



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda City Council

**THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT SUCCESSOR
AGENCY**

Monday, February 27, 2023

6:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

AMENDED

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

COUNCILMEMBERS PLEASE TAKE NOTICE

Councilmembers are reminded that pursuant to the Council policy regarding use of electronic devices during public meetings adopted on November 28, 2022, all cell phones are to be turned off and there shall be no electronic communications during the meeting. All e-communications such as texts or emails from members of the public received during a meeting are to be forwarded to the City Clerk after the meeting is adjourned.

ZOOM WEBINAR INVITATION

This meeting is being presented in a hybrid format, both in person at Town Hall and via Zoom.

You are invited to a Zoom webinar.

When: Feb 27, 2023 06:00 PM Pacific Time (US and Canada)

Topic: City Council Meeting

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/88310570773>

*Or Telephone: +1 669 444 9171 or +1 346 248 7799 (*6 mute/unmute, *9 raise hand)*

Webinar ID: 883 1057 0773

To speak during public comment portions of the agenda via zoom, please join the meeting and use the raise hand feature when the Mayor or Acting Mayor calls for public comment on the item you wish to address

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

MANNER OF ADDRESSING THE CITY COUNCIL: All remarks and questions shall be addressed to the City Council; no discussion or action will be taken pursuant to the Brown Act. No person shall speak without being recognized by the Mayor or Acting Mayor. Public comments are restricted to three (3) minutes per speaker.

TIME ALLOTMENT FOR PUBLIC COMMENT ON NON-AGENDA ITEMS: Thirty (30) minutes shall be allotted to receiving public comments. If necessary, the Mayor or Acting Mayor may allot an additional 30 minutes to public comments after Conduct of Business to allow those who have not yet spoken to do so. Any citizen, after being recognized by the Mayor or Acting Mayor, may speak on any topic that may be a proper subject for discussion before the City Council for such period of time as the Mayor or Acting Mayor may determine is appropriate under the circumstances of the particular meeting, including number of persons wishing to speak or the complexity of a particular topic. Time limitations shall be set without regard to a speaker's point of view or the content of the speech, as long as the speaker's comments are not disruptive of the meeting.

BROWN ACT REQUIREMENTS: The Brown Act does not allow action or discussion on items not on the agenda (subject to narrow exceptions). This will limit the Council's response to questions and requests made during this comment period.

WRITTEN PUBLIC COMMENTS: Written public comments received after agenda publication are forwarded to the Councilmembers as soon as possible after receipt and are available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to City Clerk June Lemos, jlemos@fortbragg.com.

3. STAFF COMMENTS

4. MATTERS FROM COUNCILMEMBERS

5. CONSENT CALENDAR

All items under the Consent Calendar will be acted upon in one motion unless a Councilmember requests that an individual item be taken up under Conduct of Business.

- 5A.** [23-027](#) Adopt City Council Resolution Rescinding a Local Emergency in the City of Fort Bragg

Attachments: [RESO Rescinding Local Emergency](#)

- 5B.** [23-040](#) Approve a Letter in Support of the Noyo Harbor Multimodal Circulation Planning Effort Seeking Funds from Caltrans' Sustainable Communities Transportation Planning Grant

Attachments: [02272023 Harbor Circulation Plan Support Letter](#)

- 5C.** [23-043](#) Adopt City Council Resolution Authorizing Affordable Housing Agreement and Declaration to Transfer Stewardship of Inclusionary Housing Unit located at 435-B N. Whipple Street to Housing Mendocino Coast

Attachments: [Affordable Housing Agreement](#)
[RESO Affordable housing Agreement](#)

- 5D.** [23-055](#) Adopt City Council Resolution Authorizing the Extension of the Abandoned Vehicle Abatement Program

Attachments: [RESO AVA Renewal](#)

- 5E. [23-057](#) Approve Amendment to Agreement between the County of Mendocino and the City of Fort Bragg Regarding Additional Funding for the Emergency Winter Shelter
- Attachments:** [City of Fort Bragg Amendment \\$50000 \(\\$89908\) 22-23 SS Admin - For Signatur](#)
- 5F. [23-050](#) Receive and File Minutes of the October 13, 2022 Public Works and Facilities Committee Meeting
- Attachments:** [10132022 PWF Meeting Minutes](#)
- 5G. [23-053](#) Approve Minutes of February 13, 2023
- Attachments:** [CCM20230213](#)
[Public Comment 5G](#)
- 5H. [23-058](#) Adopt AMENDED City Council Resolution No. 4653-2023 Approving the Creation of the Administrative Assistant -- Confidential and Manager - Special Projects Classifications; Establishing Salary Rate Compensation Plan; and Confirming All City of Fort Bragg Established Classifications
- Attachments:** [AMENDED RESO 4653-2023](#)
[RESO 4653-2023 Ex A](#)

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

7. PUBLIC HEARING

When a Public Hearing has been underway for a period of 60 minutes, the Council must vote on whether to continue with the hearing or to continue the hearing to another meeting.

8. CONDUCT OF BUSINESS

- 8A. [23-049](#) Receive Presentation About Programmatic Permitting for State of California Middle-Mile Broadband Network in Coastal Zone and Consider Adoption of City Council Resolution in Support of Consolidated Coastal Development Permit Processed by the California Coastal Commission
- Attachments:** [MMBN Project Description](#)
[MMBN Coastal Zone Guidelines](#)
[RESO MMBN Consolidated CDP Support](#)
[Middle-Mile Broadband Overview 2-27-23](#)
- 8B. [23-056](#) Receive Report and Consider Adoption of City Council Resolution Approving Budget Amendment No. 2022/23-15 for \$36,000 to Fund the Care Response Unit (CRU) Team Through the End of the Fiscal Year 2022/23 and Authorize the Creation of a Separate Line Item Within the Police Department Budget to Account for CRU Costs

- Attachments:** [02272023 CRU Staff Report](#)
[RESO Budget Amendment 2022/23-15](#)
[Exhibit A](#)
[CRU Council presentation 2-27-23](#)

9. CLOSED SESSION

ADJOURNMENT

The adjournment time for all Council meetings is no later than 10:00 p.m. If the Council is still in session at 10:00 p.m., the Council may continue the meeting upon majority vote.

**NEXT REGULAR CITY COUNCIL MEETING:
6:00 P.M., MONDAY, MARCH 13, 2023**

STATE OF CALIFORNIA)
)ss.
COUNTY OF MENDOCINO)

I declare, under penalty of perjury, that I am employed by the City of Fort Bragg and that I caused this AMENDED agenda to be posted in the City Hall notice case on February 23, 2023.

June Lemos, MMC
City Clerk

NOTICE TO THE PUBLIC:

DISTRIBUTION OF ADDITIONAL INFORMATION FOLLOWING AGENDA PACKET DISTRIBUTION:

- *Materials related to an item on this Agenda submitted to the Council/District/Agency after distribution of the agenda packet are available for public inspection upon making reasonable arrangements with the City Clerk for viewing same during normal business hours.*
- *Such documents are also available on the City of Fort Bragg’s website at <https://city.fortbragg.com> subject to staff’s ability to post the documents before the meeting.*

ADA NOTICE AND HEARING IMPAIRED PROVISIONS:

It is the policy of the City of Fort Bragg to offer its public programs, services and meetings in a manner that is readily accessible to everyone, including those with disabilities. Upon request, this agenda will be made available in appropriate alternative formats to persons with disabilities.

If you need assistance to ensure your full participation, please contact the City Clerk at (707) 961-2823. Notification 48 hours in advance of any need for assistance will enable the City to make reasonable arrangements to ensure accessibility.

This notice is in compliance with the Americans with Disabilities Act (28 CFR, 35.102-35.104 ADA Title II).



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
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Text File

File Number: 23-027

Agenda Date: 2/27/2023

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: 5A.

Adopt City Council Resolution Rescinding a Local Emergency in the City of Fort Bragg

RESOLUTION NO. ____-2023

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL
RESCINDING A LOCAL EMERGENCY IN THE CITY OF FORT BRAGG**

WHEREAS, on March 13, 2020, the President of the United States issued a proclamation declaring the COVID-19 outbreak in the United States as a national emergency, beginning March 1, 2020; and

WHEREAS, the Governor of the State of California and the Public Health Officer of the County of Mendocino both issued Shelter-in-Place orders to combat the spread of COVID-19; and

WHEREAS, on March 17, 2020 the City Manager, as the City’s Director of Emergency Services, issued Proclamation No. CM-2020-01 declaring a local emergency as authorized by Government Code section 8630 and Fort Bragg Municipal Code section 2.24.040(B); and

WHEREAS, due to the reduction in COVID-19 cases and the State of California terminating the emergency, the local emergency no longer exists.

NOW THEREFORE, BE IT RESOLVED that the local emergency declared on March 17, 2020 due to COVID-19 is hereby terminated as of February 28, 2023 in accordance with Government Code section 8630(d).

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 27th day of February, 2023 by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**
- RECUSED:**

BERNIE NORVELL
Mayor

ATTEST:

June Lemos, MMC
City Clerk



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Text File

File Number: 23-040

Agenda Date: 2/27/2023

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Council Letter

Agenda Number: 5B.

Approve a Letter in Support of the Noyo Harbor Multimodal Circulation Planning Effort Seeking Funds from Caltrans' Sustainable Communities Transportation Planning Grant

MCOG, in collaboration with the City of Fort Bragg, the County of Mendocino, Caltrans, Noyo Harbor District, Sherwood Valley Band of Pomo, and community and tribal members, are working to draft a grant application to study multimodal access into and through the Harbor to create a more efficient circulation pattern, look at improving safety by reducing conflicts between transportation modes, and to create mode shift to reduce vehicle trips by providing non-vehicular and transit access to the harbor. It will study the feasibility of transitioning vehicular traffic through the harbor to one-way, connecting North Harbor Drive to Noyo Point Road on the west end of the harbor (providing a secondary evacuation route), and constructing a roundabout at the intersection on North Harbor Drive and State Route 1 to improve circulation and safety for all modes. This project is necessary to provide a comprehensive understanding of multimodal conflicts, circulation, and safety issues in the harbor and present plans to resolve the ongoing access issues.



CITY OF FORT BRAGG

Incorporated August 5, 1889
416 N. Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
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<https://www.city.fortbragg.com/>

February 27, 2023

Ms. Nephela Barrett, Executive Director
Mendocino Council of Governments
525 S. Main Street, Suite B
Ukiah, CA 95482

Re: Letter of Support for Caltrans' Sustainable Communities Transportation Planning Grant
"Noyo Harbor Multimodal Circulation Study"

Dear Ms. Barrett,

The City of Fort Bragg is pleased to support the Mendocino Council of Governments' application for a Caltrans Sustainable Communities Transportation Planning Grant application to conduct a "Noyo Harbor Multimodal Circulation Study".

It is the City's understanding that this proposed feasibility study will provide an opportunity to comprehensively study vehicular, bicycle, and pedestrian access into and through the Noyo Harbor as well as possible implementation of transit access. It will also look at the feasibility of transitioning traffic through the harbor to one-way, creating a second public egress in the event of emergencies by connecting North Harbor Drive to Noyo Point Road on the west end of the harbor, and constructing a roundabout at the intersection on North Harbor Drive at State Route 1 (Main Street).

Lack of safe bicycle and pedestrian access to and through the harbor area, mixed with vehicle conflicts and the single way in and out of the Harbor has been an identified problem for years. A comprehensive study of this type would provide an important benefit to the increasing number of local residents and tourists that regularly visit the harbor throughout the year for employment, business, and recreation.

Sincerely,

Bernie Norvell
Mayor

Jason Godeke
Vice Mayor

Teresa K. Albin-Smith
Councilmember

Lindy Peters
Councilmember

Marcia Rafanan
Councilmember



City of Fort Bragg

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Text File

File Number: 23-043

Agenda Date: 2/27/2023

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: 5C.

Adopt City Council Resolution Authorizing Affordable Housing Agreement and Declaration to Transfer Stewardship of Inclusionary Housing Unit located at 435-B N. Whipple Street to Housing Mendocino Coast

The City of Fort Bragg adopted an Inclusionary Housing ordinance in 2004. In 2006, Charles Dimock received approval by the Planning Commission for a Subdivision (DIV 3-06) and Design Review (DR 4-06) authorizing construction of three detached single family residences at 435 N. Whipple Street and division of the property into five condominium units. As part of the approval process, the project was required to comply with Land Use and Development Code Section 18.31.020(A)(1) which required that 20 percent of the total units (in this case one unit) be reserved for a low income household. The applicant entered into a recorded regulatory agreement with the City of Fort Bragg regarding the inclusionary housing unit (435 N Whipple Unit B). The homeowner has submitted written notice of their intent to sell the unit. The City has initiated and is incubating a community land trust and directed staff to transfer stewardship of this inclusionary unit to this newly formed 501c3 non-profit, Housing Mendocino Coast. Housing Mendocino Coast has identified a qualified household and the housing unit is currently in escrow.

**RECORD WITHOUT FEE
PURSUANT TO GOVERNMENT CODE § 6103**

**RECORDING REQUESTED BY AND
WHEN RECORDED MAIL TO:**

CITY OF FORT BRAGG

CITY CLERK'S OFFICE
416 N FRANKLIN STREET
FORT BRAGG, CALIFORNIA 95437

Space above this line for Recorder's use.

**AFFORDABLE HOUSING AGREEMENT AND DECLARATION OF
RESTRICTIVE COVENANTS
("REGULATORY AGREEMENT")**

This Affordable Housing Agreement and Declaration of Restrictive Covenants (this "**Agreement**") is entered into effective as of February 28, 2023 ("**Effective Date**") by and between the City of Fort Bragg, a California municipal corporation ("**City**") and the Housing Mendocino Coast, a California nonprofit public benefit corporation ("**HMC**"). City and HMC are hereafter referred to as the "**Parties**."

RECITALS

A. On December 10, 2007 the City entered into an Affordable Housing Agreement ("Original AHA") with Charlie T. Dimock ("Developer"), recorded as instrument number 2008-00215 in the Official Records of Mendocino County. The Original AHA implemented the provisions of Fort Bragg Municipal Code Section 18.31.20(A)(1) and required the provision of one affordable housing unit ("Restricted Home") as part of a five unit condominium complex known as 435 North Whipple Street Association.

B. The Developer has since sold the Restricted Home in accordance with the Original AHA and its first amendment. The owner of this Restricted Home located at 435 #B N Whipple Street (The "Property") is now party to a Refinance and Resale Limitation Agreement and Option to Purchase with the City recorded as instrument number 2017-15192 in the Official Records of Mendocino County ("Original Limitation Agreement").

C. Both the Original AHA and the Original Limitation Agreement require the owner of the Restricted Home to sell the Property to either qualifying owners or, at the City's option, back to the City.

D. The Original Limitation Agreement allows the City to exercise its option to purchase through a nonprofit entity.

E. HMC is a nonprofit public benefit corporation committed to providing and maintaining affordable ownership opportunities, with a proven history of operations in Mendocino County and within the City.

F. This Agreement is entered into to provide assurance to City that the Restricted Home shall comply with the requirements of the Fort Bragg Municipal Code and the conditions of approval for the 435 North Whipple Street Association complex, to the extent applicable.

NOW, THEREFORE, the Parties agree as follows:

1. Definitions. As used in this Agreement, the following terms shall have the meanings set forth below. Additional terms are defined in the Recitals and the text of this Agreement.

(a) "**Affordable Purchase Price**" means a home purchase price resulting in an average monthly housing payment (including mortgage loan principal and interest, property taxes and assessments, homeowners insurance premiums homeowners association dues, if any) which is affordable to households of Low to Moderate-Income, as determined using standard underwriting criteria in common use by Fannie Mae or the California Housing Finance Agency.

(b) "**Area Median Income**" means the median household income, adjusted for household size, applicable to Mendocino County, California as published periodically by the State Department of Housing and Community Development in the California Code of Regulations, Title 25, Section 6932 pursuant to California Health and Safety Code Section 50093(c) (or successor provision).

(c) "**Eligible Buyer**" means a household of Low- to Moderate—Income, as applicable, which the City has determined meets the eligibility requirements for purchase of a Restricted Home.

(e) "**Low-Income**" means an annual income which does not exceed eighty percent (80%) of the Area Median Income adjusted for household size.

(f) "**Median-Income**" means an annual income which does not exceed one hundred percent (100%) of the Area Median Income, adjusted for household size.

(g) "**Moderate-Income**" means an annual income which does not exceed one hundred twenty percent (120%) of the Area Median Income, adjusted for household size.

(h) "**Maximum Initial Sales Price**" means the initial Affordable Purchase Price for a Home as determined by City.

2. Satisfaction of Affordable Housing Obligation. HMC agrees that it shall cause the sale of the Restricted Home at an Affordable Purchase Price to an Eligible Buyer of Low- Income in accordance with income categories specified in Exhibit B. Concurrently with the sale of each Restricted Home, HMC shall require the homebuyer to execute a Declaration of Affordability Covenants, Buyers

Occupancy Resale Restriction and Option to Purchase in a form approved by the City (the "Declaration") and related Deed of Trust (the "Deed of Trust") substantially in the form attached hereto as Exhibit C. Among other provisions, the Declaration will require each Restricted Home (i) to be used solely for residential purposes (ii) to be occupied as the homebuyer's principal residence, and (iii) to be permitted to be transferred only to HMC, another Eligible Buyer, or upon the death of the homebuyer, to the homebuyer's heirs who qualify as Low-Income. HMC agrees that the intent of this Agreement, the Declaration is that the Restricted Homes shall be permanently affordable to Eligible Buyers of Low-Income., and HMC agrees that resale of the Restricted Homes shall be so restricted pursuant to the Declaration.

3. Marketing and Sale to Eligible Buyers. The Restricted Home shall be sold at an Affordable Purchase Price as described in Section 4 to Eligible Buyers of Low-Income, with Exhibit B. Within the pool of eligible applicants, to the extent of the law, preference is to be given to persons that either live or work in the City of Fort Bragg. The City shall cooperate with HMC to identify Eligible Buyers; however, HMC will have primary responsibility for marketing the Restricted Homes, finding qualified Eligible Buyers, and screening and selecting applicants. City shall have no obligation to pay costs related to marketing, sales efforts or real estate commissions. HMC agrees that it shall comply with applicable fair housing laws in the marketing and sale, as applicable, of the Restricted Homes.

4. Affordable Purchase Price. The Maximum Initial Sales Price for the Home is shown in Exhibit B attached hereto and incorporated herein.

5. City Review of Documents. Upon request, HMC agrees that it shall provide the form of Buyers Acknowledgement of Purchase Agreement, Declaration, Letter of Acknowledgement, and Deed of Trust and Security Agreement ("Deed of Trust") to be executed by the homebuyers to the City for prior review and approval.

6. Compliance Reports, Inspections, Monitoring. Annually on the anniversary of the Effective Date, upon City's request HMC shall submit to City a Compliance Report verifying HMC's compliance with this Agreement, and certified as correct by HMC under penalty of perjury. The Compliance Report shall be in such format as City may reasonably request and shall contain certifications regarding the eligibility of homebuyers and evidence of the homebuyer's and HMC's execution of the Declaration, as applicable.

HMC shall retain all records related to compliance with this Agreement, and shall make such records available to City or its designee for inspection and copying on five (5) business days' written notice. HMC shall permit City and its designees to inspect the Property to monitor compliance with this Agreement following two (2) business days' written notice.

7. Covenants Run with the Land. The covenants and conditions herein contained shall apply to and bind, during their respective periods of fee ownership, HMC and its heirs, executors, administrators, successors, transferees, and assignees having or acquiring any right, title or interest in or to

any part of the Property and shall run with and burden such portions of the Property. This Agreement shall remain in effect in perpetuity unless released by City pursuant to an instrument recorded in the Official Records of Mendocino County.

8. Default and Remedies. Failure of HMC to cure any default in HMC's obligations under this Agreement within thirty (30) days after the delivery of a notice of default from the City will constitute an Event of Default under this Agreement. In addition to remedies set forth in this Agreement, the City may exercise any and all remedies available under law or in equity, instituting against HMC or other applicable parties, a civil action for declaratory relief, injunction or any other equitable relief, or relief at law, including without limitation an action to rescind a transaction and/or to require repayment of any funds received in connection with such a violation.

9. Option to Purchase, Enter and Possess or Assignment of Rights. The following shall apply: If, at or after the initial sale of the Restricted Home to Eligible Buyers, the Restricted Home is sold to a person or persons who do not qualify as Eligible Buyers, the City shall have the option to assume HMC's rights under each Declaration and Deed of Trust. Upon notice from the City of a violation under this Section 9 and the exercise of the option under this Section 9 by the City, HMC shall assign its interest in the applicable Declaration(s) and Deed(s) of Trust to the City. In such event City shall assume the rights and obligations of HMC under the applicable Declaration(s) and Deed(s) of Trust.

In order to exercise the option to assume described in 9 above, the City shall give HMC notice of assignment, and HMC shall, within thirty (30) days after receipt of such notice to assign its rights and obligations under the applicable Declaration and Deed of Trust to the City.

10. Mortgagee Protection. The City's rights pursuant to Section 9 shall not defeat, limit or render invalid any mortgage or deed of trust recorded against the Property or any portion thereof, including without limitation, any Restricted Home. Any conveyance of the Property to the City pursuant to Section 9 shall be subject to mortgages and deeds of trust permitted by this Agreement. Notwithstanding any other provision in this Agreement to the contrary, this Agreement shall not diminish or affect the rights of the California Housing Finance Agency ("CalHFA"), HUD, the Federal National Mortgage Association ("FNMA"), or the Veterans Administration ("VA") under any mortgage recorded against the Property in compliance with the Declaration.

11. Remedies Cumulative. No right, power, or remedy specified in this Agreement is intended to be exclusive of any other right, power, or remedy, and each and every such right, power, or remedy shall be cumulative and in addition to every other right, power, or remedy available to the City under law or in equity. Neither the failure nor any delay on the part of the City to exercise any such rights, powers or remedies shall operate as a waiver thereof, nor shall any single or partial exercise by the City of any such right, power or remedy preclude any

other or further exercise of such right, power or remedy, or any other right, power or remedy.

12. Attorneys' Fees and Costs. The City shall be entitled to receive from HMC or any person violating the requirements of this Agreement, in addition to any remedy otherwise available under this Agreement or at law or equity, whether or not litigation is instituted, the costs of enforcing this Agreement, including without limitation reasonable attorneys' fees and the costs of City staff time. In any dispute arising in connection with this Agreement, the prevailing party shall be entitled to recover reasonable attorneys' fees.

13. Appointment of Other Agencies. In its sole discretion, the City may designate, appoint or contract with any other person, public agency or public or private entity to perform some or all of the City's obligations under this Agreement.

