



City of Fort Bragg

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Meeting Minutes Public Works and Facilities Committee

Wednesday, March 11, 2020

3:00 PM

Town Hall, 363 N. Main Street

MEETING CALLED TO ORDER

Meeting called to order by Chair Will Lee at 3:01 p.m.

ROLL CALL

Present: 2 - Will Lee and Jessica Morsell-Haye

1. APPROVAL OF MINUTES

1A. [20-573](#) Approve Minutes of January 8, 2020

Minutes approved as presented by Chair Lee, seconded by Committee Member Morsell-Haye, that these Committee Minutes be approved for Council review.

2. PUBLIC COMMENTS ON NON-AGENDA ITEMS

Public comment received from:
-Jenny Shattuck

3. CONDUCT OF BUSINESS

The following items were presented

3A. [20-652](#)

Receive Report and Make Recommendation Regarding Traffic Committee Item for the Installation of a Passenger Loading zone in the Central Business District

Staff presented item. Questions and answers exchanged between committee and staff. Public comment received opposing project approval and recommending stricter guidelines in public parking and enforcement actions in the down town area. Installation of a ramp was proposed. Director Varga to meet with Police Chief regarding parking enforcement extension throughout the year and bring back to committee.

Committee members to revisit item during next committee meeting prior to referring to City Council.

3B. [20-615](#)

Review the Potential Expansion of the Municipal Improvement District Wastewater Facilities and City of Fort Bragg Water Facilities on the East Side of the Fort Bragg City Limits and Improvement District Boundary

Director Tom Varga presented item. Questions regarding legality binds, possible short falls,

future development issues, County and City financial negative impacts were exchanged between committee members and staff. Public comment received from several members of the public in support of annexation of services. Out of service agreement comparison to full annexation discussed. Director Varga surveyed audience regarding sewer needs are most critical in the potential area. Committee recommended to Director Varga to craft additional research to make sewer and water service available to the area and bring to City Council for further direction on annexation in the next months.

Refer to City Council

3C. [20-620](#) Receive Report and Provide Direction to Staff Concerning the Guest House Museum Post Clock Replacement

Staff presented item and communicated to committee clock was repaired as of that morning by performing a bypass method of electrical computer and installing a manual operating power switch. Staff suggested a decision be made should clock bypass not function for long. Committee agreed no decision at this time considering clock remains operational however, would like exterior post refinished. Public comment received suggesting a sun dial clock should be installed instead.

No actions to be taken

4. MATTERS FROM COMMITTEE / STAFF

Street lights are not working on Franklin Street near post office. Director Varga to report location of street lights to PG&E for repair. No other matters discussed.

ADJOURNMENT

Meeting adjourned by Chair Lee at 4:27 PM.