach. Additionally, the City of Sausalito expressed interest in Fort Bragg's ongoing Blue Economy Project.

### **5. CONSENT CALENDAR**

Councilmember Albin-Smith pulled item 5A from the Consent Calendar for Discussion.

**Moved by Councilmember Peters, seconded by Vice Mayor Godeke, that the Consent Calendar be approved. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5B. [24-697](#) Authorize Scope of Work for On-Call Engineering & Surveying Services Request for Proposal

**This Scope of Work was approved on the Consent Calendar.**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5C. [24-705](#) Resolution of the Fort Bragg City Council Approving Contract Amendment with Burke, Williams & Sorensen, LLP for Legal Counsel in Filing of Eminent Domain Proceedings for Reconstruction of the City's Raw Water Line and Approving Budget Amendment 2023/24-15 (Amount Not to Exceed \$80,000)

**This Resolution was adopted on the Consent Calendar.**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 5D. [24-717](#) Approve Minutes of January 8, 2024

**These Minutes were approved on the Consent Calendar.**

- 5E. [24-718](#) Approve Minutes of January 22, 2024

**These Minutes were approved on the Consent Calendar.**

- 5F. [24-714](#) Approve Minutes of Special Closed Session of March 25, 2024

**These Minutes were approved on the Consent Calendar.**

- 5G. [24-715](#) Approve Minutes of March 25, 2024

**These Minutes were approved on the Consent Calendar.**

- 5H. [24-709](#) Approve Minutes of April 8, 2024

**These Minutes were approved on the Consent Calendar.**

### **ITEMS REMOVED FROM CONSENT**

- 5A. [24-659](#) Approve Scope of Work for a Request for Proposals Seeking Professional Services for Sea Level Rise, Tsunami Hazards, and Erosion Resilience Strategy for Noyo Harbor

**A motion was made by Councilmember Albin-Smith, seconded by Councilmember Peters, that the Scope of Work be approved. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

**6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS**

None.

**7. PUBLIC HEARING**

7A. [24-539](#) (1) Introduce, by Title Only, and Waive Further Reading of Ordinance XXX-2024 (ILUDC 1-24) Amending Division 18 of the Fort Bragg Municipal Code and Parking Standards Established for the Central Business District- Categorically Exempt from CEQA; and

(2) Consider the Fort Bragg Planning Commission’s Recommendation that the City Council Submit a Local Coastal Plan Amendment (LCP 1-24) Application to the Coastal Commission Amending Division 17 of the Fort Bragg Municipal Code and Revise Parking Standards Established for the Central Business District - Statutorily Exempt from CEQA

Assistant Planner Sarah Peters and Ben Weber of Walker Consultants presented on this item.

**Mayor Norvell opened the public hearing at 7:18 PM.**

Public Comment: Jay Rosenquist, Shelley Green

**Mayor Norvell closed the public hearing at 7:25 PM.**

Councilmember Peters stressed the significance of having clear and adequately sized signs. Following extensive discussion, the councilmembers unanimously agreed with the amendments including the language about Bicycle Parking and accepted the Comprehensive Downtown Parking Study.

**A motion was made by Councilmember Rafanan, seconded by Vice Mayor Godeke, that the Ordinance be approved. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

**A motion was made by Councilmember Rafanan, seconded by Vice Mayor Godeke, that the Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

**8. CONDUCT OF BUSINESS**

- 8A. [24-683](#)** Receive Report, Approve Conceptual Designs of Melton Design Group for Bainbridge Park Enhancement Project, PWP-00096, and Authorize Consultant to Proceed with Construction Documents; Categorical Exemption

Assistant Director of Engineering Chantell and Patrick Farrar of Melton Design Group presented on this item.

Public Comment: Jacob Patterson, Jay Rosenquist.

Discussion: After thorough consideration, Ms. O'Neal was instructed to follow up with the project designer regarding the addition of a Gazebo or Pavilion with a stage.

**This Staff Report was not acted on.**

**Mayor Norvell recessed the meeting at 8:36 PM; The meeting reconvened at 8:46 PM.**

- 8B. [24-682](#)** Adopt City Council Resolution Approving Professional Services Agreements with Lumos & Associates to Provide Design Services and Construction Documents for the 2025 Pavement Preservation Project, PWP-00132 and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$222,941.00)

Assistant Director of Engineering Chantell O'Neal presented on this item.

Public Comment: Jacob Patterson, Dustin Fredicey

Discussion: Clarification was provided regarding Requests for Proposals, emphasizing that the City is required to select the most qualified bidder rather than simply the lowest bidder.

**A motion was made by Councilmember Peters, seconded by Vice Mayor Godeke, that the Resolution be adopted. The motion carried by the following vote:**

**Aye:** 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

- 8C. [24-707](#)** Discuss and Receive Direction from Council for Placement of "The Last Whistle" Sculpture

Public Works Director John Smith presented on this item, with artist Ken Newman available for any additional questions from the council.

Public Comment: Jay Rosenquist

Discussion: After extensive discussion, the council made the decision to proceed and unanimously agreed to place the "Last Whistle Sculpture" on the Guest House Museum lawn.

## **9. CLOSED SESSION**

None.

## **ADJOURNMENT**

**Mayor Norvell adjourned the meeting at 9:27 PM.**

**NEXT REGULAR CITY COUNCIL MEETING:  
6:00 P.M., MONDAY, May 13, 2024.**