14. Hold Harmless. HMC agrees to indemnify, defend (with counsel approved by the City) and hold harmless City and its elected and appointed officials, officers, employees, representatives and agents (all of the foregoing, collectively the "**Indemnitees**") from and against all liability, loss, cost, claim, demand, action, suit, legal or administrative proceeding, penalty, deficiency, fine, damage and expense (including, without limitation, reasonable attorney's fees and costs of litigation) (all of the foregoing, collectively hereinafter "**Claims**") arising or allegedly arising out of or relating in any manner to the Project, the Property, or HMC's performance or nonperformance under this Agreement, except to the extent arising from the gross negligence or willful misconduct of the City. The provisions of this section shall survive the expiration or other termination of this Agreement or any release of part or all of the Property from the burdens of this Agreement.

15. Insurance Requirements. HMC shall obtain and maintain at HMC's expense, Commercial General Liability, naming Indemnitees as additional insureds with aggregate limits of not less than Two Million Dollars (\$2,000,000) for bodily injury and death or property damage including coverage for contractual liability and premises operations, purchased from an insurance company duly licensed to issue such insurance in the State of California with a current Best's Key Rating of not less than A-V, such insurance shall be evidenced by an endorsement which so provides and delivered to the City prior to the Effective Date.

16. Notices. All notices required pursuant to this Agreement shall be in writing and may be given by personal delivery or by registered or certified mail, return receipt requested, to the party to receive such notice at the addresses set forth below:

City:

City of Fort Bragg
416 N Franklin Street
Fort Bragg, CA 94928

Attn: City Manager

HMC:

Housing Mendocino Coast

P.O. Box 1172

Fort Bragg, CA 95437

Attn: Executive Director

Any party may change the address to which notices are to be sent by notifying the other parties of the new address, in the manner set forth above.

17. Integrated Agreement; Amendments. This Agreement, together with the exhibits hereto constitutes the entire Agreement between the Parties with respect to the subject matter hereof. No modification of or amendment to this Agreement shall be binding unless reduced to writing and signed by the Parties. The City Manager or his or her designee shall have authority to approve or disapprove minor or technical amendments to this Agreement on behalf of the City.

18. Subordination; Execution of Riders for the Benefit of Mortgage Lenders. City agrees that if required in order to assist Eligible Buyers to secure purchase money financing for the acquisition of a Home, the City will enter into a subordination agreement with a purchase money lender to subordinate this Agreement under such terms as the City and the purchase money lender shall negotiate provided that City is granted reasonable notice and cure rights under the first mortgage. The City further agrees that if City succeeds to the interest of HMC under the Ground Lease applicable to any one or more Restricted Homes pursuant to the exercise of City's remedies under this Agreement or the Deed of Trust, the City agrees that it shall recognize the Lessee under the Ground Lease and shall comply with the requirements of Fannie Mae Form 2100 (3/06) and Fannie Mae Announcement 06-03 or similar successor policy, as such documents may be modified or amended. Notwithstanding any other provision hereof, the provisions of this Agreement shall be subordinate to the lien of the First Lender Loan (as defined in the Declaration) and shall not impair the rights of the First Lender, or the First Lender's successor or assign, to exercise its remedies under the First Lender Deed of Trust in the event of default under the First Lender Deed of Trust by the Owner. Such remedies under the First Lender Deed of Trust include the right of foreclosure or acceptance of a deed or assignment in lieu of foreclosure. After such foreclosure or acceptance of a deed or assignment in lieu of foreclosure, this Agreement shall be forever terminated and shall have no further effect as to the Unit or any transferee thereafter; provided, however, if the holder of such First Lender Deed of Trust acquired title to the Home pursuant to a deed or assignment in lieu of foreclosure and no notice of default was recorded against the Home by such holder in connection therewith, this Agreement shall automatically terminate upon such acquisition of title, only if (i) the City has been given written notice of default under such First Lender Deed of Trust with a sixty (60)-day cure period (which requirement shall

be satisfied by recordation of a notice of default under California Civil Code Section 2924), and (ii) the City shall not have cured the default within the sixty (60)-day period. Owner agrees to record any necessary documents to effect such termination, if applicable

19. Parties Not Co-Venturers. Nothing in this Agreement is intended to or shall establish the Parties as partners, co-venturers, or principal and agent with one another.

20. Further Assurances; Action by the City. The Parties shall execute, acknowledge and deliver to the other such other documents and instruments, and take such other actions, as either shall reasonably request as may be necessary to carry out the intent of this Agreement. Except as may be otherwise specifically provided herein, whenever any approval, notice, direction, consent or request by the City is required or permitted under this Agreement, such action shall be in writing, and such action may be given, made or taken by the City Manager or by any person who shall have been designated by the City Manager, without further approval by the City Council unless the City Manager determines in his or her discretion that such action requires such approval.

21. Governing Law; Venue. This Agreement shall be construed and enforced in accordance with the laws of the State of California without regard to principles of conflicts of law. The Parties consent to the jurisdiction of any federal or state court in the jurisdiction in which the Property is located (the "**Property Jurisdiction**"). Borrower agrees that any controversy arising under or in relation to this Agreement shall be litigated exclusively in courts having jurisdiction in the Property Jurisdiction. Borrower irrevocably consents to service, jurisdiction, and venue of such courts for any such litigation and waives any other venue to which it might be entitled by virtue of domicile, habitual residence or otherwise.

22. No Waiver. Any waiver by the City of any obligation or condition in this Agreement must be in writing. No waiver will be implied from any delay or failure by the City to take action on any breach or default of HMC or to pursue any remedy allowed under this Agreement or applicable law. Any extension of time granted to HMC to perform any obligation under this Agreement shall not operate as a waiver or release from any of its obligations under this Agreement. Consent by the City to any act or omission by HMC shall not be construed to be a consent to any other or subsequent act or omission or to waive the requirement for the City's written consent to future waivers.

23. Headings. The titles of the sections and subsections of this Agreement are inserted for convenience of reference only and shall be disregarded in interpreting any part of the Agreement's provisions.

24. Counterparts. This Agreement may be executed in counterparts, each of which shall be an original and all of which taken together shall constitute one and the same instrument.

25. Severability. If any provision contained in this Agreement is to be held by a court of competent jurisdiction to be void or unenforceable the remaining portions of this Agreement shall remain in full force and effect.

26. Exhibits. The following exhibits attached to this Agreement are hereby incorporated herein by reference:

Exhibit A Legal Description of the Property

Exhibit B Maximum Homebuyer Income Level; Unit Size and Bedroom Count; Maximum Initial Sales Price

Exhibit C Declaration of Affordability Covenants, Buyers Occupany Resale Restriction and Option to Purchase (“Declaration”) and Deed of Trust and Security Agreement (“Deed of Trust”)

[SIGNATURES ON FOLLOWING PAGE; SIGNATURES MUST BE NOTARIZED]

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the date first written above.

HMC:

Housing Mendocino Coast,
A nonprofit public benefit corporation

By: _____

Its: _____

CITY :

City of Fort Bragg
a California municipal corporation

By: _____, City Manager

*Authorized by Resolution XX-2023 adopted by the Fort Bragg
City Council at their meeting of February 28, 2023.*

ATTEST: _____, City Clerk

APPROVED AS TO FORM:

By: _____, City Attorney

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF MENDOCINO)

On Tuesday, February 28, 2023, before me, June Lemos, Notary Public, personally appeared Steve Orsi, Board President for Housing Mendocino Coast, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Name: _____

Notary Public

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
)
COUNTY OF MENDOCINO)

On February 28, 2023, before me, June Lemos, Notary Public, personally appeared Peggy Ducey, City Manager for the City of Fort Bragg who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify UNDER PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Name: _____
Notary Public

Exhibit A

LEGAL DESCRIPTION OF THE PROPERTY

Real property in the City of Fort Bragg County of Mendocino, State of California, described as follows:

Parcel B and the common area, as numbered and designated upon Parcel Map of division 3-06, filed December 20, 2007, in Maps Drawer 75, Page 74, Mendocino County Records.

APN: 008-096-21

Exhibit B

Unit Income Classification

Condo Address.

Low Income 80% AMI
95437

435 N Whipple Street, Unit B, Fort Bragg, CA

1 bedroom, 1 bath, approximately ____ sq. ft., no garage, 1 assigned parking space.

Sales Price of Below Market Rate Units

\$138,162.00

Exhibit C

[Attach Form of Declaration and Deed of Trust]

RESOLUTION NO. ____-2023

RESOLUTION OF THE FORT BRAGG CITY COUNCIL AUTHORIZING THE CITY MANAGER TO EXECUTE AFFORDABLE HOUSING AGREEMENT WITH HOUSING MENDOCINO COAST TO STEWARD AN INCLUSIONARY HOUSING UNIT LOCATED AT 435 N. WHIPPLE ST., UNIT B

WHEREAS, the City of Fort Bragg adopted an Inclusionary Housing ordinance in 2004; and

WHEREAS, in 2006, Charles Dimock received approval by the Planning Commission for a Subdivision (DIV 3-06) and Design Review (DR 4-06) authorizing construction of three detached single family residences at 435 N. Whipple Street and division of the property into five condominium units; and

WHEREAS, as part of the project review and approval process, the project was found in compliance with Land Use and Development Code Section 18.31.020(A)(1) which required that 20 percent of the total number of proposed dwelling units be reserved for low income residential units, so long as the applicant complied with various Special Conditions of the permit including:

1. Prior to approval of the Final Map, the applicant shall submit an Inclusionary Housing Plan, consistent with Section 18.32.100 of the LUDC, that details how the provisions of Chapter 18.32 (Inclusionary Housing) of the LUDC shall be implemented for the proposed residential project. This Plan shall be reviewed by the Community Development Director and the City Attorney to ensure compliance with the City's Inclusionary Housing Program and the final map cannot be recorded unless and until the City Council approves the Inclusionary Housing Program.
2. Prior to issuance of building permits for any of the proposed residences, inclusionary housing agreements, resale restrictions, deed restrictions, and/or other documents, all of which shall be reviewed and approved by the City Attorney for consistency with the requirements of Chapter 18.32 of the LUDC, shall be recorded against the parcel(s) having the inclusionary unit.

WHEREAS, in compliance with these Special Conditions, Charles Dimock entered into a recorded regulatory agreement with the City of Fort Bragg regarding the inclusionary housing unit (435 N Whipple Unit B) of the project; and

WHEREAS, the property owner of the subject inclusionary housing unit (435 N Whipple Street Unit B) provided notice of their intent to sell the property; and

WHEREAS, the unit must be sold to, and occupied by, a person or household whose income does not exceed 120 percent of the Area Median Income as set forth by California Department of Housing and Urban Development on an annual basis; and

WHEREAS, the City has selected to transfer stewardship of the subject inclusionary housing unit (435 N Whipple Street Unit B) to Housing Mendocino Coast, a California nonprofit public benefit corporation; and

WHEREAS, an Affordable Housing Agreement has been drafted and approved in form by the City Attorney to be executed between the City and Housing Mendocino Coast, attached herein; and

WHEREAS, the Affordable Housing Agreement will remain in force from the signature date 2023 and thereby ensure ongoing affordability of the unit; and

WHEREAS, based on all the evidence presented, the City Council finds that the intent of the City’s Inclusionary Housing Ordinance and original recorded regulatory agreement for 435 N. Whipple Street, Unit B can be achieved through transferring stewardship of this unit to Housing Mendocino Coast.

NOW, THEREFORE, BE IT RESOLVED that the City Council does hereby authorize the City Manager to execute Affordable Housing Agreement with Housing Mendocino Coast during the resale of 435 N. Whipple Street, Unit B.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 27th day of February 2023, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**
- RECUSED:**

BERNIE NORVELL,
Mayor

ATTEST:

June Lemos, MMC
City Clerk



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 23-055

Agenda Date: 2/27/2023

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: 5D.

Adopt City Council Resolution Authorizing the Extension of the Abandoned Vehicle Abatement Program

RESOLUTION NO. ____-2023

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL AUTHORIZING
THE EXTENSION OF THE ABANDONED VEHICLE ABATEMENT
PROGRAM**

WHEREAS, Vehicle Code Section 22710 authorizes the establishment of a service authority for the abatement of abandoned vehicles in a county; and

WHEREAS, pursuant to Fort Bragg City Council Resolution No. 3603-2013, the City of Fort Bragg is a member of the Mendocino County Abandoned Vehicle Abatement Authority (the "Authority") and executed the joint powers agreement that established the Authority; and

WHEREAS, as part of its Abandoned Vehicle Abatement Program (the "AVA Program"), the Authority imposes a fee upon vehicle registrations as authorized by Vehicle Code Section 9250.7; and

WHEREAS, the AVA Program has allowed for the abatement of one thousand two hundred thirty-five (1,235) abandoned vehicles in Mendocino County in the past ten years, and has received \$1,111,068.08 for that purpose; and

WHEREAS, the fee imposed by the Authority remains in effect only for a period of 10 years from the date that the actual collection of the fee commenced unless the fee is extended; and

WHEREAS, Vehicle Code Section 9250.7(g) provides that the fee may be extended in increments of up to 10 years each if the Board of Supervisors of the County, approves by a two-thirds vote, and a majority of the cities having a majority of the incorporated population within the county adopt resolutions providing for the extension of the fee; and

WHEREAS, it is desirable for the City to have the AVA Program continued.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Fort Bragg that the City Council supports the extension of the AVA Program for an additional ten years.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 27th day of February, 2023, by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:
RECUSED:

BERNIE NORVELL
Mayor

ATTEST:

June Lemos, MMC
City Clerk



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 23-057

Agenda Date: 2/27/2023

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Staff Report

Agenda Number: 5E.

Approve Amendment to Agreement between the County of Mendocino and the City of Fort Bragg Regarding Additional Funding for the Emergency Winter Shelter

**AMENDMENT TO COUNTY OF MENDOCINO
PURCHASING AGENT AGREEMENT NO. PA-23-53, SS-22-083**

This Amendment to Agreement No. PA-23-53, SS-22-083 is entered into this _____ day of _____, by and between the COUNTY OF MENDOCINO, a political subdivision of the State of California, hereinafter referred to as "COUNTY" and **City of Fort Bragg**, hereinafter referred to as "CONTRACTOR".

WHEREAS, Agreement No. PA-23-53, SS-22-083 was entered into on November 18, 2022; and

WHEREAS, upon execution of this document by the Chair of the Mendocino County Board of Supervisors and the CONTRACTOR, this document will become part of the aforementioned contract and shall be incorporated therein; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to add CONTRACTOR Cost Share of \$25,000, to augment an increase in the total Agreement amount, once the initial \$39,908 is expended; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to add Additional COUNTY Funds of \$25,000, available once the \$25,000 CONTRACTOR Cost Share is expended; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to increase the total amount set out in Agreement No. PA-23-53, SS-22-083, from \$39,908 to \$89,908; and

WHEREAS, it is the desire of CONTRACTOR and COUNTY to update the Exhibit A, Definition of Services, and the Exhibit B, Payment Terms to reflect the changes.

NOW, THEREFORE, we agree as follows:

1. The Exhibit A, Definition of Services, and the Exhibit B, Payment Terms are hereby updated, and new Exhibits are attached herein.
2. The total amount set out in Agreement No. PA-23-53, SS-22-083 is hereby increased from \$39,908 to \$89,908.

All other terms and conditions of Agreement No. PA-23-53, SS-22-083 shall remain in full force and effect.

IN WITNESS WHEREOF

DEPARTMENT FISCAL REVIEW:

By: _____
Bekkie Emery, Social Services Director

Date: _____

Budgeted: Yes No

Budget Unit: 0446

Line Item: 86-3112

Org/Object Code: VRES39

Grant: Yes No

Grant No.:

COUNTY OF MENDOCINO

By: _____
GLENN MCGOURTY, Chair
BOARD OF SUPERVISORS

Date: _____

ATTEST:

DARCIE ANTLE, Clerk of said Board

By: _____
Deputy

I hereby certify that according to the provisions of Government Code section 25103, delivery of this document has been made.

DARCIE ANTLE, Clerk of said Board

By: _____
Deputy

INSURANCE REVIEW:

By: Darcie Antle
Risk Management

Date: 02/15/2023

CONTRACTOR/COMPANY NAME

By: _____
Peggy Ducey, City Manager

Date: _____

NAME AND ADDRESS OF CONTRACTOR:

City of Fort Bragg
416 N. Franklin Street
Fort Bragg, CA 95437
707-961-2829
pducey@fortbragg.com

By signing above, signatory warrants and represents that he/she executed this Agreement in his/her authorized capacity and that by his/her signature on this Agreement, he/she or the entity upon behalf of which he/she acted, executed this Agreement

COUNTY COUNSEL REVIEW:

APPROVED AS TO FORM:

CHRISTIAN M. CURTIS,
County Counsel

By: Charlotte Scott
Deputy

Date: 02/15/2023

EXECUTIVE OFFICE/FISCAL REVIEW:

By: Sara Per
Deputy CEO or Designee

Date: 02/15/2023

Signatory Authority: \$0-25,000 Department; \$25,001- 50,000 Purchasing Agent; **\$50,001+ Board of Supervisors**
Exception to Bid Process Required/Completed EB# 23-79
Mendocino County Business License: Valid
Exempt Pursuant to MCC Section: City/Government

EXHIBIT A

DEFINITION OF SERVICES

- I. On June 1, 2020, the Department of Housing and Community Development released a Notice of Funding Availability for the Emergency Solutions Grant, COVID-19 (ESG-CV), funded through the Coronavirus Aid, Relief, and Economic Security (CARES) Act passed by Congress on March 27, 2020. The ESG-CV provides funding to prevent, prepare for, and respond to coronavirus among individuals and families who are experiencing homelessness or receiving homeless assistance and to support additional homeless assistance and homeless prevention activities to mitigate the impacts created by coronavirus.
- II. CONTRACTOR shall provide the following services:
 - A. Coast Emergency Winter Shelter
 1. Operations will commence from November 18, 2022, between the CONTRACTOR and the COUNTY, and will run through April 30, 2023, or until funding is no longer available to support the services.
 2. Motel vouchers will be issued by the Fort Bragg Police Department under the Care Response Unit, with support as needed from the Fort Bragg Police Officers during severe weather conditions or in emergency situations where it is necessary to ensure an individual or family's safety.
 - B. Access to shelter for individuals and families experiencing homelessness on the Mendocino Coast during severe weather conditions.
 1. Homeless individuals will be provided motel vouchers when all other emergency shelter projects in Coastal Mendocino County are at capacity. Homeless individuals will be expected to share a double occupancy room with a second individual, unless extraordinary conditions exist.
 2. Homeless families with children under the ages of 16, the elderly, and severely disabled individuals will be a priority for the motel vouchers, which will be available when all other emergency shelter projects in Coastal Mendocino County are at capacity.
 - C. Enforcement of Program Eligibility requirements:
 1. Individuals and families must meet the HUD definition of homeless as defined in 24 CFR Part 576.2 to be eligible for services.
 - D. Collection of required Homeless Management Information System (HMIS) data through a subcontractor and entered into the system within three days (72 hours) of issuing the motel voucher for all individuals. This is required for individuals

provided shelter through the contracted services. Failure to document the required information within two (2) weeks of the stay, may result in non-payment for these individuals.

- E. Development and maintenance of policies and procedures that address:
 - 1. Eligibility criteria for occupancy, discharge and their uniform application.
 - 2. The rights and dignity of individuals to the fair and unbiased application of rules, second chances and grievances.
 - 3. That persons served under this Agreement shall observe the rules of the program and may be required to leave the motel facility if they do not observe the rules.
 - 4. That persons who have engaged in substance abuse, violence or verbally abusive language during check-in or at any point during the stay in the motel shall be banned from the shelter.

 - F. Reporting (Attachment 1):
 - 1. Submit reports on client Bed Nights Served.
 - a. Itemize number of persons receiving or denied services.
 - b. Motel Vouchers issued.
 - c. Detailed Expense report.

 - G. Compliance with the following regulations:
 - 1. Federal Regulations [24 CFR Parts 91 and 576](#) and California State regulations [CCR Title 25, Division 1, Chapter 7](#).
 - 2. Department of Housing & Community Development 2020 Emergency Solutions Grant (ESG-CV) Coronavirus Notice of Funding Availability (NOFA), as found at the following link: https://www.hcd.ca.gov/grants-funding/active-funding/esg/docs/2_ESG-CV_NOFA_Signed.pdf.
- III. CONTRACTOR shall provide a Cost Share of Twenty-Five Thousand Dollars (\$25,000) to augment an increase in the total Agreement amount, once the initial Thirty-Nine Thousand Nine Hundred Eight Dollars (\$39,908) from COUNTY is expended.

[END OF DEFINITION OF SERVICES]

EXHIBIT B

PAYMENT TERMS

I. COUNTY will pay CONTRACTOR as per the following instructions:

Expenditure	Units	Cost to County	Total
Motel Vouchers (\$129/night +taxes)	248	\$146	\$36,208
HMIS Services from Mendocino Coast Hospitality Center (MCHC)	30	\$40	\$1,200
Misc. Food and Service Vouchers (used only when necessary and not provided to all shelter guests)		\$1,500	\$1,500
Misc. expenses, including costs for extraordinary motel cleaning, damage, etc.		\$1,000	\$1,000
INITIAL TOTAL (Provided by County)			\$39,908
Contractor's Match Funding		\$0	\$25,000
SECONDARY TOTAL (Including Contractor's Match)			\$64,908
Additional County Funds		\$25,000	\$25,000
FINAL TOTAL			\$89,908

A. Funds shall be utilized in the following order:

1. Initial expenditure of \$39,908 from COUNTY funds.
2. Once Initial expenditure is fully utilized, CONTRACTOR's Match Funding of \$25,000 may be used.
3. Once CONTRACTOR's Match Funding is fully utilized, Additional COUNTY Funds of \$25,000 may be used.

B. Submission of claims and reports (Attachment 1) will comply as follows:

1. CONTRACTOR shall submit original receipts and invoices for actual costs. This includes CONTRACTOR and subcontractor timesheets, payroll reports and paycheck stubs for all invoices that include personnel expenses.
2. CONTRACTOR will submit invoices by the fifteenth (15th) day of the month for all services provided to clients in the previous month.
3. Invoices submitted ninety (90) days after the service is provided must be accompanied by a letter explaining why the invoice is late.

4. COUNTY will determine whether to approve or disapprove payment of late invoices.
 5. COUNTY shall not approve payment of funds until CONTRACTOR has filed all reports required under this Agreement.
- II. This is a one-time project, and the CONTRACTOR should not make assumption of continued funding from the COUNTY for this purpose at the end of this contract period. Payments under this Agreement shall not exceed Sixty-Four Thousand Nine Hundred Eight Dollars (\$64,908) from the COUNTY, and Twenty-Five Thousand Dollars (\$25,000) from the CONTRACTOR.

