



AGENCY: City Council
MEETING DATE: November 12, 2019
DEPARTMENT: Administration
PRESENTED BY: J. Lemos
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AGENDA ITEM SUMMARY

TITLE:

Receive Report and Consider Appointment of City of Fort Bragg Representative to the Mendocino County Library Advisory Board

ISSUE:

Every two years, the City of Fort Bragg appoints a member of the community to serve on the Library Advisory Board. The incumbent's term expires at the end of October and the Council must take action to replace or reinstate their appointee.

ANALYSIS:

The Mendocino County Library Advisory Board is made up of one representative from each district and one appointee from each city. In past years, the Mendocino County Board of Supervisors made all appointments to the Library Advisory Board based on recommendations from each city in the county. Two years ago, the policy changed to allow cities to directly appoint representatives to the Advisory Board. The City of Fort Bragg's current appointee, Ann Rennacker, informed the City Clerk that she does not wish to continue to serve on the Board after her term expires on October 31, 2019.

A Public Notice was issued on December 14, 2018 calling for all interested persons to apply for appointment to the Mendocino County Library Advisory Board (Attachment 1). This notice was published in the Fort Bragg Advocate News twice, on December 20 and December 27, 2018, and has remained posted in the City Hall Notice Case throughout this year. A press release was issued on September 11, 2019 (Attachment 2) inviting interested persons to apply for a position on the Board. One application from Carolyn Schneider was timely received on October 15, 2019 (Attachment 3).

While formal interview questions have not been prepared, the Council may pose questions to the applicant. Council may choose to continue this matter if more applicants are sought. Alternatively, the Council can recommend that Ms. Schneider be appointed to serve on the Library Advisory Board.

RECOMMENDED ACTION:

Staff recommends that the Council appoint Ms. Schneider to serve on the Library Advisory Board for the next two years. Following Council action, staff will notify the Mendocino County Library Advisory Board's administrative director of the City Council's recommendation for appointment to the Library Advisory Board. This item was scheduled for the meeting of October 28, 2019 which was postponed due to the Public Safety Power Shutoff event. The appointee's term which was anticipated to start November 1, 2019 will now begin on November 13, 2019, following Council appointment.

ALTERNATIVE ACTION(S):

If additional applicants are desired, staff can be directed to recruit for more applicants prior to an appointment. In that case, the Library Advisory Board will leave the position vacant until the City makes a recommendation.

FISCAL IMPACT:

There is no fiscal impact associated with this item.

GREENHOUSE GAS EMISSIONS IMPACT:

Appointment of a Library Advisory Board representative by itself does not impact greenhouse gas emissions.

CONSISTENCY:

N/A.

IMPLEMENTATION/TIMEFRAMES:

Following Council action to appoint Carolyn Schneider to the Library Advisory Board, the appointee's term will start on November 13, 2019 and expire on October 31, 2021.

ATTACHMENTS:

1. MADDY Act Notice of December 14, 2018
2. Press Release of September 11, 2019
3. Application of Carolyn Schneider

NOTIFICATION:

1. Carolyn Schneider
2. Ann Rennacker