



City of Fort Bragg

416 N Franklin Street
Fort Bragg, CA 95437
Phone: (707) 961-2823
Fax: (707) 961-2802

Meeting Agenda Public Works and Facilities Committee

Wednesday, June 8, 2022

3:00 PM

Via Video Conference

Special Meeting

MEETING CALLED TO ORDER

ROLL CALL

PLEASE TAKE NOTICE

Due to state and county health orders and to minimize the spread of COVID-19, Committee Members and staff will be participating in this meeting via video conference. The Governor's executive Orders N-25-20, N-29-20, and N-15-21 suspend certain requirements of the Brown Act and allow the meeting to be held virtually.

The meeting will be live-streamed on the City's website at <https://city.fortbragg.com/> and on Channel 3. Public Comment regarding matters on the agenda may be made by joining the Zoom video conference and using the Raise Hand feature when the Chair calls for public comment. Any written public comments received after agenda publication will be forwarded to the Committee Members as soon as possible after receipt and will be available for inspection at City Hall, 416 N. Franklin Street, Fort Bragg, California, during normal business hours. All comments will become a permanent part of the agenda packet on the day after the meeting or as soon thereafter as possible, except those written comments that are in an unrecognized file type or too large to be uploaded to the City's agenda software application. Public comments may be submitted to Sandy Arellano, sarellano@fortbragg.com.

ZOOM WEBINAR INVITATION

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/83277808193>

Or Telephone:

*US: +1 346 248 7799 or +1 720 707 2699 *6 mute/unmute, *9 raise hand*

Webinar ID: 832 7780 8193

TO SPEAK DURING PUBLIC COMMENT PORTIONS OF THE AGENDA VIA ZOOM, PLEASE JOIN THE MEETING AND USE THE RAISE HAND FEATURE WHEN THE CHAIR OR ACTING CHAIR CALLS FOR PUBLIC COMMENT ON THE ITEM YOU WISH TO ADDRESS.

1. APPROVAL OF MINUTES

- 1A. [22-275](#) Approve Minutes of April 14, 2022

Attachments: [04142022 PWF Meeting Minutes](#)

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS



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Text File

File Number: 22-275

Agenda Date: 6/8/2022

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Committee Minutes

Agenda Number: 1A.

Approve Minutes of April 14, 2022



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Meeting Minutes Public Works and Facilities Committee

Thursday, April 14, 2022

3:00 PM

Via Video Conference

MEETING CALLED TO ORDER

Chair Peters called meeting to order at 3:02 pm.

ROLL CALL

Committee members, and city staff; Director John Smith, Assistant Director of Engineering Chantell O'Neal and Clerk Sandy Arellano present.

PLEASE TAKE NOTICE

Committee clerk read the "please take notice" clause.

1. APPROVAL OF MINUTES

This was accepted

1A. [22-112](#) Approve Minutes of February 10, 2022

Minutes approved by both committee members.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

There were none.

3. CONDUCT OF BUSINESS

3A. [22-176](#) Receive Report and Make Recommendation for Acceptance of Technical Assistance for Preparation and Submittal of an Alternative Transportation Program Grant

Assistant Director of Engineering Chantell O'Neal presented. Committee agreed much paving around city streets is much needed. Streets in need including Chief Celeri Drive improvements discussed. Committee suggested providing a courtesy notification on proposed street improvement on Chief Celeri way to new Mill Site owners.

3B. [22-177](#) Oral Report on Dig-Once Policy

Assistant Director of Engineering presented oral report; shared engineering perspective and challenges to consider.

Franklin Street update provided, not recommended for this project as this would not apply.

Committee member Albin-Smith suggested to hire consultant for feasibility study, mapping, and cost for policy implementation. Also consider; purchasing micro-trenching equipment for lower impact digging, fiber optics and all dry lined utilities.

Chair Peters recommended to look into City of Winters' policy and consider their feedback. Committee agreed to take item to council to discuss total costs.

3C. [22-178](#) Public Works Director Oral Report on Departmental Updates and Items of Interest

Director Smith provided update on current and forthcoming Public Works projects and current rain conditions delaying the anticipated drought.

4. MATTERS FROM COMMITTEE / STAFF

Plan to clear vehicles parking on street during street sweeping days was discussed. Status on "No Vending" signs on coastal trail was requested.

Albin-Smith followed up on alley behind Starbucks. Director and Chair Peters did not recommend a one-way alley.

Albin-Smith provided an update on Tree Ordinance and requested to bring back Tree Advisory Committee. Public comment was made on Tree Ordinance update.

ADJOURNMENT

Meeting adjourned at 4:02 pm.



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Text File

File Number: 22-276

Agenda Date: 6/8/2022

Version: 1

Status: Business

In Control: Public Works and Facilities Committee

File Type: Staff Report

Agenda Number: 3A.

Public Works Director Oral Report on Departmental Updates and Items of Discussion

-Waste Collection Status

-Electric Bicycles on Coastal Trail