[END OF PAYMENT TERMS]



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 23-050

Agenda Date: 2/27/2023

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Committee Minutes

Agenda Number: 5F.

Receive and File Minutes of the October 13, 2022 Public Works and Facilities Committee Meeting



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes Public Works and Facilities Committee

Thursday, October 13, 2022

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Meeting called to order at 3:00 pm.

ROLL CALL

Both committee members Lindy Peters and Tess Albin-Smith present as well as Director John Smith, Chantell O'Neal and acting committee clerk Diana Sanchez present.

PLEASE TAKE NOTICE

Acting committee clerk Diana Sanchez read the "Please Take Notice".

1. APPROVAL OF MINUTES

1A. [22-416](#) Approve Minutes of August 11, 2022

This item approved by committee as presented.

1B. [22-523](#) Approve Minutes of September 8, 2022

This item approved by committee as presented.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

None.

3. CONDUCT OF BUSINESS

[22-524](#) Public Works Director Oral Report on Departmental Activities and Item of Interest

Public Works Director John Smith provided updates on the following items:

- Current water situation; river flows, desalination plant operating, and water systems distribution assessment.
- Raw Water Line Project; funding, permitting status and potential for project construction in December.
- New Water Reservoir; purchase of property on the next city council agenda. Property assessment to take place soon after, solar installation, and talks with CalFire in the works.
- Oneka Pilot Project; desalination of ocean water, monitoring, working with Oneka regarding set up and impacts.

- Water Treatment Plant Rehab Project; Funding application was completed and submitted. Costs of project has significantly increased as expected.
- Water Meter Replacement Project; timeline is undetermined, contractor has been extending dates due to meter order delivery delays.
- Pudding Creek Water Main Relocation; will be built resilient to withstand earthquakes and also have proper pressure for fire fighting measures.
- Wiggly Giggly Park; funding for playground equipment purchase secured, Chantell O'Neal looking into playground equipment and install options.
- Electric Vehicle Charging Stations at PD; Chantell O'Neal overseeing research for equipment and software prices.
- Fire Station Rehab Project; Council approved design contract recently. Focusing on seismic retrofitting. Element resilient solar panels on roof are being strongly considered.
- Bainbridge Soccer Fields Project; two separate attempts for bids failed. Looking into alternative creative request for bids.
- 2023 Streets Rehab Project; currently in design. Spreading out projects; Speed Radar Signs within school zones contract recently awarded and to commence soon.
- CV Starr Center Projects; several active small projects taking place and larger projects are in discussion.
- Pickle Ball Courts; discussion to take place during October 24, 2022 city council meeting. Looking into options, School District to weigh in.

Committee member Albin-Smith asked if the water meter replacement project will reduce water bill. Director Smith responded the opposite is expected as the existing 15 year old meters have lost their accuracy reading potential. Once replaced, the new modern technology will read properly and accurately. Increase in water usage should be expected due to accurate reads and charging. The City has been losing a lot of water and revenue due to inaccurate meter reads. Committee member Albin-Smith requested an explanation on where is the water bill revenue being used towards. Director Smith responded; internal water revenue is used to fund our water projects beginning with professional services/design costs for water projects and Capital Improvement Projects which are over 100 million dollars. Also to cover partially grant funded project costs and engineering reports and administrative grant writing costs for projects.

Committee Chair Lindy Peters added; Water Enterprise Fund revenues are specifically allocated and can only be used to cover water expenses and water projects; water service fees are subject to legal pricing that is subject to auditing. Director Smith added, water revenue is also used for staff, treatment and maintenance costs.

No public comments regarding items of discussion were made.

4. MATTERS FROM COMMITTEE / STAFF

Chair Peters shared a few public comments regarding; 1383 Compliance, S. Franklin Street conditions and considering a secondary access street to the north side of the Harbor.

Director Smith provided updates on the referenced questions; we are in compliance, S. Franklin Street is on the next Streets Rehab Project list. Regarding Harbor additional access and exit; Caltrans is working on this as this is also considered a hazard zone due to its low level location, sea level rising and tsunami danger zone. MCOG also is aware and has commented on this location and locations safety.

Chair Peters commented new city council should prioritize these important projects sooner rather than after any disaster should occur. Director Smith agreed.

Committee Albin-Smith also agreed and shared what was discussed is on MCOG's priority list and would like to see Cypress Street accessible to the Harbor as well as an alternative access point. Would support funding for this project. Other agencies should participate.

Chair Peters asked Director Smith to continue to seek help for Soccer Fields Project and offered his support.

Committee members will be meeting regarding the Tree Advisory Committee.

ADJOURNMENT

Meeting adjourned at 3:28 pm.



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 23-053

Agenda Date: 2/27/2023

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Minutes

Agenda Number: 5G.

Approve Minutes of February 13, 2023



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Minutes City Council

*THE FORT BRAGG CITY COUNCIL MEETS CONCURRENTLY
AS THE FORT BRAGG MUNICIPAL IMPROVEMENT DISTRICT
NO. 1 AND THE FORT BRAGG REDEVELOPMENT
SUCCESSOR AGENCY*

Monday, February 13, 2023

6:00 PM

Town Hall, 363 N. Main Street
and Via Video Conference

CALL TO ORDER

Mayor Norvell called the meeting to order at 6:00 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: 5 - Mayor Bernie Norvell, Vice Mayor Jason Godeke, Councilmember Tess Albin-Smith, Councilmember Lindy Peters and Councilmember Marcia Rafanan

AGENDA REVIEW

1. MAYOR'S RECOGNITIONS AND ANNOUNCEMENTS

1A. [23-032](#) Presentation of Proclamation Declaring February 2023 as Black History Month

Vice Mayor Godeke read the proclamation declaring February as Black History Month.

1B. [23-033](#) Presentation of Proclamation Declaring February as Teen Dating Violence Awareness and Prevention Month

Vice Mayor Godeke read a Proclamation recognizing February as Teen Dating Violence Awareness and Prevention Month. Two representatives from Project Sanctuary, Ms. Chacon and Ms. Clark, accepted the Proclamation and spoke briefly about this serious problem.

2. PUBLIC COMMENTS ON: (1) NON-AGENDA, (2) CONSENT CALENDAR & (3) CLOSED SESSION ITEMS

(1) Marcy Snyder and Carrie Durkee of the Grassroots Institute, spoke about applying to PG&E before the 4/14/2023 deadline to receive cost savings for installation of solar panels on houses and City buildings.

(2) Anne Maureen McKeating spoke on Item 5H and thanked the Council for putting the Council Letter on the Consent Calendar.

(3) N/A.

3. STAFF COMMENTS

City Manager Ducey announced that Chief Cervenka finished the Command College program and received an award for Most Inspirational Student. Public Works Director Smith said that the

City has already started the process of solar installations on City buildings. He reported that Caltrans begins work on the Pudding Creek Bridge project starting tomorrow, with major construction to start June 1st. Smith noted that the Department of Water Resources is currently working on an agreement for the buoy desalination project.

4. MATTERS FROM COUNCILMEMBERS

Councilmember Rafanan reported that the Visit Fort Bragg Committee is working on Restaurant Week, March 13-19. She and the Vice Mayor have been working on the new ad hoc Local Culture Committee with the local tribes. Councilmember Peters said the Fire Board met recently, and the new fire engine is arriving soon. He reported that the Public Works & Facilities Committee met regarding the condition of city streets and asked Public Works Director Smith to give a brief update on street repair projects. Councilmember Albin-Smith reported on a recent Coastal Cities Leadership Group meeting. She said the Coastal Commission had an all-day sea level rise workshop regarding terminology, scope, and funding. Vice Mayor Godeke also gave an update on the newly formed Local Culture ad hoc committee. Mayor Norvell reported that Dr. Marbut visited Fort Bragg on January 26. Dr. Marbut is an expert on homeless issues. Chief Cervenka and the Mayor took him around town, and he was extremely pleased at the progress made. After touring The Plateau, Dr. Marbut praised the layout and said he will use it as a model going forward in recommendations to other cities. He also liked the Crisis Response Unit and the crisis center that will open in March. He referred to all the positive efforts as "The Fort Bragg Model."

5. CONSENT CALENDAR

Mayor Norvell removed Item 5G for further discussion and amendment.

Approval of the Consent Calendar

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, to approve the Consent Calendar with the exception of Item 5G. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

5A. [23-016](#) Approve Scope of Work for Request for Proposals from Qualified Consulting Firms for On-Call Grant Writing Services

This Scope of Work was approved on the Consent Calendar.

5B. [23-018](#) Adopt City Council Resolution Adding Administrative Assistant (Confidential) and Manager-Special Projects (Mid-Management) Classifications, Establishing a City of Fort Bragg Master Salary Rate Plan, and Confirming the Pay Rate/Ranges for City of Fort Bragg Classifications

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4653-2023

5C. [23-024](#) Adopt City Council Resolution Approving Amendment of Professional Services Agreement with Engineering Solutions Services, Inc. for Grant Writing

Services and Authorizing City Manager to Execute Contract (Total Contract Amount Not To Exceed \$24,900)

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4654-2023

- 5D.** [23-025](#) Adopt City Council Resolution Making the Legally Required Findings to Continue to Authorize the Conduct of Remote "Telephonic" Meetings During the State of Emergency

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4655-2023

- 5E.** [23-026](#) Adopt City Council Resolution Confirming the Continued Existence of a Local Emergency in the City of Fort Bragg

This Resolution was adopted on the Consent Calendar.

Enactment No: RES 4656-2023

- 5F.** [23-028](#) Accept Certificate of Completion for School Zone Radar Speed Sign Replacement Project and Direct City Clerk to File Notice of Completion

This Certificate of Completion was accepted on the Consent Calendar.

- 5H.** [23-037](#) Approve Letter in Support of Larry Spring Museum's Redwood Time Project Grant Submittal

This Council Letter was approved on the Consent Calendar.

- 5I.** [23-023](#) Receive and File Minutes of the September 27, 2022 Community Development Committee Meeting

These Committee Minutes were received and filed on the Consent Calendar.

- 5J.** [23-022](#) Approve Minutes of January 23, 2023

These Minutes were approved on the Consent Calendar.

ITEMS REMOVED FROM CONSENT CALENDAR

- 5G.** [23-021](#) Accept the Revised Public Comments Policy

The issue of system overload for large public comments was discussed. An amendment to the current policy, page 2, Item #4, was recommended.

Public Comment was received from Jacob Patterson and Jay McMartin Rosenquist.

Discussion: It was agreed that the policy should be amended to state that if a public comment is more than 20 pages, the person submitting the comment will need to provide it to City staff in hard copy form for the public agenda packet.

A motion was made by Councilmember Peters, seconded by Mayor Norvell, that this policy be accepted as amended. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

6. DISCLOSURE OF EX PARTE COMMUNICATIONS ON AGENDA ITEMS

None.

7. PUBLIC HEARING

8. CONDUCT OF BUSINESS

8A. [23-044](#) Receive Brown Act Update Regarding Continued Remote Meetings

City Attorney Collins gave an update on the Brown Act concerning remote meetings.

Public Comment was received from Jay McMartin Rosenquist and Jacob Patterson.

Discussion: This item was informational only, no action was necessary.

This report was informational only; no action was taken.

8B. [23-029](#) Receive Report and Consider Adoption of City Council Resolution Approving the Purchase of ChargePoint Electric Vehicle Charging Stations for the EV Fleet Charging Station Project, City Project No. PWP-00126, Finding the Project Exempt from CEQA, Adopting Budget Amendment No. 2022/23-13, and Authorizing City Manager to Execute Contract (Amount Not to Exceed \$146,453; Account No. 522-4550-0742)

Assistant Director of Engineering O'Neal presented the staff report on this agenda item.

Public Comment: Carrie Durkee spoke in support of the project. Marcy Snyder urged the Council to approve the contract. Anthony wanted to know if electric vehicles are in use by the City now.

Jacob Patterson asked why pickup trucks are needed instead of police vehicles. Jay McMartin Rosenquist wanted to know how long the charge lasts.

A motion was made by Councilmember Rafanan, seconded by Councilmember Peters, that this Resolution be adopted. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4657-2023

8C. [23-009](#) Receive Report and Consider Approving the OMNIA Partners Cooperative Purchasing Agreement for the Bainbridge Park Playground Improvements Project, City Project PWP-00096; Authorizing Construction Agreement with Akeff Construction, Inc.; Approving Budget Amendment No. 2022/23-14; Authorizing City Manager to Execute Contract (Amount Not to Exceed \$341,279.48, Account No. 419-5031-0731); and Finding the Project Exempt from CEQA under 14 CCR 15301

Assistant Director of Engineering O'Neal presented the staff report on this agenda item.

Public Comment was received from Jacob Patterson.

A motion was made by Councilmember Peters, seconded by Councilmember Albin-Smith, that this Resolution be adopted. The motion carried by the following

vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

Enactment No: RES 4658-2023

8D. [23-035](#) Receive Presentation on the Annual Comprehensive Financial Report (ACFR) for the Year Ended June 30, 2022 for the City of Fort Bragg and Consider Accepting the ACFR as Presented

Finance Director Whippy presented the staff report on this agenda item with assistance from Brett Jones of JJACPA.

Public Comment: None.

A motion was made by Councilmember Peters, seconded by Vice Mayor Godeke, that the Annual Comprehensive Financial Report be approved. The motion carried by the following vote:

Aye: 5 - Mayor Norvell, Vice Mayor Godeke, Councilmember Albin-Smith, Councilmember Peters and Councilmember Rafanan

9. CLOSED SESSION

ADJOURNMENT

Mayor Norvell adjourned the meeting at 7:58 PM.

BERNIE NORVELL, MAYOR

June Lemos, MMC, City Clerk

IMAGED (_____)

From: [Jacob Patterson](#)
To: [Lemos, June](#)
Subject: Public Comment -- 2/27/2023 CC Mtg., Item No. 5G, Draft Minutes
Date: Friday, February 24, 2023 1:30:21 PM

City Council & Staff,

Although I acknowledge more detailed minutes are not required and the City can safely just create pure action minutes, I am wondering why the minutes only list a brief summary of the Council discussion for some action items and not for others. Whatever we do probably should be consistent.

For example, the draft minutes list a summary of the discussion for Item No. 5G that was pulled by Bernie for amendment--I don't think your amendment makes any sense and is likely won't be able to be implemented despite what Keith told you because I don't think you can effectively transfer the City's regulatory compliance costs off onto the public unless they receive some sort of private benefit from what is happening and then you can only charge cost-recovery fees. (The person submitting the comments doesn't receive any benefit from the requirement to have the comment available for public review at the meeting; the public in general is benefited, as is the applicant if it is a land use public hearing, who have a right to be informed about all relevant information and input that is being considered by the legislative body when they make their decisions and take action on an agenda item.)

There is also a summary of the discussion for Conduct of Business Item No. 8A, which has a very brief entry for the "discussion". Item Nos. 8B, 8C, and 8D don't even have any discussion heading at all, let alone a brief summary.

Similarly, the public comments in the minutes are also inconsistent with most agenda items merely listing the names of the speakers or "none" but item No. 8B actually provides a brief summary of what the commenters presented in their comments.

Although I don't think you necessarily need to amend these minutes, I recommend future minutes follow a consistent format and the substance also be treated similarly across items. Providing a little more information is usually a good idea in case minutes need to be reviewed in the future rather than having to watch meeting videos to find out what was said and discussed. If we are going to simply prepare pure action minutes with no substance other than the motions and votes on the formal action taken, we might as well be consistent about it.

Regards,

--Jacob



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 23-058

Agenda Date: 2/27/2023

Version: 1

Status: Consent Agenda

In Control: City Council

File Type: Resolution

Agenda Number: 5H.

Adopt AMENDED City Council Resolution No. 4653-2023 Approving the Creation of the Administrative Assistant -- Confidential and Manager - Special Projects Classifications; Establishing Salary Rate Compensation Plan; and Confirming All City of Fort Bragg Established Classifications

Adoption of this Amended Resolution will modify Resolution No. 4653-2023 approved by City Council on February 13, 2023 to update Exhibit A.

**AMENDED
RESOLUTION NO. 4653-2023**

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL
APPROVING THE CREATION OF THE ADMINISTRATIVE ASSISTANT-
CONFIDENTIAL AND MANAGER- SPECIAL PROJECTS CLASSIFICATIONS;
ESTABLISHING SALARY RATE COMPENSATION PLAN; AND CONFIRMING
ALL CITY OF FORT BRAGG ESTABLISHED CLASSIFICATIONS**

WHEREAS, the City has experienced significant workload challenges, particularly in the more routine administrative work involved in operating a municipality in California; and

WHEREAS, the City conducted a recruitment in December 2022 for the Planning Technician position to backfill the Administrative Assistant- Community Development classification vacated by an internal employee's recent promotion to Assistant Planner; and

WHEREAS, the City wishes to replace the Planning Technician position with a newly created classification of Administrative Assistant - Confidential to facilitate the organization's need to have greater flexibility in utilizing administrative resources, resulting in a net zero impact on the budget and employee headcount; and

WHEREAS, the City wishes to keep the Planning Technician classification on the Master Salary Schedule, Exhibit A, for possible future use; and

WHEREAS, the City desires to remove position classification barriers that prevent administrative personnel being able to assist other City departments outside of their respective assigned primary department thereby providing greater flexibility in utilizing administrative staff by establishing the Administrative Assistant - Confidential classification, a full-time, non-exempt, position that is part of the Confidential/Non-Bargaining employee group; and

WHEREAS, the City desires to provide opportunities for administrative staff to have exposure to other departments outside of their assigned department to increase cross-training opportunities, and better utilize administrative staff resources; and

WHEREAS, the nature of the administrative tasks in Human Resources-Administrative Services department involves labor negotiations and grievances, and requires the City to have an Administrative Assistant classification to be designated as "Confidential;" and

WHEREAS, the City has received multiple grants which will require significant project management; and

WHEREAS, to ensure compliance with requirements associated with the grants, the City wishes to establish the Manager-Special Projects, an exempt, Mid-Management, non-bargaining classification, where the incumbent would be responsible for the project management of the aforementioned grants; and

WHEREAS, the Fort Bragg City Council approves all salary schedules, which include classification titles and compensation rates as reflected in Exhibit A; and

WHEREAS, the establishment of this Resolution meets the requirements of 2 CCR Section 570.5 as confirmed by the California Public Employees' Retirement System (CalPERS); and

WHEREAS, the newly created Administrative Assistant - Confidential classification and Manager - Special Projects classification must be approved as part of the City's Master Salary schedule; and

WHEREAS, CalPERS requires the City to have a publicly adopted and posted salary schedule; and

WHEREAS, the full salary schedule is available on the City's website; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. Establishing the Administrative Assistant - Confidential classification is a full-time, non-exempt position that would provide potential administrative relief for the Human Resources division within the Administrative Services Department, thereby providing fully inclusive and effective utilization of the City's administrative personnel; and
2. Establishing the Manager - Special Projects classification, an exempt, Mid-Management, non-bargaining position, would provide focused project management of grants, ensuring the City is in compliance with the requirements of the grants received; and
3. Confirming the Master Salary Rate Compensation Plan for the newly created Administrative Assistant - Confidential and Manager - Special Projects classifications and confirming all City of Fort Bragg established classifications as identified in Exhibit A attached hereto effective February 13, 2023 would allow the City to be compliant with the requirement of 2 CCR Section 570.5 California Public Employees' Retirement System (CalPERS).

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby authorize the establishment of the Administrative Assistant - Confidential and Manager - Special Projects positions and confirm the City's Master Salary Schedule as outlined in Exhibit A.

The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 27th day of February, 2023, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**
- RECUSED:**

BERNIE NORVELL
Mayor

ATTEST:

June Lemos, MMC
City Clerk

EXHIBIT A

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

Effective 02.13.2023 Add Administrative Assistant - Confidential
and Manager-Special Projects classifications
Reso 4653-2023.

				Step 1	Step 2	Step 3	Step 4	Step 5
Administrative Analyst (Confidential; Non-Bargaining)								
Hourly				26.71	28.05	29.45	30.92	32.47
Bi-Weekly				2,136.80	2,244.00	2,356.00	2,473.60	2,597.60
Monthly				4,629.73	4,862.00	5,104.67	5,359.47	5,628.13
Annual				55,556.80	58,344.00	61,256.00	64,313.60	67,537.60
Administrative Analyst - Police (Confidential; Non-Bargaining)								
Hourly				26.71	28.05	29.45	30.92	32.47
Bi-Weekly				2,136.80	2,244.00	2,356.00	2,473.60	2,597.60
Monthly				4,629.73	4,862.00	5,104.67	5,359.47	5,628.13
Annual				55,556.80	58,344.00	61,256.00	64,313.60	67,537.60
Administrative Assistant - Administration (FBEO)								
Hourly				24.62	25.85	27.14	28.50	29.93
Bi-Weekly				1,969.60	2,068.00	2,171.20	2,280.00	2,394.40
Monthly				4,267.47	4,480.67	4,704.27	4,940.00	5,187.87
Annual				51,209.60	53,768.00	56,451.20	59,280.00	62,254.40
Administrative Assistant - Community Development (FBEO)								
Hourly				24.62	25.85	27.14	28.50	29.93
Bi-Weekly				1,969.60	2,068.00	2,171.20	2,280.00	2,394.40
Monthly				4,267.47	4,480.67	4,704.27	4,940.00	5,187.87
Annual				51,209.60	53,768.00	56,451.20	59,280.00	62,254.40
Administrative Assistant - Confidential (Confidential; Non-Bargaining)								
Hourly				24.62	25.85	27.14	28.50	29.93
Bi-Weekly				1,969.60	2,068.00	2,171.20	2,280.00	2,394.40
Monthly				4,267.47	4,480.67	4,704.27	4,940.00	5,187.87
Annual				51,209.60	53,768.00	56,451.20	59,280.00	62,254.40
Administrative Assistant - Police (FBEO)								
Hourly				24.62	25.85	27.14	28.50	29.93
Bi-Weekly				1,969.60	2,068.00	2,171.20	2,280.00	2,394.40
Monthly				4,267.47	4,480.67	4,704.27	4,940.00	5,187.87
Annual				51,209.60	53,768.00	56,451.20	59,280.00	62,254.40
Assistant Director - Engineering Division (Mid-Management; Non-Bargaining)								
Hourly				36.44	38.26	40.17	42.18	44.29
Bi-Weekly				2,915.20	3,060.80	3,213.60	3,374.40	3,543.20
Monthly				6,316.27	6,631.73	6,962.80	7,311.20	7,676.93
Annual				75,795.20	79,580.80	83,553.60	87,734.40	92,123.20
Assistant City Engineer (FBEO)								
Hourly				33.24	34.90	36.65	38.48	40.40
Bi-Weekly				2,659.20	2,792.00	2,932.00	3,078.40	3,232.00
Monthly				5,761.60	6,049.33	6,352.67	6,669.87	7,002.67
Annual				69,139.20	72,592.00	76,232.00	80,038.40	84,032.00

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

Effective 02.13.2023 Add Administrative Assistant - Confidential
and Manager-Special Projects classifications
Reso 4653-2023.

				Step 1	Step 2	Step 3	Step 4	Step 5
Assistant City Manager (Executive; At-Will)								
Hourly				49.29	51.75	54.34	57.06	59.91
Bi-Weekly				3,943.20	4,140.00	4,347.20	4,564.80	4,792.80
Monthly				8,543.60	8,970.00	9,418.93	9,890.40	10,384.40
Annual				102,523.20	107,640.00	113,027.20	118,684.80	124,612.80
Assistant Finance Director (Mid-Management; Non-Bargaining)								
Hourly				39.42	41.39	43.46	45.63	47.91
Bi-Weekly				3,153.60	3,311.20	3,476.80	3,650.40	3,832.80
Monthly				6,832.80	7,174.27	7,533.07	7,909.20	8,304.40
Annual				81,993.60	86,091.20	90,396.80	94,910.40	99,652.80
Assistant Planner (FBEO)								
Hourly				31.67	33.25	34.91	36.66	38.49
Bi-Weekly				2,533.60	2,660.00	2,792.80	2,932.80	3,079.20
Monthly				5,489.47	5,763.33	6,051.07	6,354.40	6,671.60
Annual				65,873.60	69,160.00	72,612.80	76,252.80	80,059.20
Associate Planner (FBEO)								
Hourly				32.79	34.43	36.15	37.96	39.86
Bi-Weekly				2,623.20	2,754.40	2,892.00	3,036.80	3,188.80
Monthly				5,683.60	5,967.87	6,266.00	6,579.73	6,909.07
Annual				68,203.20	71,614.40	75,192.00	78,956.80	82,908.80
City Clerk (Mid-Management; Non-Bargaining)								
Hourly				36.44	38.26	40.17	42.18	44.29
Bi-Weekly				2,915.20	3,060.80	3,213.60	3,374.40	3,543.20
Monthly				6,316.27	6,631.73	6,962.80	7,311.20	7,676.93
Annual				75,795.20	79,580.80	83,553.60	87,734.40	92,123.20
City Councilmember (Elected)								
Hourly								
Bi-Weekly				235.38				
Monthly				510.00				
Annual				6,120.00	Plus \$100/mo for Special District Meeting			
City Manager (Executive; At Will; Contract)								
Hourly				85.58				
Bi-Weekly				6,846.40				
Monthly				14,833.87				
Annual				178,006.40				
Code Enforcement Officer (FBEO)								
Hourly				31.67	33.25	34.91	36.66	38.49
Bi-Weekly				2,533.60	2,660.00	2,792.80	2,932.80	3,079.20
Monthly				5,489.47	5,763.33	6,051.07	6,354.40	6,671.60
Annual				65,873.60	69,160.00	72,612.80	76,252.80	80,059.20

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

Effective 02.13.2023 Add Administrative Assistant - Confidential
and Manager-Special Projects classifications
Reso 4653-2023.

				Step 1	Step 2	Step 3	Step 4	Step 5
Community Services Officer (FBPA)								
Hourly				22.06	23.16	24.32	25.54	26.82
Bi-Weekly				1,764.80	1,852.80	1,945.60	2,043.20	2,145.60
Monthly				3,823.73	4,014.40	4,215.47	4,426.93	4,648.80
Annual				45,884.80	48,172.80	50,585.60	53,123.20	55,785.60
Construction Project Manager (Mid-Management; Non-Bargaining)								
Hourly				42.39	44.51	46.74	49.08	51.53
Bi-Weekly				3,391.20	3,560.80	3,739.20	3,926.40	4,122.40
Monthly				7,347.60	7,715.07	8,101.60	8,507.20	8,931.87
Annual				88,171.20	92,580.80	97,219.20	102,086.40	107,182.40
Construction Project Manager (Temporary, Part-time, At-Will)								
				42.39	44.51	46.74	49.08	51.53
Director - Community Development Department (Executive; At Will)								
Hourly				49.29	51.75	54.34	57.06	59.91
Bi-Weekly				3,943.20	4,140.00	4,347.20	4,564.80	4,792.80
Monthly				8,543.60	8,970.00	9,418.93	9,890.40	10,384.40
Annual				102,523.20	107,640.00	113,027.20	118,684.80	124,612.80
Director - Finance/City Treasurer (Executive; At-Will)								
Hourly				49.29	51.75	54.34	57.06	59.91
Bi-Weekly				3,943.20	4,140.00	4,347.20	4,564.80	4,792.80
Monthly				8,543.60	8,970.00	9,418.93	9,890.40	10,384.40
Annual				102,523.20	107,640.00	113,027.20	118,684.80	124,612.80
Director of Public Works (Executive; At Will)								
Hourly				49.29	51.75	54.34	57.06	59.91
Bi-Weekly				3,943.20	4,140.00	4,347.20	4,564.80	4,792.80
Monthly				8,543.60	8,970.00	9,418.93	9,890.40	10,384.40
Annual				102,523.20	107,640.00	113,027.20	118,684.80	124,612.80
Engineering Technician (FBEO)								
Hourly				30.15	31.66	33.24	34.90	36.65
Bi-Weekly				2,412.00	2,532.80	2,659.20	2,792.00	2,932.00
Monthly				5,226.00	5,487.73	5,761.60	6,049.33	6,352.67
Annual				62,712.00	65,852.80	69,139.20	72,592.00	76,232.00
Environmental Compliance Coordinator (FBEO)								
Hourly				34.87	36.61	38.44	40.36	42.38
Bi-Weekly				2,789.60	2,928.80	3,075.20	3,228.80	3,390.40
Monthly				6,044.13	6,345.73	6,662.93	6,995.73	7,345.87
Annual				72,529.60	76,148.80	79,955.20	83,948.80	88,150.40

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

Effective 02.13.2023 Add Administrative Assistant - Confidential
and Manager-Special Projects classifications
Reso 4653-2023.

				Step 1	Step 2	Step 3	Step 4	Step 5
Finance Technician I (FBE0)								
Hourly				22.19	23.30	24.47	25.69	26.97
Bi-Weekly				1,775.20	1,864.00	1,957.60	2,055.20	2,157.60
Monthly				3,846.27	4,038.67	4,241.47	4,452.93	4,674.80
Annual				46,155.20	48,464.00	50,897.60	53,435.20	56,097.60
Finance Technician II (FBE0)								
Hourly				24.47	25.69	26.97	28.32	29.74
Bi-Weekly				1,957.60	2,055.20	2,157.60	2,265.60	2,379.20
Monthly				4,241.47	4,452.93	4,674.80	4,908.80	5,154.93
Annual				50,897.60	53,435.20	56,097.60	58,905.60	61,859.20
Finance Technician III (FBE0)								
Hourly				26.97	28.32	29.74	31.23	32.79
Bi-Weekly				2,157.60	2,265.60	2,379.20	2,498.40	2,623.20
Monthly				4,674.80	4,908.80	5,154.93	5,413.20	5,683.60
Annual				56,097.60	58,905.60	61,859.20	64,958.40	68,203.20
Government Accountant I (FBE0)								
Hourly				29.73	31.22	32.78	34.42	36.14
Bi-Weekly				2,378.40	2,497.60	2,622.40	2,753.60	2,891.20
Monthly				5,153.20	5,411.47	5,681.87	5,966.13	6,264.27
Annual				61,838.40	64,937.60	68,182.40	71,593.60	75,171.20
Government Accountant (Part-Time, Regular less than 20 hours weekly)								
Hourly				29.73	31.22	32.78	34.42	36.14
Bi-Weekly				1,189.20	1,248.80	1,311.20	1,376.80	1,445.60
Monthly				2,576.60	2,705.73	2,840.93	2,983.07	3,132.13
Annual				30,919.20	32,468.80	34,091.20	35,796.80	37,585.60
Grants Coordinator (FBE0)								
Hourly				29.73	31.22	32.78	34.42	36.14
Bi-Weekly				2,378.40	2,497.60	2,622.40	2,753.60	2,891.20
Monthly				5,153.20	5,411.47	5,681.87	5,966.13	6,264.27
Annual				61,838.40	64,937.60	68,182.40	71,593.60	75,171.20
Housing and Economic Development Coordinator (Confidential; Non-Bargaining)								
Hourly				33.25	34.91	36.66	38.49	40.41
Bi-Weekly				2,660.00	2,792.80	2,932.80	3,079.20	3,232.80
Monthly				5,763.33	6,051.07	6,354.40	6,671.60	7,004.40
Annual				69,160.00	72,612.80	76,252.80	80,059.20	84,052.80
Human Resources Analyst (Confidential; Non-Bargaining)								
Hourly				26.71	28.05	29.45	30.92	32.47
Bi-Weekly				2,136.80	2,244.00	2,356.00	2,473.60	2,597.60
Monthly				4,629.73	4,862.00	5,104.67	5,359.47	5,628.13
Annual				55,556.80	58,344.00	61,256.00	64,313.60	67,537.60

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

Effective 02.13.2023 Add Administrative Assistant - Confidential
and Manager-Special Projects classifications
Reso 4653-2023.

				Step 1	Step 2	Step 3	Step 4	Step 5
Intern (Part-time, Less than 20 hours week; Non-Bargaining)								
Hourly				18.00				
Laborer-Public Works (Part-time, Less than 20 hours week; Non-Bargaining)								
Hourly				21.00				
Laborer-Water/Wastewater (Part-time, Less than 20 hours week; Non-Bargaining)								
Hourly				21.00				
Maintenance Worker I - Janitor (FBEO)								
Hourly				20.80	21.84	22.93	24.08	25.28
Bi-Weekly				1664.00	1747.20	1834.40	1926.40	2022.40
Monthly				3,605.33	3,785.60	3,974.53	4,173.87	4,381.87
Annual				43,264.00	45,427.20	47,694.40	50,086.40	52,582.40
Maintenance Worker II (FBEO)								
Hourly				23.64	24.82	26.06	27.36	28.73
Bi-Weekly				1,891.20	1,985.60	2,084.80	2,188.80	2,298.40
Monthly				4,097.60	4,302.13	4,517.07	4,742.40	4,979.87
Annual				49,171.20	51,625.60	54,204.80	56,908.80	59,758.40
Maintenance Worker III (FBEO)								
Hourly				24.82	26.06	27.36	28.73	30.17
Bi-Weekly				1,985.60	2,084.80	2,188.80	2,298.40	2,413.60
Monthly				4,302.13	4,517.07	4,742.40	4,979.87	5,229.47
Annual				51,625.60	54,204.80	56,908.80	59,758.40	62,753.60
Maintenance Worker IV (FBEO)								
Hourly				26.05	27.35	28.72	30.16	31.67
Bi-Weekly				2,084.00	2,188.00	2,297.60	2,412.80	2,533.60
Monthly				4,515.33	4,740.67	4,978.13	5,227.73	5,489.47
Annual				54,184.00	56,888.00	59,737.60	62,732.80	65,873.60
Maintenance Worker Lead (FBEO)								
Hourly				28.65	30.08	31.58	33.16	34.82
Bi-Weekly				2,292.00	2,406.40	2,526.40	2,652.80	2,785.60
Monthly				4,966.00	5,213.87	5,473.87	5,747.73	6,035.47
Annual				59,592.00	62,566.40	65,686.40	68,972.80	72,425.60
Manager-Special Projects (Mid-Management; Non-Bargaining)								
Hourly				36.44	38.26	40.17	42.18	44.29
Bi-Weekly				2,915.20	3,060.80	3,213.60	3,374.40	3,543.20
Monthly				6,316.27	6,631.73	6,962.80	7,311.20	7,676.93
Annual				75,795.20	79,580.80	83,553.60	87,734.40	92,123.20

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

Effective 02.13.2023 Add Administrative Assistant - Confidential
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Reso 4653-2023.

				Step 1	Step 2	Step 3	Step 4	Step 5
Mechanic (FBEO)								
Hourly				26.71	28.05	29.45	30.92	32.47
Bi-Weekly				2,136.80	2,244.00	2,356.00	2,473.60	2,597.60
Monthly				4,629.73	4,862.00	5,104.67	5,359.47	5,628.13
Annual				55,556.80	58,344.00	61,256.00	64,313.60	67,537.60
Office Assistant (Temporary Position)								
Hourly				20.00				
Operations Manager (Mid-Management; Non-Bargaining)								
Hourly				36.44	38.26	40.17	42.18	44.29
Bi-Weekly				2,915.20	3,060.80	3,213.60	3,374.40	3,543.20
Monthly				6,316.27	6,631.73	6,962.80	7,311.20	7,676.93
Annual				75,795.20	79,580.80	83,553.60	87,734.40	92,123.20
Operations Supervisor (FBEO)								
Hourly				34.87	36.61	38.44	40.36	42.38
Bi-Weekly				2,789.60	2,928.80	3,075.20	3,228.80	3,390.40
Monthly				6,044.13	6,345.73	6,662.93	6,995.73	7,345.87
Annual				72,529.60	76,148.80	79,955.20	83,948.80	88,150.40
Planning Technician (FBEO)								
Hourly				24.62	25.85	27.14	28.50	29.93
Bi-Weekly				1,969.60	2,068.00	2,171.20	2,280.00	2,394.40
Monthly				4,267.47	4,480.67	4,704.27	4,940.00	5,187.87
Annual				51,209.60	53,768.00	56,451.20	59,280.00	62,254.40
Police Captain (Mid-Management; Non-Bargaining)								
Hourly				55.55	58.33	61.25	64.31	67.53
Bi-Weekly				4,444.00	4,666.40	4,900.00	5,144.80	5,402.40
Monthly				9,628.67	10,110.53	10,616.67	11,147.07	11,705.20
Annual				115,544.00	121,326.40	127,400.00	133,764.80	140,462.40
Police Chief (Executive; At Will)								
Hourly				73.22	76.88	80.72	84.76	89.00
Bi-Weekly				5,373.60	6,150.40	6,457.60	6,780.80	7,120.00
Monthly				11,642.80	13,325.87	13,991.47	14,691.73	15,426.67
Annual				139,713.60	159,910.40	167,897.60	176,300.80	185,120.00
Police Sergeant Intermediate POST (FBPA)								
Hourly				41.68	43.76	45.95	48.25	50.66
Bi-Weekly				3,334.40	3,500.80	3,676.00	3,860.00	4,052.80
Monthly				7,224.53	7,585.07	7,964.67	8,363.33	8,781.07
Annual				86,694.40	91,020.80	95,576.00	100,360.00	105,372.80

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

Effective 02.13.2023 Add Administrative Assistant - Confidential
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				Step 1	Step 2	Step 3	Step 4	Step 5
Police Sergeant Advance POST (FBPA)								
Hourly				44.07	46.27	48.58	51.01	53.56
Bi-Weekly				3,525.60	3,701.60	3,886.40	4,080.80	4,284.80
Monthly				7,638.80	8,020.13	8,420.53	8,841.73	9,283.73
Annual				91,665.60	96,241.60	101,046.40	106,100.80	111,404.80
Police Officer Basic POST (FBPA)								
Hourly				32.45	34.07	35.77	37.56	39.44
Bi-Weekly				2,596.00	2,725.60	2,861.60	3,004.80	3,155.20
Monthly				5,624.67	5,905.47	6,200.13	6,510.40	6,836.27
Annual				67,496.00	70,865.60	74,401.60	78,124.80	82,035.20
Police Officer Intermediate POST (FBPA)								
Hourly				34.07	35.77	37.56	39.44	41.41
Bi-Weekly				2,725.60	2,861.60	3,004.80	3,155.20	3,312.80
Monthly				5,905.47	6,200.13	6,510.40	6,836.27	7,177.73
Annual				70,865.60	74,401.60	78,124.80	82,035.20	86,132.80
Police Officer Advance POST (FBPA)								
Hourly				35.74	37.53	39.41	41.38	43.45
Bi-Weekly				2,859.20	3,002.40	3,152.80	3,310.40	3,476.00
Monthly				6,194.93	6,505.20	6,831.07	7,172.53	7,531.33
Annual				74,339.20	78,062.40	81,972.80	86,070.40	90,376.00
Police Recruit (1040 hours; FBPA)								
Hourly				27.88				
Police Services Transporter: (Part-Time/On-Call, 1000 Max Annual Hours; Non-Bargaining)								
Hourly				18.00				
Public Works Administrative Analyst (FBEO)								
Hourly				26.71	28.05	29.45	30.92	32.47
Bi -Weekly				2,136.80	2,244.00	2,356.00	2,473.60	2,597.60
Monthly				4,629.73	4,862.00	5,104.67	5,359.47	5,628.13
Annual				55,556.80	58,344.00	61,256.00	64,313.60	67,537.60
Seasonal: Laborer (1000 Maximum Annual Hours; Non-Bargaining)								
Hourly				18.00				
Seasonal: Parking Enforcement Attendant (Part-Time, 1000 Max Annual Hours; Non-Bargaining)								
Hourly				18.00				
Social Services Liaison-Crisis Worker (Non-Bargaining, Grant-Funded Position)								
Hourly				25.00				
Bi-Weekly				2,000.00				
Monthly				4,333.33				
Annual				52,000.00				

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

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Reso 4653-2023.

				Step 1	Step 2	Step 3	Step 4	Step 5
Special Investigator Basic POST (FBPA)								
Hourly				34.07	35.77	37.56	39.44	41.41
Bi-Weekly				2,725.60	2,861.60	3,004.80	3,155.20	3,312.80
Monthly				5,905.47	6,200.13	6,510.40	6,836.27	7,177.73
Annual				70,865.60	74,401.60	78,124.80	82,035.20	86,132.80
Special Investigator Intermediate POST (FBPA)								
Hourly				35.77	37.56	39.44	41.41	43.48
Bi-Weekly				2,861.60	3,004.80	3,155.20	3,312.80	3,478.40
Monthly				6,200.13	6,510.40	6,836.27	7,177.73	7,536.53
Annual				74,401.60	78,124.80	82,035.20	86,132.80	90,438.40
Special Investigator Advanced POST (FBPA)								
Hourly				37.53	39.41	41.38	43.45	45.62
Bi-Weekly				3,002.40	3,152.80	3,310.40	3,476.00	3,649.60
Monthly				6,505.20	6,831.07	7,172.53	7,531.33	7,907.47
Annual				78,062.40	81,972.80	86,070.40	90,376.00	94,889.60
Systems Analyst - Lead (Mid-Management; Non-Bargaining)								
Hourly				36.44	38.26	40.17	42.18	44.29
Bi-Weekly				2,915.20	3,060.80	3,213.60	3,374.40	3,543.20
Monthly				6,316.27	6,631.73	6,962.80	7,311.20	7,676.93
Annual				75,795.20	79,580.80	83,553.60	87,734.40	92,123.20
Systems Analyst (Confidential; Non-Bargaining)								
Hourly				29.73	31.22	32.78	34.42	36.14
Bi-Weekly				2,378.40	2,497.60	2,622.40	2,753.60	2,891.20
Monthly				5,153.20	5,411.47	5,681.87	5,966.13	6,264.27
Annual				61,838.40	64,937.60	68,182.40	71,593.60	75,171.20
Systems Technician (FBEO)								
Hourly				22.81	23.95	25.15	26.41	27.73
Bi-Weekly				1,824.80	1,916.00	2,012.00	2,112.80	2,218.40
Monthly				3,953.73	4,151.33	4,359.33	4,577.73	4,806.53
Annual				47,444.80	49,816.00	52,312.00	54,932.80	57,678.40
Treatment Plant Operator-in-Training (FBEO)								
Hourly				20.27	21.28	22.34	23.46	24.63
Bi-Weekly				1,621.60	1,702.40	1,787.20	1,876.80	1,970.40
Monthly				3,513.47	3,688.53	3,872.27	4,066.40	4,269.20
Annual				42,161.60	44,262.40	46,467.20	48,796.80	51,230.40
Treatment Plant Operator I (FBEO)								
Hourly				25.16	26.42	27.74	29.13	30.59
Bi-Weekly				2,012.80	2,113.60	2,219.20	2,330.40	2,447.20
Monthly				4,361.07	4,579.47	4,808.27	5,049.20	5,302.27
Annual				52,332.80	54,953.60	57,699.20	60,590.40	63,627.20

CITY OF FORT BRAGG SALARY RATE COMPENSATION PLAN

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				Step 1	Step 2	Step 3	Step 4	Step 5
Treatment Plant Operator II (FBEO)								
Hourly				26.43	27.75	29.14	30.60	32.13
Biweekly				2,114.40	2,220.00	2,331.20	2,448.00	2,570.40
Monthly				4,581.20	4,810.00	5,050.93	5,304.00	5,569.20
Annual				54,974.40	57,720.00	60,611.20	63,648.00	66,830.40
Treatment Plant Operator - Wastewater, Lead (FBEO)								
Hourly				30.39	31.91	33.51	35.19	36.95
Biweekly				2,431.20	2,552.80	2,680.80	2,815.20	2,956.00
Monthly				5,267.60	5,531.07	5,808.40	6,099.60	6,404.67
Annual				63,211.20	66,372.80	69,700.80	73,195.20	76,856.00
Treatment Plant Operator - Water, Collection and Distribution, Lead (FBEO)								
Hourly				31.91	33.51	35.19	36.95	38.80
Biweekly				2,552.80	2,680.80	2,815.20	2,956.00	3,104.00
Monthly				5,531.07	5,808.40	6,099.60	6,404.67	6,725.33
Annual				66,372.80	69,700.80	73,195.20	76,856.00	80,704.00



City of Fort Bragg

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Phone: (707) 961-2823
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Text File

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Agenda Number: 8A.

Receive Presentation About Programmatic Permitting for State of California Middle-Mile Broadband Network in Coastal Zone and Consider Adoption of City Council Resolution in Support of Consolidated Coastal Development Permit Processed by the California Coastal Commission

California's Middle-Mile Broadband Network (MMBN) involves the installation of 5,000 miles of broadband infrastructure along state highways to make high-speed internet service broadly available throughout California, particularly in unserved and underserved rural areas.

Approximately 450 miles of network will occur within the Coastal Zone, mostly on Highway 1. California Coastal Commission staff will present information about the proposed programmatic approach for processing Coastal Development Permits (CDP) for MMBN within the Coastal Zone. The overall approach is to bundle project segments within Districts, and submit a consolidated permit application for processing. The City of Fort Bragg is included in Caltrans District 1 / Coastal Commission North Coast District, which includes Del Norte, Humboldt and Mendocino counties. Please see attached Caltrans MMBN Coastal Zone Guidelines for Programmatic Permitting for details.

Middle-Mile Broadband Network

Background

In July 2021, Governor Gavin Newsom signed into law Senate Bill (SB) 156 ([SB-156 Communications: broadband](#)) to create an open-access middle-mile network and bring equitable high-speed broadband service to all Californians ([Middle-Mile Broadband Initiative](#)). This effort is supported by Executive Order (EO) N-73-20 ([EO N-73-20](#)) which, among other things, directs all California state agencies to pursue a minimum broadband speed goal to guide infrastructure investments and program implementation.

Purpose

The Middle-Mile Broadband Network Project will install broadband infrastructure along the State Highway System and Interstate System necessary to connect to a third-party operated Last Mile Broadband Network which will bring internet connectivity to homes, businesses, and community institutions.

Need

The lack of available middle-mile broadband infrastructure has been a major issue in connecting California's unserved and underserved communities. The statewide open-access middle-mile network included in SB 156 is a foundational investment to ensure every Californian has access to broadband Internet service that meets the connectivity needs of today, and well into the future. This project intends to support these communities in providing critical statewide broadband infrastructure to enhance access to and increase the affordability of high-speed internet for all Californians.

Project Description

The California Department of Transportation (Caltrans) proposes to install Middle-Mile Broadband Network (MMBN) infrastructure along approximately 3,000 miles of State Highway System in Districts 1, 2, and 3. Work would consist of the following elements, the majority of which are outlined on the attached MMBN statewide plan set.

1. Conduit Installation (Underground)

Four (4) two-inch diameter high-density polyethylene (HDPE) conduits would be installed underground (Figure 10). Conduit installation would occur within the Caltrans right of way (R/W) (e.g., along R/W fence, next to roadway prism, in pavement, etc.). Installation methods would be selected to avoid sensitive environmental resources and

existing utilities as the first priority. Methods of conduit installation are outlined below (see MMBND-1).

- a. Trench in Travel Lane – approximately 3 to 6 inches wide and minimum depth of 24 inches (Detail A).
- b. Trench in Shoulder – approximately 3 to 6 inches wide and minimum depth of 24 inches (Detail B).
- c. Plowing – approximately 3 to 6 inches wide and minimum depth of 42 inches (Detail C).
- d. Trenching – approximately 6 to 12 inches wide and minimum depth of 42 inches (Detail D).
- e. Jack and Drill – approximately 8 inches diameter and minimum depth of 42 inches (Detail E).
- f. Horizontal Directional Drilling – approximately 8 inches in diameter and minimum depth of 42 inches (Detail F).

Trench in Pavement (Travel Lane and Shoulder)

Trenching in pavement (micro-trenching) is a construction method for installation of broadband conduits under asphalt pavement (Figure 1). Equipment would consist of a specially designed saw blade for cutting into the asphalt connected to a vacuum truck/trailer, which removes spoils and dust. Once trenching is complete, cold planning and paving would be required on an approximately 2-foot-wide area surrounding the trench.



Figure 1. Micro-trenching

Plowing

Plowed conduit installations use a tracked vehicle with a reel carrier in front and a plow blade in back (Figure 2). As the vehicle moves, it simultaneously furrows the soil and

installs the conduit and cable. In some instances, the soil may be pre-ripped by a dozer equipped with a ripper blade.

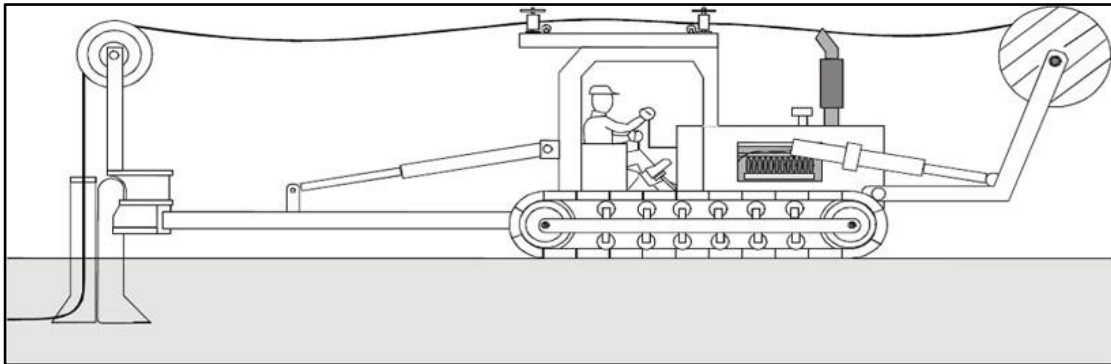


Figure 2. Plowing

Trenching

Trenched installations use equipment such as a trencher, excavator or backhoe to dig a trench (Figures 3 and 9). Typically, no more than 1,000 feet of trench would be exposed at any time during construction, and trenches would be filled at the end of each day.



Figure 3. Open Trenching

Jack and Drill

Jack and drill or auger boring would be accomplished with an auger boring machine by jacking a casing pipe through the earth while at the same time removing earth spoil from the casing by means of a rotating auger inside the casing (Figures 4 and 5) ([Jack and Drill Video](#)). Jack and drill is considered a trenchless method of construction; however, digging of an entry and exit pit of varying dimensions would be required.

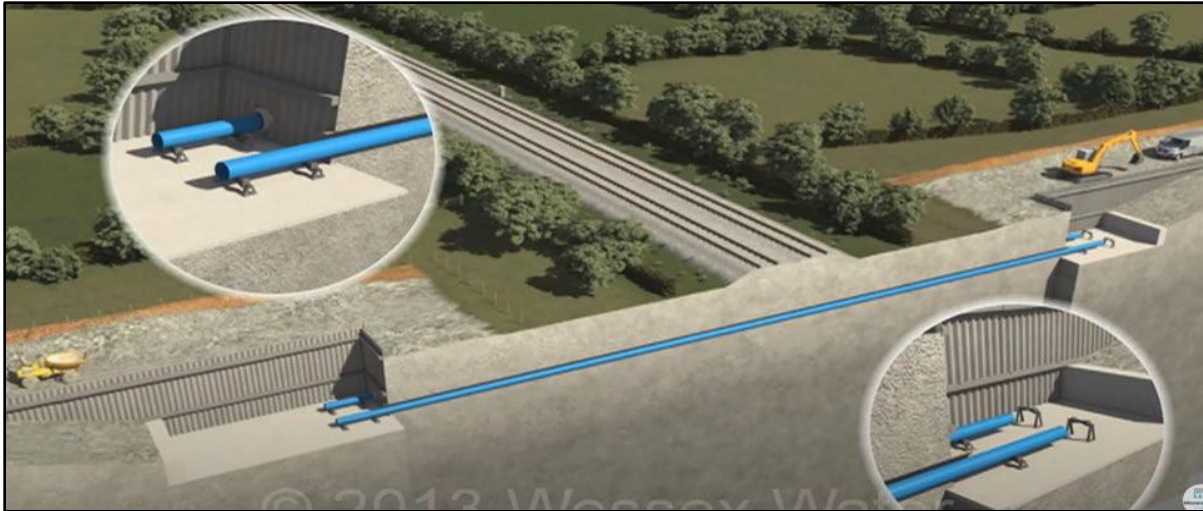


Figure 4. Jack and Drill

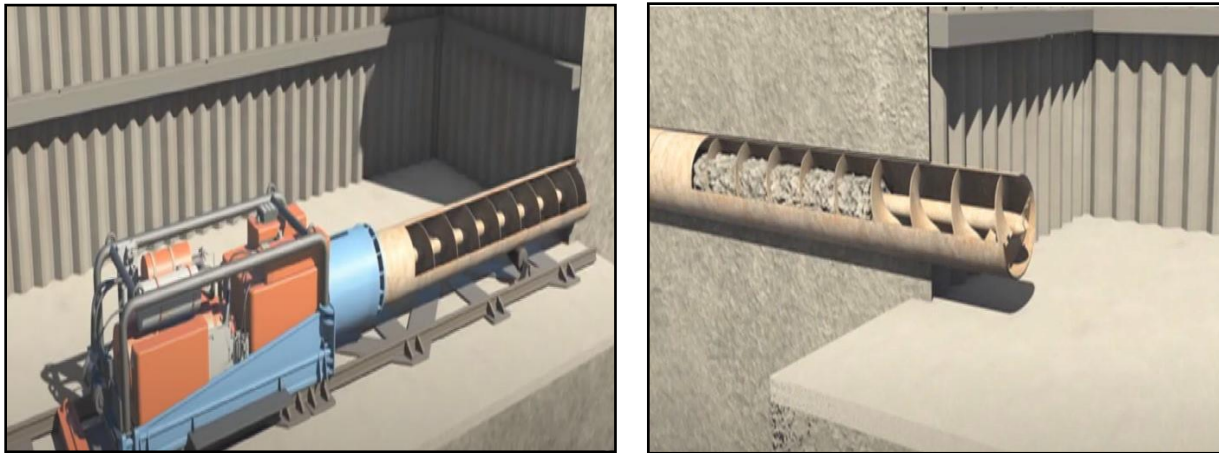


Figure 5. Jack and Drill/Bore

Horizontal Directional Drilling

Horizontal directional drilling would be used in various locations along project routes to cross areas where surface disturbance or sensitive resources must be avoided (e.g., streams/streams, cultural resources, crossing railroads, etc.) (Figure 6). For stream/streams, drilling would only occur if the conduit could not be attached to a structure. Directional drill lengths can range from less than 100 feet to more than 10,000 feet, depending on the type of equipment used.

To complete directional drilling, an approximately 7-foot-wide by 7-foot-long by 5-foot-deep work area would be established on each side of the crossing. One work area would contain an entry pit and drilling equipment, while the other work area would contain the exit pit. At the entry pit, a steerable drill stem would be used to bore a pilot hole to the exit pit. Once the drill stem reaches the exit pit, a reamer (i.e., device used

to enlarge the pilot hole) would be attached along with the conduit. The drilling machine would then ream an approximately 12-inch-diameter hole back toward the entry pit while pulling the conduit at the same time ([Horizontal Directional Drilling Video](#)). Once the reamer and conduit are pulled through the entry pit, and the entry/exit pits are backfilled and compacted, conduit placement would be complete.

During the drilling process, a bentonite slurry with polymer would be pumped through the bore hole to help lubricate the drill bit, prevent the bore tunnel from collapsing, and carry drill cuttings to the surface. Bentonite is a naturally occurring Wyoming clay known for its hydrophilic characteristics. The slurry would be pumped through the bore hole, collected at the surface, passed through machinery to remove the bore cuttings, and then recirculated through the hole. The slurry would be stored in tanks at the drill site when not in use. Any excess slurry remaining after the bore is complete would be removed from the site and either reused by the drilling contractor or disposed of at an appropriate location.

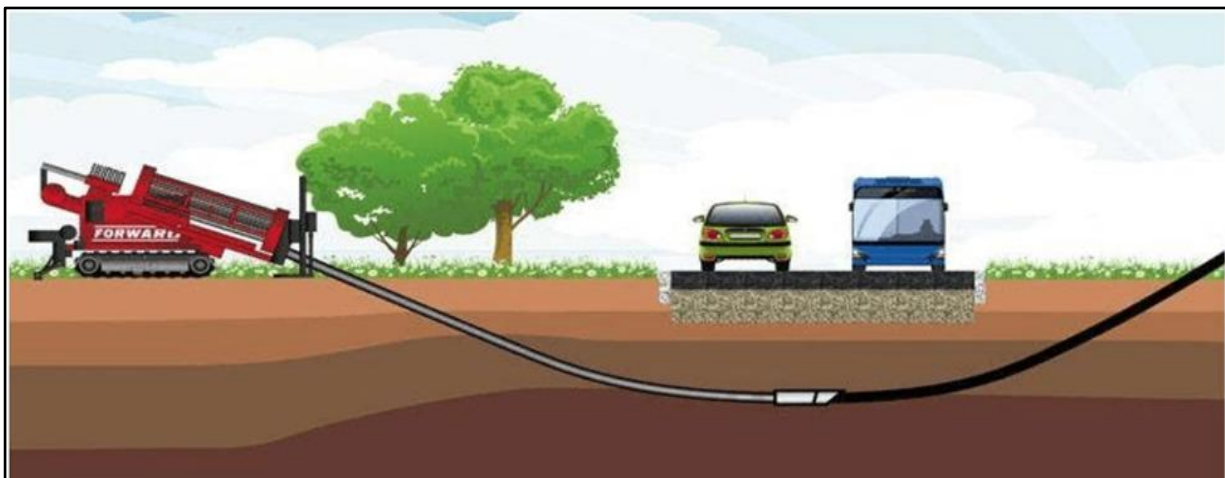


Figure 6. Horizontal Directional Drilling

2. Conduit Installation (Existing Structures and Culverts)

Bridges, Concrete Barriers, and Sound Walls

Bridge, concrete barrier, and sound wall mounted conduits would either be installed in existing unused conduit passages (if structure was designed to accommodate conduit), directly attached to the structure, or placed in approximately 8-inch diameter steel conduit attached to the structure. Bolts, clips, hangers, and/or anchors may be used to attach the conduit (see MMBND-12 to MMBND-16). When installing conduit on a bridge, an approximately 30-inch-wide by 48-inch-long by 36-inch-deep pit would be excavated at either end of the bridge to allow for pull vault installation (see vault installation below).

All conduit installations on structures would be designed to accommodate thermal and/or seismic movement. In some cases, conduit may need to be painted or covered with an approved coating to match the color of the structure.

Culverts

Conduit would be installed under or over culverts or attached to culverts with clamps (see MMBND-15). For conduit installation in unlined channels and ditches a minimum clearance of 24 inches below the flowline would be maintained.

3. Vault Installation

One 30-inch-wide by 48-inch-long by 36-inch-deep pull vault would be installed approximately every 2,500 feet (maximum spacing) (Figure 7). Every 5th vault would be a 48-inch-wide x 48-inch-long x 48-inch-deep splice vault. Vaults may be installed above surrounding grade or flush with surrounding grade (see MMBND-6, MMBND-7, and MMBND-8). If conduit is installed in bridge structures, vaults would be installed at both ends of the bridge to aid conduit installation and maintenance access.

4. Network Hubs

Network hubs would be installed on concrete pads to provide transmission and reamplify signals (Figure 8). Hubs would be located a maximum of 50 miles apart and be located in proximity to power as electrical hook-ups would be required. Perimeter fencing and standby propane or diesel generators with fuel tanks would be installed at hub locations (see MMBND-11 and MMBND-17 to MMBND-22). Typical network hub dimensions would be 50 feet wide by 50 feet long.



Figure 7. Vault Installation



Figure 8. Network Hub with Diesel Backup Generator

5. Maintenance Vehicle Pullouts

To improve safety, paved maintenance vehicle pullouts of varying dimensions would be constructed to provide parking for maintenance workers and field personnel (see MMBND-4).

6. Fiber Optic Markers

Fiber optic markers would be installed at every pull vault and splice vault. Fiber optic markers would also be installed approximately every 500 feet along the conduit path. At curve locations along the conduit path, fiber optic markers would be installed at the beginning, middle, and end of the curve. Metallic disk markers would also be installed in the pavement (see MMBND-5).

7. Geotechnical Borings

Geotechnical boring may be required to determine subsurface conditions for network hub foundations or if horizontal directional drilling or jack and drill/bore construction methods can be used.

Staging, Storage, and Access

Staging/Storage

Staging areas for construction equipment, materials, and fuels/lubricants would be selected by the construction contractor, as needed, before and/or during construction.

To ensure sensitive environmental resources are adequately protected, locations of staging and parking areas would be determined in consultation with the environmental team. Fuels, lubricants, and solvents would not be stored in staging areas located within 150 feet from streams or drainage features.

Access

Access to the majority of the project locations would be through existing developed roads; however, temporary and permanent access roads may be needed for construction and installation of network hubs and vaults.

Additional Representative Photographs

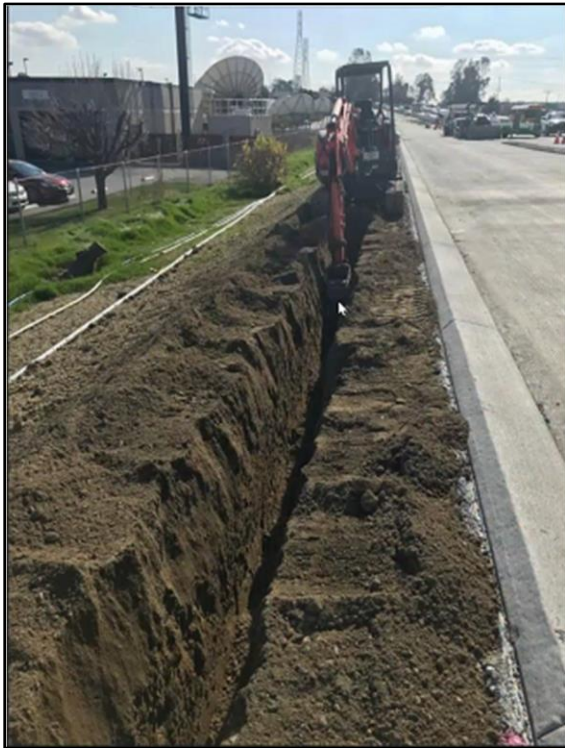


Figure 9. Conduit Trench



Figure 10. Conduit Placement

MIDDLE-MILE BROADBAND NETWORK COASTAL ZONE GUIDELINES FOR PROGRAMMATIC PERMITTING

California Department of Transportation

December 2022

TARGET AUDIENCE

This guidance is to support District Project Development Teams (PDTs) in complying with the [California Coastal Act](#) (Coastal Act), which mandates protection of coastal resources in California's coastal zone. Design and construction of the Middle-Mile Broadband Network (MMBN) should consider opportunities to avoid and minimize coastal resource and public access impacts associated with project components as described in this guidance including the fiber optic conduit path, installation methods, vaults, network hub shelters, and fiber optic markers. Where necessary, mitigation for coastal resource impacts may be required.

District Project Environmental Team staff are available to support PDTs through the assessment of environmental impacts of feasible design options and associated best management practices to avoid and minimize coastal resource impacts—ultimately supporting an efficient and programmatic permitting process for MMBN projects. A key initial ingredient for streamlining permits will be to bundle together each District's project segments that require Coastal Development Permits (CDPs) and work with the California Coastal Commission's and local government's staff to submit a consolidated permit application for processing.

This document covers suggestions for planning, siting, designing, and constructing the MMBN in ways to conform to Coastal Act policies. It is anticipated that there will be a clear reflection of the selected MMBN project design, along with any necessary permit conditions, within standard and non-standard special provision contract specifications for MMBN projects in the coastal zone.

INTRODUCTION

Environmental considerations for the Coastal Zone are provided in this document to avoid and minimize impacts to environmental resources protected by the Coastal Act ("coastal resources") and support a more streamlined coastal development permitting process for MMBN projects. Coastal resources include environmentally sensitive habitat areas (ESHAs); the marine

environment; coastal waters including wetlands, streams, estuaries, lakes, and the ocean; cultural resources; scenic and visual resources; and prime agricultural lands. The Coastal Act generally requires new development, which includes the scope of work of the MMBN project, to avoid or minimize impacts to coastal resources. The Coastal Act also requires new development to protect and enhance public coastal access and minimize risks to life and property in areas with environmental hazards such as fire zones, flood zones, geologic hazards, and areas subject to sea level rise. Relevant policies of the Coastal Act are provided in Appendix A at the end of this document.

In general, the coastal development permitting process can be streamlined by avoiding coastal resources or by ensuring that the development activities have no potential for any adverse effect, either individually or cumulatively, on coastal resources. Where it is not possible to fully avoid areas with coastal resources, or impacts to such resources, implementation of sensitive design options and best management practices (BMPs) as discussed below can help minimize impacts and support findings of consistency of MMBN projects with the Coastal Act. Mitigation may be required for any unavoidable temporary or permanent coastal resource impacts. Early and frequent coordination with District Project Environmental Teams and California Coastal Commission (Coastal Commission) staff is strongly recommended to identify opportunities for coastal resource protection and coastal development permit streamlining.

This document focuses on environmental impacts to coastal zone resources resulting from feasible design options and BMP options for MMBN project segments within the Coastal Zone for the purposes of streamlining the coastal development permitting process. It aims to facilitate the siting, design, and construction of MMBN projects to be consistent with Coastal Act policy requirements. Separately, but similarly, this guidance is also consistent with SB 156 requirements for CEQA exemptions as follows:

1. The project is constructed along, or within 30-feet of, the right-of-way of any public road or highway.
2. The project is either deployed underground where the surface area is restored to a condition existing before the project or placed aerially along an existing utility pole right-of-way.
3. The project incorporates, as a condition of project approval, measures developed to address potential environmental impacts.
4. The project shall be required to include monitors during construction activities and measures to avoid or address impacts to cultural and biological resources.

FIBER OPTIC CONDUIT PATH

For the fiber optic conduit path, the preferred siting from a coastal resource standpoint will be dependent on the location, the presence of coastal resources or coastal hazards, and the potential for impacts to those resources (including the potential need for mitigation). Determining these factors will heavily rely on discussions between District Project Environmental Teams, Coastal Commission staff, and other resource agencies as necessary. In general, placing conduit within the existing pavement footprint is most likely to avoid coastal resource impacts as construction would be occurring in a previously disturbed area and may reduce permitting requirements. Placing conduit as close to the edge of pavement as possible and/or in areas devoid of coastal resources as characterized in the March 25, 2022, Caltrans “Accommodation of Wired Broadband Facilities Within Access Controlled State Highway Right of Way” Memorandum also has the potential to avoid or reduce coastal resource impacts, as well as permitting complexities.

FIBER OPTIC CONDUIT INSTALLATION METHOD

Of the fiber optic conduit installation methods discussed in the MMBN Design Guidelines, the preferred option(s) from a coastal resource standpoint will depend on location, presence of coastal resources and environmental hazards, and the potential for coastal resource impacts. In general, in-pavement micro-trenching and horizontal direction drilling (also known as boring) have reduced environmental impacts in past broadband projects as compared to the other underground installation methods (e.g., plowing and trenching) due to their reduced disturbance to unpaved surfaces that may contain coastal resources. The following discussion addresses the potential impacts that the various installation methods can have on coastal resources, and best management practices (BMPs) for avoiding such impacts.

General BMPs that should be employed for programmatic permitting regardless of the installation method:

BIOLOGICAL AND CULTURAL BMPS:

1. As a general practice, ensure that biological and cultural resource awareness training with construction crews occurs prior to commencement of construction in or near such resource areas and that such training provides construction crews with relevant context on the requirements of the Coastal Act and any permit conditions of approval.
2. Prior to construction, as appropriate along focus segments, complete biological “clearance” surveys for sensitive species of nesting birds, amphibians, other wildlife, and rare plants as well as their habitat areas and flag off the boundaries of any identified nesting or breeding area, wetland, and any other type of ESHA with temporary construction

fencing, flags, or similar means. Exact installation locations or methods may need to be adjusted to avoid these areas accordingly.

3. Prior to construction, as appropriate along focus segments, complete cultural “clearance” surveys for sensitive archaeological and tribal resources and flag off the boundaries of any identified resource areas with temporary construction fencing, flags, or similar means. Exact timing for clearance surveys may need to be adjusted to ensure they occur during the appropriate time for plant, animal, or bird identification, such as during the blooming period of various rare plant species. Exact installation locations or methods may need to be adjusted to avoid any identified sensitive areas accordingly.
4. Ensure that tribal consultations are timely and coordinated with Coastal Commission staff. Absent a process specific to MMBN, refer to the November 2022 [Coastal Commission Memo: Tribal Consultation for Caltrans Projects](#) for provisions, and that results of those consultations inform appropriate BMPs for constructing in or near areas of known or potential cultural resources.
5. Avoid ground-disturbing activities in areas that contain known cultural resources to the extent feasible. Cultural monitoring should occur in areas of known or potential cultural resources if avoidance is not feasible. If cultural resources will be impacted, additional treatment measures such as data recovery may be required.
6. Per SB 156 Statutory Exemption requirements, projects must include monitors during construction. Refer to the [Standard Specifications](#), Section 14, for contract specifications associated with Environmental Stewardship and monitoring to ensure contractors meet permit requirements and other environmental commitments. Examples of Standard Specifications for inclusion within Section 14 include, but are not limited to, section 14-2.03A, “Archaeological Resources General,” section 14-2.03B “Archaeological Monitoring Area,” section 14-6.03D, “Contractor-Supplied Biologist,” section 14-6.03d(2), “Natural Resources Protection Plan,” and bid items “Contractor supplied biologist” (Item code 146001) and “Natural Resources Protection Plan (Item code 014424). On-site monitoring can significantly reduce the potential for impacts to coastal resources and associated mitigation requirements, as well as project delays, and is strongly recommended for all project segments where coastal resources may be present.
7. When required per the contract specifications, clean construction equipment prior to entering the work site to minimize the potential for the transport of non-native vegetation seeds and plant material.
8. Avoid impacts to tree roots by working around driplines of trees. Consult an International Society of Arboriculture (ISA) Certified Arborist for tree and root pruning.

9. If tree removal is unavoidable, contact the Caltrans District Landscape Architect for approval.

HAZARD AVOIDANCE BMPS:

1. Avoid areas that are highly vulnerable to flood hazards, coastal erosion, and sea level rise. Sea level rise is expected to cause increasingly frequent flood events, accelerated coastal erosion rates, and rising groundwater levels, which may affect operations and maintenance needs. The MMBN may need to be incorporated into future sea level rise adaptation projects for the state highway system and cannot be expected to rely on existing or future shoreline protective devices.
2. Avoid installing above-ground components in high fire hazard zones and below-ground components in areas with high liquefaction potential and seismic activity to the extent feasible.

ACCESS AND CIRCULATION BMPS:

1. Limit the area of temporary impacts (e.g., staging and storage) to areas authorized by the Engineer. Consult with Coastal Commission staff on locations of concern and how temporary and permanent impacts are defined and treated.
2. Implement a public access and traffic safety plan to ensure safe and continuous public access and traffic circulation through or detoured around active construction segments.

WATER QUALITY BMPS:

1. Avoid construction during or immediately following heavy rain events to prevent runoff pollution.
2. Implement erosion, runoff, and sediment control BMPs for coastal water quality protection. Erosion control netting should be loose-weave and made of natural fibers to avoid potential for wildlife entanglement and plastic pollution.
3. All ground disturbance that occurs outside of paved areas should be appropriately stabilized and revegetated following construction utilizing only regionally appropriate or locally grown or collected native plant seeds, excluding any species listed as problematic and/or invasive by the California Native Plant Society, the California Invasive Plant Council, or the State of California.
4. Ensure proper containment and disposal of any construction-related debris or hazardous materials.
5. Establish a plan for spill prevention and response measures.
6. For consistency with Stormwater Permit compliance, refer to Appendix G of the [MMBN Design Guidelines](#).

BAROTRAUMA EFFECTS ON AQUATIC SPECIES

Depending on site characteristics and proximity to water sources, the potential of any drilling or other construction activities to create barotrauma impacts on aquatic species should be assessed and a plan created for avoiding or minimizing those effects.

MITIGATION OF UNAVOIDABLE IMPACTS TO COASTAL RESOURCES

Mitigation for any temporary or permanent impacts to coastal resources may be necessary. Impacts to sensitive habitat are temporary only if the habitat will recover to its pre-impact condition and function within one year of disturbance. If recovery will take more than one year, the impacts are permanent. Depending on the circumstances, both temporary and permanent impacts may require mitigation. Following impact avoidance and minimization investigations, timely consultation between District Project Environmental and Landscape Architecture Teams and Coastal Commission staff should occur to determine whether, and at what ratios, mitigation may be necessary. Need for mitigation is determined by the type of resource being impacted, the size of the area being impacted, and the requirements of the Coastal Act or certified Local Coastal Program. Programmatic approaches to such mitigation may be explored.

IN-PAVEMENT MICRO-TRENCHING:

There are certain circumstances, including areas where the right of way contains highly sensitive resources or difficult geology or where the available right of way is too narrow to accommodate MMBN components, that in-pavement micro-trenching may be preferred. Consideration also should be given to the fact that in-pavement micro-trenching is the most likely installation method to avoid impacts and thereby simplify or avoid permit requirements. Within the coastal zone, this might include qualifying for a coastal development permit exemption or waiver when there are no sensitive coastal resources in close proximity, nor is there any potential to individually or cumulatively adversely affect such resources. Implementation of the applicable BMPs listed above is essential for avoiding individual or cumulative adverse impacts to coastal resources and obtaining a programmatic permit, waiver, or exemption.

HORIZONTAL DIRECTIONAL DRILLING:

Horizontal directional drilling (HDD) is another environmentally-preferable option as this installation method limits surface disturbance to areas of bore entry and exit pits and can allow for boring under rather than trenching through wetlands, streams, trees, and other ESHAs, as well as existing utilities and irrigation facilities. Coastal resource concerns associated with HDD primarily include the potential for discharge of excavated materials, drilling muds, fluids and other materials from construction activities; the potential for hydraulic fracturing (frac-out) to

impact coastal water quality or ESHAs; noise and vibration impacts to sensitive wildlife species that may occur in the project vicinity; vegetation impacts at bore entry and exit pits; trampling of sensitive wildlife or plant species during equipment mobilization; impacts to cultural resources during ground-disturbing activities outside of paved areas; and risk exposure to hazardous materials or environmentally hazardous areas.

BMPs to avoid or minimize these impacts include:

1. having a contingency plan or spill prevention plan in place to ensure swift and effective responses to any frac-outs or other fuel spills, including providing spill and frac-out equipment with each bore rig at all times during active drilling (refer to Appendix G: Stormwater Compliance in the [MMBN Design Guidelines](#) for consistency with Stormwater Permit Compliance)
2. implementing a soil and waste excavation and management plan to ensure proper drilling, stockpiling, and disposal procedures are followed throughout installation
3. identifying and avoiding drilling in any area with hazardous materials or high liquefaction potential
4. having a qualified biological and cultural monitor present throughout construction, as needed based on site conditions and resource proximity. Similar BMPs may be necessary for other installation methods.

TRENCHING:

Trenching involves potential impacts to coastal resources as it involves ground-disturbing activities outside of existing paved areas. Specifically, the trenching procedure and equipment may involve vegetation removal, noise disturbance to nearby wildlife species, ground-disturbing activities in environmentally or culturally sensitive areas, and water quality impacts from sediment runoff. Installation within previously disturbed areas that are devoid of coastal resources and implementation of the general BMPs listed above can help to avoid or minimize these coastal resource impacts. If there is any case where conduit must be installed through an environmentally or culturally sensitive area and alternative installation methods that would minimize impacts cannot be used, mitigation can be expected to be required for any temporary or permanent impacts.

PLOWING:

See trenching.

JACK AND DRILL:

See HDD.

AERIAL INSTALLATION:

The MMBN is planned for underground installation only. Under rare circumstances, with approval from CDT, aerial installation may be considered. Potential impacts from aerial installation include impacts to scenic and visual resources (e.g., obstruction of a protected view, location within a designed scenic area); exposure to environmental hazards (e.g., risks associated with location in a high fire hazard severity zone); and impacts to any vegetation, water resources, or cultural resources that must be removed or disturbed during construction.

BMPs for avoiding these potential impacts include using underground installation methods where feasible; or, where underground installation is not feasible or would cause greater environmental impacts, aerial installation should utilize existing utility infrastructure as available. Co-locating broadband cable with existing utilities on existing poles to the greatest extent feasible would be the first preference. Where new utility poles would be required, the following BMPs would help to avoid or minimize coastal resource impacts:

1. Limit the number of new poles and pole heights such that obstruction of any protected views and intrusion into any designated scenic areas is minimized to the extent feasible. Providing visual impact analyses such as project renderings and early coordination with the Coastal Commission will support efforts to minimize visual impacts.
2. Avoid areas that are subject to fire hazards, flood hazards, geologic and seismic hazards, and sea level rise to the extent feasible. If such areas cannot be avoided, provide appropriate design features (e.g., fireproofing, flood-proofing) to minimize risks and support safe, on-going operations of the MMBN.
3. Avoid vegetation removal or surface water disturbance to the extent feasible. Where this is not feasible, ensure that a qualified biological monitor is present to identify and protect any sensitive wildlife or plant species, such as through pre-construction biological surveys.
4. Avoid and minimize surface disturbance activities where any cultural resources may be present.

STRUCTURE ATTACHMENT:

Structure attachment (i.e., installation on bridges) can avoid coastal resource impacts typically associated with ground-disturbing activities but has the potential to disturb sensitive wildlife such as nesting birds and roosting bats that may use the structure or the surrounding area for habitat. BMPs to avoid or minimize these impacts include avoiding installation during bird nesting and bat roosting seasons, conducting pre-construction surveys to identify any active nests or roosts, and providing a qualified biological monitor to assist in halting or adjusting construction activities to avoid wildlife impacts as necessary.

FIBER OPTIC MARKERS

Fiber optic markers have the potential for visual impacts as an above-ground component of the MMBN. To reduce visual impacts from the fiber optic markers, the Disk Marker is the preferred option. Opportunities to install fiber optic markers on pre-existing signs, guard rails, or other transportation system infrastructure should be utilized to further reduce the potential for visual impacts.

VAULTS

Placement of vaults must consider avoidance of protected coastal resources and environmental hazard areas. Specifically, consideration of vault spacing flexibility (i.e., less than the standard requirement of every 2,500 feet) is necessary for vaults in the following locations:

1. Inundated or Saturated Soils
2. Waters of the U.S. or State
3. Wetlands
4. Rivers / streams
5. Environmentally sensitive habitat areas
6. Presence of Cultural or Tribal Resources
7. Designated scenic areas
8. Protected visual resources
9. Prime agricultural soils
10. Areas with high fire, flood, geologic, or other environmental hazards, will be exacerbated by sea level rise

BMPs for avoiding or minimizing coastal resource impacts that may be caused by vaults include:

1. To the extent feasible, install vaults underground or flush with the ground within previously disturbed right-of-way areas. Where vaults must be above-ground, co-locate vaults with existing state facilities or infrastructure.
2. Avoid siting vaults within cultural resource areas, environmental hazard areas, and areas with prime agricultural soils. Siting vaults in areas subject to current or future flood and erosion hazards and sea level rise inundation may cause future operations and maintenance issues.
3. If hazard areas cannot be avoided, provide appropriate design features (e.g., fireproofing, flood-proofing) to minimize hazards risks and support safe, on-going operations of the MMBN.
4. Provide qualified biological and cultural monitors during ground disturbing activities.
5. Consider aesthetic treatments such as colorization or screening to improve compatibility with the surrounding environment and community character. Consult with the Caltrans District Landscape Architect for recommendations on aesthetic treatments to address visual impacts.

For vaults proposed in or near wetlands, consult with the District Project Environmental Teams and Coastal Commission staff to determine if the vault is an allowed use within wetlands pursuant to the Coastal Act, options for relocating the vault with an appropriate buffer distance from wetlands (typically 100 feet), and whether mitigation may be necessary for any unavoidable impacts.

The Coastal Act requires the protection of ESHAs from any significant disruption of habitat values and only allows for uses that are dependent on ESHA resources; broadband is not such a use. Every effort should be made to site development such as vaults out of ESHAs because of these prohibitions, or more complicated permitting considerations and procedures will be triggered.

VAULTS MARKERS

Vault markers have the potential for visual impacts as an above-ground component of the MMBN network. To reduce visual impacts from the Vault Markers, the Disk Marker is the preferred option. Opportunities to install vault markers on pre-existing signs, guard rails, or other transportation system infrastructure should be utilized to further reduce the potential for visual impacts.

NETWORK HUB SHELTERS

Placement of network hub shelters must consider avoidance of protected coastal resources and environmental hazard areas. Advance consultations between Caltrans and Coastal Commission staff regarding the siting of network hub shelters in the coastal zone are strongly recommended. Specifically, consideration of network hub shelter spacing flexibility (i.e., within 5 miles of the proposed location) is necessary for network hub shelters that are proposed within or in close proximity to the following locations:

1. Inundated or Saturated Soils
2. Waters of the U.S. or State
3. Wetlands
4. Rivers / streams
5. Environmentally sensitive habitat areas
6. Presence of Cultural or Tribal Resources
7. Designated scenic areas
8. Designated scenic highways
9. Protected visual resources
10. Viewsheds from public beaches or trails
11. Prime agricultural soils
12. Areas with high fire, flood, geologic, or other environmental hazards, including those that will be exacerbated by sea level rise

BMPs for avoiding or minimizing coastal resource impacts that may be caused by network hub shelters include:

1. To the extent feasible, site network hub shelters within previously disturbed right-of-way areas and co-locate network hub shelters with existing state facilities or infrastructure, particularly those areas where electrical service is already available; this can both reduce environmental impacts and potential construction delays.
2. Site network hub shelters a minimum of 100 feet from any ESHA, wetland, and stream/riparian corridor.
3. Avoid siting network hub shelters within cultural resource areas, environmental hazard areas, and areas with prime agricultural soils. Siting network hub shelters in areas subject to current or future flood hazards, coastal erosion, and sea level rise inundation may cause future operations and maintenance issues. Network hub shelters must be sited to avoid the need for shoreline protective devices (e.g., seawalls, revetments) over the full design life of the infrastructure.
4. If hazard areas cannot be avoided, provide appropriate design features (e.g., fireproofing, flood-proofing) to minimize hazards risks and support safe, on-going operations of the MMBN.
5. Provide qualified biological and cultural monitors during ground disturbing activities.
6. Every effort should be made to place network hub shelters outside of ESHAs, provide adequate buffers around those areas, and avoid any negative impacts to coastal public access. Consult with the Caltrans District Landscape Architect for recommendations on adequate buffers to address visual impacts.

Aesthetic treatments such as architectural styling, colorization and other design options for the fence, shelter structure, and any other above-ground infrastructure to match the surrounding community character should be considered. Providing visual impact analyses such as network hub shelter renderings and early coordination with Coastal Commission staff will support efforts to minimize visual impacts and speed the process for appropriately siting the facilities. Consult with the Caltrans District Landscape Architect to perform a visual impact analysis.

APPENDIX A: RELEVANT COASTAL ACT POLICIES

Relevant policies of the Coastal Act include, but are not limited to, the below. For complete and current Coastal Resources Planning and Management Policies, reference Chapter 3 of the [Coastal Act](#).

30210. In carrying out the requirement of Section 4 of Article X of the California Constitution, maximum access, which shall be conspicuously

posted, and recreational opportunities shall be provided for all the people consistent with public safety needs and the need to protect public rights, rights of private property owners, and natural resource areas from overuse.

30211. Development shall not interfere with the public's right of access to the sea where acquired through use or legislative authorization, including, but not limited to, the use of dry sand and rocky coastal beaches to the first line of terrestrial vegetation.

30230. Marine resources shall be maintained, enhanced, and, where feasible, restored. Special protection shall be given to areas and species of special biological or economic significance. Uses of the marine environment shall be carried out in a manner that will sustain the biological productivity of coastal waters and that will maintain healthy populations of all species of marine organisms adequate for long-term commercial, recreational, scientific, and educational purposes.

30231. The biological productivity and the quality of coastal waters, streams, wetlands, estuaries, and lakes appropriate to maintain optimum populations of marine organisms and for the protection of human health shall be maintained and, where feasible, restored through, among other means, minimizing adverse effects of waste water discharges and entrainment, controlling runoff, preventing depletion of ground water supplies and substantial interference with surface waterflow, encouraging waste water reclamation, maintaining natural vegetation buffer areas that protect riparian habitats, and minimizing alteration of natural streams.

30232. Protection against the spillage of crude oil, gas, petroleum products, or hazardous substances shall be provided in relation to any development or transportation of such materials. Effective containment and cleanup facilities and procedures shall be provided for accidental spills that do occur.

30240. (a) Environmentally sensitive habitat areas shall be protected against any significant disruption of habitat values, and only uses dependent on those resources shall be allowed within those areas.
(b) Development in areas adjacent to environmentally sensitive habitat areas and parks and recreation areas shall be sited and designed to prevent impacts which would significantly degrade those areas, and shall be compatible with the continuance of those habitat and recreation areas.

30244. Where development would adversely impact archaeological or paleontological resources as identified by the State Historic Preservation Officer, reasonable mitigation measures shall be required.

30251. The scenic and visual qualities of coastal areas shall be considered and protected as a resource of public importance. Permitted development shall be sited and designed to protect views to and along the ocean and scenic coastal areas, to minimize the alteration of natural land forms, to be visually compatible with the character of surrounding areas, and, where feasible, to restore and enhance visual quality in visually degraded areas. New development in highly scenic areas such as those designated in the California Coastline Preservation and Recreation Plan prepared by the Department of Parks and Recreation and by local government shall be subordinate to the character of its setting.

30253. New development shall do all of the following:

(a) Minimize risks to life and property in areas of high geologic, flood, and fire hazard.

(b) Assure stability and structural integrity, and neither create nor contribute significantly to erosion, geologic instability, or destruction of the site or surrounding area or in any way require the construction of protective devices that would substantially alter natural landforms along bluffs and cliffs.

(c) Be consistent with requirements imposed by an air pollution control district or the State Air Resources Board as to each particular development.

(d) Minimize energy consumption and vehicle miles traveled.

(e) Where appropriate, protect special communities and neighborhoods that, because of their unique characteristics, are popular visitor destination points for recreational uses.

30270. The commission shall take into account the effects of sea level rise in coastal resources planning and management policies and activities in order to identify, assess, and, to the extent feasible, avoid and mitigate the adverse effects of sea level rise.

RESOLUTION NO. ____-2023

**RESOLUTION OF THE FORT BRAGG CITY COUNCIL TO
SUPPORT CONSOLIDATED COASTAL DEVELOPMENT PERMITTING
APPROACH TO CALIFORNIA'S MIDDLE-MILE BROADBAND NETWORK
LOCATED IN THE COASTAL ZONE**

WHEREAS, in July 2021, Governor Gavin Newsom signed into law Senate Bill 156 to create an open access middle mile network to bring high-speed broadband services to all Californians; and

WHEREAS, this effort involves installation of 5,000 miles of broadband infrastructure along state highways, particularly in unserved and underserved rural communities referred to as the Middle-Mile Broadband Network (MMBN); and

WHEREAS, approximately 450 miles of the network is located within the Coastal Zone, mostly along Highway 1; and

WHEREAS, the complexity of the proposed project has necessitated regular coordination between California Department of Technology, Caltrans, and Transportation Program staff from the California Coastal Commission in order to develop guidelines for work in the Coastal Zone; and

WHEREAS, the overall approach being coordinated is to bundle together each District's project segments that require a Coastal Development Permit and submit a consolidated permit application for processing; and

WHEREAS, the City of Fort Bragg is located in Caltrans District 1 and California Coastal Commission North Coast District, which includes Mendocino, Humboldt and Del Norte counties; and

WHEREAS, the City welcomes a coordinated approach to permitting the MMBN and desires to participate in the proposed consolidated coastal development permit process with other local governments and Coastal Commission staff.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby support a consolidated Coastal Development Permit approach to permitting the MMBN project within the Coastal Zone.

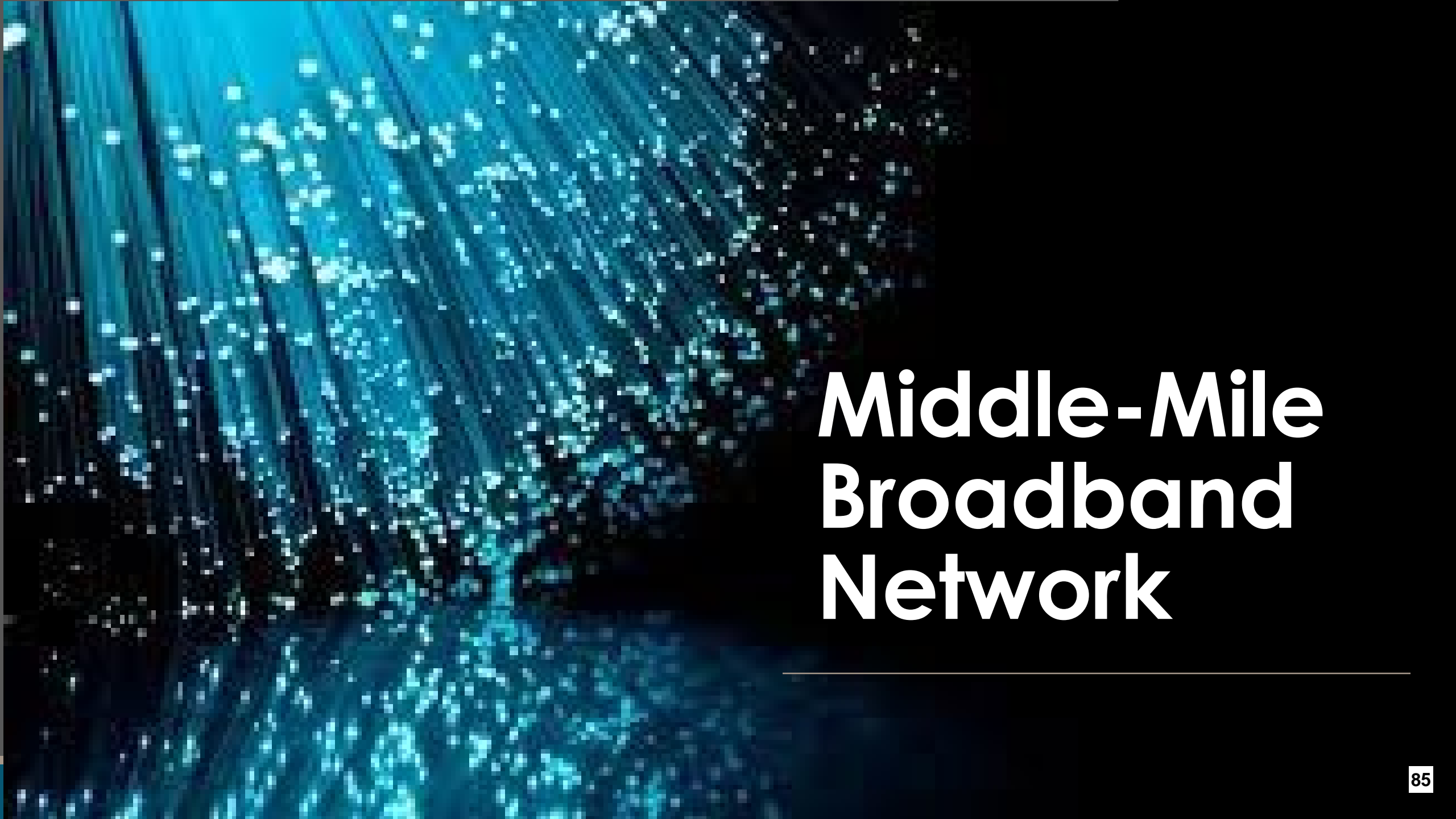
The above and foregoing Resolution was introduced by Councilmember _____, seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on the 27th day of February, 2023, by the following vote:

- AYES:**
- NOES:**
- ABSENT:**
- ABSTAIN:**
- RECUSED:**

BERNIE NORVELL
Mayor

ATTEST:

June Lemos, MMC
City Clerk



Middle-Mile Broadband Network

Overview

- Brief Background
- Project Location
- General Project Scope
- Installation Methods
- Delivery Schedule
- Questions

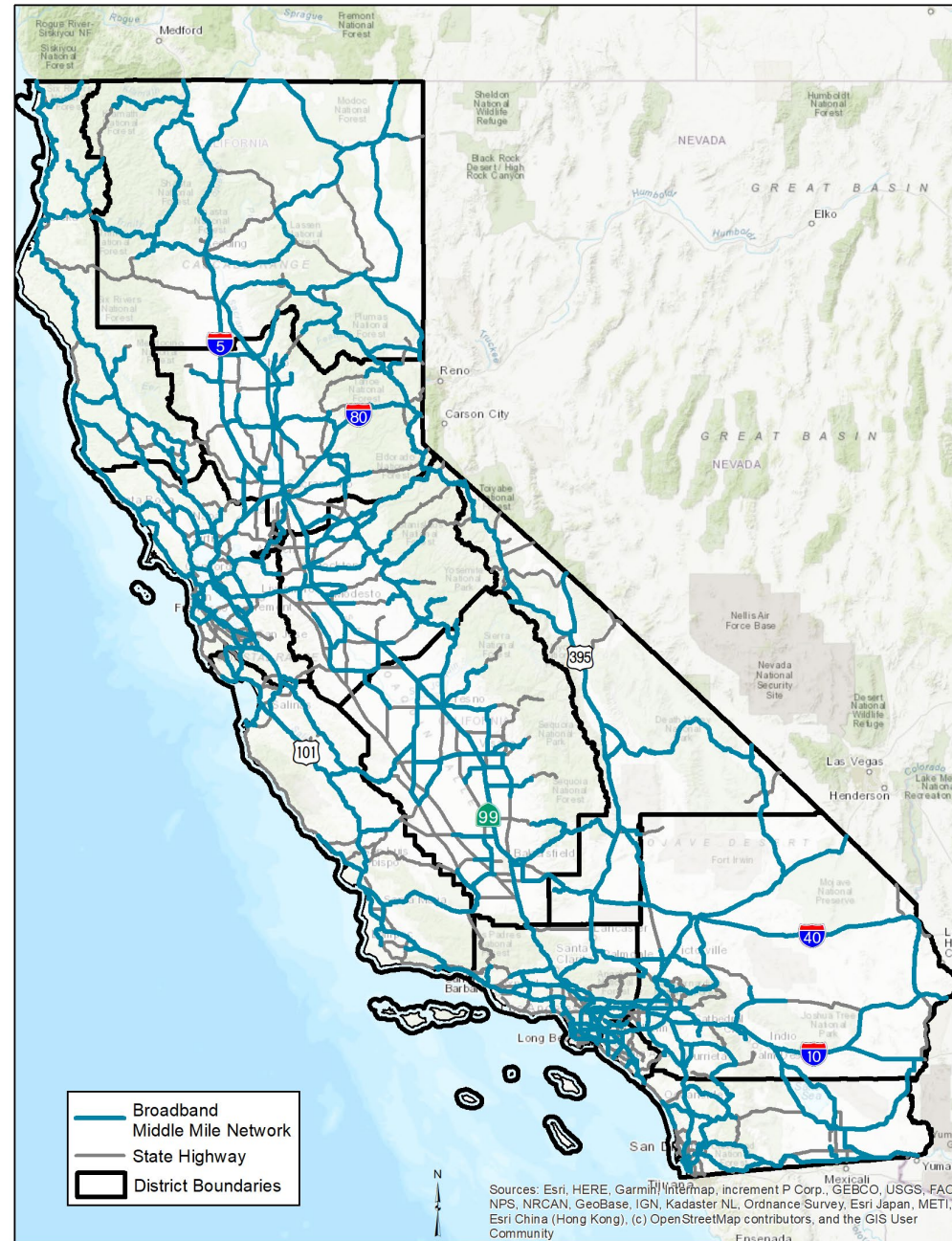
Brief Background

In July 2021, Governor Gavin Newsom signed into law Senate Bill 156 to create an open-access middle-mile network to bring equitable high-speed broadband service to all Californians.

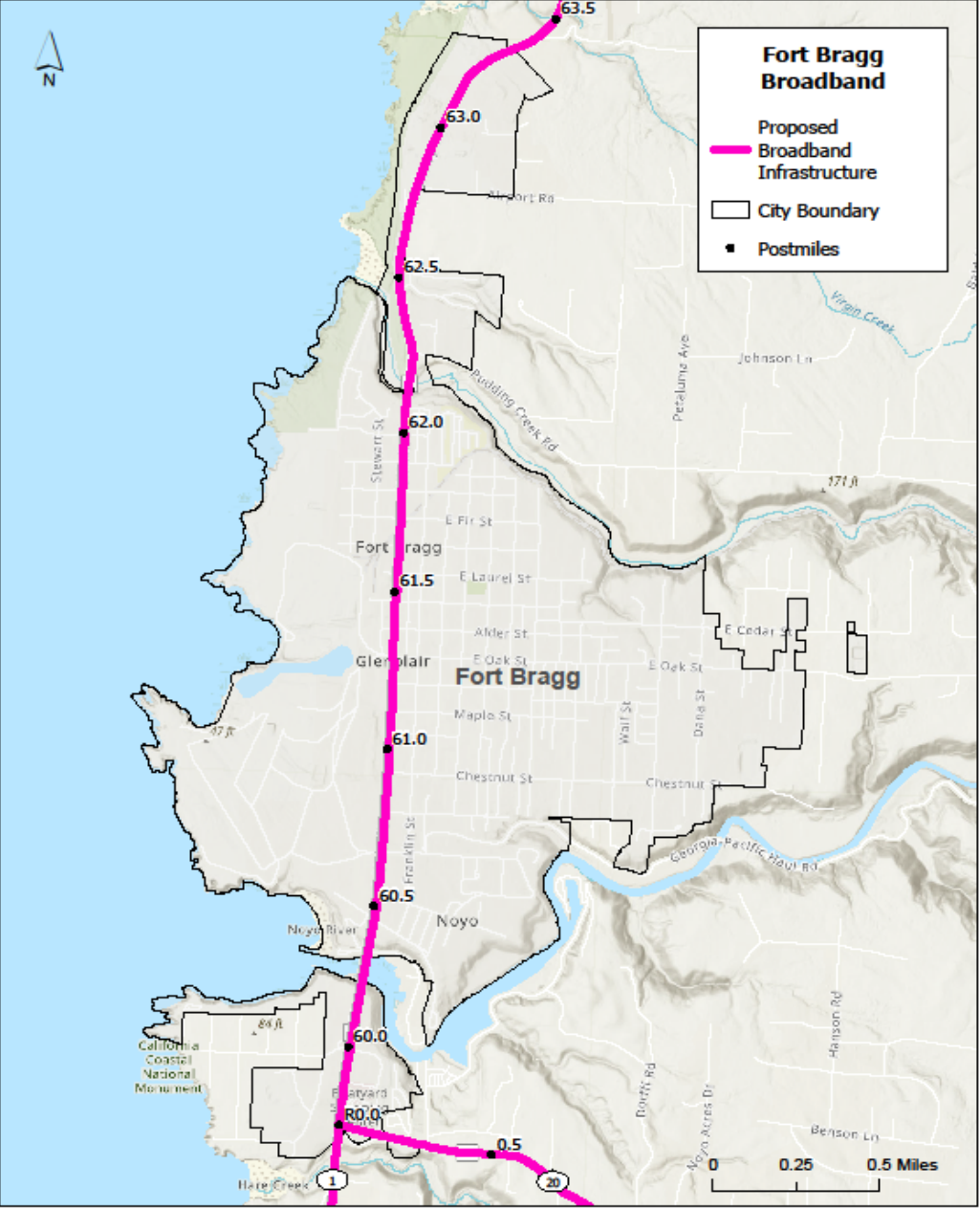
There are three main goals of the open-access middle-mile network:

1. Provide affordable, open-access, middle-mile broadband infrastructure to enable last-mile networks throughout the state.
2. Leverage existing networks and construction projects to build networks, when possible.
3. Prioritize connectivity to unserved and underserved communities.

Statewide Network

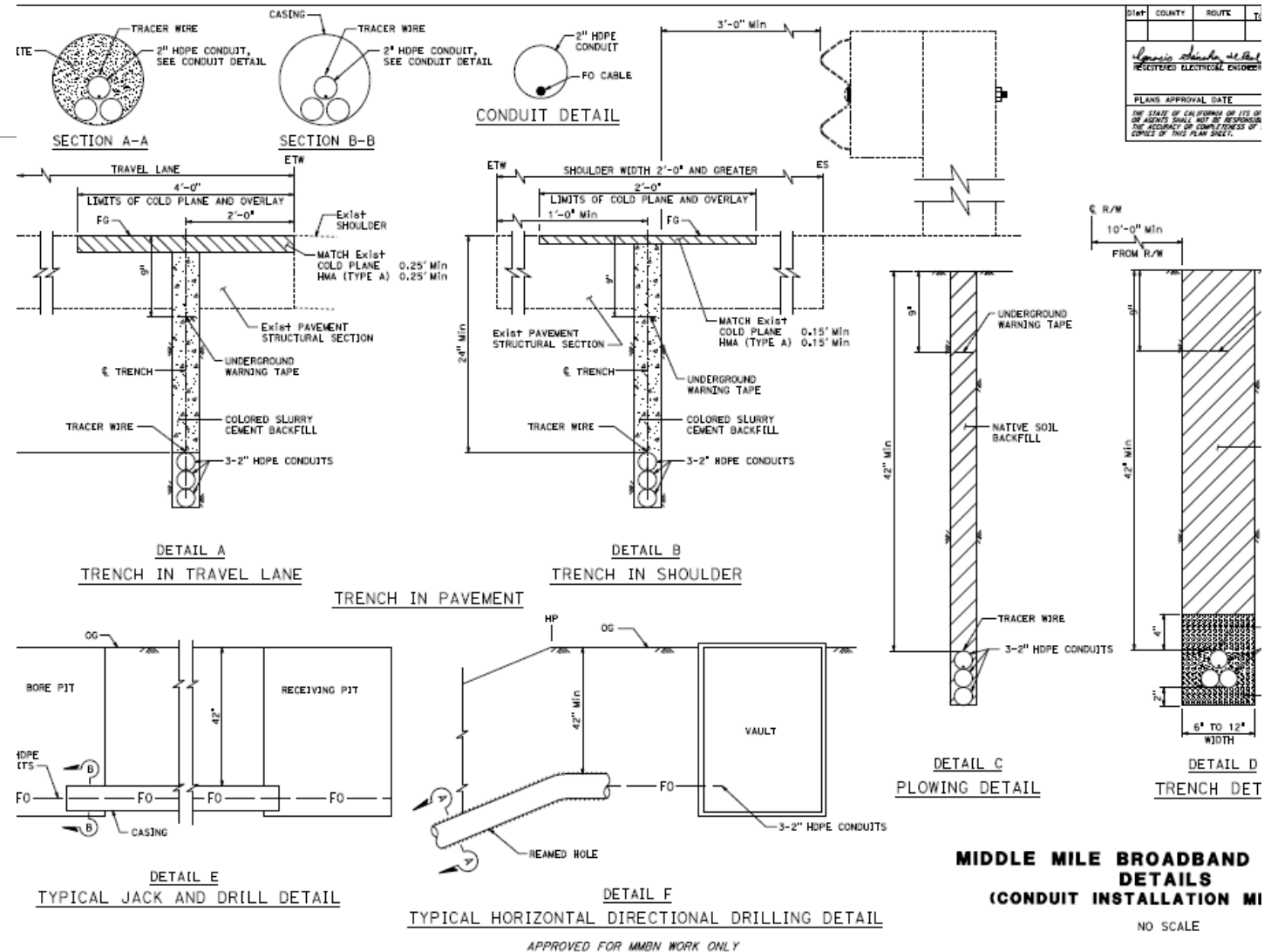


City of Fort Bragg



Design Details

- Conduit Installation.
- Vault Installation.
- Network Hub Installation.

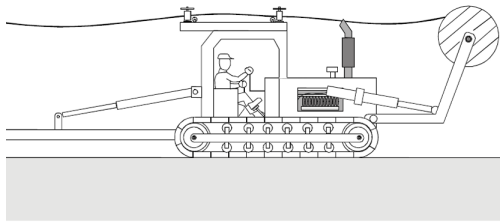


DIST	COUNTY	ROUTE	T

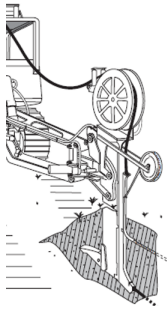
Plans Approval Date

THE STATE OF CALIFORNIA OR ITS AGENTS SHALL NOT BE RESPONSIBLE FOR THE ACCURACY OR COMPLETENESS OF COPIES OF THIS PLAN SHEET.

Plowing



Does It Work?



Depending on the size and number of conduit or fiber cables used for placing in a single pass, this method is very productive with less material handling. One or more reels are mounted on the plow and are guided safely over the plow tractor and fed directly into the plow chute. When the end of the reel or reels is reached the tails are brought up and eventually coupled or joined to the starting ends of the next reel or reels.



Description

- Vibratory plow using vibratory blades.
- Narrow slit in soil as plow moves quickly.
- Minimal soil disturbance.
- Minimal soil handling.

Application

- Fast installation in soil surface.
- Cost-effective installation method.
- Tight schedule.
- Long-haul work in open areas.
- Uneven, wet or dry terrain.
- Single pass.
- Not applicable to roadway or concrete surfaces.



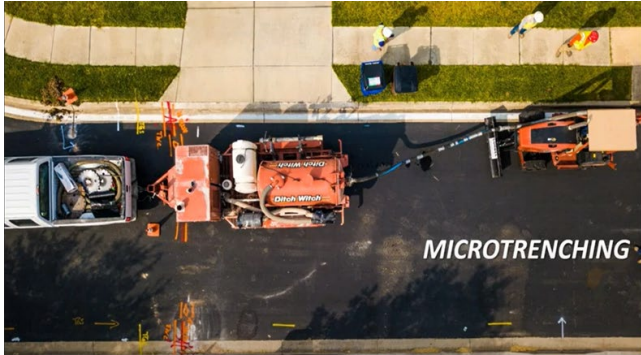
Trenching

Trenching (Traditional)

- Common for long, cross-country installations.
- May effect traffic movement.
- Slower than plowing.
- More controlled cable installation.

Trenching in Pavement

- Narrow trenches (3" to 6") in pavement.
- Suitable for locations with significant environmental and right-of way restrictions.



MAINLINE MICROTRENCHER

- Depth 0"-26"
- Width 0.375" – 3.0"
- Traversing offset
- Tilts & Swings
- Floating housing follows ground contour with constant pressure

MICROTRENCHING

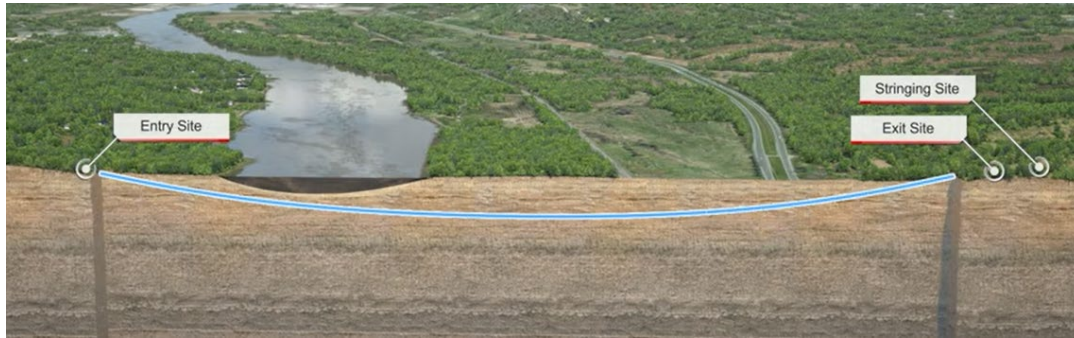
What is microtrenching?

- Cutting asphalt or concrete
- Generally 2.0" and narrower
- Depths below the upper layer but shallower than most utilities
- Uses vacuum excavation unit to simultaneously remove spoils
- Primarily used to install fiber



Micro-trenching

Horizontal Directional Drilling



Application

- Most terrains
- Rocky ground conditions
- Overpass, embankments, side hill, river crossings

Operation

- Entrance pit
- Exit pit
- Pilot hole pass
- Reaming pass

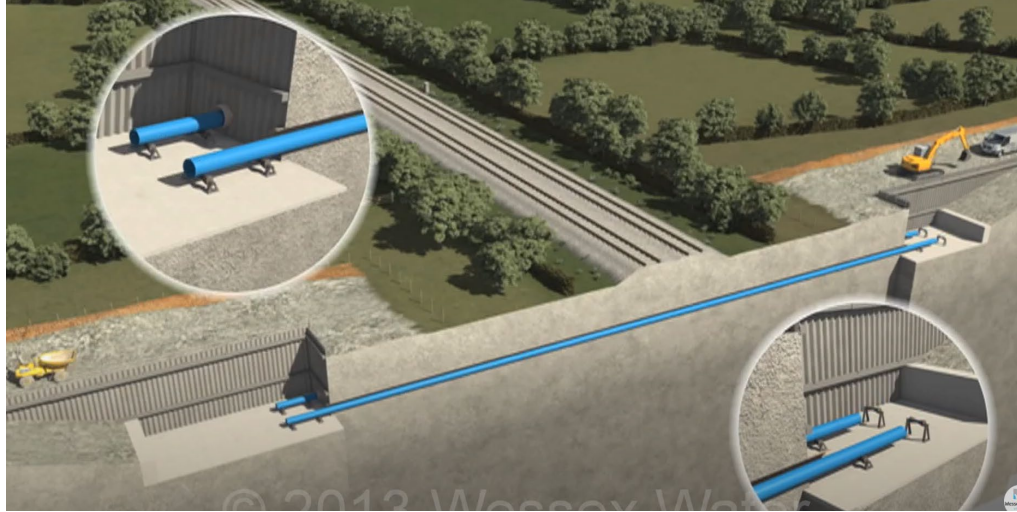
Site Pre-Planning

- Entry site
- Exit site
- Staging Site

Directional Drill

DIRECTIONAL DRILLING VIDEO

Jack and Drill



Application

- Cross roadways and railroads when casing is required
- Horizontal Directional Drilling not feasible

Operation

- Entrance pit
- Exit pit
- Pilot hole pass
- Reaming pass
- Pipe Casing

Site Pre-Planning

- Entry site
- Exit site
- Staging Site

Jack and Drill

JACK AND DRILL VIDEO

Vault Installation



- One 30-inch-wide by 48-inch-long by 36-inch-deep pull vault would be installed approximately every 2,500 feet (maximum spacing).
- Every 5th vault would be a 48-inch-wide x 48-inch-long x 48-inch-deep splice vault.
- Vaults may be installed above surrounding grade or flush with surrounding grade.
- If conduit is installed in bridge structures, vaults would be installed at both ends of the bridge to aid conduit installation and maintenance access.

Hub Installation

- Network hubs would be installed on concrete pads to provide transmission and reamplify signals.
- Hubs would be located a maximum of 50 miles apart and be located in proximity to power as electrical hook-ups would be required.
- Perimeter fencing and standby propane or diesel generators with fuel tanks would be installed at hub locations.
- Typical network hub dimensions would be 50 feet wide by 50 feet long.



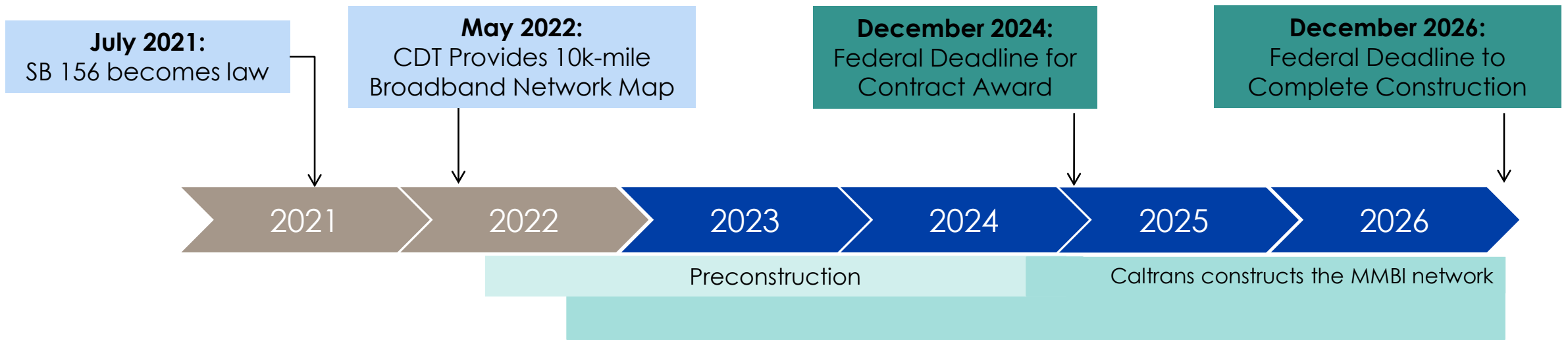
Hub Rendering

MEN1 PM 59.24

View west toward Hut #107 and MEN 1 from Simpson Lane.



Delivery Timeline





**US Army Corps
of Engineers.**



Questions?

Thank you for your time!



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Text File

File Number: 23-056

Agenda Date: 2/27/2023

Version: 1

Status: Business

In Control: City Council

File Type: Resolution

Agenda Number: 8B.

Receive Report and Consider Adoption of City Council Resolution Approving Budget Amendment No. 2022/23-15 for \$36,000 to Fund the Care Response Unit (CRU) Team Through the End of the Fiscal Year 2022/23 and Authorize the Creation of a Separate Line Item Within the Police Department Budget to Account for CRU Costs



AGENCY: City Council
MEETING DATE: February 27, 2023
DEPARTMENT: Finance
PRESENTED BY: Neil Cervenka/Isaac Whippy
EMAIL ADDRESS: ncervenka@fortbragg.com

AGENDA ITEM SUMMARY

TITLE:

Receive Report and Consider Adoption of City Council Resolution Approving Budget Amendment No. 2022/23-15 for \$36,000 to Fund the Care Response Unit (CRU) Team Through the End of the Fiscal Year 2022/23 and Authorize the Creation of a Separate Line Item Within the Police Department Budget to Account for CRU Costs

ISSUE/BACKGROUND:

The Care Response Unit (CRU) was established in May of 2022 as part of a grant through the Behavioral Health Justice Intervention Services Project, funded through the California Department of Health Care Services. In July 2022, CRU consisted of one full-time, non-benefitted employee and two part-time employees. When one part-time employee resigned, the second was elevated to full-time, non-benefitted. The grant funds were through March 30, 2023. Due to savings, both CRU members were afforded full benefits in January 2023. Additional funding is currently being sought to keep the CRU program in effect but will probably not be awarded until July 1, 2023. Current funding will be exhausted on March 30, 2023.

ANALYSIS

The purpose of CRU was to reduce the number of homeless individuals and the number of homeless camps in Fort Bragg. The intent was to lower the amount of time police officers were spending on calls involving the homeless and instead use CRU to connect the homeless to resources to stop the cycle of homelessness. Furthermore, CRU works in the field proactively instead of requiring clients to come to the Police Department for appointments. This was a new concept and had not been tested locally or nationally.

Hiring and training of CRU members, securing infrastructure and equipment, and establishing procedures took several months. CRU began their field work in July 2022. Statistics were compared for the time period of July 1 through December 31, in 2021 and 2022. These dates will provide a more accurate reflection of the effect CRU had.

Statistics showed arrests of homeless dropped by 53%, from 157 to 74, despite total arrests for the Police Department increasing by 39% from 299 to 417 for the analyzed time periods. Furthermore, percentage of arrests of homeless people also lowered from 53% to 18% of total arrests.

During the six-month period evaluated in 2022, CRU opened 485 cases and served 140 different people. They also successfully reconnected ten homeless individuals with family or friends in other areas through the use of the Homeward Bound bus ticket program. An additional 22 non-local individuals were assisted with funds for fuel for their vehicles so they could get back to their families.

CRU facilitated in getting three people suffering from substance abuse into in-patient rehabilitation. Two of those individuals completed their in-patient programs and are currently in sober living environments. Eight others are currently being assisted and CRU is actively working to find placement.

AGENDA ITEM NO. 8B

CRU managed the Extreme Weather Shelter (EWS) for Fort Bragg this year, using funds from the County. This is the second year the EWS was operated through the Police Department and CRU has made processes incredibly efficient. They have also been able to use this as another opportunity to meet with homeless individuals in an attempt to get them resources to remove the barriers keeping them in the cycle of homelessness.

CRU has further evolved into assisting those on the edge of homelessness to prevent them from starting the cycle. CRU attends Behavioral Health Court to provide reports to the courts on their client's progress and assists the Court with connecting clients to additional resources. In addition to Behavioral Health Court, CRU works closely with the Probation Department to ensure probationers stay on track and are successful while on supervised probation. CRU provides support for people transferring from homelessness to permanent housing, such as the Plateau.

CRU began expanding past homeless-related tasks to serve more of the community. They provide immediate assistance and ongoing support to families with family members experiencing mental health illnesses by offering wrap-around support, connection to available services and general assistance in day-to-day life struggles.

Due to the fact there are many different types of grants available for several amounts, CRU's salary will be placed into a separate line within the Police Department's budget to more accurately and transparently show how funding is being used.

RECOMMENDED ACTION:

Adopt Resolution approving Budget Amendment No. 2022/23-15 to fund the Care Response Unit (CRU) through the end of the fiscal year, allowing more time to seek additional, permanent funding and authorize the creation of a separate line item within the Police Department budget.

ALTERNATIVE ACTION(S):

1. Do not approve the budget amendment consequently ending the CRU program on March 30, 2023.
2. Request additional information.

FISCAL IMPACT:

The estimated cost to fund the CRU team through the fourth quarter of the Fiscal year 2022/23 is \$36,000. The Police Department currently has unfilled positions (two officers and one sergeant), which has resulted in budget savings. These budget savings are being recommended to be allocated to the CRU team budget. The General Fund funds the Police Department.

GREENHOUSE GAS EMISSIONS IMPACT:

There is no direct greenhouse gas emissions impact.

IMPLEMENTATION/TIMEFRAMES:

Immediately upon approval.

ATTACHMENTS:

1. Resolution
2. Exhibit A (budget amendment)

NOTIFICATION:

None

RESOLUTION NO. XXX-2023

RESOLUTION OF THE FORT BRAGG CITY COUNCIL APPROVING BUDGET AMENDMENT NO. 2022/2023-15 OF \$36,000 TO FUND THE CARE RESPONSE UNIT (CRU) THROUGH THE END OF THE FISCAL YEAR AND AUTHORIZE THE CREATION OF A SEPARATE LINE ITEM WITHIN THE POLICE DEPARTMENT BUDGET TO ACCOUNT FOR CRU COSTS

WHEREAS, the Care Response Unit (CRU) was established in May of 2022 as part of a grant through the Behavioral Health Justice Intervention Services Project, funded through the California Department of Health Care Services; and

WHEREAS, the grant funds are through March 30, 2023; and

WHEREAS, additional funding is currently being sought to keep the CRU program in effect, but will probably not be awarded until July 1, 2023; and

WHEREAS, the purpose of CRU is to reduce the number of homeless individuals and the number of homeless camps in Fort Bragg; and

WHEREAS, the intent was to lower the amount of time police officers were spending on calls involving the homeless, instead using CRU to connect the homeless to resources to stop the cycle of homelessness; and

WHEREAS, statistics showed arrests of homeless dropped by 53% from 157 to 74, despite total arrests for the Police Department increasing by 39% from 299 to 417 for the analyzed time periods; and

WHEREAS, percentage of arrests of homeless people also lowered from 53% to 18% of total arrests; and

WHEREAS, CRU opened 485 cases serving 140 different people; and

WHEREAS, CRU successfully reconnected ten homeless individuals with family or friends in other areas through the use of the Homeward Bound bus ticket program; and

WHEREAS, CRU facilitated in getting three people suffering from substance abuse into in-patient rehabilitation; and

WHEREAS, the loss of the CRU program would negatively impact the quality of life for the residents of Fort Bragg; and

WHEREAS, based on all the evidence presented, the City Council finds as follows:

1. The adjustments to the FY 2022-23 budget have been identified, as shown in Exhibit A.

2. There are sufficient funds available in the Police Department salary savings fund to cover the budget amendment.
3. The foregoing recitals are true and correct and are made a part of this Resolution.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Fort Bragg does hereby amend the previously adopted FY 2022-23 budget to incorporate the changes enumerated in Exhibit A, and authorize the City Manager to (1) execute a transfer of \$36,000 from Police Department salary savings in Account No. 110-4200 to Account No 110-4202;

The above and foregoing Resolution was introduced by Councilmember, _____ seconded by Councilmember _____, and passed and adopted at a regular meeting of the City Council of the City of Fort Bragg held on February 27, 2023, by the following vote:

**AYES:
NOES:
ABSENT:
ABSTAIN:
RECUSED:**

BERNIE NORVELL
Mayor

ATTEST:

June Lemos, MMC
City Clerk

Budget Adjustment #: 2022/23-15

Budget FY: FY 2022/23

Account Description	Account #		FY 22/23		Increase (+)	Decrease (-)	Revised Total	Description
			Current Budget		Budget Amt	Budget Amt	Budget Amt	
1 NEW Budget Request (April- June 2023)								
Salaries & Wages (CRU)	110	4202	0101	\$ -	\$ 24,000		\$ 24,000	
Misc. Insurance Premiums (CRU)	110	4202	0210	\$ -	\$ 91		\$ 91	
Medical Premium (CRU)	110	4202	0211	\$ -	\$ 8,016		\$ 8,016	
Dental Premium (CRU)	110	4202	0213	\$ -	\$ 480		\$ 480	
VSP Premium (CRU)	110	4202	0214	\$ -	\$ 109		\$ 109	
PERS (CRU)	110	4202	0220	\$ -	\$ 1,744		\$ 1,744	
FICA/Medicare (CRU)	110	4202	0252	\$ -	\$ 1,560		\$ 1,560	
							\$ -	
Total General Fund				\$ -	\$ 36,000	\$ -	\$ 36,000	
2 Create new Line Item for CRU Team and Transfer Budget (July 2022- February 2023)								
Salaries & Wages (PD)	110	4200	0101	\$ 1,989,458		\$ (51,350)	\$ 1,938,108	Transfer CRU Budget to New Line Item
Overtime (PD)	110	4200	0102	\$ 147,808		\$ (1,471)	\$ 146,338	Transfer CRU Budget to New Line Item
Other Pay (PD)	110	4200	0109	\$ 83,503		\$ (981)	\$ 82,522	Transfer CRU Budget to New Line Item
Misc. Insurance Premiums	110	4200	0210	\$ 6,261		\$ (89)	\$ 6,172	Transfer CRU Budget to New Line Item
Medical Premium (PD)	110	4200	0211	\$ 382,081		\$ (5,344)	\$ 376,737	Transfer CRU Budget to New Line Item
Dental Premium (PD)	110	4200	0213	\$ 26,797		\$ (320)	\$ 26,477	Transfer CRU Budget to New Line Item
VSP Premium (PD)	110	4200	0214	\$ 5,327		\$ (73)	\$ 5,254	Transfer CRU Budget to New Line Item
PERS(PD)	110	4200	0220	\$ 384,510		\$ (4,349)	\$ 380,161	Transfer CRU Budget to New Line Item
FICA/Medicare (Admin)	110	4200	0252	\$ 166,938		\$ (4,110)	\$ 162,828	Transfer CRU Budget to New Line Item
Salaries & Wages (CRU)	110	4202	0101	\$ -	\$ 51,350		\$ 51,350	Transfer CRU Budget to New Line Item
Overtime (CRU)	110	4202	0102	\$ -	\$ 1,471		\$ 1,471	Transfer CRU Budget to New Line Item
Other Pay (CRU)	110	4202	0109	\$ -	\$ 981		\$ 981	Transfer CRU Budget to New Line Item
Misc. Insurance Premiums	110	4202	0210	\$ -	\$ 89		\$ 89	Transfer CRU Budget to New Line Item
Medical Premium (CRU)	110	4202	0211	\$ -	\$ 5,344		\$ 5,344	Transfer CRU Budget to New Line Item
Dental Premium (CRU)	110	4202	0213	\$ -	\$ 320		\$ 320	Transfer CRU Budget to New Line Item
VSP Premium (CRU)	110	4202	0214	\$ -	\$ 73		\$ 73	Transfer CRU Budget to New Line Item
PERS (CRU)	110	4202	0220	\$ -	\$ 4,349		\$ 4,349	Transfer CRU Budget to New Line Item
FICA/Medicare (CRU)	110	4202	0252	\$ -	\$ 4,110		\$ 4,110	Transfer CRU Budget to New Line Item
				Net Result	\$ 68,086	\$ (68,086)		
				\$ 3,192,683	\$ 104,086	\$ (68,086)	\$ 3,192,683	

Reason for Amendment: RESOLUTION # : _____

Authorization:

Requested By: _____ Finance/Admin Dept _____ Signature: _____ Date: _____

Approval: _____ Isaac Whippy _____

Finance Use: _____ Adriana Moreno Ramos _____

Attach copies of Resolution or other documentation



Care Response Unit



The Fort Bragg Model

What is CRU?

- Began as a crisis unit for the homeless
- Mental health follow-up
- Connection to services
- Addiction services
- Life mentors
- Operation of Extreme Weather Shelter
- Co-respond with police officers



Who is CRU?

Staffed by two full-time

Backgrounds in education and
behavioral sciences

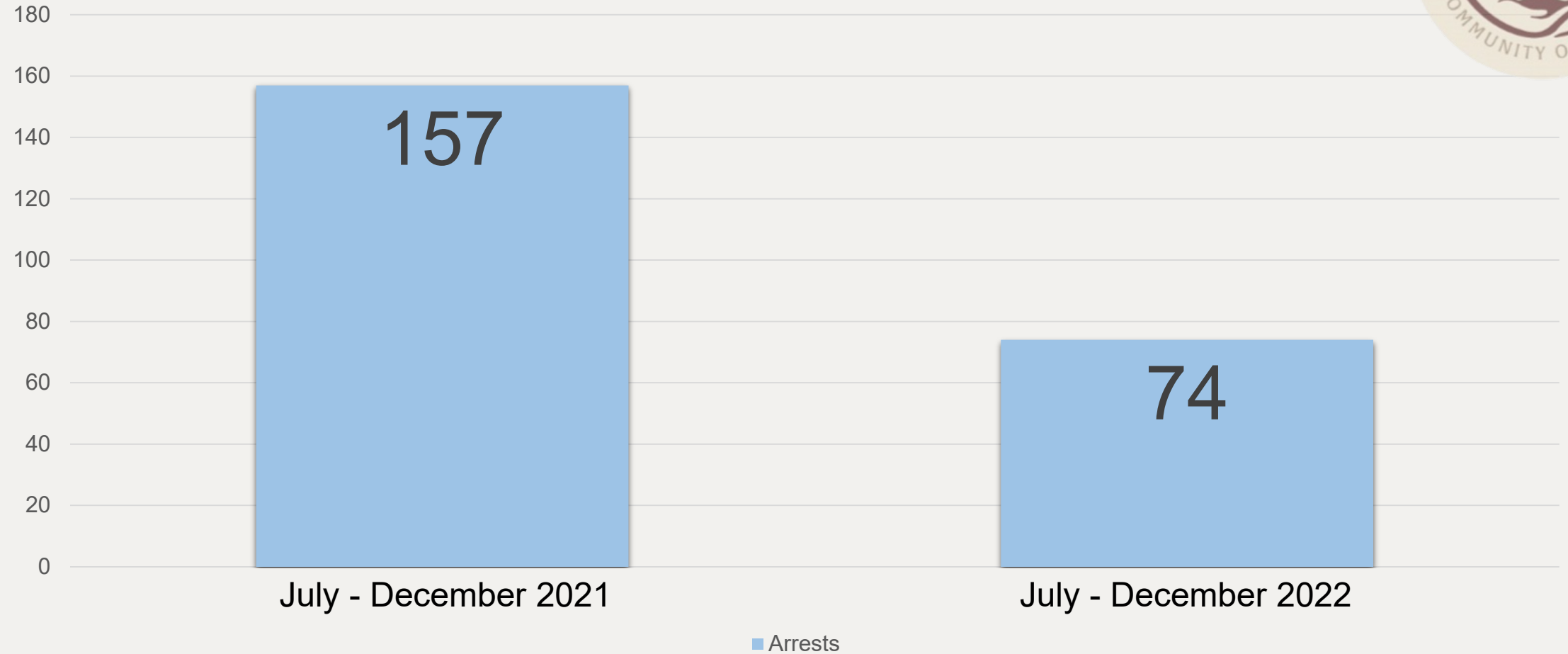
They are NOT social workers

Committed to service

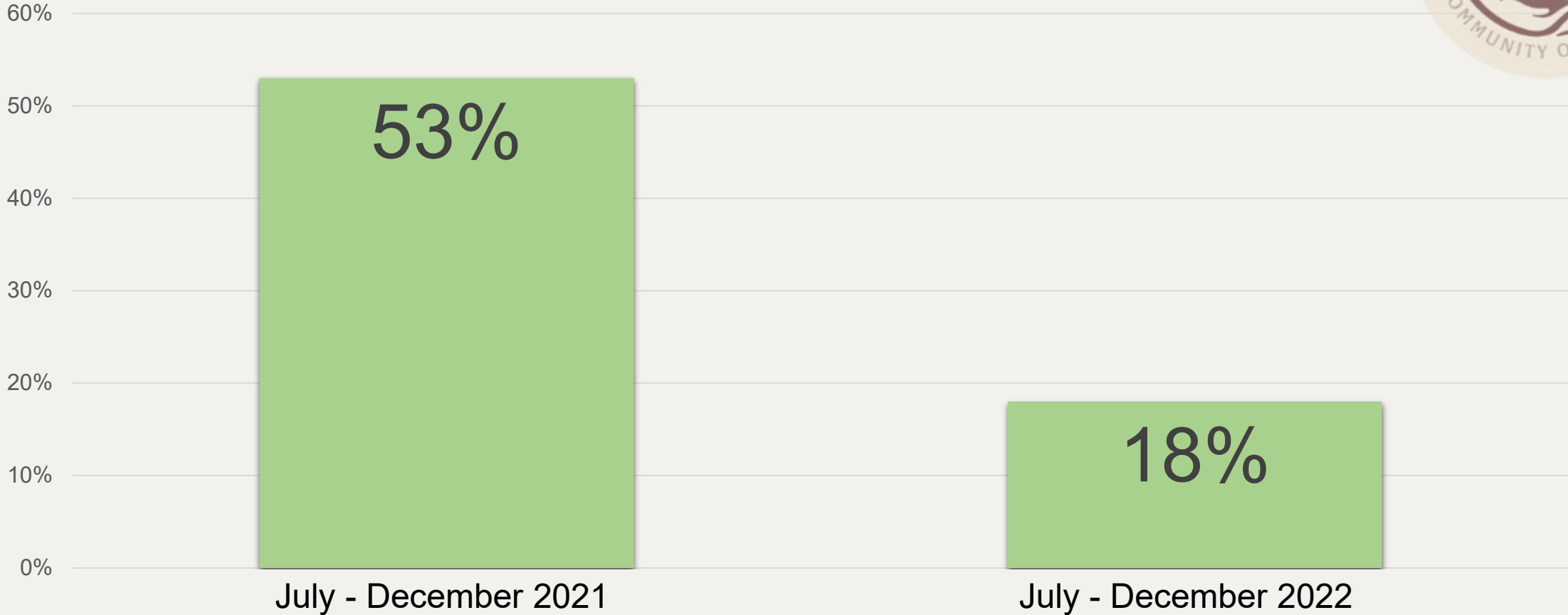
Trained in crisis care



Arrests of Persons Experiencing Homelessness



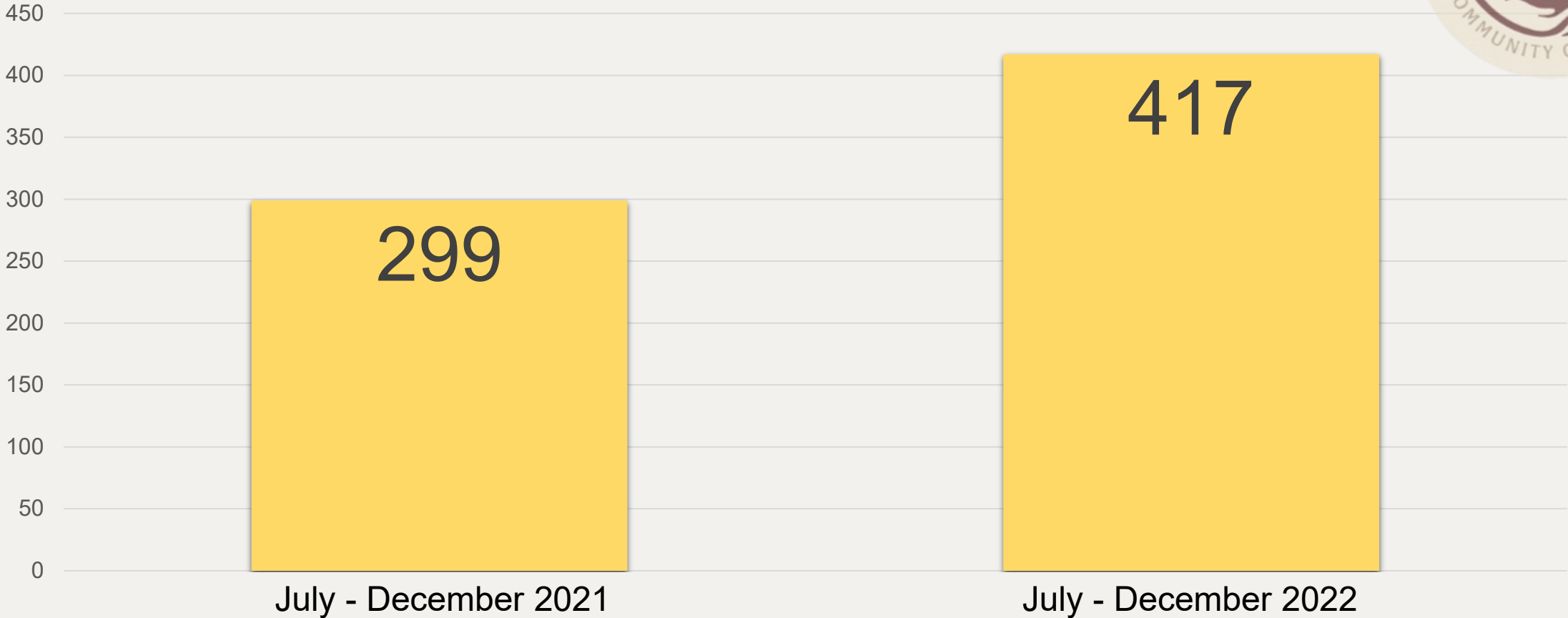
% of Total Arrests



■ % of Arrests



Total Arrests



■ Total Arrests



CRU Activity



- 485 cases
- 140 individuals served
- 10 homeless individuals reconnected with family/friends
- 22 with vehicles provided fuel to get home
- 3 into in-patient rehab with 8 more being assisted
- The Plateau move-in



Extreme Weather Shelter

November - January



- 37 total nights
- 317 total rooms
- 82 individuals served
- Less than 10 events requiring Police Officer inc. check-in
- Opportunity for connection to services
- 7 individuals from EWS moved to stable housing (9%)



